

# Merton Council

## Cabinet Agenda

### Membership

#### Councillors:

Stephen Alambritis (Chair)  
Mark Allison  
Caroline Cooper-Marbiah  
Nick Draper  
Andrew Judge  
Edith Macauley MBE  
Maxi Martin  
Judy Saunders  
Martin Whelton

**Date: Monday 16 February 2015**

**Time: 7.15 pm**

**Venue: Committee rooms B, C & D - Merton Civic Centre, London Road,  
Morden SM4 5DX**

This is a public meeting and attendance by the public is encouraged and welcomed.  
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[democratic.services@merton.gov.uk](mailto:democratic.services@merton.gov.uk) or telephone [020 8545 3361](tel:02085453361).

All Press contacts: [press@merton.gov.uk](mailto:press@merton.gov.uk), 020 8545 3181

# Cabinet Agenda

## 16 February 2015

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8	Financial Monitoring December (2014/15)	247 - 326
9	Exclusion of the public To RESOLVE that the public are excluded from the meeting during consideration of the following report(s) on the grounds that it is (they are) exempt from disclosure for the reasons stated in the report(s).	
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### Note on declarations of interest

Members are advised to declare any Disclosable Pecuniary Interest in any matter to be considered at the meeting. If a pecuniary interest is declared they should withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter. If members consider they should not participate because of a non-pecuniary interest which may give rise to a perception of bias, they should declare this, withdraw and not participate in consideration of the item. For further advice please speak with the Assistant Director of Corporate Governance.

All minutes are draft until agreed at the next meeting of the committee/panel. To find out the date of the next meeting please check the calendar of events at your local library or online at [www.merton.gov.uk/committee](http://www.merton.gov.uk/committee).

## CABINET

19 JANUARY 2015

(19.18 - 19.55)

### PRESENT

Councillors Councillor Stephen Alambritis (in the Chair), Councillor Mark Allison, Councillor Caroline Cooper-Marbiah, Councillor Nick Draper, Councillor Andrew Judge, Councillor Edith Macauley, Councillor Maxi Martin, Councillor Judy Saunders and Councillor Martin Whelton

Ged Curran (Chief Executive), Paul Evans (Assistant Director of Corporate Governance), Caroline Holland (Director of Corporate Services), Chris Lee (Director of Environment and Regeneration), Andy Ottaway-Searle (Head of Direct Provision), Yvette Stanley (Director of Children, Schools and Families), and Chris Pedlow (Senior Democratic Services Officer).

ALSO PRESENT Councillors Oonagh Moulton and Peter Southgate

### 1 APOLOGIES FOR ABSENCE (Agenda Item 1)

No apologies were received.

### 2 DECLARATIONS OF PECUNIARY INTEREST (Agenda Item 2)

No pecuniary declarations were made.

### 3 MINUTES OF THE PREVIOUS MEETING (Agenda Item 3)

The Minutes of the Meeting of the Cabinet held on the 8 December 2014 were approved as a correct record.

### 4 WASTE COLLECTION, STREET CLEANING AND RECYCLING OPPORTUNITIES (Agenda Item 4)

The Cabinet Member for Environmental Cleanliness and Parking presented the report which detailed proposals of a 1200 households pilot wheeled bin scheme for general waste and dry recycling, for a six months period starting in April 2015. The aim of the pilot would be to understand the benefits of a wheeled bin collection service in relation to three areas: recycling rates, value for money and improvement in street cleanliness. It was noted that at the conclusion of the trial, a report setting out its findings would be sent to Sustainable Communities Overview and Scrutiny Panel, so they could scrutinise how successful the pilot had been against the three identified areas.

RESOLVED:

That Cabinet

- a) agrees the proposal for the implementation of a pilot wheeled bin scheme for the provision of the weekly collection of general waste and dry recycling to cover a sample of 1200 households within the Lavender Fields Ward, to be carried out over a period of six months commencing in April 2015, in order to test the benefits or otherwise of this method of collection.
- b) requests the Sustainable Communities Overview and Scrutiny Panel to consider an officer report setting out the findings of the pilot and to ask the Scrutiny Panel to assess whether it offers opportunities to improve street cleanliness and ensure value for money for council tax payers.
- c). delegates to the Director of Environment & Regeneration, in consultation with the Cabinet Member for Street Cleanliness and Parking, the decision of where to implement the pilot scheme within Lavender Fields ward.

5 LONDON COUNCILS GRANTS SCHEME SUBSCRIPTION FOR 2015/16  
(Agenda Item 5)

The Cabinet Member for Community Safety, Engagement and Equalities, presented the report which sought Cabinet's approval for Merton's contribution of £217,275 to the London Councils Grants Scheme for 2015/16. It was confirmed that the figure could be met within existing resources.

It was noted that the level of contribution had been determined by the London Councils Leaders' Committee, which Merton's Leader served on. The Leader confirmed that the funding would be used for pan-London programmes and works.

RESOLVED:

That Cabinet approves the Council's contribution to the London Councils Grants Scheme 2015/16 as per the subscription set by London Councils Leaders' Committee on 9 December 2014.

6 ANNUAL RESIDENTS' SURVEY 2014 : KEY MESSAGES (Agenda Item 6)

The Cabinet Member for Finance presented the report which detailed the results and key findings from the Annual Resident Survey 2014. The Cabinet were pleased to note continuing improvements over previous year's results especially in relation to record high responses on people saying the Council was efficient and well run (72%) and in respect of the Value for Money (57%).

The Cabinet also affirmed its commitment to further improve, to address areas of concern and meet residents' aspirations, including concerns over traffic congestion, litter on the streets and especially, the top residents concern over the way the Council deals with litter generally.



RESOLVED:

That Cabinet notes the results of the Annual Residents' Survey 2014

7 FINANCIAL MONITORING NOVEMBER (2014/15) (Agenda Item 7)

The Cabinet Member for Finance presented the report which provided the regular monthly financial monitoring update for November 2014.

RESOLVED

That Cabinet

- a). notes the financial reporting data relating to revenue budgetary control, showing a forecast net overspend at year end of £4.75million, 2.92% of the net budget. This is a decrease of £9k from last month.
- b). approves the virement of £319K to transfer the Safety Services budget from Corporate Governance to Infrastructure and Transactions division within Corporate Services.
- c). notes the amendments to the Capital Programme in Appendix 5b and approves the following adjustments:

Belvederes and Ridgway Place	70,000
Wheelie Bins - Pilot	48,000
Taylor Rd Day Centre - Improvement Works	25,000
Highways bridges & structures	(143,000)
Transformation Budgets	(512,170)
Disaster Recovery	512,170
London Rd Cemetery Extension	340,000
	2015/16
	£
Match Funding for GLA Bid from Future Merton	122,000
Capital Bidding Fund	(122,000)
Expansion Inflation Contingency	180,000
Dundonald Expansion	(180,000)

8 BUSINESS PLAN UPDATE 2015-19 (Agenda Item 8)

The Cabinet Member for Finance presented the latest version of the Business Plan 2015-16, which including the provisional Local Government Settlement for 2015/16.

He stated that the assumptions that the Council's finance team had been working to as part of its medium term financial planning, were very close to the provisional settlement figures. Therefore it justified that the Council's approach to financial planning was correct, in terms of planning for the future through savings, rather than taking a short term view of having to simply make cuts year on year dependent on the settlement.

The report also included the draft Corporate Indicators for 2015/16 and the draft Risk Management Strategy. It was noted that the Council would be receiving an additional ring-fenced £6.5millions for schools, as part of the Dedicated School Grant.

RESOLVED:

That Cabinet

- a) notes the financial information arising from the Provisional Settlement 2015-16 and that the financial implications will be incorporated into the draft MTFS 2015-19 and draft capital programme 2015-19.
- b). notes the draft Performance Management Framework and agrees the Corporate Indicators set for 2015/16
- c). considered and approved the draft Risk Management Strategy

**Committee: Cabinet**

**Date: 16 February 2015**

**Subject: Reference from the Overview and Scrutiny Commission – pre decision scrutiny of the Business Plan 2015-19**

Lead officer: Julia Regan, Head of Democracy Services

Lead member: Councillor Peter Southgate, Chair of the Overview and Scrutiny Commission

Contact officer: Julia Regan; Julia.regan@merton.gov.uk; 020 8545 3864

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**Recommendations:**

- A. That Cabinet, in taking decisions relating to the Business Plan 2015-19, takes into account the comments and recommendations made by the Overview and Scrutiny Commission and the outcomes of consideration by the Overview and Scrutiny Panels:
- References made by the Overview & Scrutiny Panels - paragraphs 2.2 to 2.6
- B. That Cabinet adopt a general principle of bringing forward budget savings whenever that can be done, including for the financial year 2015/16.

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**1 PURPOSE OF REPORT AND EXECUTIVE SUMMARY**

- 1.1. To inform Cabinet of the recommendations and comments resulting from pre decision scrutiny of the Business Plan 2015-19 by the Overview and Scrutiny Commission and Overview and Scrutiny Panels at their meetings in January 2015.

**2 DETAILS**

- 2.1. Each of the Overview and Scrutiny Panels has examined the budget and business plan proposals relating to the service areas within their remit. The Overview and Scrutiny Commission has received and discussed the findings of the Panels and has discussed the proposals relating to Corporate Services and Safer Merton. The Commission has also discussed the capital programme and the level of reserves and balances.
- 2.2. References from the Overview and Scrutiny Panels
- 2.3. The Commission agreed to forward to Cabinet the comments and recommendations made by the overview and scrutiny panels. These are set out in Appendix 1.
- 2.4. The Commission agreed to submit additional comments and recommendations as set out below.

2.5. The Commission asked that the Financial Monitoring Task Group work with the Director of Corporate Services to investigate the scope for alternative sources of revenue to fund some of the savings

2.6. The Commission asked Cabinet to note its concerns in three main areas:

The Commission expressed serious concern about the loss of the Council's Youth Service. (CSF06)

The Commission had serious concerns about proposed reduction in planning enforcement and ask that officers further develop the proposals and bring back suggestions for further scrutiny. (ER30)

The Commission has serious concerns about the reduction in services in day care centres. (CH13). A proposal to refer this saving back to Cabinet was lost by five votes to four.

### **3 ALTERNATIVE OPTIONS**

3.1. Cabinet is required under the terms of the constitution to receive, consider and respond to recommendations from Overview and Scrutiny.

### **4 CONSULTATION UNDERTAKEN OR PROPOSED.**

4.1. The Constitution outlines the requirements for consulting scrutiny on the budget.

### **5 TIMETABLE**

5.1. Round two of scrutiny of the Business Plan was undertaken as follows:-

- Sustainable Communities Overview & Scrutiny Panel: 8 January 2015
- Children & Young People Overview & Scrutiny Panel: 13 January 2015
- Healthier Communities & Older People Scrutiny Panel: 14 January 2015
- Overview and Scrutiny Commission: 29 January 2015
- The responses from round two will be presented to Cabinet on 16 February 2015. A meeting of full Council will then take place on 4 March 2015.

### **6 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS**

6.1. These are detailed in the substantive reports elsewhere on this agenda.

### **7 LEGAL AND STATUTORY IMPLICATIONS**

7.1. The process for developing the budget and business plan is set out in Part 4C of the Council's Constitution. The role of the Overview and Scrutiny Commission and panels with regard to the development of the budget and business plan is set out in Part 4E of the Constitution.

7.2. The legal and statutory implications relating to the budget and business plan are contained in the reports elsewhere on this agenda.

**8 HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS**

- 8.1. It is a fundamental aim of the scrutiny process to ensure that there is full and equal access to the democratic process through public involvement and engagement.

**9 CRIME AND DISORDER IMPLICATIONS**

- 9.1. These were examined by the Commission and were taken into account in making their recommendations to Cabinet.

**10 RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS**

- 10.1. None for the purposes of this report.

**11 APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT**

- Appendix 1 – Comments and recommendations made by the Overview and Scrutiny Panels at meetings in January 2015

**12 BACKGROUND PAPERS**

- 12.1. None

**References/Comments from Scrutiny Panels to the Overview & Scrutiny Commission 29 January 2015**

**Scrutiny of the Business Plan 2015-2019**

**Sustainable Communities Overview and Scrutiny Panel: 8 January 2015**

CH42 housing options - Panel agreed to forward a recommendation that this proposal be kept under review to ensure that the council could be confident that this was a viable saving.

ER16 Waste Services – Joint Procurement - Take out ‘harmonizing’ and replace with ‘collaboration’ and clarify reference to any impact of saving on parks and waste services.

ER22/23 Waste Services – Dog Waste options 1 and 2 - The Panel support option 1 (ER22) and ask that Cabinet explore the issues of overflowing bins and bring back benchmarking data on the effectiveness of this approach.

ER30 Building and Development Control (Planning Enforcement) - That the shared service proposals be developed further to inform the decision to be taken in 2016/17 to make this change and the proposed associated savings.

**Children and Young People Overview and Scrutiny Panel: 13 January 2015**

The Children and Young People Scrutiny Panel noted with concern the implications of the proposed savings within the Children, Schools and Families Department, in particular with regard to the Youth Service, but reluctantly accepted them in the light of the overall budget position.

**Healthier Communities and Older People O&S Panel: 14 January 2015**

The Panel would like the Cabinet to ask officers to look again at the equality impact assessment of all the savings taking into consideration those all those who will be affected and particularly looking at the knock on effects on the voluntary sector.

There was some concern about the process for considering the feedback on the consultation on changes to adult social care. At the meeting it was confirmed that scrutiny will now have the opportunity to consider the outcomes before it goes to Cabinet.

The Panel have concerns that the current savings proposals are based upon an inflation rate of 1.5% when it currently stands at 0.5%. This differential could have a huge impact on the level of savings that need to be made

## **Committee: Cabinet**

**Date: 16<sup>th</sup> February 2015**

Agenda item:

Wards: All

**Subject: Adult Education in Merton – evidence and options for achieving a value for money service**

Lead officer: Gareth Young

Lead member: Councillor Martin Whelton

Contact officer: Gareth Young (x 4889)

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### **Recommendations:**

- A. That Cabinet consider the evidence, including the financial analysis, responses to the public consultation and the equalities analysis
  - B. That Cabinet reconfirm their commitment to offering adult education services in the borough and their continued rejection of the previously outlined option 6 to cease offering these services.
  - C. That Cabinet approve the recommendation to move Adult Education to a Commissioning model (option 4) for the reasons outlined in 3.9 and based on the financial analysis provided in 2.1 That this is based on a commissioning strategy that seeks to provide courses in a diversity of locations around the borough and to make arrangements with providers that provide a supportive and nurturing environment for learners.
  - D. That Cabinet endorse the equalities action plan (appendix H)
  - E. That Cabinet adopt a series of core principles to underpin future commissioning of this service, in addition to a phased commissioning timetable (3.14)
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## **1 PURPOSE OF REPORT AND EXECUTIVE SUMMARY**

- 1.1. Due to reductions in government funding, the council needs to make £32m of savings over the coming years. With a pledge to ensure children's services and adult social care take less of a share of the cuts, all areas of the council need to find savings. The adult education service has been subject to over £430k in funding cuts from the Skills Funding Agency over the last few years, with further cuts planned, and is consistently overspending its budget with a cumulative overspend of over £540k over the period. Rather than allow the service to fail financially, Cabinet agreed to look at alternative ways of delivering the service within the reduced national funding envelope for adult education.
- 1.2. Six options were developed for consideration. These were:
  - (i) Option 1: MAE continues as it currently is
  - (ii) Option 2: Merton Council forms a shared service with South Thames College (Merton Campus)
  - (iii) Option 3: Merton Adult Education forms a shared service with another local authority managed college (such as SCOLA)

- (iv) Option 4: Merton becomes a commissioner of Adult Education Services
  - (v) Option 5: Merton ceases to be a provider and instead becomes a commissioner of Adult Education Services; partnering with the London Borough of Wandsworth to deliver this commissioning function.
  - (vi) Option 6: Merton ceases to offer adult education services.
- 1.3. Cabinet ruled out option 6
- 1.4. This report follows an initial report taken to Cabinet on the 10<sup>th</sup> November. At that meeting the Cabinet agreed that on balance and taking into account all the evidence and the financial pressures, its preferred option is that the council move to a commissioning model for the provision of adult education services. Cabinet also agreed to launch a public consultation to enable the public to input into the model of delivery and the content of adult education courses being offered.
- 1.5. The consultation has now concluded and detailed work on the financial modelling for each of the options for the service has been undertaken. An equality assessment has also been undertaken.
- 1.6. This report details the evidence and options for achieving a value for money adult education service. The report evaluates the options in light of financial/value for money considerations, evidence from the consultation with residents, and other relevant factors and makes a recommendation for decision.
- 1.7. All analysis has been considered in line with the Council's "July Principles", adopted by full council in July 2011 in order to provide a framework within the council can make the difficult decisions required to maintain a level of essential services in the light of ever reducing central government funding. The principles state the following:
- (i) We will continue to provide statutory services
  - (ii) We will maintain services for our older and most vulnerable residents, within limits
  - (iii) We will keep Merton's streets clean
  - (iv) We will keep the council tax affordable
  - (v) We will ensure Merton continues to be a good place for young people to go to school
  - (vi) We will do the best we can for the local environment
  - (vii) Everything else is up for discussion
- 1.8. As such, the report recommends that, having considered all of the options the council opt for option 4 and moves to a commissioning model of delivery.
- 1.9. This option is the most deliverable option which also provides the council with cost certainty, , provides the local authority with the most flexibility to deal with future budget reductions and reductions in grant funding from central government, protects learning, removes financial risk and still provides the council with the ability to steer the provision and the spread of services and venues to help us bridge the gap between the east and west of the borough. As the financial analysis shows just a 10% reduction in the SFA grant would leave the council with a £297,000 additional cost pressure which the commissioning option would allow us to avoid.



## 2 DETAILS

### Financial Considerations

#### Summary

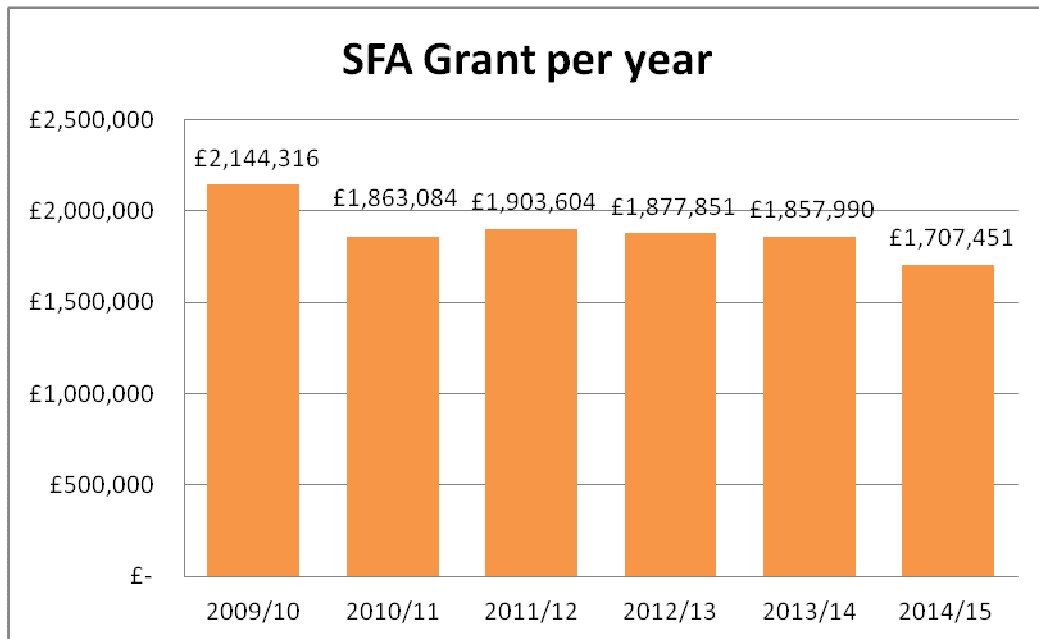
- 2.1. The analysis that follows, allied to appendix A which has more detail within it, shows six conclusions:
- (i) That the financial risk held by the council within option 1 is unacceptably large. If the SFA reduce their grant by 10% this represents a liability of £297k and if the grant is reduced by 20% that liability rises to £415k
  - (ii) That the volatility within the funding has meant that the College has found it difficult to live within its budget over the past five years
  - (iii) That the amount of additional commercial income required by the College to break even is likely unattainable
  - (iv) That the fixed cost base of the current model makes it difficult for the service to adjust its costs in line with funding changes and leaves the College, and the learning provided, vulnerable to further SFA grant reductions.
  - (v) That option 4 and 5 all enable the council to pass the risk to other providers; even as the grant reduces.
  - (vi) That options 4 and 5 offer the greatest degree of financial sustainability for the service and for the council.

#### Detail

- 2.2. The November Cabinet report made it clear that the purpose of any option was to remove financial risk from the council and to safeguard the service in the light of government funding cuts.
- 2.3. Further detail on the budget position of the college, analysis of the funding, income and expenditure and some modelling of the different options is in Appendix A. This is summarised below.

#### Quantifying the grant reductions

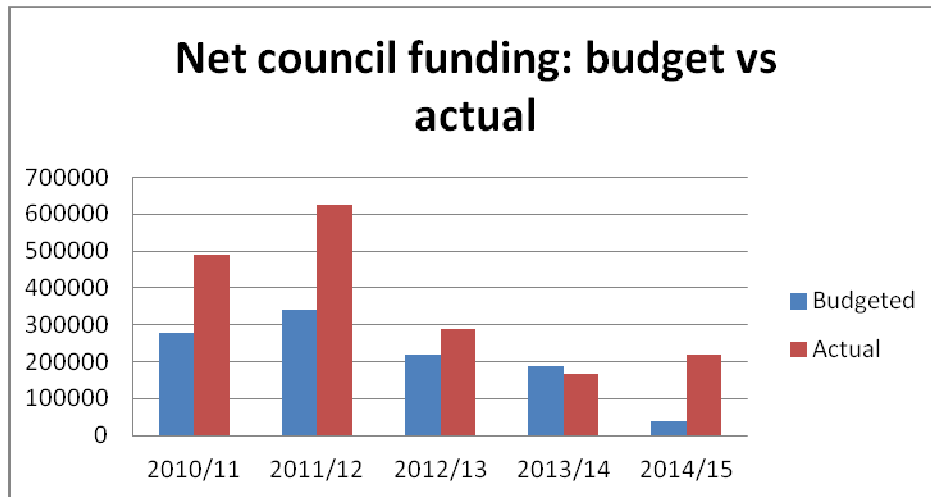
- 2.4. The following chart shows our Skills Funding Agency (SFA) grant per academic year.



- 2.5. This shows that Merton has had a cut in grant of £436,865 since 2009/10 in its grant from the SFA. Furthermore, in the 2013/14 academic year the funding formula has changed impacting on the councils costs as it requires councils to deliver more courses with the same funding. We were also advised by the SFA in December that our grant will be reduced by another £35,000 in year - this will be on top of the above figure.
- 2.6. The next announcement regarding funding changes from the SFA is expected to be made in March 2015. We expect this to signal a further reduction in the grant. This is due to the Department of Business, Innovation and Skills (BIS) in which the Skills Funding Agency (SFA) sits being a non-ring-fenced department and therefore being responsible for delivering a large amount of the reduction in Government spending announced in the 2014 budget and autumn statement.
- 2.7. Taken together the grant reductions and the requirement to do more with less have placed additional pressure on the MAE budget. We anticipate this pressure to grow further over the next financial years thus increasing the financial risk to the service and to the council.

### Overspend

- 2.8. The following table shows the budgeted and actual net council funding received by the MAE service over the past four years, with projected figures for the current year.



2.9. As can be seen, over the past four years the service has only been able to meet its budget once (in 2013/14) leading to overspends of £209,605, £282,379, £69,388 and then an underspend of £21,196 respectively. In every year the council has committed between £165,000 and £625,000 to the provision of the service. In 2014/15 the current forecast overspend is £181,000.

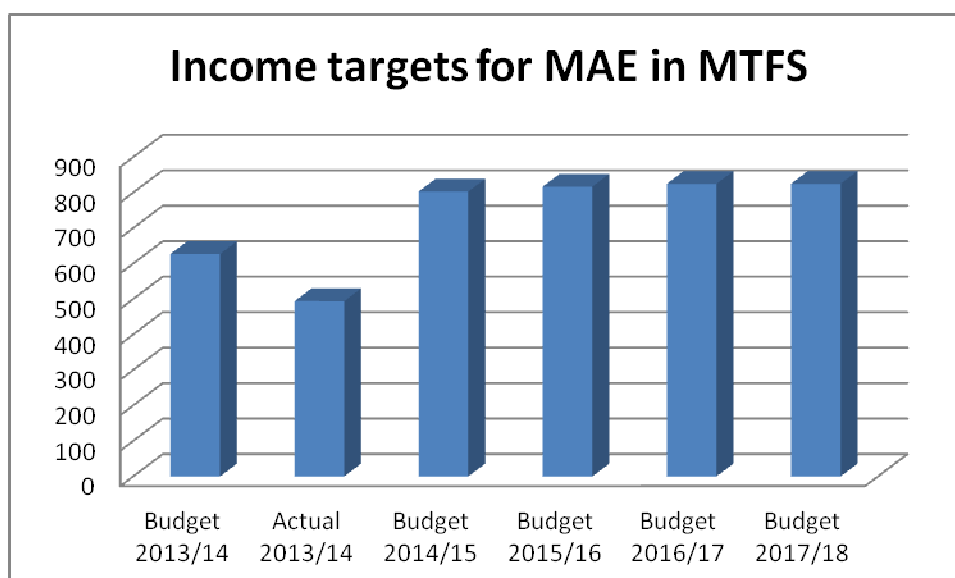
2.10. This is a clear and ongoing overspend.

2.11. Both the consistent service overspends and the on going reductions to the government funding the service relies on have led to a situation where the future of the service is not secure. A decision needs to be taken whether to subsidise the service further, allow the service to fail or to seek ways of making it more financially sustainable so that the service is protected.

### Future projections

2.12. The current MTFs has the council contribution to MAE staying roughly at £39,000 per year, however this does not take into account the continued overspend which increases the forecast council cost to £220k in the current year.

2.13. This net liability to the council is based on two additional assumptions – firstly a consistency in terms of the amount of government funding received and secondly an aggressive series of income targets. These income targets are shown below:



2.14. The income targets required simply to meet the £39,000 council contribution, without taking into account any overspend or reduction in grant funding, would require income of between £803,000 and £825,000. This is the size of the challenge that the in house service would face if we opted for option 1. As explained in 2.20 the income gap would require an increase of 1,500% in commercial income achievement – something that is unlikely.

### Financially Assessing the Options

2.15. It is challenging to model exactly how the financial risk will be felt by the council and what the potential cuts or savings might be in relation to each of the options. Nonetheless, the table below models various reductions in SFA grant and what would happen with each option to the council bottom line:

Net cost to the council	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction
Option 1	£180,000.00	£238,875.31	£297,750.62	£356,625.93	£415,501.24
Option 2	£0.00	£0.00	£0.00	£0.00	£32,766.10
Option 3	£0.00	£35,351.36	£76,550.99	£135,426.30	£194,301.60
Option 4	£0.00	£0.00	£0.00	£0.00	£0.00
Option 5	£0.00	£0.00	£0.00	£0.00	£0.00

2.16. The options above are based on a number of assumptions and these are captured in the individual tables in appendix A. In addition, the overhead assumptions are captured within section 2.32.

2.17. As the above makes clear, continuing with the current service risks the cost of the service spiralling to a level where it would no longer be financially viable for the council to continue to offer adult education in the borough.

2.18. It is difficult to allocate this funding as savings due to the uncertainty faced in terms of the grant and the models. However, if we use a conservative 10% SFA grant reduction as a basis for defining the cost avoided the model suggest potential cost avoidance as follows:

2.19.

Saving through cost avoidance for options 2, 4, 5 with a 10% grant reduction	<b>£297,750.62</b>
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### **Additional Information**

2.20. Members of the Sustainable Communities Scrutiny Panel asked for information relating to the following three additional financial questions:

- (i) What is the size of additional income generation that would need to be delivered to close the financial gap faced by the College?
- (ii) Would it be possible to commission the Adult Skills Budget element of the budget whilst retaining the Community Learning elements in house? What would be the financial impact of this?
- (iii) What are the residual costs left with the council in each of the options?

#### **- Income generation target**

2.21. The following assesses whether increasing income generation activities could make the savings and provide the financial security required to protect the service without making any other changes to how it is run.

2.22. We could assume that the £220,000 overspend projected for 2014/15 is a little higher than the structural overspend expected year on year and thus assume that the budget gap is closer to £200,000 (however, this is without factoring in any further grant reduction).

2.23. This means that to be financially viable the service would need to attract income sources that generated a surplus of £200,000. Income generation has been difficult to come by for the college in recent years. Contracts with organisations such as Tesco, Housing Associations and other partners have largely been used to meet grant targets set by the SFA and therefore are already built into the budget.

2.24. However, in the current year the college will be able to generate income of £22,780 from external contracts and £37,876 from room bookings, a total of £60,656.

2.25. The feeling of management is that the room bookings could be further exploited over a period of 18 months but the level of achievable increase is difficult to predict. If we assume a challenging target of doubling room booking income to £80,000, this would leave a gap of £160,000 which would require between £233,000 and £350,000 of additional income to be achieved from these contracts, depending on the net profit. We believe that the £350,000 figure is far closer to the reality of what would be needed. This represents up to a 1,500% increase on current income generation from contracts which officers recommend is not deliverable

2.26. It is clear from the above that additional income generation will not save the service from failing financially or from the council needing to provide additional subsidy.

**- Splitting the ASB and CL provision**

2.27. The following assesses whether commissioning the Adult Skills Budget courses but retaining the Community Learning and provision for learners with disabilities in house would provide a better option to put the service on a sustainable financial footing.

2.28. This additional option has been modelled as follows:

<b>Modelling ASB / CL split</b>		
Service deficit	£220,000	As at 14/15 period 9
Add SFA funding for ASB	£735,000	As in 14/15
Minus ASB funding allocated for 'towards independence'	-£120,000	As at 14/15 allocation
Add in fee income not generated	£168,000	As in 13/14 for remaining ASB courses
Minus support / management staff no longer working on remaining contracts	-£313,050	As per adjusted estimates from MAE management
Minus teaching staff no longer required	-£371,258	As ASB is 48% of grant we assume 48% of tutor costs of £807,803 (which represent 46% of all staff costs)
Minus reduction in corporate overheads	-£100,320	Assumes 44% reduction in the controllable overheads of £228,000 (13/14 figures)
Minus reduction in exam fees	-40,000	Approximate
<b>Bottom Line</b>	<b>£178,372</b>	

2.29. The model suggests that this option would save roughly £40,000 compared to the current service, without factoring in potential future grant cuts.

2.30. In order to compare this option with the others proposed we also produced an analysis looking at the impact in light of future cuts to the grant – although in this case we were just modelling cuts to CL budget, assuming that the portion of the ASB that we retained would be the last element to be reduced. This modelling looks as follows with the initial deficit based on the analysis above:

<b>ASB / CL split model</b>	<b>With no grant reduction</b>	<b>With 5% grant reduction</b>	<b>With 10% grant reduction</b>	<b>With 15% grant reduction</b>	<b>With 20% grant reduction</b>
Current deficit	£178,372	£178,372	£178,372	£178,372	£178,372
Grant reduction (of just CL)		£39,418.90	£78,837.80	£118,256.70	£157,675.60
Account for increased income	<b>-£40,000.00</b>	<b>£40,000.00</b>	<b>£40,000.00</b>	<b>-£40,000.00</b>	<b>-£40,000.00</b>

ASB / CL split model	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction
Account for reduction in variable costs		- £12,219.86	- £24,439.72	-£36,659.58	-£48,879.44
<b>Bottom Line for council</b>	<b>£138,372</b>	<b>£165,571</b>	<b>£192,770</b>	<b>£219,969</b>	<b>£247,168</b>

2.31. As is clear from the above, although there is a modest potential saving using this model compared to the current service, the saving is not sufficient to make the service financially viable and the service would become more and more unaffordable in the face of expected grant cuts.

#### - Retained costs

2.32. The following assesses whether the level of retained costs in any proposals for changes has any significant impact on the options appraisal.

2.33. In general, when we have moved into shared services with other providers we have negotiated to ensure that any retained overheads are captured within that new entity. This allows for some reduction in back office costs but does not leave costs to be redistributed across the rest of the council services that are not involved in the shared service.

2.34. As such, we assume that for option 1 and each of the shared service models (2 and 3) there would be no residual cost for the council.

2.35. For the commissioning options (4 and 5) there are residual overheads that the council would need to decide whether to continue to fund, or to make savings if these corporate items are no longer required. We have calculated this as approximately £72,000. The non-controllable overheads are detailed in appendix A. These overheads would not be releasable immediately and so a decision would need to be made about how to fund them until it is determined whether they can be released.

2.36. The level of residual costs has some impact on the attractiveness of options 4 and 5 however if the council decides to make the required savings to specific corporate functions that are no longer required when the service is commissioned then this could be considerably mitigated. In any event, even with retained costs, options 4 and 5 remain the most financially viable options for the service and for the council.

#### **Financial Conclusion**

2.37. It is clear from the above that option 1, no change, will not protect the service from financial failure. Although options 2 and 3 offer some savings, options 4 and 5 offer the greatest level of financial security for the council and in terms of safeguarding the future of the service.

#### **Service Considerations**

#### **Summary**

- 2.38. The council carried out a wide-ranging consultation with service users and members of the public.
- 2.39. The consultation revealed that respondents prioritised the following elements when designing an adult education service in Merton:
- (i) A supportive and nurturing environment for learners – especially for older learners and those with disabilities
  - (ii) A service that supports wellbeing as well as providing job opportunities
  - (iii) Retention of Whatley Avenue as a site for adult learning
  - (iv) A convenient location and one sited in Merton
  - (v) High quality tutors
  - (vi) Equipment and facilities – especially for arts and crafts courses
  - (vii) Control over the cost of courses
  - (viii) A diversity of courses offered
- 2.40. These elements can be met within the alternative models being proposed, apart possibly from the retention of the site, which may or may not be achievable.

### **Analysis of the results from the consultation survey**

- 2.41. The consultation was designed to give people a number of different means of presenting evidence to the council. This included an online consultation, paper version of that consultation document provided at venues throughout Merton, communication through existing Merton networks, public meetings, specific sessions for learners with learning disabilities and their carers, easy to use surveys for individuals with limited English, special sessions held for staff and a logging procedure for receiving letters, comments, petitions, paintings and other submitted material.
- 2.42. This ensured a large number of respondents.
- 2.43. The aim of the consultation was to consult on both the model and the content of the service so that whatever model we chose to adopt the service delivery would meet the needs of local residents.
- 2.44. As such, we received:
- a) 97 attendees at two public meetings – both held on the 2<sup>nd</sup> December in the Council chamber and chaired by the Lead Member for Education.
  - b) 838 responses to the consultation survey, including both online surveys and paper consultation forms.
  - c) Over 40 letters and e-mails
  - d) 131 easy-read forms completed by those with disabilities and those with English as a second or other language
  - e) 4 petitions signed by over 2,500 people
  - f) 3 staff meetings, chaired by the Director of Community and Housing, each with 15-40 there.
- 2.45. There may be some duplication and overlap in the numbers quoted above with some respondents using multiple modes of response.



2.46. Full details of the consultation survey responses are contained within appendix B.

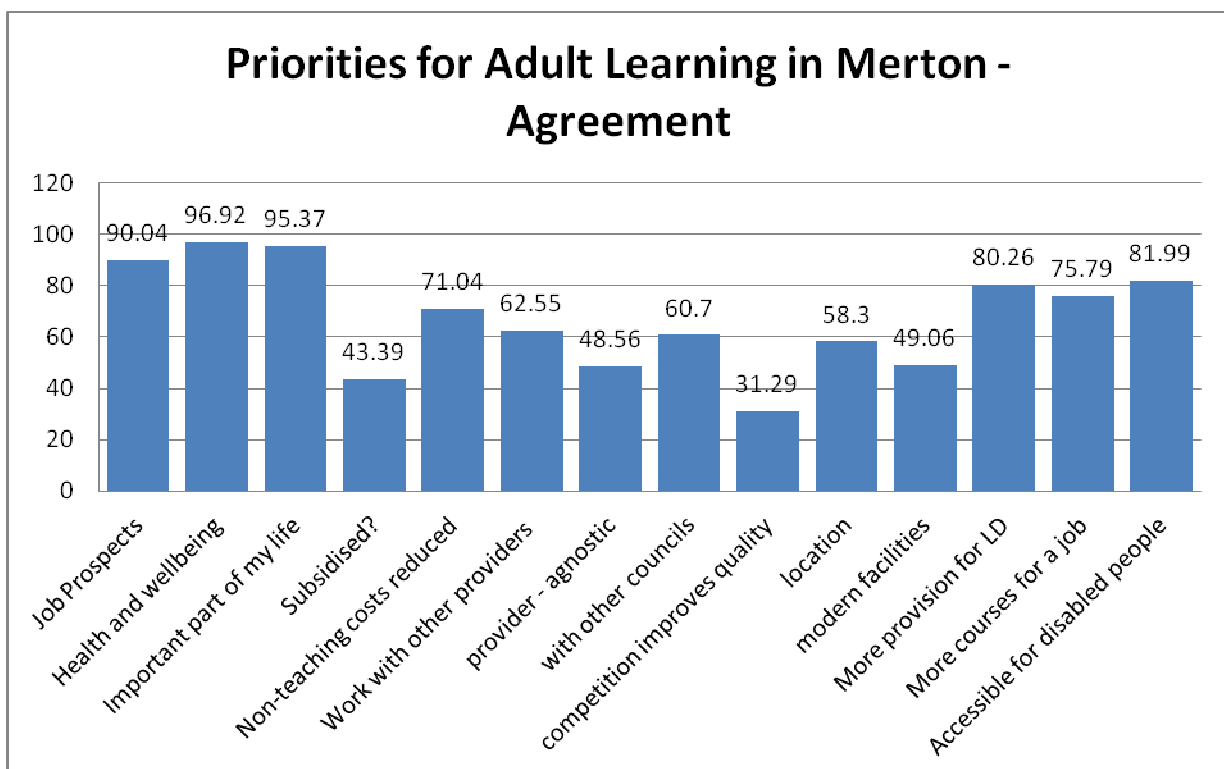
**What do people want from their adult education service?**

2.47. The survey asked a number of questions designed to get a deeper understanding of what respondents want from their adult education service.

2.48. In the first question we asked respondents to state their level of agreement or disagreement with the following statements:

- (i) Adult learning is important for improving people’s job prospects
- (ii) Adult learning is important for improving people’s health and well being
- (iii) Adult learning opportunities are an important part of my life
- (iv) Adult learning should not be subsidised at the expense of other council services
- (v) It is important to reduce spending on non-teaching costs
- (vi) It does not matter who provides the courses as long as they are good
- (vii) Merton should work with other councils to improve efficiency
- (viii) Competition between providers will improve quality
- (ix) I would take more courses if they were offered in locations closer to me
- (x) It is important that the facilities in which the courses are provided are modern
- (xi) More adult learning opportunities should be available to those with learning difficulties
- (xii) There should be more courses that help people to get a job
- (xiii) More should be done to make sure courses are accessible to disabled people

2.49. The percentage of people who either agreed or strongly agreed with each of these statements is captured below:



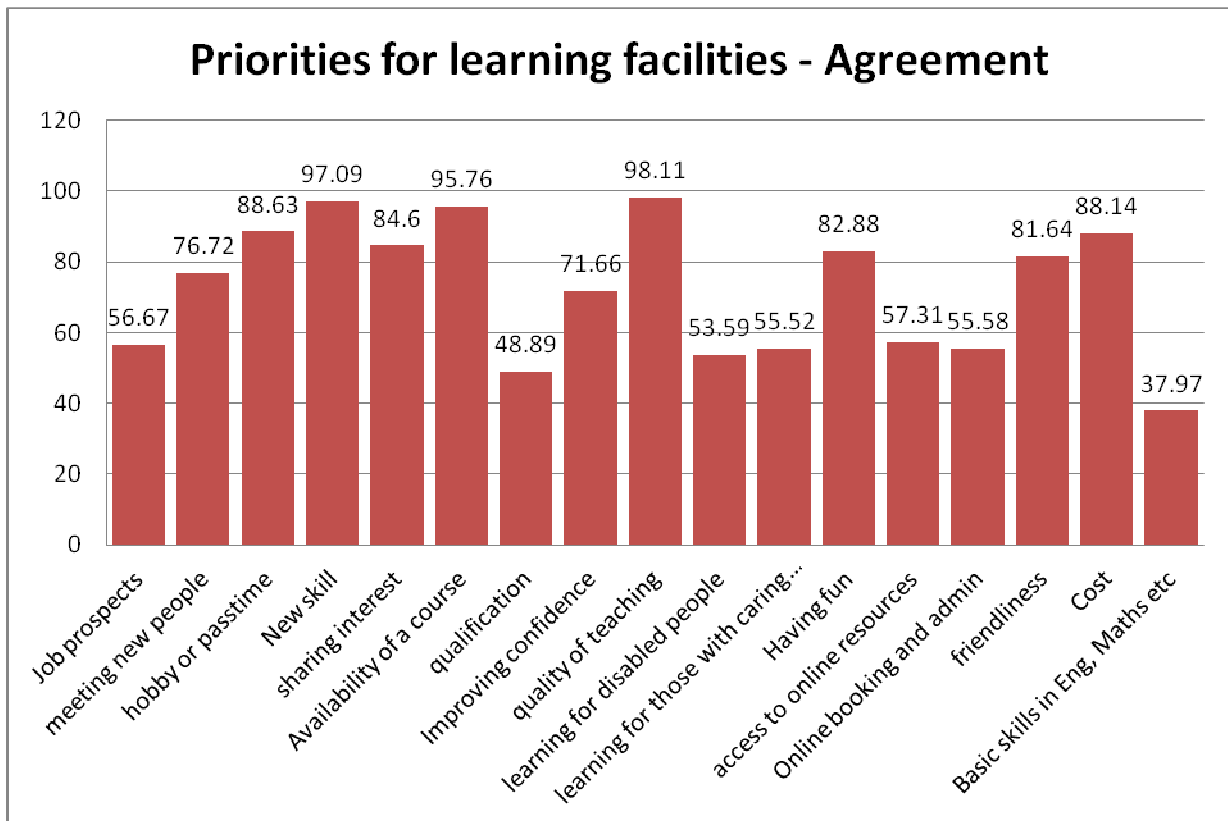
- 2.50. The above is useful in understanding what respondents value about adult education in Merton and what should be prioritised within any model of provision going forward.
- 2.51. In particular respondents viewed the service as equally important both for developing general wellbeing and for their job prospects. Future service provision will need to continue to reflect that.
- 2.52. Access and provision for disabled learners was important to a large number of respondents.
- 2.53. A large majority want to see non teaching costs reduced.
- 2.54. Although a majority of respondents were sceptical about the idea of introducing competition as a means of improving quality, roughly 63% of respondents agreed with working with other providers or other local authorities to improve efficiency and. nearly half were also provider agnostic in that they did not mind who provided the courses as long as they were high quality.
- 2.55. A small majority of respondents agreed that adult education should be subsidised at the expense of other council services, which on the face of it appears to contradict the council's agreed position that it is adult social care and children's services that should be subsidised over all other services.
- 2.56. It is clear from the above that maintaining the current breadth of courses covering both job focused and community learning options is important to respondents. There are some contradictory responses in terms of moving to a new provider but overall it appears that the kind of service offered is more important to people than who the provider is.

## **Facilities**

- 2.57. We also asked respondents for their priorities when it came to the facilities and provision of an adult education service. In particular we asked them: what aspects of an adult learning course are important to you; specifically asking for comments in terms of how strongly respondents agreed or disagreed with each of the following elements being important. These were as follows:
  - (i) Improving my job prospects
  - (ii) Meeting new people
  - (iii) Developing a new hobby or pastime
  - (iv) Developing a new skill
  - (v) Sharing an interest with other people
  - (vi) The availability of a specific course
  - (vii) Getting a qualification
  - (viii) Improving my confidence
  - (ix) The quality of the teaching
  - (x) Learning designed for disabled people
  - (xi) Learning designed for those with caring responsibilities
  - (xii) Having fun
  - (xiii) Access to online resources and learning material
  - (xiv) Online booking and administration
  - (xv) Friendliness of non-teaching staff
  - (xvi) The cost of the course

(xvii) Help to gain basic skills in maths, English and science

2.58. These are captured in the below chart:



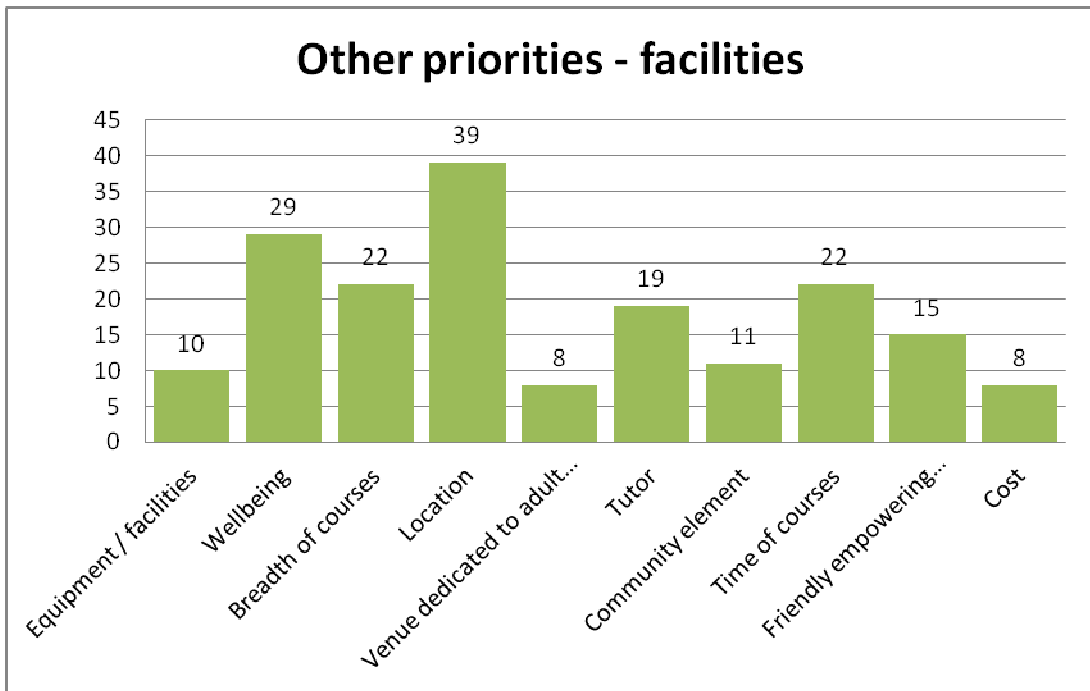
2.59. The most important thing for respondents was the quality of the teaching. Two other key areas of importance to nearly all students were availability of a course and the ability to develop a new skill.

2.60. Likewise, the cost of the course is also very important.

2.61. Friendliness of non teaching staff, the ability to share an interest, meet new people or just to have fun were also important to respondents. Whilst these are not quite as important to as many people as the courses and tutor, it is a big consideration.

2.62. All of these key requirements would be deliverable under any of the options for the service.

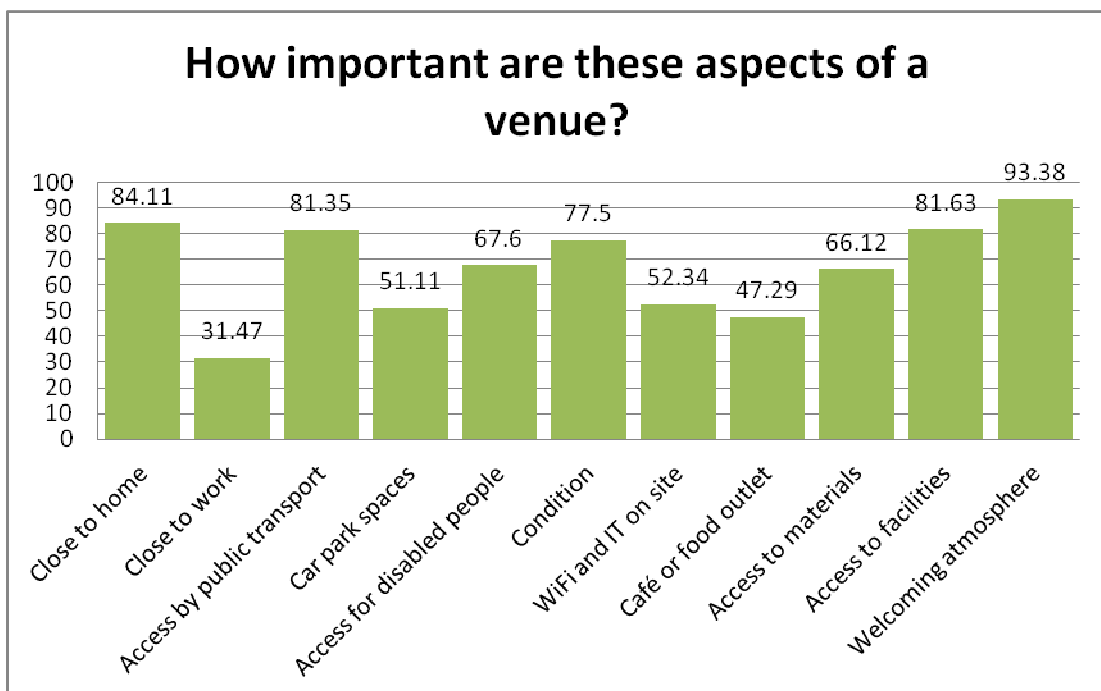
2.63. We also offered people the ability to list other elements they valued within the service. Although not all respondents answered this question, we received a wide diversity of feedback but the following elements can be broadly grouped together:



- 2.64. These are in addition to the selection we offered to people completing the survey.
- 2.65. Location was seen as important to a number of respondents to this question, respondents particularly emphasised a convenient location and courses still being delivered in Merton.
- 2.66. The importance respondents placed on wellbeing, the breadth of courses and the tutors was again emphasised, reflecting other findings.
- 2.67. The timing of courses and the tutors were also important. Some respondents wanted courses during daytime hours some preferred courses that fitted in with work schedules.

**Venue**

2.68. We asked people what mattered to them about the venue:



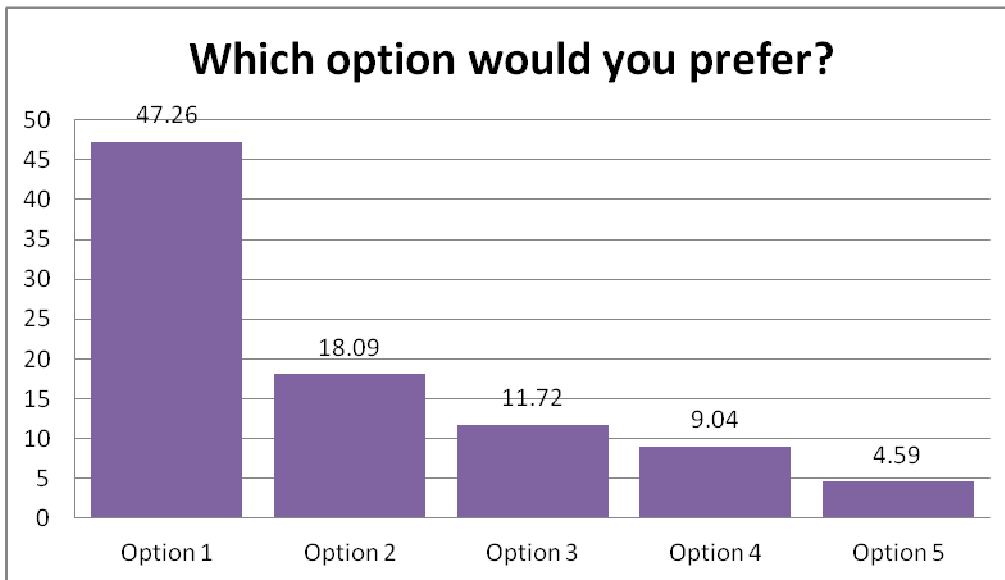
- 2.69. The single most important thing for respondents was that the venue has a welcoming atmosphere.
- 2.70. Access was a major feature of this question with a strong majority wanting the venue to be close to home or accessible by public transport.
- 2.71. The above key priorities could be delivered by any of the options outlined.

### **Additional elements**

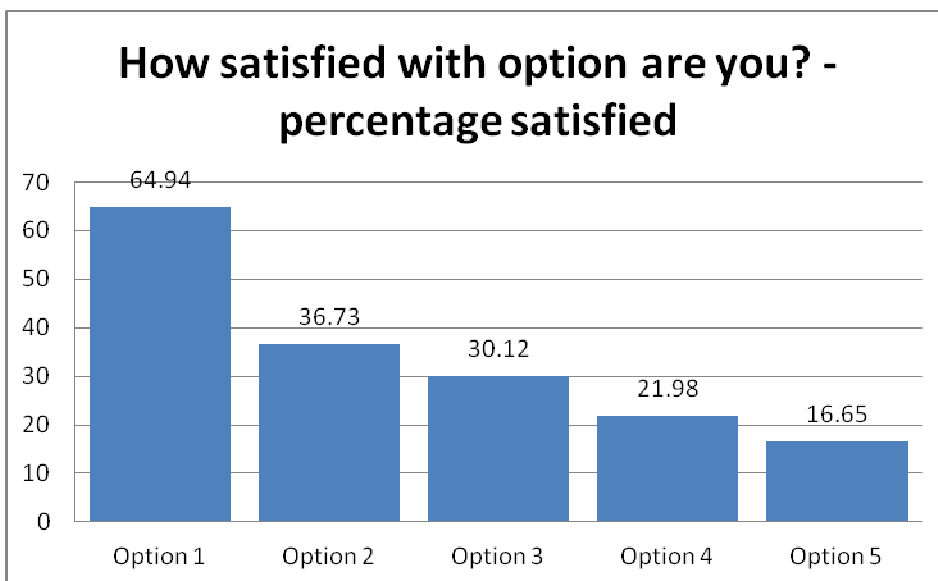
- 2.72. There were other elements reflected within the responses to questions that are not reflected above. Although these are anecdotal in nature these included:
- (i) Users of arts courses were particularly concerned about their provision. This included people who mentioned specific courses such as pottery and stained and fused glass and those who were worried that any commissioning or shared service would lead to a reduction in their art classes.
  - (ii) Linked to this respondents mentioned that one of the attractions of these courses was the provision of facilities not available at home. This included kilns, standing pottery wheels and other specialist facilities.
  - (iii) There was concern that facilities and classes for disabled people would be negatively impacted by any change. This was reflected throughout the different questions.
  - (iv) Similarly, there was a concern about the social services element of the adult education service with some respondents mentioning its role in supporting people with mental health problems and disabilities and suggesting that alternative support might be needed if the service changed.

### **What did people make of the options**

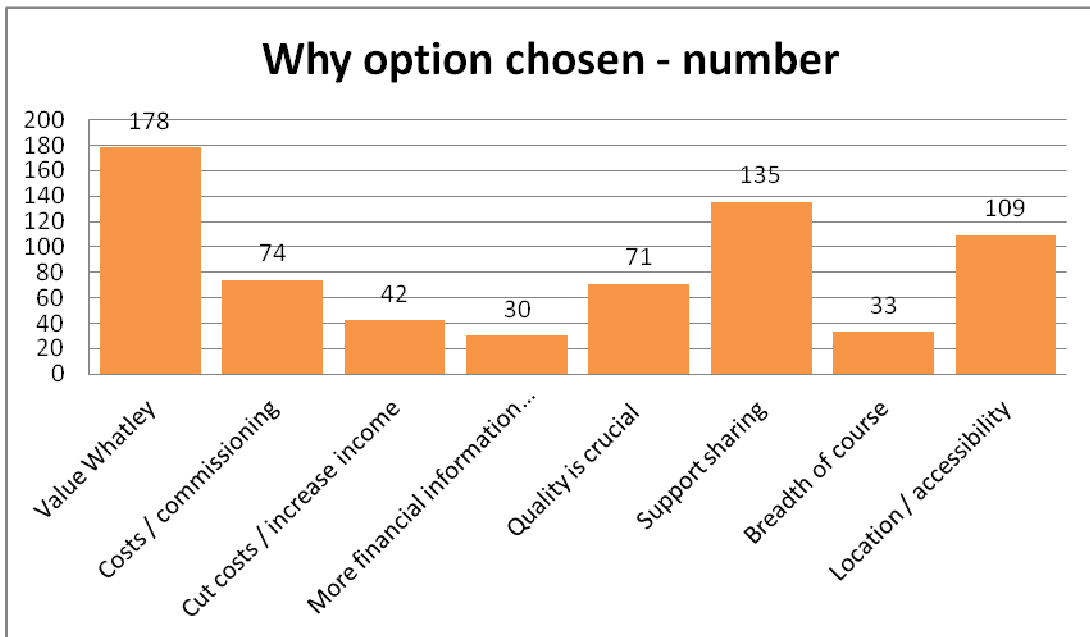
- 2.73. In order to give everyone the opportunity to respond directly to the options being proposed we offered respondents two opportunities; firstly for respondents to choose their preferred option and then to indicate their support for each of the options in turn. The results to these two questions are as follows:
- 2.74. The following chart shows the option the respondents preferred:



- 2.75. The option with the most support was option 1. However it should be noted that respondents choosing the “no change” option were not asked to explain how the service could avoid financial failure in the absence of any changes to the way it is currently delivered.
- 2.76. The following chart shows the support for each option independent of the others:



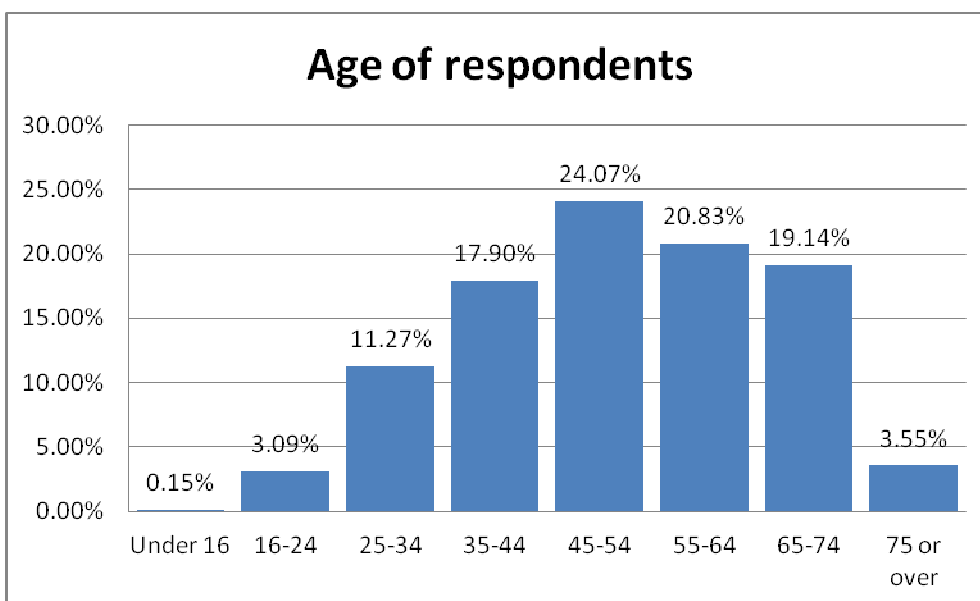
- 2.77. In general respondents were most satisfied with the status quo although it is of course difficult to meaningfully compare satisfaction with actual provision to theoretical models respondents have not yet experienced.
- 2.78. Interestingly, options 2 and 3 which involved sharing responsibility and authority with other parties were more popular than retaining control but developing commissioning relationships with other providers.
- 2.79. When we asked respondents to explain why they chose their preferred option we received a variety of comments which can be grouped into some broad areas as below:



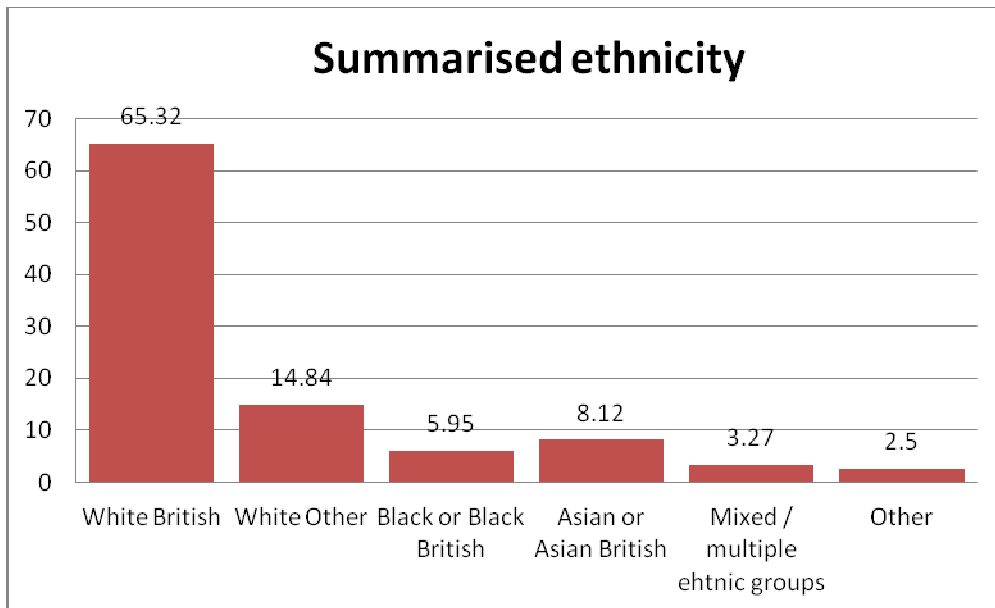
- 2.80. As the above makes clear, the largest motivating factor for choosing one of the options was people valuing the Whatley Avenue site. This may explain why option 1 was the most popular overall, with respondents equating the aspects of the service they value most (breadth of courses, wellbeing, etc) with the physical site.
- 2.81. A large number of respondents also noted their support for further sharing with other providers and expressed a variety of reasons for seeing this as the best approach.
- 2.82. Apart from the site, all of the other aspects of the service that people valued most highly are deliverable within any of the other options.

#### Who completed the consultation

- 2.83. The survey was completed a large amount of residents. The full detail is included in appendix B.
- 2.84. 74% of respondents were women. The age group spread was as follows:



- 2.85. This is an older spread of ages than we would expect from the population of Merton as a whole where the 30-44 age group is the largest group.
- 2.86. The ethnicity of respondents is summarised in the following chart and full details are provided in the appendix:

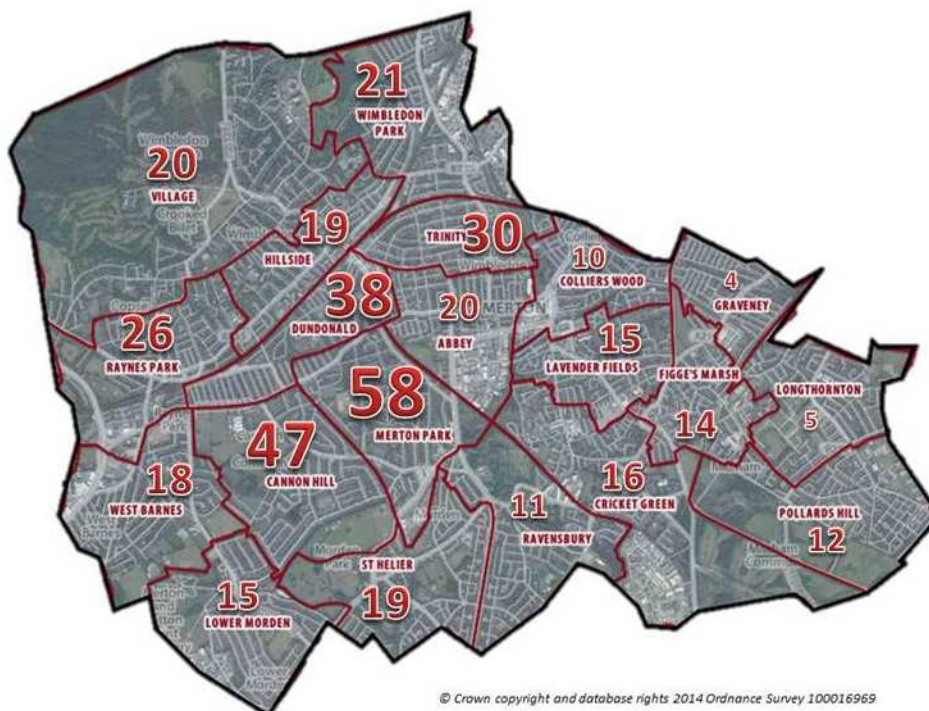


- 2.87. This response is not closely reflective of the Merton population where the White British category makes up just under 50% of the population.
- 2.88. 15% of respondents have a disability although it should be noted that in both the ethnicity and disability questions additional surveys were carried out with those taking ESOL classes and those with learning disabilities which would have impacted upon those numbers.
- 2.89. In addition, we asked people where in the borough they lived. The following map shows which wards respondents came from. It is clear that the largest number of respondents were people who live near to the service's main delivery site at Whatley Avenue.
- 2.90. 96 (19%) of the respondents who provided their postcode came from the 8 deprived wards in the Borough.



## Number of Respondents to the MAE Survey by Ward, 23 January 2015.

Source: London Borough of Merton

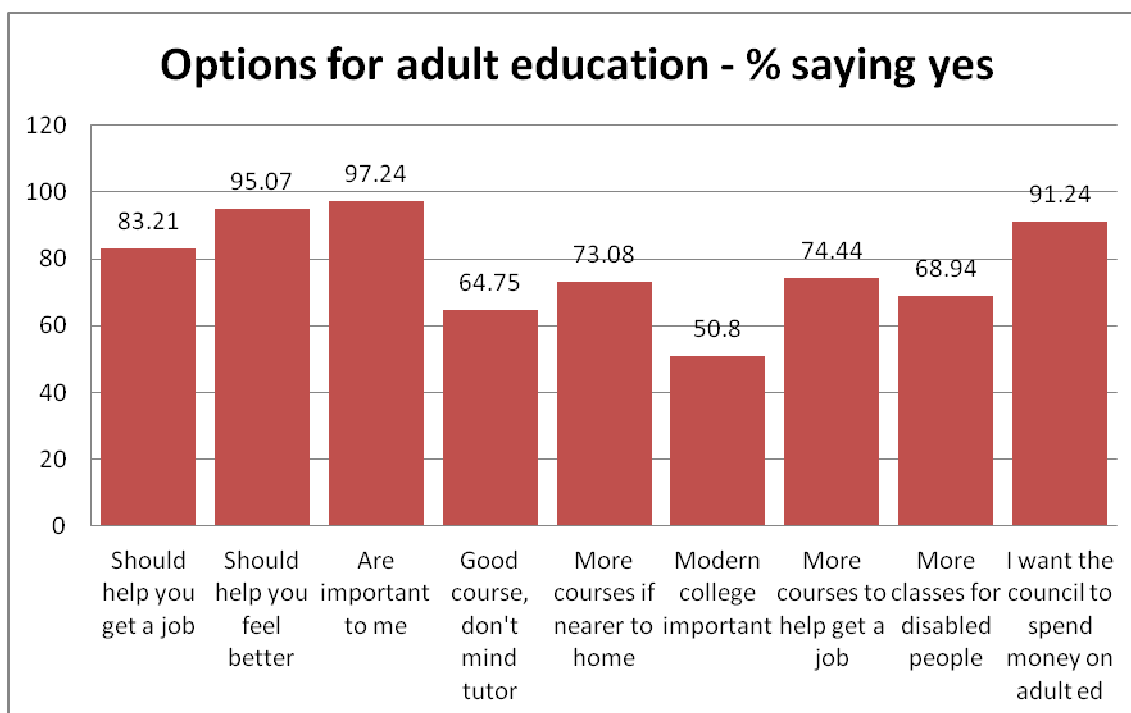


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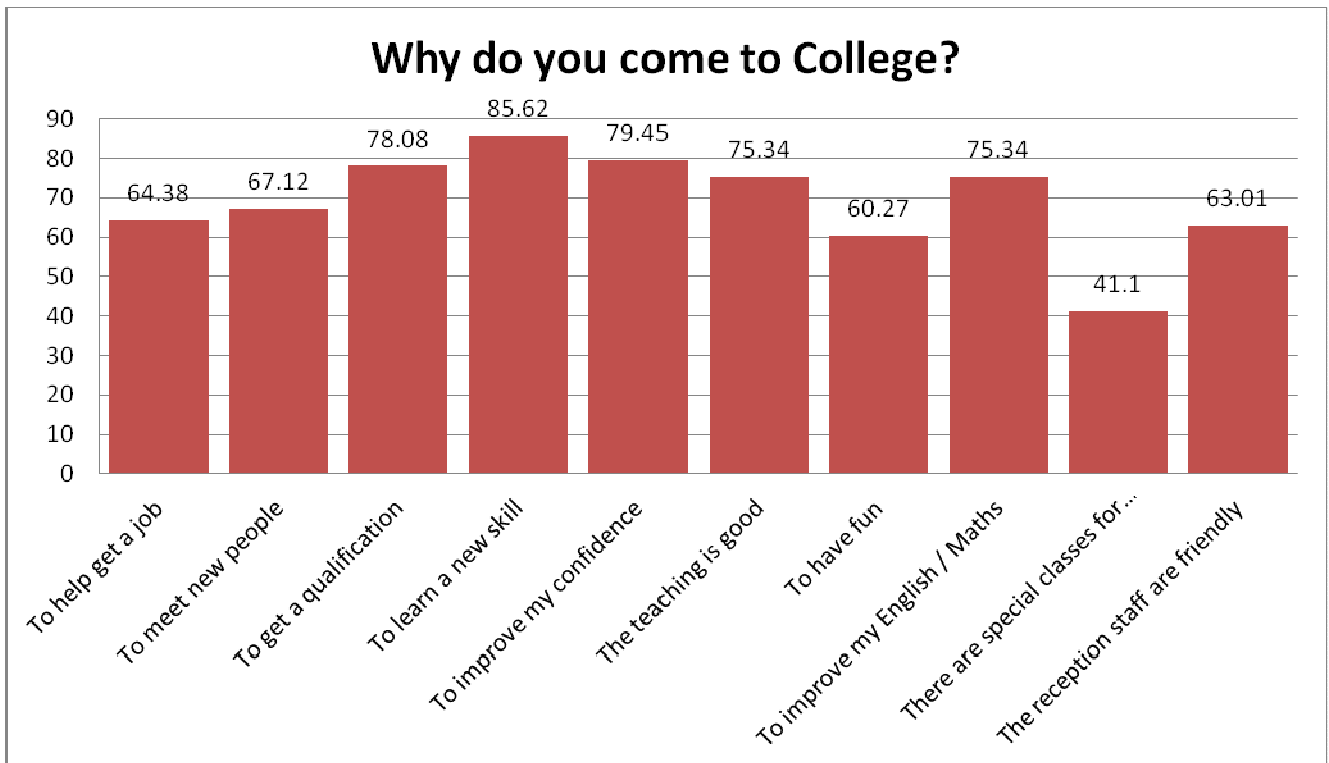
Note: 99 responses were also received from outside Merton.

### Additional feedback from the easy read survey

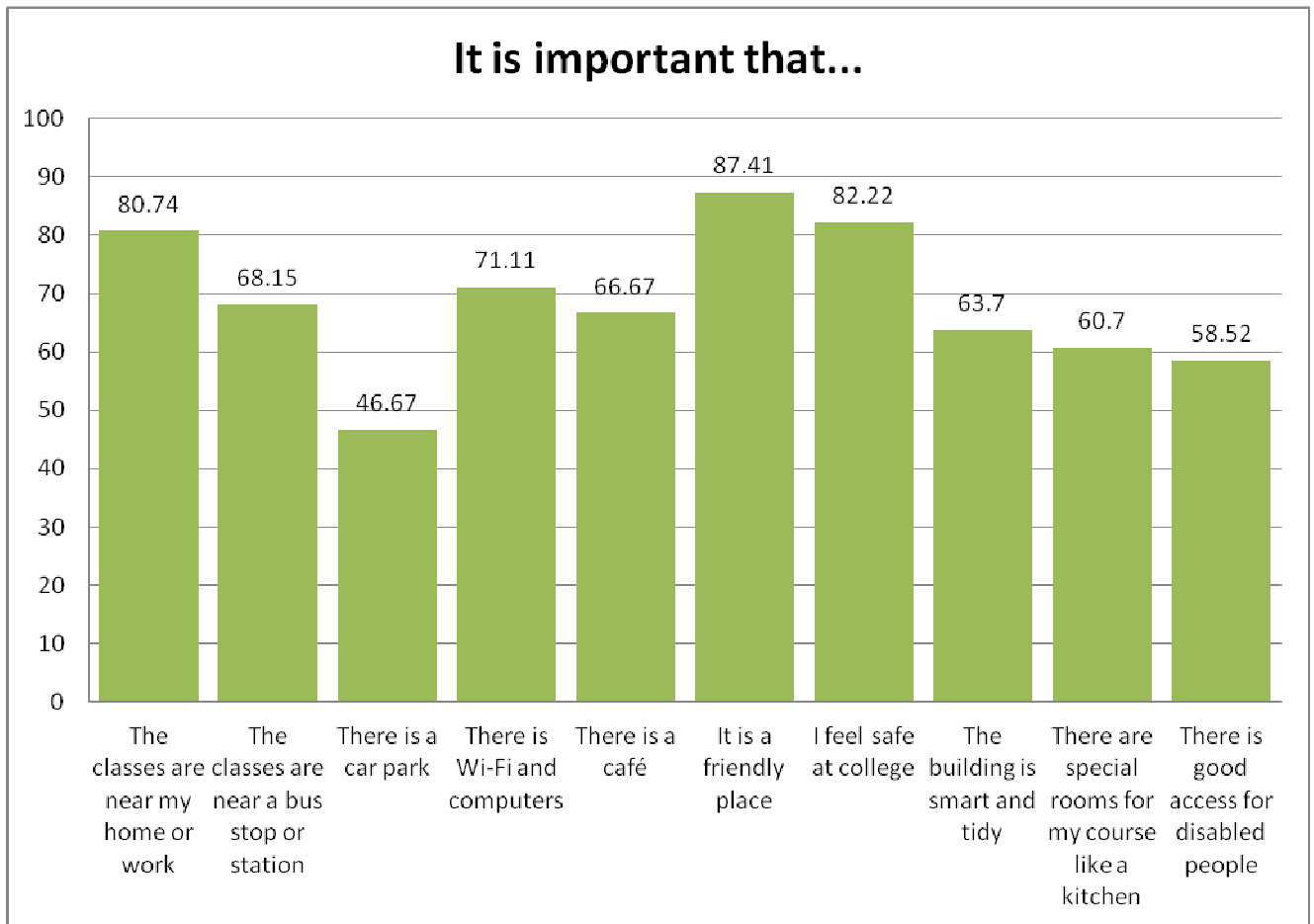
- 2.91. In order to be inclusive we designed an easy to use consultation survey specifically aimed at learners with limited English or disabilities. We provided support for learners to complete this survey and also made it available at the site. Full results of this survey are available in appendix C.
- 2.92. We asked them broadly the same questions as in the main survey and whilst this is presented separately for ease of reporting it is important that this feedback is treated the same as the feedback above.



- 2.93. It is clear, as we expected, that the adult education courses are important to the respondents and that they expect courses to help them feel better and to help them get employment. It is also clear that the people who completed this survey want the council to spend money on the service, although no detailed questions we asked of respondents as to where that money might be found in the context of government cuts and competing, often statutory, services.
- 2.94. Interestingly, 73% of respondents said they would do more courses if they were closer to where they lived.
- 2.95. We asked respondents to indicate why they came to the College. The answers were as follows:



- 2.96. Notable is the priority given to learning new skills, improving confidence and improving Maths and English. The improving confidence element reflects comments received within the main survey.
- 2.97. We also asked respondents what was important to them about the provision:

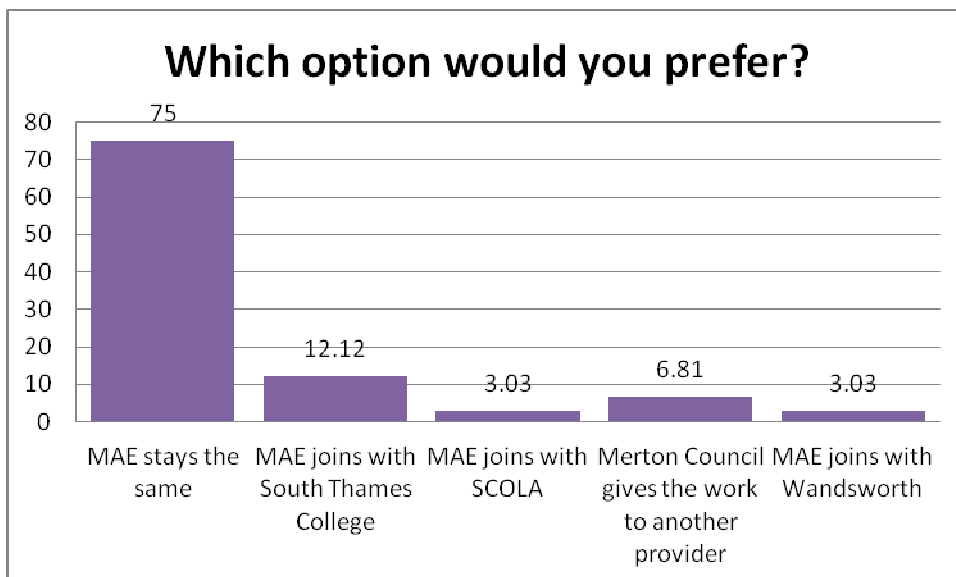


2.98. As in the main survey, respondents felt a friendly atmosphere was the most important thing. Feeling safe, being near to the users home or work, and IT facilities were also important. Proximity to a bus stop or station was also of concern.

2.99. As with the main survey, the areas respondents valued most highly could continue to be delivered under any of the options being considered.

#### Which option

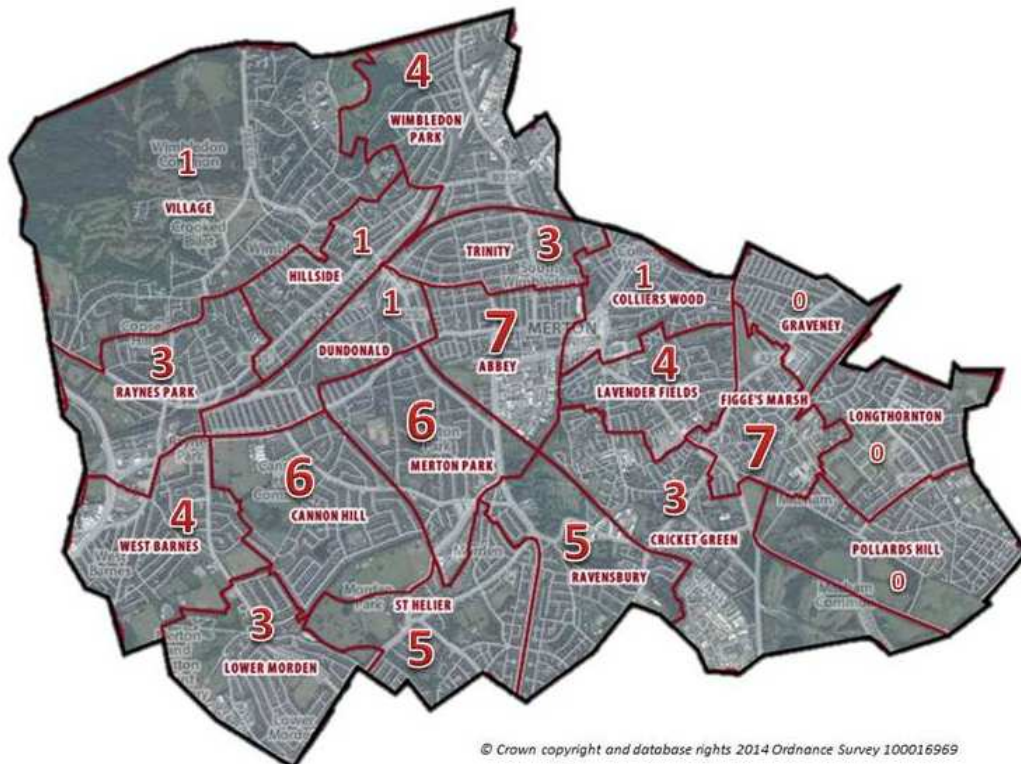
2.100. We also asked these learners how they felt about the various options on offer. Their response was as follows:



- 2.101. This demonstrated widespread support for option 1.
- 2.102. We also asked respondents for additional comments. There were four broad groupings that were particularly emphasised. These were:
- (i) That respondents did not want the Whatley Avenue site to be closed.
  - (ii) That the ability to develop English skills was very important to people
  - (iii) That the tutors are really important and really valued and
  - (iv) That the adult education, and the safe nurturing venue it is provided in, represents an important part of some of the respondents lives.
- 2.103. As in the main survey, these reasons may explain why so many respondents chose option 1 with many people equating the service with the physical building. Nonetheless, the actual aspects of the service that were valued could also be delivered through the alternative models being considered.
- 2.104. The respondents came from the following wards:

**Number of Respondents to the ESOL MAE Survey by Ward, 23 January 2015.**

*Source: London Borough of Merton*



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*Note: 26 responses were also received from outside Merton.*

- 2.105. As can be seen from the above, and reflecting the main survey, there was a preponderance of responses from people who live near to the main service delivery site of Whatley Avenue.
- 2.106. Full results of this survey are included within appendix C.

**Other**

**Additional feedback from the public meetings**

- 2.107. Notes from two public meetings are available as appendix D. Most of the comments reflect the comments provided within the written consultations

and the petitions. However a few points that particularly emphasised or have not been raised elsewhere in this report include:

- (i) A concern from some that the proposed savings are not sufficient to justify the changes.
- (ii) A concern from some about the impact on the Whatley Avenue site; particularly people who lived locally to the site or saw it as a community asset.
- (iii) There was concern from some about the impact the changes would have on specific courses or learners groups. Particular issues raised include arts courses and the impact on users with disabilities
- (iv) A number of attendees urged the council to put up council tax to pay for the protection of the service.

### **Petitions**

- 2.108. In addition to the consultation the council has received four petitions: a petition using the national 38 degrees website and had 1,264 signatures (including 28 from a copy of the same survey submitted by the Stroke Association). However it is likely that at least some of the petitioners will reside outside of the borough.
- 2.109. A further petition of roughly 1,000 people was received protesting cuts or detrimental changes to the Whatley Avenue site and two further petitions from the national Women's Institute (with the same proviso regarding petitioners from outside the borough) entitled 'Save Merton Adult Education' and one entitled #JoHoSaysNo; the latter receiving over 300 signatories and particularly concerned about the impact of any decision on Joseph Hood primary school.
- 2.110. Full details including the text are available in appendix E.

### **Further responses**

- 2.111. We received over 40 letters from residents, sometimes directly and sometimes through their elected representatives. In addition, we received four letters that asked to be treated as complaints. Most of the letters reflected comments also made within the consultation.
- 2.112. The Merton Centre for Independent Living (CIL) also conducted a focus group with 8 learners with disabilities who attended a pottery class.
- 2.113. We also received a letter from Harris Academy which expressed an interest in the Whatley Avenue site for a potential secondary school should the site become vacant.
- 2.114. In addition, a learner event was held at MAE prior to the consultation being launched in November.
- 2.115. These letters, additional details from the pre-consultation session and the art work are included in appendix F.

### **Staff Consultation**

- 2.116. Consultation has also taken place with staff from Merton Adult Education with and a range of responses given. These are available in appendix G

### **Other analysis and considerations**

#### **Whatley Avenue**

- 2.117. It is clear from the consultation that people value the current service. However they see the service as indistinguishable from the current main delivery site at Whatley Avenue. They value the site as among other things: a nurturing environment, a community asset, an ideal location, providing good facilities and as a good location for adults of all ages, abilities and requirements to learn.
- 2.118. As such, a lot of the opposition to any of the alternative options stems from concern about the future of the Whatley Avenue site and whether the provision provided at that site could be replicated elsewhere.
- 2.119. It is crucial that any commissioning model is able to not only replicate the learning and courses provided but also provide a welcoming, nurturing and supportive atmosphere for students.
- 2.120. The location of Whatley Avenue was mentioned by some respondents as a positive. Analysis does not suggest this is the case when considering the borough as a whole. Whilst it is within walking distance of Wimbledon Chase and Raynes Park station and on some bus routes these tend to make it more accessible to residents from the West of the borough rather than the south or east. The fact that a large number of respondents lived close to the Whatley Avenue site may explain this response.
- 2.121. In addition, due to the limited parking available on site the location is not ideal for driving either. For many learners who may live nearby Whatley Avenue is in an ideal location – however, that does not mean that alternatives could not be just as good, or even better, for the whole borough.
- 2.122. There was also concern that the site would be sold for re-development, although there are no current plans to redevelop the site.
- 2.123. It is clear from the above that although there is significant affection for the Whatley Avenue site from learners, the elements of the venue that learners value would not prevent us from using different venues in the borough under alternative delivery models that met these needs and priorities.
- 2.124. As part of the consultation, the council also received a letter from Sir Dan Moynihan, the Chief Executive of the Harris Academy. This letter expressed their ‘very strong interest in using the site and building for the free school we have applied for to the DFE to open in Wimbledon.’
- 2.125. Decisions about the site should follow decisions about the model of adult education we wish to pursue.

### **Arts and Crafts courses**

- 2.126. There was some concern that current courses could not be facilitated by South Thames College. Particular issues were raised about stained glass and pottery classes.
- 2.127. These courses are provided under the Community Learning part of the SFA funding and thus will be protected going forward provided there is not a cut in the grant from the SFA.
- 2.128. Any commissioning strategy will need to take due consideration of the fixed equipment and materials that are required to do these courses, including but not limited to a kiln. Nonetheless, all of the options under consideration could potentially deliver on this requirement.

### **Learning for those with disabilities**

- 2.129. Currently about £120,000 of ASB grant, and a small amount of Community Learning grant, is allocated to courses for learners with disabilities under the 'Towards Independence' element of the SFA grant. This is grouped in a category described as non-regulated ASB and is designed to support people towards independence.
- 2.130. This represents the largest element of the ASB grant and in 2013/14 provided courses for 125 learners.
- 2.131. Re-providing this provision in an environment that is supportive, nurturing and safe for these students would be an absolute priority for any commissioning strategy. Officers believe that there are a number of options for how this could be provided.
- 2.132. For example, there is a precedent for MAE tutors running Adult Education sessions in our in-house day centres. These have included Literacy and Numeracy, Cookery, Personal Development, Fitness sessions and Music. The joint working began to address issues such as transport, availability of specialist bathrooms and changing facilities, and the need to provide support staff in some cases. This was particularly helpful in allowing people with more complex needs to have access to these sessions.
- 2.133. We are happy to provide space in our centres both to maintain existing arrangements and to cater for other groups, and if needed provide access to equipment and of course to bathrooms and changing areas. Each centre has a reception area where customers from elsewhere can wait for classes and transport. Tutors can access IT and refreshment facilities.
- 2.134. All centres are available outside of core hours, including evenings and weekends.
- 2.135. This is one option and we believe that other similar arrangements could be developed in partnership with learners, their carers, tutors and our partners. This would include settings that have more mainstream options such as libraries, the intergenerational centre, St Marks and South Thames College and many more – meeting the needs of the wide range of learners.
- 2.136. The changes to this provision would be dealt with sensitively and phased throughout the 18 month implementation period.

#### **How might the options for change fit with what respondents value?**

- 2.137. Of the four options that involve changing the way the service is delivered, two primarily involve a shared service approach and two primarily involve a commissioning model, although there is some crossover with hybrid models.
- 2.138. There has been some confusion from respondents as to what commissioning would mean in practice and the following outlines some of the key components of this model and assesses whether it could still allow the council to deliver the kind of services respondents want, within the reduced financial envelope. Some of this will also be relevant to shared service and hybrid models (e.g. option 5).
- 2.139. Commissioning means paying other educational providers to provide a service on our behalf but retaining control over that service. The council would be able to choose that provider based on our needs.
- 2.140. Across London, many boroughs already commission their adult education services to a range of providers.



- 2.141. Under a commissioning model, we would retain a portion of the grant (roughly 15%) to manage the commissioning and would retain responsibility for the diversity and quality of the learning. We are also able to set the fees that will be charged.
- 2.142. As the current provider of the service we would also expect to transfer the tutors who currently work for the service to the new providers; this would keep continuity of provision.
- 2.143. The Skills Funding Agency require councils that commission their adult education services to retain responsibility for the range of courses provided, the quality of the courses provided and other learning elements such as fees charged.
- 2.144. Commissioned services do not have to be at one site. Working with South Thames College, for example, does not mean that every course they provide would need to be at the Morden campus. We could ask them to provide courses in other locations.
- 2.145. As the council retains responsibility and control we can vary the adult education offer every year in line with need.
- 2.146. Commissioned providers will not necessarily have a profit motive; indeed most will not. Many of the potential providers we would work with are educational establishments or social enterprises who do not aim to make profits from their work. However, some providers may seek to make a profit.
- 2.147. Although this is a rule of thumb rather than set terms, in general we would expect to work with providers on the basis of a 60:40 split with at least 60% of the contract being spent on directly on teaching. This would compare favourably to our current model where only 46% of the staffing costs are spent on teaching; not even considering the other costs.
- 2.148. In order to provide diverse input into the commissioning process we would develop a commissioning model that includes mechanisms that allow for the regular input of key stakeholders. This will include learners, council officers and partners. For specialist areas such as the courses for adults with disabilities we would work closely with those learners, and their carers, in developing the provision.
- 2.149. The commissioning process would also seek to commission services that are available at a variety of convenient locations across Merton.
- 2.150. Shared service models would provide many of the above assurances for the council and for learners, in terms of the areas of the service that are valued. However, a key difference with the current service and with a commissioned service would be a reduction in the council's level of control over the diversity and quality of the learning. This is particularly the case if we were to be the minority partner in a far larger organisation, as would be the case in option 2.

### **South Thames College and other providers**

- 2.151. As the largest provider in the borough we anticipate that any commissioning strategy would mean working closely with South Thames College.
- 2.152. Respondents have expressed some concern about the college's capacity and range of courses. As mentioned in the November Cabinet report some



analysis has been carried out with the college to assess their capacity. This can be broken down as follows:

Courses at MAE	Can be provided same time at STC Merton	Could be provided at STC with some adjustments	Courses already provided at STC (duplicates)
273	224	49	69

2.153. It is also worth saying that commissioning a college like South Thames provides an opportunity for a wider course base. An analysis of courses provided by the MAE and STC show that STC currently provide 4 times as many types of courses as MAE. This does not mean we would change the current provision but it does provide potential additional opportunities for our learners.

Current course types provided by MAE	Current course types provided by STC
163	652

2.154. It is also worth noting that STC Merton is a large modern campus with good transport connections and modern facilities – including art studios, IT suites, performance spaces, professional kitchens, various workshops and specialist facilities.

2.155. In addition, there are a large number of smaller providers who may be interested in providing courses. These include:

- (i) Wimbledon School of Art
- (ii) Grenfell Housing and Training
- (iii) Capital Training Group
- (iv) Commonsides Community Development Trust
- (v) Training and Recruitment Partnership
- (vi) Delrose Earle Training

2.156. There would be many others as well, in addition to independent tutors who we might commission directly, but the above demonstrates some of the partners we could consider working with

### **Equalities Implications**

2.157. A number of respondents raised concerns about the equalities implications of any potential change to the adult education provision in Merton. In line with the council's practice an Equalities Analysis has been produced to accompany this report. It is available as appendix H

2.158. The analysis was informed by the consultation, including specific surveys carried out with learners with disabilities and limited English.

2.159. The EA identifies some potential negative implications of moving to a commissioning model. As such, it has been scored as a level 3 proposal. This means that the EA has identified adjustments to remove negative impact or to better promote equality. These are reflected in the action plan contained within the EA which specifically includes proposals to mitigate the potential impact on learners with disabilities, older learners, learners from

BME backgrounds and those with particular religious beliefs as well as from specific socio-economic groups.

- 2.160. Some of these implications could be positive but in order to protect against potential negative impacts and to make sure the process is as positive as possible it is crucial that the commissioning process is carried out carefully and with due consideration given to how services can be provided that meet the needs of all learners from all backgrounds.
- 2.161. Although the recommendations are varied the most important is probably the proposals around the implementation and phased nature of the roll out of a commissioning model. This will help us work closely with potentially impacted groups to ensure that the provision meets their needs.
- 2.162. It is important that the action plan is implemented as part of any decision. As such, it is recommended that Cabinet specifically endorse the equalities action plan.

### **3 OPTIONS APPRAISAL, RECOMMENDATIONS AND NEXT STEPS**

- 3.1. Although a majority of consultation respondents preferred no change to the current service, it is clear from the financial analysis that option 1 would not provide the cost savings and financially resilient service that the council needs both to contribute to the overall £32m savings required by the council and to put the service on a sustainable footing in the light of future funding expectations.
- 3.2. The Cabinet has already ruled out ceasing the service (originally option 6).
- 3.3. All of the other options offer some level of cost avoidance for the council and offer greater protection for the service going forward, within a volatile adult learning funding context.
- 3.4. All of the options for change could deliver against much of what respondents to the consultation value about the current service, to greater and lesser extents.
- 3.5. However, options 2, 3 and 5, which all involve a degree of sharing services, would offer the council less control over the breadth and quality of learning, key issues for survey respondents.
- 3.6. Option 4, which is a commissioning model, would allow the council to retain control over the service and to deliver it in line with the elements currently valued by survey respondents.
- 3.7. Overall, options 3, 4 and 5 would, if we received just a 10% reduction in our grant, offer approximately £300,000 in cost avoidance.. However, options 4 and 5 would potentially deliver the greatest level of protection against future funding cuts.
- 3.8. As is clear from the above, Option 4 is the most attractive model in terms of cost and it performs best of all of the options for change in terms of what survey respondents value about the service. This model would potentially allow us to most closely replicate the current service within a more affordable cost envelope.

#### **Recommendation**

- 3.9. In light of the additional information and analysis in this report it remains the view of officers that the commissioning model is the most appropriate model for the council. In order to ensure that any potential negative impact on learners is mitigated we would recommend a tailored commissioning approach to ensure that the concerns of learners are addressed.
- 3.10. The specific support for the commissioning model is for the following reasons:
- (i) The financial analysis conducted shows that the financial risk to the council of continuing as an in house provider is still high and that the commissioning model would reduce that risk.
  - (ii) The commissioning model can still meet most of the priorities of learners in Merton as reflected in the consultation.
  - (iii) Adult education is not a service that the council has a statutory duty to maintain. Due to the council's financial position if there is an option for delivery that minimises the cost to the council there needs to be a good reason not to take it; especially as the council is unlikely to be able to increase costs by any subsidy to the service without making service reductions elsewhere .
  - (iv) The commissioning model protects adult education in Merton; this is not a cut to the service beyond any future reduction made by the SFA although this model does not fully protect services from the impact of those cuts.
  - (v) The Skills Funding Agency funding is volatile in nature and if we do not act now we may be forced to take alternative action within a year or two. By taking this decision now we have the opportunity to bed the new delivery model in before any further grant reductions impact on the service.
  - (vi) The commissioning model is used by numerous authorities and works successfully.
  - (vii) Commissioning would allow us to move away from a provider model with high fixed costs and allow us to invest as much of the SFA funding we do receive in the future on learning
  - (viii) As commissioners the council will be in a position to steer provision and the spread of venues so that the service fully addresses the challenge of "bridging the gap" between east and west. This ability will be maintained.
  - (ix) By moving to a sole commissioning model we would keep full control of the commissioning process allowing us to ensure that the needs identified above are fully met – something that might be constrained in the joint commissioning model.
  - (x) Unlike some of the other options considered during the consultation this option is deliverable.
- 3.11. For all the above reasons we recommend to Cabinet that the council opt for option 4 and move to a commissioning model for adult education over the next eighteen months.
- 3.12. However, it is clear from the consultation that a new commissioning model would need to be implemented in a sensitive way and safeguards put in

place to ensure that learners such as those with learning disabilities and older learners are protected in line with the needs identified within this consultation.

- 3.13. As such it is recommended that the Cabinet accept the recommendation along with the following commissioning principles and an implementation plan that reflects this change of approach.

### **Commissioning principles**

- 3.14. The commissioning model also needs to ensure that the newly commissioned service meets the expectations of residents and learners. Officers have therefore developed a series of commissioning principles to underpin future commissioning. These are derived from the consultation and are as follows:

- (i) That commissioning should look to continue the same breadth of courses currently provided. This does not mean that the courses must be the exact same year to year as needs change but that the breadth and variety should be maintained.
- (ii) That courses should continue to be delivered within the borough
- (iii) That the economic development and skills agendas of the council should be prevalent through the commissioning process
- (iv) That TUPE regulations will be followed and every effort made to retain the highly valued tutors.
- (v) That the environment and support of each provider should be assessed as part of the commissioning process
- (vi) That adults with disabilities and their carers should be involved in the commissioning process for courses specifically tailored for them
- (vii) That discussions about the provision of facilities for art and craft courses should involve user representatives from those courses
- (viii) That a focus on wellbeing and aging well and on helping learners to gain employment should be key elements of the commissioning process to go alongside any focus on qualifications and learning
- (ix) That hobbies, crafts and non-vocational skills courses should still be commissioned in line with SFA funding
- (x) That fees should be set by the council as part of the commissioning process and controlled accordingly
- (xi) That effort should be made to ensure provision is spread around the borough and not just located at one site, although quality and cost will remain key considerations.
- (xii) That, where possible, services should be commissioned with not-for profit organisations
- (xiii) That the outcomes for learners should be closely monitored to ensure that job prospects, well-being, support for vulnerable learners and safeguarding aspects are all considered as part of the commissioning cycle.

### **Implementation process and costs**

- 3.15. The implementation process detailed below is designed to ensure that the commissioning can be implemented in a way that protects the services valued by learners and meets the action plan proposed within the Equalities Analysis. As such, the process would be phased over a 18 month period. This would allow us to ensure that the providers we commission with are appropriate, develop in house provision where necessary and provide continuity of the service while the implementation is completed.
- 3.16. We would firstly investigate providers interested in providing the Adult Skills Budget (ASB) element of the service. Our ambition would be to commission this element of the budget by September 2015. We would also look for other services that may be easily commissioned at this time.
- 3.17. We would then work with commissioned providers to develop a commissioning model for the Community Learning and provision for learners with disabilities. This would include specific work looking at arts and crafts courses and older learners.
- 3.18. The work with learners with disabilities would be developed particularly carefully with engagement with learners, carers and tutors designed to shape the commissioning.
- 3.19. This latter commissioning could then take place over the course of the 2015/16 academic year with an ambition that, provided the proposals meet with formal Cabinet approval, every service to be provided on a fully commissioned basis by the summer of 2016.
- 3.20. Broadly speaking, the timetable proposed can be captured as follows:

<b>Milestone Description</b>	<b>Critical Date</b>
Commissioning commences	Feb 2015
Consultation with staff commences	April 2015
First stage of TUPE / residual redundancies take place	September 2015
New prospectus published	May 2015
First phase of courses move to new providers	Sept 2015
Second phase of courses move to new providers	Jan / Feb 2016
Third phase of courses move to new providers	June 2016

- 3.21. We would work closely with learners and any providers to make sure that the proposals developed have their input and then subsequently that any transition would be as seamless as possible.
- 3.22. Any new provider would be asked if they intended to include the Whatley Avenue site as part of their proposal.
- 3.23. In terms of funding it is anticipated that the transition will incur one of costs of approximately £175,000. These costs would pay for the following:
- A full time project manager for 8 months - <£75k (assume 150 days at £500pd)
  - Support services (HR, procurement) - <£50k (assume input equal to 1 FTE between the services over the 8 months)
  - Additional staff to ensure BAU alongside the implementation - <£100k (assume at 3 additional staff brought in to manage BAU and free up staff to contribute)

- 3.24. These costs would be one of costs with no impact on the council's revenue budget and would be met from the council's transformation fund which is in place to fund efficiency initiatives such as this.

## **CONCLUSION**

- 3.25. The adult education service is valued by learners who would prefer no change to current provision. However the council is facing unprecedented financial pressures and needs to act responsibly by assessing whether there are other ways to deliver the service that could achieve greater financial resilience whilst still delivering much of what residents value in an adult education service.
- 3.26. The recommended plans, in the view of officers, will allow for a more financially resilient service which can withstand the current climate of increasing funding cuts whilst at the same time allowing much of the concerns of survey respondents to be met and for councillors to be reassured that the models being delivered will meet the needs of learners.

## **4 ALTERNATIVE OPTIONS**

- 4.1. The consultation considered 5 potential options having previously discounted the option for Merton to cease being a provider of adult education.
- 4.2. Backbench Members also asked us to look at the potential for splitting the ASB and CL provision and analysis of this is provided in section 2.20

## **5 CONSULTATION UNDERTAKEN OR PROPOSED**

- 5.1. As detailed in section 2.41 a substantial consultation has taken place with Merton residents. The full analysis of this consultation is available as appendix A
- 5.2. In total approximately 3,500 people have been engaged through this consultation process.

## **6 TIMETABLE**

- 6.1. The proposed timetable is outlined in section 3.15 and recommends a phased implementation over an 18 month period.

## **7 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS**

- 7.1. MAE is mainly funded by grant. The net MAE budget including overheads is £39k.
- 7.2. MAE is currently forecast to overspend against the allocated budget by £181k.
- 7.3. The over-spend is mainly due to forecast under-achievement of Income due to changes in the SFA funding regime made after budget setting in previous years and the non-delivery of savings.
- 7.4. There has also recently been a reduction in SFA funding for ESOL Transitional funds.

## **8 LEGAL AND STATUTORY IMPLICATIONS**

- 8.1. The main statutory basis for the adult education service is section 15B of the Education Act 1996. This section empowers local authorities to secure the provision for their area of full-time or part-time education suitable to the requirements of persons who have attained the age of 19, including provision for persons from other areas. It includes power to secure the provision of training, including vocational, social, physical and recreational training, and of organised leisure time occupation which is provided in connection with the provision of education or training. The authority may do anything which appears to them to be necessary or expedient for the purposes of or in connection with the exercise of their functions under this section. In exercising their functions, the authority must in particular have regard to the needs of persons with learning difficulties or disabilities.
- 8.2. The authority does not therefore have a statutory duty to maintain an adult education service but must in considering whether to provide a service and what service to provide take account in particular of the needs of people with learning difficulties or disabilities.
- 8.3. In considering changes to service provision the council must also have regard to consultation responses and to its Public Sector Equality Duty.
- 8.4. Case law establishes that the Council must not rule out any alternative options prior to consultation and must take the responses to consultation conscientiously into account in finalising any proposals.
- 8.5. The Council's public sector equality duty is set out in section 149 of the Equality Act 2010, which provides that a public authority must, in the exercise of its functions, have due regard to the need to eliminate discrimination, foster good relations and advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it. Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to: (a) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic; (b) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it; and (c) encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low. Relevant protected characteristics are: age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex; and sexual orientation.
- 8.6. To meet the public sector equality duty the authority must assess the risk and extent of any adverse impact of proposals and the ways in which such risk may be eliminated before the adoption of a proposed policy. An equalities analysis has been completed to enable this assessment to be undertaken as referred to in section 2.155 of the report.

## **9 HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS**

- 9.1. An equalities analysis has been completed and is attached as appendix H and referred to in section 2.155 of this report.

- 9.2. From the officer analysis and the consultation undertaken with residents we can see that there is a potential negative impact on a number of groups. In order to mitigate this we would need to ensure that the commissioned services matched the current provision. In addition, we would want to see commissioned services that were able to provide some of the supportive and nurturing elements that the current provision does and also work hard to continue to attract and support learners from protected groups.
- 9.3. The attached action plan is designed to meet these concerns and by taking 18 months to implement we should be able to ensure that the services we commission are specifically designed to meet the need of these residents.
- 9.4. Members are encouraged to review the potential equalities implications and the proposals put in place to mitigate them.

## **10 CRIME AND DISORDER IMPLICATIONS**

- 10.1. None

## **11 RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS**

- 11.1. None

## **12 APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT**

Appendix A –Financial analysis

Appendix B – Consultation survey responses

Appendix C – Easy read consultation survey responses

Appendix D – Feedback from public meetings

Appendix E – Petitions received

Appendix F – Additional submissions

Appendix G – Feedback from staff meetings

Appendix H – Equalities Analysis

## **13 BACKGROUND PAPERS**

- 13.1. Adult Education in Merton: Options Appraisal – Cabinet 10<sup>th</sup> November.



# Equality Analysis



What are the proposals being assessed?	Merton Adult Education Options Appraisal
Which Department/ Division has the responsibility for this?	Community and Housing / Merton Adult Education

Stage 1: Overview	
Name and job title of lead officer	Gareth Young; Business Partner – Community and Housing Department
1. What are the aims, objectives and desired outcomes of your proposal? (Also explain proposals e.g. reduction/removal of service, deletion of posts, changing criteria etc)	<p>We are proposing to move to a commissioning model for the provision of adult education in Merton.</p> <p>The aim of the proposed new model is to ensure that we have a long-term financially viable resilient service able to continue delivering high quality adult education to Merton residents. This is in light of current reductions to the Skills Funding Agency grant and potential future reductions.</p> <p>After a consultation with the public and a full financial analysis we are proposing that Merton becomes a commissioner of Adult Education Services and that commissioned services will continue to be delivered in Merton.</p> <p>This means that the vast majority of courses will be provided by providers who are not the LB Merton.</p> <p>This may mean that courses will be provided at an alternative site/sites and the current Whatley Avenue site closed as an adult education facility although this will depend on whether commissioned providers are interested in utilising the site.</p> <p>All courses will continue to be provided in Merton.</p> <p>Staff will be impacted although we would anticipate the majority of staff transferring to new providers under the TUPE provisions.</p>
2. How does this contribute to the council's corporate priorities?	<p>Merton Adult Education contributes to numerous Community Plan priorities; contributing to bridging the gap between the east and west of the borough, supporting ambitions to help residents back into work, assisting them to live a healthy and happy life and contributing to Merton the community. It also contributes to the corporate priority of offering efficient value for money services and in relation to securing the council's financial bottom line.</p> <p>We are committed to continuing with adult education in Merton and the option being recommended is designed to ensure that the service can continue and as much funding as possible spent on learning activity.</p>
3. Who will be affected by this proposal? For example who are the external/internal customers, communities, partners,	<p>The option being proposed would impact on the following groups of people:</p> <ul style="list-style-type: none"> <li>• Staff at MAE</li> <li>• Learners who currently study at MAE</li> <li>• Residents who may potentially opt to take Merton provided Adult Education courses in the future</li> </ul>

stakeholders, the workforce etc.	<ul style="list-style-type: none"> <li>• Our partners who would be commissioned to provide these services. These include South Thames College and numerous small learning providers within Merton.</li> <li>• Other partners that MAE currently work with</li> <li>• The Skills Funding Agency</li> </ul>
4. Is the responsibility shared with another department, authority or organisation? If so, who are the partners and who has overall responsibility?	<p>Currently, the service is provided by the in house MAE team although they do partner with a number of other organisations to provide the courses.</p> <p>Merton has overall responsibility and would continue to maintain this responsibility to the SFA if the proposal is implemented.</p>

## Stage 2: Collecting evidence/ data

### 5. What evidence have you considered as part of this assessment?

Provide details of the information you have reviewed to determine the impact your proposal would have on the protected characteristics (equality groups).

As part of this process we have considered the information we have about the current provision within the MAE service, including funding, demographics and course types and carried out an extensive public consultation. The nature of this consultation and the responses to it are contained within the Cabinet report.

## Stage 3: Assessing impact and analysis

### 6. From the evidence you have considered, what areas of concern have you identified regarding the potential negative and positive impact on one or more protected characteristics (equality groups)?

Protected characteristic (equality group)	Tick which applies		Tick which applies		Reason Briefly explain what positive or negative impact has been identified
	Potential positive impact		Potential negative impact		
	Yes	No	Yes	No	
Age	/		/		During the consultation phase some respondents suggested that the impact on retired people would be particularly felt. This was because retired people were less likely to travel further for their courses if they moved from Whatley Avenue and also because it was felt that the Whatley Avenue site was the perfect environment for retired people to study. In addition, the provision of adult education is seen as a key contributor to aging well. If older people stopped attending these courses this would have a negative impact on their ability to age well. It is possible that the commissioned model may lead to an improved service. There also may be an implication for staff if the commissioning process leads to redundancies.
Disability	/		/		The MAE facility currently provides courses for individuals with learning and physical disabilities with a particular focus on courses for those with learning disabilities. The consultation, particularly the focused consultation with learners with learning disabilities, demonstrated how important people

					felt that this provision is. The commissioning model proposed would seek to re-provide these services but there was concern that the environment provided would not be able to match the nurturing environment present at Whatley Avenue. The commissioning process may also lead to an improved service offer but the current users are very satisfied with their current provision. There also may be an implication for staff if the commissioning process leads to redundancies.
<b>Gender Reassignment</b>		/	/		There also may be an implication for staff if the commissioning process leads to redundancies.
<b>Marriage and Civil Partnership</b>		/	/		There also may be an implication for staff if the commissioning process leads to redundancies.
<b>Pregnancy and Maternity</b>		/	/		There also may be an implication for staff if the commissioning process leads to redundancies.
<b>Race</b>	/		/		The MAE facility currently provides courses that are taken by a significant proportion of individuals from BME groups (38.1% of learners). The commissioning model proposed would seek to re-provide these services and it is possible that the services offered could even be improved and the offer enhanced. However, any change in provision may have an impact on this group and thus needs to be monitored closely. Areas that would need to be closely reviewed include ESOL courses which are primarily taken by those from BME backgrounds. In other courses the proportion of BME learners broadly reflects the borough population. There also may be an implication for staff if the commissioning process leads to redundancies.
<b>Religion/ belief</b>		/	/		During the consultation, the provision of a prayer room at the Whatley Avenue site was raised as a potential detriment for learners if the commissioned providers did not also have the same facilities. Some providers would be able to provide this facility but it is possible that some would be unable to do so, although most would be sited near other religious establishments where prayer could take place. There also may be an implication for staff if the commissioning process leads to redundancies.
<b>Sex (Gender)</b>		/	/		There also may be an implication for staff if the commissioning process leads to redundancies.
<b>Sexual orientation</b>		/	/		There also may be an implication for staff if the commissioning process leads to redundancies.
<b>Socio-economic status</b>	/		/		Adult education has the potential to make a substantial contribution to bridging the gap between the East and the West of the Borough and supporting people into work. The proposed commissioned model needs to consider how opportunities,

				<p>including courses and facilities, can be made available to all residents and especially to those who would most benefit from these courses.</p> <p>Currently, the service reaches residents in both the East and West of the Borough. If it was not possible to commission services of at least this range with alternative providers then it could have a potentially negative impact on those from certain the socio-economic groups that rely on these courses.</p> <p>The ambition is to re-provide this range of courses and to deliver them around the Borough through the commissioning model and it is possible that the future model, depending on how it is structured, could be offer an improvement for this group.</p>
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## 7. If you have identified a negative impact, how do you plan to mitigate it?

The potential negative impacts all relate to the risk that we will be unable to re-produce the current service provision at the same quality and with the same supportive environment as provided by the current service. In particular, concerns have been raised about the service provision for older learners and learners with disabilities and in particular those with learning disabilities.

We plan to mitigate this by having a more deliberate implementation period, taking our time to develop provision for these groups and by building in strict monitoring procedures into the commissioning process so that we can vary the provision if it is clear that certain groups are being disadvantaged.

The plans are detailed in section 9.

### Stage 4: Conclusion of the Equality Analysis

#### 8. Which of the following statements best describe the outcome of the EA (Tick one box only)

Please refer to the guidance for carrying out Equality Impact Assessments is available on the intranet for further information about these outcomes and what they mean for your proposal

- Outcome 1** – The EA has not identified any potential for discrimination or negative impact and all opportunities to promote equality are being addressed. **No changes are required.**
- Outcome 2** – The EA has identified adjustments to remove negative impact or to better promote equality. **Actions you propose to take to do this should be included in the Action Plan.**
- Outcome 3** – The EA has identified some potential for negative impact or some missed opportunities to promote equality and it may not be possible to mitigate this fully. **If you propose to continue with proposals you must include the justification for this in Section 10 below, and include actions you propose to take to remove negative impact or to better promote equality in the Action Plan. You must ensure that your proposed action is in line with the PSED to have ‘due regard’ and you are advised to seek Legal Advice.**
- Outcome 4** – The EA shows actual or potential unlawful discrimination. **Stop and rethink your proposals.**

### Stage 5: Improvement Action Plan

#### 9. Equality Analysis Improvement Action Plan template – Making adjustments for negative impact

This action plan should be completed after the analysis and should outline action(s) to be taken to mitigate the potential negative impact identified (expanding on information provided in Section 7 above).

Negative impact/ gap in information identified in the Equality Analysis	Action required to mitigate	How will you know this is achieved? e.g. performance measure/ target)	By when	Existing or additional resources?	Lead Officer	Action added to divisional/ team plan?
Potential impact on learners with disabilities	The commissioning process to be carried out over a longer process (up to 18 months) and to involve learner and carer representatives to ensure that the commissioned services meet their needs. Subsequently this will be kept under review and adjusted to ensure needs are being appropriately met.	<ul style="list-style-type: none"> <li>• Feedback from learners</li> <li>• Continuing take up rates from users with learning disabilities over a period of time.</li> </ul>	Sept '15 onwards	To be pursued within the implementation budget for this piece of work	TBC	To be added to project implementation plan
Potential impact on older learners	The commissioning process for the non-qualification Community Learning courses will also be phased over an 18 month period and work done with learners to ensure the commissioned courses meet their needs. We would also monitor closely the take up of courses at the new commissioned providers from older residents and seek to adjust the commissioning strategy if we felt that the new provision was not meeting older learner's needs or providing facilities that enabled them to age well.	<ul style="list-style-type: none"> <li>• Feedback from learners</li> <li>• Continuing take up rates from older users over a period of time</li> <li>• Assess in line with the council's aging well programme</li> </ul>	Sept '15 onwards	To be pursued within the implementation budget for this piece of work	TBC	To be added to project implementation plan
Potential impact on learners based on socio-economic status	The commissioning process to request from providers a diversity of provision across the Borough. This is to be	<ul style="list-style-type: none"> <li>• Commissioning guidelines</li> <li>• Monitoring data</li> </ul>	Sept 2015 onwards	To be pursued within the implementation	TBC	To be added to project implementation

Negative impact/ gap in information identified in the Equality Analysis	Action required to mitigate	How will you know this is achieved? e.g. performance measure/ target)	By when	Existing or additional resources?	Lead Officer	Action added to divisional/ team plan?
	<p>closely controlled by the commissioning function with particular focus placed on commissioning courses that support transition into employment.</p> <p>Monitoring to be put in place to ensure that learners from lower socio-economic groups are accessing, and importantly also passing, courses. SFA guidelines also require us to check the progress of learners post education and this will also help us assess the learning.</p> <p>As commissioners we will control the fees charged.</p>			on budget for this piece of work		ion plan



Negative impact/ gap in information identified in the Equality Analysis	Action required to mitigate	How will you know this is achieved? e.g. performance measure/ target)	By when	Existing or additional resources?	Lead Officer	Action added to divisional/ team plan?
Potential impact on learners due to their race	<p>ESOL and other similar courses are specifically aimed at learners whose primary language is not English. We would work with the learners who use these courses to ensure that the courses that they access are re-provided.</p> <p>In part because of the take up of these ESOL courses, 38.1% of learners are currently from BME backgrounds so as well as ensuring the provision of ESOL courses we will need to monitor take-up to ensure that learners are accessing this provision</p>	<ul style="list-style-type: none"> <li>• Work with ESOL course users and other interested parties to ensure new provision meets their needs</li> <li>• Monitoring data reviewed</li> </ul>	Sept '15 onwards	To be pursued within the implementation budget for this piece of work	TBC	To be added to project implementation plan
Potential impact on learners with a specific religion / belief	Some providers may not have a prayer room; as such providers will be encouraged to facilitate prayers where reasonable practicable We will keep this under review and revisit if it proves to be a problem	<ul style="list-style-type: none"> <li>• Monitoring data reviewed</li> </ul>	Sept '15 onwards	To be pursued within the implementation budget for this piece of work	TBC	To be added to project implementation plan
Potential impact on various groups due to staff restructuring	Full EA to accompany any future staff reorganisation in line with corporate policies	<ul style="list-style-type: none"> <li>• Staff consultation EA delivered</li> </ul>	April '15 - onwards	To be pursued within the implementation budget for this piece of work	TBC	To be added to project implementation plan

**Note that the full impact of the decision may only be known after the proposals have been implemented; therefore it is important the effective monitoring is in place to assess the impact.**

**Stage 6: Reporting outcomes**

**10. Summary of the equality analysis**

This section can also be used in your decision making reports (CMT/Cabinet/etc) but you must also attach the assessment to the report, or provide a hyperlink

This Equality Analysis has resulted in an Outcome	3	Assessment
<p>From our analysis and the consultation we have done with residents we can see that there is a potential negative impact on a number of groups. In order to mitigate this we would need to ensure that the commissioned services matched the current provision. In addition, we would want to see commissioned services that were able to provide some of the supportive and nurturing elements that the current provision does and also work hard to continue to attract and support learners from protected groups.</p> <p>The above action plan is designed to meet these concerns and by taking 18 months to implement we should be able to ensure that the services we commission are specifically designed to meet the need of these residents.</p>		

**Stage 7: Sign off by Director/ Head of Service**

<b>Assessment completed by</b>	Gareth Young	<b>Signature:</b>	<b>Date: 27/1/15</b>
<b>Improvement action plan signed off by Director/ Head of Service</b>	Simon Williams	<b>Signature:</b>	<b>Date: 28/1/15</b>

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## Appendix G: Feedback from staff consultation events

- Is there really an “east west” split in terms of deprivation? There are deprived estates in the west of the borough.
- Within this MAE offers something really important to people with learning disabilities, it is somewhere they like to come and they are integrated with the overall college. It is a proper learning environment but also informal enough for them to feel safe. Could anyone else really do this?
- Whatley Avenue performs an important function as a hub for tutors where they can get practical tasks like photocopying done, where they can get practical and prompt help with issues like IT, and where they can offer each other peer support. This could be lost if in the future there was a more dispersed model.
- We should not be too prescriptive about the curriculum mix.
- Be careful about fragmenting adult learning between providers. For example need for exam centres.
- How would commissioning actually work? How many people and where would they sit in the council organisationally? How does the funding work? Would there be any effort to join up the provider learning offers so that prospective learners can go just to one place to find out what is on offer?
- WA as a site has a precious ethos around scale, informality but still being a place of learning, with a variety of type of learners there.
- Merton College campus feels by contrast busy, volatile, with a younger age group. Many learners just won't cope with it. Accept STC want to do their best here, but it's hard to do.
- This is especially important for the LDD group
- Capacity. There isn't really this surplus capacity at STC if you consider time of day as mornings are much more popular.
- ESOL issues. STC already has a backlog. You need to provide a central focus point for them to come to and get advice and guidance before they start their learning.
- Can we justify the backlog maintenance costs?
- They feel misleading information was put out there especially about the mix of learners from across the borough and not acknowledging the progress they have made about quality and about reaching the whole borough.
- They also feel the council has not been honest about its real reason for undertaking this options appraisal and for its preferred option.
- Timescale for implementation. Clear view that you can't do it all by summer 2015, if you take into account issuing prospectus, getting agreements in place with SFA, managing the HR processes, giving staff notice in March/April so they can find jobs for the academic year starting in September 2015.
- Some technical HR points about how redundancy is calculated and what period it's based on due to fluctuating hours through academic year.
- Can specialist facilities like pottery be re-sited? Answer: yes but takes time to plan
- Don't really understand the financial analysis and how it supports the option chosen. Eg why can't MAE get its support services from elsewhere as would be cheaper than council providing. Is there a real saving here? How about the costs of implementation?
- Wanting to understand how commissioning would actually work
- Some issues about the consultation process, eg open text boxes, accessible versions, etc.

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## Appendix E – Petitions received as part of Adult Education consultation

NB: We have not included all of the signatures in this appendix but simply listed the number of signatories. Full copies of all the signatures etc are available upon request.

### Petition 1 – #SaveMAE via 38 degrees

1,264 signatures (this includes additional signatures collected by the Stroke Association on a petition with the same wording)

For Merton Council to both continue and safeguard the provision of Adult Education in the London Borough of Merton.

To honour the pledge that “all residents should have opportunities for a good life across Merton, including... good skills training, life-long learning and work”.

Not to sell the Whatley Avenue site, which has been used for Adult Education for over 30 years, for re-development, now or in the future.

### Petition 2 – Petition to save Merton Adult Education services at Whatley Avenue from cuts and/or detrimental changes

Approx 1,000 signatures

Signatories of this petition are not satisfied that the financial case to close Whatley Avenue Centre for MAE has been presented in an acceptable form, nor that the proper scrutiny process has been followed.

Furthermore, any decision to close the Whatley Avenue Centre would conflict with the council’s own Aging Well Programme which hinges on the availability of suitable venues in the community where elderly, disabled and other vulnerable people can feel comfortable. Without these nurturing environments the epidemic of loneliness and isolation will sky rocket in Merton.

Signatories maintain that other viable solutions could be found that will satisfy current students, and maintain very high standards of care and facilities for elderly people, disabled people and people with learning differences. However, we need to cooperate and goodwill of Merton Council. We urge Merton Council to explore a model similar to that of SCOLA in Sutton.

### Petition 3 - #JoHoSaysNo

320 signatures

Merton Council intends to try to cover a predicted £32m deficit by potentially selling off the Merton Adult Education (MAE) site on Whatley Avenue to the highest commercial bidder with no thought of consideration of the impact this will have on the 300 children who attend Joseph Hood Primary School.

### Petition 4 – Wimbledon WI

55 signatures

Save Merton Adult Education

*NB: A letter from the President of the Wimbledon WI was also sent with the petition and is included with the other letters*

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## Appendix D: Feedback from public meetings

2pm, 2<sup>nd</sup> December

### Introduction

There were 68 attendees at the first public consultation meeting about the future of adult learning in Merton. The meeting took place at 2pm on the 2<sup>nd</sup> December in Merton's Council Chamber. In attendance was the Cabinet Member for Education, Councillor Martin Whelton and the Director of Community and Housing, Simon Williams.

The following note captures the questions raised and the answers provided. It is a summary rather than a transcript but hopefully captures the points being made by the individuals involved and the responses by Councillor Whelton and Mr Williams.

### Presentation

Cllr Whelton introduced the topic presenting the slides available here <http://www.merton.gov.uk/learning/adulted/mertonadulteducationfaqs.htm> and then invited the audience to raise any questions. These were as follows:

### Questions and comments

Q: There are some classes that it would not be possible to move from Whatley Avenue to another provider; the classes meet multiple needs and would an increase in council tax be a better alternative?

A: Which ever process is taken forward appropriate venues would need to be secured but the consultation is about adult education not Whatley Avenue. We recognise the value of the services and want it to continue to meet those needs. The administration stood for election in May on a manifesto of a freeze in council tax and this commitment will be met.

Q: Savings of £176k are not sufficient to justify the discontent and distress that this is causing.  
A To reach the overall savings target of £32m lots of smaller, difficult decisions will need to be taken. There is no silver bullet to make these savings. The prospect of higher deficits in future years also needs to be considered.

Q: Why has there not been an Equalities Impact Assessment

A: The assessment will inform the final decision in January

Q: Whatley Avenue saves money by engaging disabled users

A: Any new model would also need to engage disabled users, be accessible and appropriate for vulnerable users.

Q: Recent investment in Whatley Avenue will be wasted if the site is closed. Will other facilities match these standards?

A: There remains a maintenance backlog to address. Any other provider would need to offer appropriate facilities.

Q: Could Merton follow the SCOLA model with no council funding and a separate governing body?

A: SCOLA is based on a much larger level of activity making it more sustainable. This is not possible to achieve with MAE.

Q: MAE offers a save place for older people. Could Merton tap into growing market for older people?

A: Any new provider would also need to be successful at attracting older people.

Q: Arts and crafts generates 60% of fees currently, could these be expanded?

A: It would be in the interest of any provider to expand successful courses and we would work with providers to shape the services offered.

Q: Are projected SFA cuts real and what is the cost of a commissioning model?

A: Cuts have been made over the last 4 years and are expected to continue with the government department – BIS – being asked to make a further cut of 60%. Lots of boroughs use a commissioning model, these do incur small costs but pass the risk of further grant reductions from the Council to the provider.

Q: Adults First is concerned about the loss of the friendly and welcoming atmosphere used by 300-400 learners with learning disabilities. This will be made worse by any reduction in day centre provision.

A: Whatever model is used a suitable provider and venue for those with learning disabilities would be found and support would continue.

Q: Previous sites, including some in the East of the borough have been closed and left vacant, will the same happen to Whatley Avenue?

A: Other sites may be empty briefly but are put to other use or disposed of as quickly as possible.

Q: The value of the current services is important, will exactly the same provision be replaced elsewhere?

A: We can't promise it will be exactly the same as the service will always change over time.

Q: There is a level of diversity at MAE that contributes to community cohesion and is not achieved at other sites due to the mix of users.

A: 70% of learners are from the west of the borough so more could be done to support the employability and skills of those in the East. ESOL will remain an essential element whichever model or provider is used.

Q: What safeguards are in place for Joseph Hood Primary School?

A: We take the needs of our schools very seriously and these will be fully considered.

Q: Why is the council not using reserves to protect the services and instead spending them on capital projects like Morden Park Pool and new CCTV?

Q: Morden Park pool is in need of replacement otherwise it would close and was a manifesto commitment. This is coming from capital spending not revenue and the reserves are ring-fenced and not spare cash.

Q: Why does commissioning another provider involve the closing of Whatley Avenue?

A: Under commissioning we would work with a new provider to identify appropriate sites to be used.

Q: Why is commissioning the preferred option?

A: Commissioning is the best way of protecting the financial sustainability of the services as the other partnership models does not remove the financial risks to the council.

Q: What are the plans for Whatley Avenue and has the cost of relocating services to another site been considered?

A: The consultation is about the future of the service not the future of the site. If Whatley Avenue is no longer used for adult education services then we would need to consider what other uses there might be. Costs of any relocation would vary depending on capacity within other providers. There is capacity with other providers, for example South Thames College could accommodate 75% if

current MAE activity. This would be a short term cost but could over long term financial sustainability.

Q: Could MAE be expanded to solve the costs issue and run on a more independent model?

A: We have pursued an expansion strategy in recent years and this has not been enough to mitigate against the financial risks.

Q: The staff at Whatley Avenue have been kind and helpful, as they understand learners needs so should not lose their job. It is more difficult for those with learning disabilities to adjust to change.

A: If alternative venues are needed then we would make sure they are appropriate for learners with disabilities.

Q: What else could be cut instead of MAE to avoid the distress to users?

A: We are looking at all services to make savings but based on our manifesto commitments and our 'July Principles' to protect the vulnerable.

Q: The plans and the consultation have been rushed through and should be extended for more people to have their say

A: The decision needs to be made by cabinet at their meeting in January and there has been plenty of time for people to get involved. Simon Williams also offered to meet with any groups that wished to do so.

Q: What are the costs of commissioning the service?

A: We have lots of examples of successful commissioning, such as the leisure services. Costs and risks of change vary and are being considered, both in terms of financial and human impacts. Any cost of commissioning will be short term and one off.

Q: Why was this not mentioned in My Merton?

A: It is not possible to include everything in My Merton.

Q: When will paper copies of the survey be available?

A: Paper copies were delivered to Whatley Avenue on 1 December with more being delivered on 3 December. A simplified version of the survey for ESOL/LD learners was also available at Whatley Avenue and more will be provided as needed. Due to the Christmas post copies returned after 4 January will continue to be processed.

Q: Will commissioning lead to a loss of control in terms of the fees charged to students?

A: It will be in the interest of any provider to set fees at a level that encourages take up of the courses.

Cllr Whelton thanked those who had attended and encouraged everyone to respond to the consultation. He then closed the meeting.

## 7pm, 2<sup>nd</sup> December

### Introduction

There were 29 attendees at the second public consultation meeting about the future of adult learning in Merton. The meeting took place at 7pm on the 2<sup>nd</sup> December in Merton's Council Chamber.

The following note captures the questions raised and the answers provided. It is a summary rather than a transcript but hopefully captures the points being made by the individuals involved.

### Presentation

Cllr Whelton introduced the topic presenting the slides available here (*insert link*) and then invited the audience to raise any questions. These were as follows:

### Questions

Q: Who are the local providers and where are they located?

A: Providers include:

South Thames College (STC) – which is the biggest provider in the Borough - and many other smaller providers (voluntary sector) – an example would be Grenfell.

Q: Can you explain some more about the nature of the term 'provider' – does this include private companies and what are the restrictions on them? The concern is that there aren't enough facilities in the Borough for these courses and that people will have to travel further for them.

A: We would commission from all sectors – this would include public, private and voluntary sector providers. All learning would be regulated by Ofsted and the Skills Funding Agency (SFA) and we would be accountable to them for this.

We would look to have facilities that are suitable for the learning needed. STC, for example, have capacity for 75% of the learning and other providers already have space in which they provide learning. We would look for the best space to accommodate the learning.

Q: The council hopes to keep similar provision – what about courses that need special facilities such as pottery, stained glass and upholstery.

A: We would look to commission these popular courses and do some work to see who could provide them. We would work closely with other providers to provide them.

Q: Has there been a space and use analysis of Whatley Avenue. Will the new provision match this?

A: We would look to match the current provision through the commissioning model. As part of the review we looked at the quantity of learning that goes on, where it happens and in what facilities and are confident that this can be re-provided.

Q: We would like some more information on the government funding that is provided for Adult Education. My concern is that the funding for provision of creative arts courses would suffer in any new model. The current range of courses is unique in Merton.

A: We currently receive funding in two pots – Adult Skills Budget and Community Learning. The Community Learning pot is available to be spent on creative arts and as long as the funding continues from the SFA in this way then we would be able to spend it on those subjects. If the rules of the grant change then we would have to adjust our provision to match this.

This would be the case regardless of the model chosen.

Q: Will Whatley Avenue still be available for adult learning? And are there any other plans for the site?

A: A new provider may wish to use the site but also may not and currently there are no plans to do anything specific with the site should it be surplus to requirements.

Q: How would stained glass / pottery classes be accommodated if the facilities elsewhere in the Borough are already full?

A: We would have the conversation with providers to make sure the facilities existed – we would either look to commission the service in existing facilities or give providers funding certainty to enable them to invest in the infrastructure – such as kilns.

Q: In the paper it says that the service costs £2.6m but what is the target for reducing the funding of Adult Education. Wouldn't any commissioning model end up costing more due to providers pricing in risk and trying to make a profit?

A: A large part of the budget comes from the SFA – The intention would be to manage the service within the SFA funding, whilst reducing the risk to the future of the service.

Commissioning would be aimed to ensure value for money and whilst some providers would seek to make money we would manage that rate of return. Many providers, such as current FE providers, cannot make a profit and would not seek to do so.

Q: Where does the saving come from?

A: The running costs of the service are high and this would be reduced.

Q: If we go down the commissioning road does this mean that the existing teaching staff would lose their job?

A: Under TUPE the tutors would be transferred to another provider.

Q: Where does the £379k backlog maintenance come from?

A: This is an estimate provided by the facilities team for work that is needed.

Q: Isn't it more expensive to provide services 'here, there and everywhere'? Isn't this just about selling Whatley Avenue?

A: We are focusing on the future of service provision at the moment – we are not planning to sell off the site as part of this consultation. We are focused on the future of adult learning.

Q: The decision is to be taken in 6 weeks – how will an EA be delivered in advance of that decision?

A: An EA will be derived from the consultation and other research and presented to Cabinet at the time of the decision.

Q: Can I ask about the tutors who are highly regarded. Do we know if the tutors would be interested in going?

A: Technically it is up to the tutors. We see the tutors as the asset to the service and the lifeblood of the service and we believe that new providers would want the tutors and that learners would want to follow their tutors. It is up to the tutors to decide where they will go – our aim would be to work with the tutors to ensure continuity of learning.

Q: Is this the same consultation for staff?

A: We have separate consultations with staff. If tutors want a further opportunity to input we will endeavour to make sure that can happen.

Q: What do we have to do to get you to cancel this decision? Especially as the money involved is very small

A: The financial constraints have already been outlined and are detailed in the presentation. We have to make savings and the process of doing so isn't going to get any easier. We value the consultation; we want to talk to learners and staff and come to a decision in the New Year.

Q: Why would other providers want to take on additional staff if the funding is unstable?

A: Many other councils provide successful commissioning models and this is working ok. Colleges are keen to take on these services because they match with the facilities they currently have.

Q: If you want to redress the balance of services across the Borough then isn't there is a risk that you stop using Whatley Avenue as much and that would increase the costs of Whatley.

A: There would be a range of locations and this may or may not include Whatley Avenue – there is a real need in the east of the borough which we want to meet.

Q: Why was Cobham Court and Canons House closed when they are in the East of the Borough?

A: Buildings in the east of the borough were closed due to savings from previous years. We do make use of other locations in the east of the borough – such as Pollards Hill libraries and other shared facilities.

Q: You don't appreciate the uniqueness of the Whatley Avenue – an unusual, unique and important place. How much will you save from this decision – we can't make decisions without knowing how much you would help to save

A: This would save about £300,000 as currently constructed (including the council contribution and our overspend). We are also doing this based on financial risk – the SFA would have less money and would demand more for that money. Any saving of £32m would require lots of small savings.

Q: Why couldn't the council put a capital amount into Whatley Avenue and then commission the whole service and the site?

A: This would be a risky option for any provider – and we need to ask whether a provider want to invest in a service that has risky funding and currently requires a subsidy?

Q: If you sold the site to a developer they would build flats; these would attract families with children that would cost us more in other services than keeping the existing facility. I live in the area and don't want more housing.

A: We are focused on adult learning at the moment and have no plans to build housing on the site.

Q: How much has been spent on updating the site in the previous year?

A: I can provide the exact figures but we can't let previous investments prevent us from ever making any changes to provision. We need to make investments at a moment in time and we can't stop investing in case we need to make a decision in the future. Likewise, we can't ignore options just because we have invested in the past.

Q: Could the site become a shared facility with the local primary school? Would this allow the facility to be kept?

A: We could look at this in the future but we are looking at the structure of the service first

Q: I have concerns that the provision will become really disparate if it is split over multiple sites rather than lifted and placed on another site.

A: We will consider this as part of the consultation.

Q: Question about day centres and the linkage between mainstream community facilities, such as adult learning, and wellbeing for older people.

A: We agree with the general statement as learning is important for wellbeing but do not believe that this can't be delivered on a different site.

Q: Being a good provider for those with Learning Disabilities is about far more than just facilities and is instead about a broader range of provision – such as nurturing environment.

A: We recognise this and would look to commission these services in a way that provided the environment as well as the learning.

Q: The centre provides a facility for a wide range of people – couldn't we have more vision for using the facilities to deliver a wider range of services and serve the community in a wider way? Can't we have more vision for the site?

A: We have a diverse range of services at Whatley Avenue and that is a credit to the service.

We want a sustainable future for adult education and how it should be provided in the Borough. The site is very good and lots of good effort has been made. Despite this the financials are still not sustainable.

We're more interested in a vision for adult learning than a vision for a site. We want excellent providers and to spend any funding we can attain to make that happen. We will look at all the facilities etc to make this happen.

Q: Why can't we be the same as SCOLA?

A: We are smaller than SCOLA and face different challenges

Q: If the services are outsourced where is the accountability?

A: We would be accountable to both the SFA and Ofsted. As a local authority we would have a duty to achieve value for money and monitor the quality of the education.

Q: Would you be relinquishing responsibility for monitoring the quality of the education?

A: No, we would be duty bound to monitor the quality of the teaching. If there are issues with the provider these are managed by the council and we would be responsible for them.

Q: How do you propose to manage the timeframe of the commissioning process which would need to start in January / February?

A: This is why we are planning to make a decision in January

Q: If we can hold the Olympics in Wimbledon why can't we keep the college open?

A: The panel felt this is not a like for like comparison.

Q: This is a short consultation period – the feedback seems to be quite resistant to keeping MAE open. I would urge you to consider delaying the decision for a year and make the decision a year later to give everyone a chance to contribute even more.

A: Thank you for your comment

Cllr Whelton thanked everyone for attending and closed the meeting.



## Appendix A: Financial Analysis

- 1.1. In order to provide more analysis for Cabinet Members to make their decision this appendix has been prepared. It is structured as follows:
- (i) Explaining the budget
  - (ii) Quantifying the grant reductions
  - (iii) Understanding the over and under spends
  - (iv) The achievability of current income targets
  - (v) Modelling the alternative options
  - (vi) Alternative approaches
  - (vii) Miscellaneous other information
- 1.2. A request for more financial analysis is a clear theme coming from the consultation. Despite the original Cabinet report making it clear that the purpose of any option was to remove financial risk from the council individuals responding to the consultation wanted to better understand the nature of the financial risk and how the other options would be able to reduce that risk.
- 1.3. The first step is to explore further the nature of the financial risk to the current delivery model: Merton Adult Education. To understand this it is best to start with the SFA grant.

### Explaining the budget

- 1.4. The following tables are based on the 2013/14 budget:

Revenue £'000s	Budget 2013/14	Actual 2013/14
<b>Expenditure</b>	<b>2,687</b>	<b>2,601</b>
Employees	1,793	1,755
Premises	173	140
Transport	3	3
Supplies & Services	340	317
3rd party payments	0	0
Support services	286	294
Depreciation	92	92
<b>Income</b>	<b>2,500</b>	<b>2,434</b>
Government grants	1,873	1,907
Reimbursements	0	33
Customer & client receipts	627	494
Recharges	0	0
Reserves	0	0
Capital Funded	0	0
<b>Council Funded Net Budget</b>	<b>187</b>	<b>167</b>

- 1.5. The next table shows a breakdown on the expenditure incurred by the council:

Expenditure Area	Financial Year 2013/14 out-turn
------------------	------------------------------------

Expenditure Area	Financial Year 2013/14 out-turn
Employees	£1,754,529
Premises	£139,999
<i>Includes:</i>	£0
Rent	£35,800
Utilities (including water),	£36,990
Business rates	£38,050
Cleaning	£29,159
Other	
Transport	£3,181
Supplies and Services	£317,105
Support Services (Overheads)	£294,025
Depreciation and Impairment Losses	£91,536

1.6. And the income of the service can be broken down as follows:

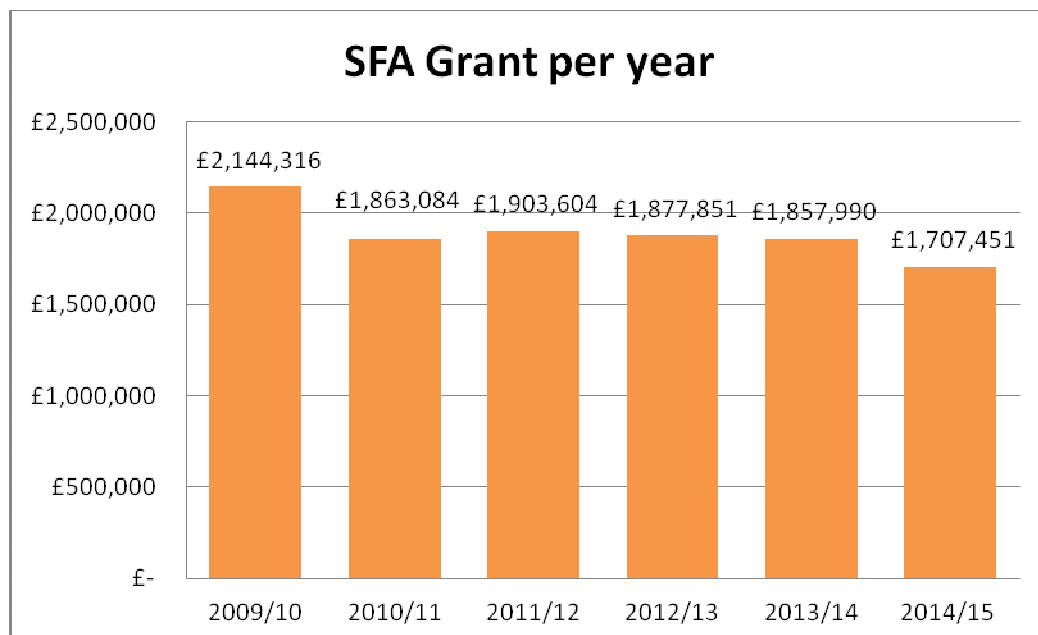
Funding Source	Financial Year 2013/14 out-turn
Skills Funding Agency Grant	£1,907,133
Customer and Client Receipts	£494,261
Other Reimbursements and Contributions	£33,227

1.7. The remaining costs of the service are represented in the bottom line (£167,000)

1.8. The grant from the Skills Funding Agency has reduced by £156,000 between 2013/14 and 2014/15 with an additional in year reduction of £35,000 being applied in December.

### Quantifying the grant reductions

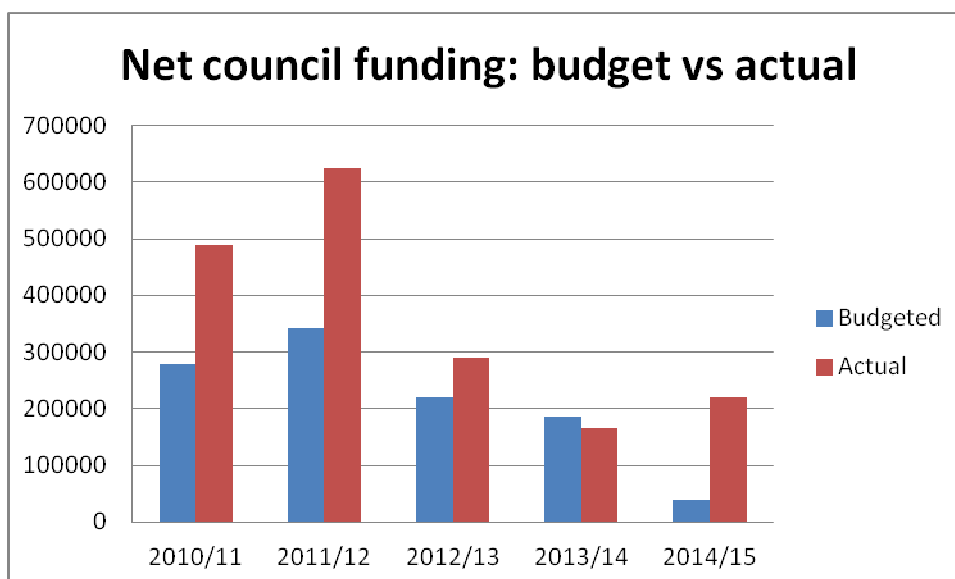
1.9. The following chart shows our Skills Funding Agency (SFA) grant per academic year.



- 1.10. It should also be noted that for the 2013/14 academic year the funding formula changed considerably – this had three major impacts:
- (i) a shift from grant to loans for level 3 upwards (reducing demand),
  - (ii) a shift to payment on outcomes rather than enrolment (requiring more delivery per pound of grant), and ;
  - (iii) a number of re-allocated grants – all of which moved funding away from shorter courses or courses which attracted more fees towards more level 1 and 2 courses which were longer and did not attract the same level of fees (requiring more delivery per pound of grant).
- 1.11. In addition, as mentioned above in December we were informed that the SFA were going to reduce our grant by another £35,000 in year. This £35,000 reduction is still to be fully confirmed but if it is will see a further reduction in the above figure.
- 1.12. The initial reduction in the grant for 2014/15 is due to the 19% reduction to the Adult Skills Budget element of the grant announced in March 2014. The reduction in funding and the running of fewer qualification courses has also impacted on the Fee Income target.
- 1.13. The next announcement re: funding changes from the SFA is expected to be made in March 2015. We expect this to signal a further reduction in the grant. This is due to the Department of Business, Innovation and Skills (BIS) in which the Skills Funding Agency (SFA) sits being a non-ring-fenced department and therefore being responsible for delivering a large amount of the reduction in Government spending announced in the 2014 budget and Autumn statement.
- 1.14. However, it is also possible that as the announcement is due in March 2015 (2 months before an election) further reductions will be ‘saved’ until after the 2015 General Election.
- 1.15. Taken together the grant reductions and the requirement to do more with less have placed additional pressure on the MAE budget. We anticipate this pressure to grow further.

### Overspending / underspending

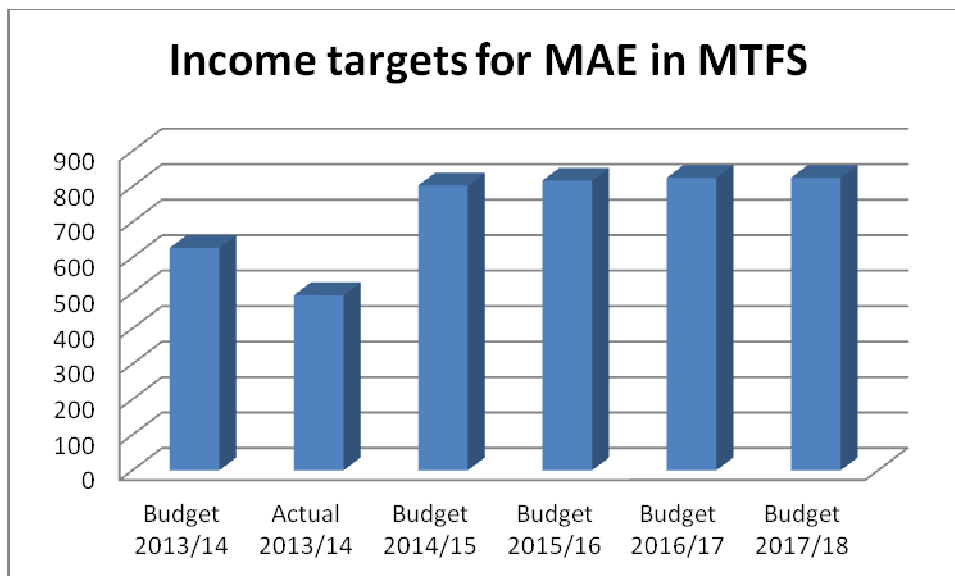
- 1.16. The following table shows the budgeted and actual net council funding received by the MAE service over the past four years.



- 1.17. As can be seen, over the past four years the service has only been able to meet its budget once (in 2013/14) leading to overspends of £209,605, £282,379, £69,388 and then an underspend of £21,196 respectively. In every year the council has committed between £165,000 and £625,000 to the provision of the service. In 2014/15 the budget has been reduced to £39,000 with a current expected overspend forecast of £181,000. This would represent a council contribution of £220,000 in 2014/15; an increase over 2013/14.

## Future projections

- 1.18. The current MTFS has the council contribution to MAE staying roughly at £39,000 per year.
- 1.19. However, this is based on two assumptions – firstly a consistency in terms of the amount of funding received and secondly an aggressive series of income targets. These income targets are shown below:



- 1.20. The income targets required to meet the £39,000 council contribution envisaged by the council would require income of between £803,000 and £825,000. When these plans were developed there was hope that these could be achieved but the evidence so far (as shown by the 2013/14 figures) is that the potential to achieve that level of income above and beyond the grant funding is more limited than we had hoped. This is especially the case as reduced grants also have a knock on impact on the fees that can be raised.

## Financially Assessing the Options

- 1.21. Many respondents to the consultation wanted to know conclusively what the saving to the council of pursuing the different options would be. The difficulty with this task is not knowing the grant funding allocations we can expect from the SFA and thus being unable to calculate the exact impact.
- 1.22. As such, the below table has been produced to demonstrate a model of each of the options based on a variety of potential grant reductions. It should be emphasised that even the 20% grant reduction used as the maximum cut in this analysis may be low as we do not, as yet, have a sense of what the Government's decision regarding SFA funding will be.

Net cost to the council	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction
Option 1	£180,000.00	£238,875.31	£297,750.62	£356,625.93	£415,501.24
Option 2	£0.00	£0.00	£0.00	£0.00	£32,766.10
Option 3	£0.00	£35,351.36	£76,550.99	£135,426.30	£194,301.60
Option 4	£0.00	£0.00	£0.00	£0.00	£0.00
Option 5	£0.00	£0.00	£0.00	£0.00	£0.00

- 1.23. All of the modelling is based on the 2013/14 out-turn although option 1 does use the current budgetary forecast as a starting point re: the council's net contribution so as to

capture changes made in year. This includes a £39,000 net budget and a forecast £181,000 overspend.

1.24. The options above are based on a number of assumptions and these are captured in the individual tables shown below.

1.25. In addition, it should be noted that these analyses do not include the following items:

- (i) Implementation costs
- (ii) Any saving based on no longer having to fund the backlog maintenance at Whatley Avenue.
- (iii) One off capital receipts received from any disposal of the Whatley Avenue site (if that was decided subsequently)

1.26. All of the above items would be one-offs and have no further benefit or dis-benefit to the council's ongoing revenue budget although should be considered as part of the decision making process.

1.27. Whilst the above financial modelling does give a sense of the likely financial impact of the options these are subject to a number of external pressures. Amongst them are the following:

- (i) Negotiations with potential partners or providers may lead to different outcomes in terms of financial expectations of the council
- (ii) The above figures make assumptions about council overheads which may not be deliverable, at least in the short term
- (iii) The composition of grant reductions from the SFA can make a large impact on the remaining budget – such as whether it reduces fee income or increases cost pressures elsewhere in the business.
- (iv) Assumptions about increasing fee income are largely dependent on the ability of the service to bring in more fees – this is an unknown and so the forecast is based on estimates.

1.28. Finally, these numbers are for one year only – projecting these models over five years would require us to estimate grant reductions in each year.

1.29. As the above table demonstrates, reductions in the SFA grant make the in-house option expensive when compared to the cost control provided by options 2, 4 and 5.

1.30. Sometimes it is easier to demonstrate this information in terms of savings to the council through cost avoidance. This estimate is difficult as SFA grants and other circumstances vary a lot year to year. However, this can be presented as follows using the conservative 10% reduction as a basis for defining the savings amount.

Saving through cost avoidance for options 2, 4, 5 with a 10% grant reduction	<b>£297,750.62</b>
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1.31. The cost avoidance achieved would remove a potential additional pressure from the council's already stretched revenue budget.

### The individual options modelled

1.32. The below tables show the methodology used for modelling each of the different options.

1.33. Option 1:

Option 1	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction	Notes
Take grant reduction		£85,372.55	£170,745.10	£256,117.65	£341,490.20	

Option 1	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction	Notes
Add in current net contribution	£220,000.00	£220,000.00	£220,000.00	£220,000.00	£220,000.00	
Subtract percentage of grant reduction (due to flexing variable and some semi-variable costs)		-£26,497.24	-£52,994.48	-£79,491.72	-£105,988.96	Based on 31% of costs being flexible
Account for income increase	-£40,000.00	-£40,000.00	-£40,000.00	-£40,000.00	-£40,000.00	Generous assumption assuming £100k PH grant continues and that a 10% increase in income whilst grant reduction doesn't damage fee income. NB: Cuts in CL grant have a larger impact on bottom line as more fees attracted
<b>Bottom line for council</b>	<b>£180,000.00</b>	<b>£238,875.31</b>	<b>£297,750.62</b>	<b>£356,625.93</b>	<b>£415,501.24</b>	

1.34. Option 2:

Option 2	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction	Notes
Take grant reduction		£85,372.55	£170,745.10	£256,117.65	£341,490.20	
Add in current net contribution	£220,000.00	£220,000.00	£220,000.00	£220,000.00	£220,000.00	
Assume no savings in overheads, transport and variable staff	£0.00	£0.00	£0.00	£0.00	£0.00	Variable staff are tutors and will be needed regardless and any negotiation of a shared service usually leads to overheads remaining in the short term.
Less depreciation	-£91,536.00	-£91,536.00	-£91,536.00	-£91,536.00	-£91,536.00	
Assume 50% reduction in accommodation	-£69,999.50	-£69,999.50	-£69,999.50	-£69,999.50	-£69,999.50	We would use the STC site and contribute to that site (to be verified)
Assume 10% saving in supplies and savings	-£31,710.50	-£31,710.50	-£31,710.50	-£31,710.50	-£31,710.50	Assumption based on shared IT systems and other joint procurement
Assume 20% savings in non-tutor staff	-	-	-	-	-	Assume 20% reduction in non-tutor staff
Subtract half of grant reduction (due to flexing variable and some semi-variable costs)		-£26,497.24	-£52,994.48	-£79,491.72	-£105,988.96	Based on 31% of costs being flexible
Account for income increase	-£40,000.00	-£40,000.00	-£40,000.00	-£40,000.00	-£40,000.00	Generous assumption assuming £100k PH grant continues and that a 10% increase in income whilst grant reduction doesn't damage fee income. NB: Cuts in CL grant have a larger impact on bottom line as more fees

Option 2	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction	Notes
						attracted
Savings re-invested into learning	£202,735.13	£143,859.82	£84,984.51	£26,109.20	£0.00	Council will re-invest the grant into more learning
<b>Bottom line for council</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£32,766.10</b>	

1.35. Option 3:

Option 3	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction	Notes
Take grant reduction		£85,372.55	£170,745.10	£256,117.65	£341,490.20	
Add in current net contribution	£220,000.00	£220,000.00	£220,000.00	£220,000.00	£220,000.00	
Assume no savings in depreciation, overheads, premises, transport and variable staff	£0.00	£0.00	£0.00	£0.00	£0.00	Variable staff are tutors and will be needed regardless and working with another Borough means continuing with our own site so those costs stay
Assume 10% saving in supplies and savings	-£31,710.50	-£31,710.50	-£31,710.50	-£31,710.50	-£31,710.50	Assumption based on shared IT systems and other joint procurement
Assume 20% savings in non-tutor staff	£189,489.13	£189,489.13	£189,489.13	£189,489.13	£189,489.13	Assume 20% reduction in non-tutor staff
Subtract half of grant reduction (due to flexing variable and some semi-variable costs)		-£26,497.24	-£52,994.48	-£79,491.72	£105,988.96	Based on 31% of costs being flexible
Account for income increase	-£40,000.00	-£40,000.00	-£40,000.00	-£40,000.00	-£40,000.00	Generous assumption assuming £100k PH grant continues and that a 10% increase in income whilst grant reduction doesn't damage fee income. NB: Cuts in CL grant have a larger impact on bottom line as more fees attracted
Savings re-invested into learning	£41,199.63	£17,675.68	£0.00	£0.00	£0.00	Council will re-invest the grant into more learning
<b>Bottom line for council</b>	<b>£0.00</b>	<b>£35,351.36</b>	<b>£76,550.99</b>	<b>£135,426.30</b>	<b>£194,301.60</b>	

1.36. Option 4:

Option 4	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction	Notes
Grant	£1,707,451	£1,622,078	£1,536,706	£1,451,333	£1,365,961	
Cost of commissioning function	£256,439	£256,439	£256,439	£256,439	£256,439	Assumes posts as below and council overheads of £50,243

Option 4	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction	Notes
Commissioning as % of grant	15%	16%	17%	18%	19%	
Amount remaining for commissioning	£1,451,012	£1,365,640	£1,280,267	£1,194,895	£1,109,522	
<i>Council subsidy if commissioning team stayed the same size even whilst grant reduced</i>	£321	£13,127	£25,933	£38,739	£51,544	<i>If the commissioning team stayed consistent whilst the grant was reduced</i>
<b>Bottom line for council assuming no subsidy</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	Assumes that commissioning team would be reduced to fit the 15% suggested limit.

1.37. Option 5:

Option 5	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction	Notes
Grant	£1,707,451	£1,622,078	£1,536,706	£1,451,333	£1,365,961	
Cost of commissioning function	£236,563	£236,563	£236,563	£236,563	£236,563	Assumes posts as below and council overheads of £50,234. This has not been negotiated with Wandsworth and due to the fact that they have a larger commissioning team might not be deliverable. However, if this option was selected this would be the direction we would like to see followed
Commissioning as % of grant	14%	15%	15%	16%	17%	
Amount remaining for commissioning	£1,470,888	£1,385,515	£1,300,143	£1,214,770	£1,129,398	
<i>Council subsidy if commissioning team stayed the same size even whilst grant reduced</i>	-£19,555	-£6,749	£6,057	£18,863	£31,669	<i>If the commissioning team stayed consistent whilst the grant was reduced</i>
<b>Bottom line for council assuming no subsidy</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	Assumes that commissioning team would be reduced to fit the 15% suggested limit

1.38. NB: For the commissioning options (4 and 5) there are residual overheads that the council would need to decide whether to continue to fund, or to make savings if these corporate items are no longer required. We have calculated this as roughly £72,000. The non-controllable overheads are detailed below. These overheads would not be releasable immediately and so a decision would need to be made about how to fund them until they can be released.

**Alternative approaches**

1.39. In consultation with some backbench councillors we agreed to look at the following three additional questions:

- (i) What is the size of additional income generation that would need to be delivered to close the financial gap faced by the College?



- (ii) Would it be possible to commission the Adult Skills Budget element of the budget whilst retaining the Community Learning elements in house? What would be the financial impact of this?
- (iii) What are the residual costs left with the council in each of the options?

**- Income generation target**

- 1.40. As with a lot of the analysis contained within this work it is based on financial models and the ability to make reasonable, transparent assumptions. The following analysis does the same:
- 1.41. We could assume that the £220,000 overspend projected for 2014/15 is a little higher than the structural overspend expected year on year and thus assume that the budget gap is closer to £200,000 (without any further grant reduction).
- 1.42. This means that to bring the budget back into surplus the college would need to attract income sources that generated a surplus of £200,000. Income generation has been difficult to come by for the college in recent years. Contracts with organisations such as Tesco, Housing Associations and Other partners have largely been used to meet grant targets set by the SFA and therefore are already built into the budget.
- 1.43. However, in the current year the college will be able to generate income of £22,780 against external contracts and £37,876 against room bookings.
- 1.44. The feeling of management is that the room bookings could be further exploited to achieve income of £100,000 pa within 18 months. This would leave a gap of £140,000 which would, assuming a 40% marginal profit on the additional income generation work, require about £350,000 of additional income to be achieved from these contracts. This would be a very large increase (1,500%) on what is currently achieved. Assuming a 60% marginal profit would improve this target to £233,000 which is still a huge increase on the current achieved levels and it is questionable how achievable that margin would be.

**- Splitting the ASB and CL provision**

- 1.45. Backbench members also asked for a model that demonstrated the impact of commissioning the ASB courses but retaining the Community Learning and provision for learners with disabilities at Whatley Avenue.
- 1.46. The model looks like this:

<b>Modelling ASB / CL split</b>		
Service deficit	£220,000	As at 14/15 period 9
Add SFA funding for ASB	£735,000	As in 14/15
Minus ASB funding allocated for 'towards independence'	-£120,000	As at 14/15 allocation
Add in fee income not generated	£168,000	As in 13/14 for remaining ASB courses
Minus support / management staff no longer working on remaining contracts	-£313,050	As per adjusted estimates from MAE management
Minus teaching staff no longer required	-£371,258	As ASB is 48% of grant we assume 48% of tutor costs of £807,803 (which represent 46% of all staff costs)
Minus reduction in corporate overheads	-£100,320	Assumes 44% reduction in the controllable overheads of £228,000 (13/14 figures)
Minus reduction in exam fees	-40,000	Approximate
<b>Bottom Line</b>	<b>£178,372</b>	

- 1.47. The model suggests that the deficit would be reduced by roughly £40,000. It is also possible that after removing the contract it would be possible to remodel the service to further reduce this number.
- 1.48. In order to compare this option with the others proposed we also produced an analysis looking at the impact in light of future cuts to the grant – although in this case we were just modelling cuts to CL budget, assuming that the portion of the ASB that we retained would be the last element to be reduced. This modelling looks as follows:

ASB / CL split model	With no grant reduction	With 5% grant reduction	With 10% grant reduction	With 15% grant reduction	With 20% grant reduction
Current deficit	£178,372	£178,372	£178,372	£178,372	£178,372
Grant reduction (of just CL)		£39,418.90	£78,837.80	£118,256.70	£157,675.60
Account for increased income	-£40,000.00	£40,000.00	£40,000.00	-£40,000.00	-£40,000.00
Account for reduction in variable costs		£12,219.86	£24,439.72	-£36,659.58	-£48,879.44
<b>Bottom Line</b>	<b>£138,372</b>	<b>£165,571</b>	<b>£192,770</b>	<b>£219,969</b>	<b>£247,168</b>

- 1.49. A few things should be noted:
- (i) This model assumes that a provider would take on the staff we wish to move with the grant. The grant transferring would be approx. £780,000 (remaining grant plus fee income) and the staff liabilities we have identified are approximately £680,000. This might reduce the market of interested providers.
  - (ii) The Whatley Avenue site would now be under occupied. This may provide an opportunity but also represents a risk factor.

- **Retained costs**

- 1.50. The following assesses whether the level of retained costs in any proposals for changes has any significant impact on the options appraisal.
- 1.51. In general, when we have moved into shared services with other providers we have negotiated to ensure that any retained overheads are captured within that new entity. This allows for some reduction in back office costs but does not leave costs to be redistributed across the rest of the council services that are not involved in the shared service.
- 1.52. As such, we assume that for option 1 and each of the shared service models (2 and 3) there would be no residual cost for the council.
- 1.53. For the commissioning options (4 and 5) there are residual overheads that the council would need to decide whether to continue to fund, or to make savings if these corporate items are no longer required. We have calculated this as roughly £72,000. The non-controllable overheads are detailed below. These overheads would not be releasable immediately and so a decision would need to be made about how to fund them until they can be released.
- 1.54. The level of residual costs has some impact on the attractiveness of options 4 and 5 however if the council decides to make the required savings to specific corporate functions that are no longer required when the service is commissioned then this could be considerably mitigated. In any event, even with retained costs, options 4 and 5 remain the most financially viable options for the service and for the council.

## Miscellaneous other information

### Non-controllable overheads:

Policy & Performance
Risk Management
Director of Corporate Services
Commercial Advisors
AD Resources
Budget Management team
Security
AD I&T
PDC
Health & Safety
Data Protection
AD Corporate Governance
Health & Safety
AD Customer Services
Communications
Human Resources
Staff Side
AD Business Improvement

### Detailing the funding in more detail

MAE receives two distinct ring fenced grants from the Skills Funding Agency (SFA) Adult Skill Budget (Qualification Courses) and Community Learning (CL). Both have a distinct set of criteria and are not interchangeable due to strict logging of course details on the Management Information System, where returns are submitted to the Skills Funding Agency on a monthly basis

#### **Adult Skill Budget**

Qualification courses from a range of SFA approved qualifications allocated a different funding value depending on level and course weighting.

The Management Information calculates the value of this qualification in relation to a particular learner to further ascertain the value of that learner. If a learner lives in a disadvantage ward their formulae is uplifted. If the Learner lives in a disadvantaged ward their formulae is uplifted. Once the learner has successfully completed the course and achieved the qualification the success payment is generated. A provider rating is allocated to this mix based on our provider locality. In the 2013-2014 academic year funding for courses at level 3 and 4 was removed and a student loan facility put in place for qualification at level 3 and 4. If an individual did not want to take out the loan the course cost was doubled. In addition to the grant allocation students have access to a range of support funds to assist with childcare, travel and other relevant resources. In addition MAE is able to fund specialist 1-1 support, dyslexia assessment and support.

• Accredited learners (ASB)	1736
• New accredited learners	1032
• Student Loan facility	£93,000
• Fees generated from ASB	£177352.31
• Number of ASB courses run	211
• Number of ASB guided learning hours generated	156,062

#### **ASB Qualification Student Profile**

- 47.4% of our learners live in a Merton disadvantaged ward
- 45.3% of our learners are from ethnic minority communities

- In 2005 17% of our learners were from ethnic minority communities
- In 2005 only 17% of our learners on qualification courses were from an ethnic community. As a result of MAE's widening participation strategy this has increased by 30%

### ASB Fee Concessions

- Course is free if actively seeking work, on employment based benefits
- Overseas students have no re-course to public funds and have to pay double the published fee
- Students over 25 enrolling on a level 3, 4 or 5 course have to pay double the published fee as no longer subsidised by the government
- Adults with Learning Disabilities are charged £19 per course

### ASB – Qualification Courses

Curriculum Area	Number of Learners	Funding Generated against SFA contract	Fee Income from students
Crafts - Horticulture	23	£26970.03	£7,917.40
English	166	£98,198.70	£334.20
ESOL	530	£234,885.71	£64,792.07
Childcare Young People and Education	132	£193,273.33	£35,826.81
Information Technology	59	£25,436.94	£9,269.63
Maths	103	£60,792.39	0
Beauty Specialist and Complementary Therapy	52	£64741.22	£8,447.84
Modern Languages	111	£29,898.92	£4,931.00
Management, CIPD, Health and Social Care, Teacher Training, Apprenticeships, Traineeships	154	£150,241.31	£36,926.86
Adults with Learning Disabilities range of courses – Computers for visually impaired, Makaton, Lipreading, cookery, Art and Craft, Social Skills, IT etc	125	£124,726.62	£8,906.50

### Education Funding Agency

- MAE receives an allocation for learners aged 16-18 £24,000
- Number of 16-18 Learners 44

Curriculum Area	Number of Learners	Funding Generated against SFA contract
English	5	£3445.24
ESOL	5	£4707.62
Childcare Young People and Education	1	£2402.02
Maths	3	£1665.63
Beauty Specialist and Complementary Therapy	7	£5128.40
Modern Foreign Languages	1	£525.99
Management, CIPD, Health and Social Care, Teacher Training, Apprenticeships, Traineeships	12	£2673.75
Adults with Learning Disabilities range of courses	10	£3936.18

Computers for visually impaired, Makaton, Lipreading, cookery, Art and Craft, Social Skills, IT etc		
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## Community Learning

A specific grant is allocated by the Skills Funding Agency for use on non-qualification courses MAE is not authorised to use this funding on qualifications, course details and information is put onto the management information system and returns submitted to the SFA on a monthly basis. The government has made the decision to continue these types of courses and a decision regarding the provision type cannot be made at a local level. However there is some flexibility within the various Community Learning streams. The following configuration has been based on maximising fee income generated from PCDL courses

Community learning is comprised of the following

- Personal Community Development Learning (PCDL)
- Neighbourhood Learning for Deprived Communities (NLDC)
- Family English and Maths ( Parents or carers learning with children) (FE&M)
- Wider Family Learning – art, craft, languages, fitness etc (WFL)

Non accredited learners	3198
New non accredited learners	1874

New Learners were 59% of total learners in 2013/14

Curriculum Area	Number of Learners	CL Stream	Fee Income
Creative Arts	1019	PCDL	£185,909.29
Creative Arts	12	NLDC	0
Creative Arts	37	Family Learning	0
Careers and Employability	80	PCDL	0
Early Years	53	PCDL	£2,619.00
Early Years	26	Family Learning	0
Fitness	192	PCDL	£17,423.37
Information Technology and Computers	176	PCDL	£5,425.30
Information Technology and Computers	12	Family Learning	0
Beauty Specialist and Complementary Therapy	157	PCDL	£14,561.51
Beauty Specialist and Complementary Therapy	11	Family Learning	0
Modern Foreign Languages	280	PCDL	£56,082.50
Modern Foreign Languages	5	Family Learning	0
Health and Social Care	64	PCDL	£703.40
Business Start up	93	NLDC	0
Adults with Learning Disabilities range of courses	133	PCDL	£3,643.08
English	15	PCDL	0
ESOL	162	PCDL	0
ESOL	16	Family Learning	0
Wider Family Learning	260	Family Learning	0
Family English and Maths	395	Family English and Maths	0
	<b>3198</b>		<b>£286,367.45</b>

## Family Learning includes

- 47 11 – 15 year olds
- 346 under 10's

## Number of Community Learners by funding stream

- Personal Community Development Learning (PCDL) - 2331
- Neighbourhood Learning for Deprived Communities 105
- Family English and Maths 367
- Wider Family Learning 395

## Partnerships

Robust partnership working has been key to progressing our learners from community learning courses into qualification courses then onto employment

Partner Type	Number of Partners	Number of Courses	Number of Enrolments
Primary schools	13	26	344
Harris Academy		8	95
Cricket Green School		2	26
Children's and Family centres	7	31	427
Libraries	5	13	132
Community centres- Commonsense Trust, St Marks Family Centre, Vestry Hall	4	22	224
Adult Social Care Day centres	3	8	63
Tesco, Baitul Futuh Mosque, The Ghurka Association,	6	9	95
<b>Total</b>	<b>40</b>	<b>119</b>	<b>1406</b>

## Appendix C – Full responses to easy read survey primarily used by learners with limited English or disabilities

### Introduction

What follows is the unedited survey data in the form it was received.

### Section 1

Step 1:1.00-1:What would you prefer		
This single response question was answered by 132 respondents.		
Response	Number of Respondents	Percentage of Respondents
MAE stays the same	99	75%
MAE joins with South Thames College	16	12.12%
MAE joins with SCOLA	4	3.03%
Merton Council gives the work to another provider	9	6.81%
MAE joins with Wandsworth	4	3.03%
Step 1:2.00-1:Agree or disagree (Adult classes should help you get a better job)		
This single response question was answered by 137 respondents.		
Response	Number of Respondents	Percentage of Respondents
Yes	114	83.21%
No	13	9.49%
Not sure	8	5.84%
Step 1:2.00-2:Agree or disagree (Adult classes should help you feel better)		
This single response question was answered by 142 respondents.		
Response	Number of Respondents	Percentage of Respondents
Yes	135	95.07%
No	6	4.22%
Not sure	1	0.7%
Step 1:2.00-3:Agree or disagree (Adult classes are important to me)		
This single response question was answered by 145 respondents.		
Response	Number of Respondents	Percentage of Respondents
Yes	141	97.24%
No	1	0.69%
Not sure	3	2.07%
Step 1:2.00-4:Agree or disagree (I want a good course, I don't mind who teaches me.)		
This single response question was answered by 139 respondents.		
Response	Number of Respondents	Percentage of Respondents
Yes	90	64.75%
No	24	17.27%
Not sure	25	17.99%
Step 1:2.00-5:Agree or disagree (I would take more courses if they were nearer to my home)		
This single response question was answered by 130 respondents.		
Response	Number of Respondents	Percentage of Respondents
Yes	95	73.08%
No	23	17.69%
Not sure	12	9.23%
Step 1:2.00-6:Agree or disagree (I would like to go to an up to date/modern college )		

This single response question was answered by 124 respondents.		
Response	Number of Respondents	Percentage of Respondents
Yes	63	50.8%
No	26	20.97%
Not sure	35	28.22%
Step 1:2.00-7:Agree or disagree (I want more courses to help me get a job)		
This single response question was answered by 133 respondents.		
Response	Number of Respondents	Percentage of Respondents
Yes	99	74.44%
No	22	16.54%
Not sure	12	9.02%
Step 1:2.00-8:Agree or disagree (I want more classes for disabled people)		
This single response question was answered by 132 respondents.		
Response	Number of Respondents	Percentage of Respondents
Yes	91	68.94%
No	15	11.36%
Not sure	26	19.7%
Step 1:3.00-1:Choose one		
This single response question was answered by 137 respondents.		
Response	Number of Respondents	Percentage of Respondents
I want the council to spend money on adult classes	125	91.24%
I don't want the council to spend money on adult classes	12	8.76%
Step 2:4.00-1:Studied at MAE		
This single response question was answered by 144 respondents.		
Response	Number of Respondents	Percentage of Respondents
Yes	116	80.56%
No	28	19.44%

### What courses do you take?

Response	Number of Respondents
Art, pottery, numeracy, literacy.	1
Arts and craft	1
Arts and crafts	2
Business Enterprise	1
Cache, Children & Young people level 2	1
childcare L1, L2, ESOL L1, L2, First aid	1
Childcare level 1, ESOL level 2, STLA level 2	1
Computers Dance and drama	1
Computers Introduction	2
Cookery	3
Cookery and adult skills	1
Cookery, IT Dance, talking about ourselves	1
Cookery, Photography, art, keep fit, computer	1
Cooking and art	1



Cooking and Computers	1
Cooking, ASDAN module	1
Cooking, enterprise	4
Cooking, enterprise.	1
Cooking, maths	1
Cooking, pottery, computers, photography	1
Cooking, tai chi, Art	1
creative arts, computing	1
Creative enterprise	2
Drama	2
Dance	2
E1, E2	1
English	3
English entry 2 / listening/ speaking	1
English ESOL entry 3	1
English language	1
English level 1	2
English, cooking and art	1
English, exercise, IT money	1
Enterprise	1
Entry 1, 2	5
Entry 1, Entry 2	1
Entry 1,2	1
Entry 2	1
Entry 2, 3	1
Entry 2, childcare level 1	1
Entry 3	1
Entry Level 1 and 3 maths	1
Entry level 1 ESOL	1
Entry level 2	1
ESOL	10
ESOL 1	1
ESOL 1,2,3	1
ESOL 2, 3	1
ESOL 3	1
ESOL and childcare	1
ESOL English	3
ESOL English, ICT, Maths.	1
ESOL Entry 1	2
ESOL Entry 1, 2	1
ESOL Entry 1,2,3	1
ESOL Entry 3	1
ESOL L1	1
ESOL level 1-2	1
ESOL level 3	1
ESOL, maths and childcare	1
GCSE English and maths	1

GSCE English and Certificate in supporting teaching and learning. CACHE level 2.	1
GSCE maths and English	1
History of Art	1
I want to go back to Merton Adults next year	1
It Level 1 and 2	1
ITC Computer	1
Level 2 ESOL and Level 1 ICT	1
Life skill	1
Life skills	1
MAE	1
Maths, creative	2
Meal prep, dance	1
MENCAP Inspire course	1
Photography, cooking, pottery	1
Pottery	
Pottery, At, glasses	1
Pottery, photography, cooking, ASDA, Computer	1
Spanish, Tai Chi, Pilates	1
Work skills	
Towards independence	1

### Where do you study?

Response	Number of Respondents
All Saints Day Centre	1
English course	1
Here	1
JMC	2
MAE	32
MAE at Whatley Ave	1
MAE Whatley Ave	2
Merton	1
Merton Council	1
Whately Avenue	3
Whatley	1
Whatley Ave	19
Whatley Ave, JMC	5
Whatley Avenue	15
Wimbledon MAE	1

### Have you used another college as well as MAE?

Response	Number of Respondents	Percentage of Respondents
Yes	31	25%
No	93	75%

## Which college?

Response	Number of Respondents
Brentford	1
Carshalton College	1
Croydon College	1
East London Long	1
JMC	1
Kingston	1
Kingston College	2
Lambeth	1
MAE	1
Malden Centre	1
Merton, Carshalton	1
NASH House, Bromley	1
NESCOT	2
NESCOT, SCOLA	1
SCOLA	5
SCOLA, Orchard Hill Old Town Hall, St Joseph's Cranleigh	1
SCOLA, South Thames	1
South Thames	4
South Thames College	2
South Thames College Richmond College	1
South Thames in Merton and Wandsworth	1

## Section 2

Step 2:9.00-1:Why do you come to college		
This multiple response question was answered by 146 respondents.		
Response	Number of Respondents	Percentage of Respondents
To help get a job	94	64.38%
To meet new people	98	67.12%
To get a qualification	114	78.08%
To learn a new skill	125	85.62%
To improve my confidence	116	79.45%
The teaching is good	110	75.34%
To have fun	88	60.27%
To improve my English / Maths	110	75.34%
There are special classes for disabled people	60	41.10%
The reception staff are friendly	92	63.01%
Step 2:10.00-1:It is important		
This multiple response question was answered by 135 respondents.		
Response	Number of Respondents	Percentage of Respondents
The classes are near my home or work	109	80.74%
The classes are near a bus stop or station	92	68.15%

There is a car park	63	46.67%
There is a Wi-Fi and computers	96	71.11%
There is a cafe	90	66.67%
It is a friendly place	118	87.41%
I feel safe at college	111	82.22%
The buidling is smart and tidy	86	63.7%
There are special rooms for my course like a kitchen	82	60.7%
There is good access for disabled people	79	58.52%

### Other important elements for you (open text)

All classes are in school time, it is good as a mother.
Am studying teaching assistant course MAE but I couldn't find a placement in schools. So pls college email and find the place more support to me.
Classes would have to be downstairs
Cost. Teachers skill.
Course timing is very convenient for working people
Development of civilised and caring attitudes to improve standards of every-day life
Do not close Whatley
Don't spend money on roads, spend on education.
Enjoyed the classes
Familiar people, local - in walking distance
for improe english, better job, better language
For me it isimportant in speaking English, learn in English
For my speak
Good teacher
Good teachers
Honest, friendly, teachers, and helpful.
I am a single mum and I do not enough money to pay for courses so i had an opportunity to study English for free. It was very helpful
I can feel free to study and limited student. It's very comfortable to study.
I don't like changes, changes in places and people scare me.
I have a learning disability. These courses are very important to me for social integration, learning new skills and my general well being.
I have CSW
I have just started at the college and don't want to stop going.
I have studied in 2 other colleges but Merton Adult is fabulous because thet guided me the proper way for getting skill and knowledge but others didn't
I like it here - wi-fi and computer
I love going to Merton Adults
I speak English its important
I think not enough the teaching hours. I would like more hours for ESOL.
I think you should in my opinion. Perhaps you could have better teachers.
I used to go and loved it. I wanted to start back next year.
I want some training course for ESOL. Helps do job and training course for immigration matters
I will not see a lot of my friends if Merton Adults closes down
I would like to move to level 2 in both English and Maths
Important for me is good time of courses. Afternoon classes are only that I can join.
In this college I felt what is important is the class of a subject tat was picked for me.
Is important for me it is. two days of the week
It is important for me to have a course I can do on my own.
It is important to me that it is two days a week
It is important to me to learn English
It is important to use English
It will be important to me that the courses are affordable and there is a choice of morning courses.
Learn English

Learn English to me
Level of teaching
Not yet
Nothing else, everything is good
Small building that it's easy to find your way round. Experienced and friendly staff.
The college classes time is good because we can come to study then we go back and pick up children.
The important to use or speak English
The prices are better as another college
The room is warm
The room is warm and clean.
The room is warm and clean. Public events program varied. Good IT systems (whiteboard)
The teachers are very good to me. They teach very well to my understanding.
There should be more courses that help people to get a job.
They have deaf aware The always provide CSW
To get access around the building i.e. the lift is not working to go to cooking class ad because of that I can't attend my favourite lesson.
To keep this place
Varied public events, varied family events program, good IT systems.
very good teachers
Help us to learn
Whatley Ave makes me feel safe
Keep it open and not spend money on anything else
Should be close to Mitcham, Morden and Raynes Park
Meeting old and new friends
Important to get along with people and make friends
Read and write so I can do things by myself
To have computers
Want somebody to help us as we have difficulties in learning
Have some classes in a Library
I would like classes at my centre
I would like to come to classes closest to home
To have a car/taxi drop off point
We deserve the best teachers
I want to come on a course
Important there are not crowds at lunchtime

## Other comments

Adult education for people with learning difficulties is very important so that they can continue to learn and grow.
Adult education that supposed to be free to enhance people ability. So there should not be high prices.
Could you please add more courses
Do not want college to move to Tooting or Wandsworth - too far.
don't close college
Don't close the college
Easier access around the building (ramps instead of stairs), more toilets in the building, toilets upstairs
I can compare two colleges and I feel nicer and more comfortable in MAE then in STC.
I don't want it to close
I don't want it to close.
I don't want MAE closed down. If you close it down I won't be able to come to MAE college to learn new skills.
I hope it carries on with English courses
I live in Merton and prefer my courses to be in Merton.
I want to keep coming to Whatley Ave
I will like Whatley Avenue to stay open. If there are areas of the bulding which aren't used renting them to someone or using them in a different way could be a solution.
I would be very disappointed if this centre would be closed as I would love to get a qualification in AAT course.
I would like adult education in Merton to stay
I would like to add please do further planning to give best standard but emerge or stop.
I would like to do more course here
I would like to more hours for ESOL.
I would like to save MAE because it is near to my house and I feel confident on it.

I'm worried that there may cut service
Improve the canteen
Imr wohthtoathirag cvit ervice
It is the best college
It is valuable and important to maintain and develop the knowledge and skills of Merton citizens
It should continue and get better.
It's really important to keep this option going as it meets the needs of lots of adults with a learning disability, both in terms of the courses and the venue.
Job
MAE is good opportunity for everyone bacuase they can come study and find a job.
MAE should remain open and the council should save money in a different way.
Merton adult educatoin is very good school.
Merton college should stay open as it helps us develop a new skill and get a better job.
Merton should keep it open.
More adult education courses wil benefit the people of Merton by increasing individuals confidence, creating oportunities for them and providing adults to gain more through their new qualifications.
More deaf and CSW and BSL interpreter
More should be done to make sure courses are accessible to disabled people and more adult learning opportunities should be available to those with learning difficulties.
Please don't close the college
Please keep the college open
Please save it for the future.
Students can take limited free print-outs or scanner.
The college is very nice. There are friendly
The college should stay
The future holds for adult education more then a symbol, it is based on future of all adult college.
There should be more adult education classes
This college is near my house. staff are friendly, teachers are good.
This is a unique college which is great for people with learning disability.
Very polite staff, the staff make me laugh.
We need MAE in Merton
Will be nice two or three time English lessons per week
Yes continued help on new courses and start training clases.
Yes, there are lots of facilities for adult and new course, help for our assignment. We can feel free to ask anything.
You should not close college. Don't close the college please.
You should not close the college
You shouldn't close this college please.

## Demographics

Step 3:14.00-1:Gender		
This single response question was answered by 131 respondents.		
Response	Number of Respondents	Percentage of Respondents
Male	48	36.64%
Female	83	63.36%
Step 3:15.00-1:Age		
This single response question was answered by 132 respondents.		
Response	Number of Respondents	Percentage of Respondents
15 or under		
16 - 24	11	8.33%
25 - 34	46	34.85%
35 - 44	46	34.85%
45 - 54	19	13.39%
55 - 64	7	5.19%
65 - 74	3	2.27%
75 or over		

<b>Step 3:16.00-1:Ethnicity</b>		
<b>This single response question was answered by 114 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
White &#8211; English/Welsh/Scottish/Northern Irish/British	26	22.81%
White &#8211; Irish		
White - Gypsy or Irish Traveller	2	1.75%
White - Any other White background	23	20.18%
Black or Black British - Caribbean	5	4.39%
Black or Black British - African	10	8.77%
Black or Black British - Any other Black background	1	0.88%
Asian or Asian British - Indian	7	6.14%
Asian or Asian British - Pakistani	6	5.26%
Asian or Asian British - Bangladeshi	3	2.63%
Asian or Asian British - Chinese	1	0.88%
Asian or Asian British - Any other Asian background	15	13.16%
Mixed/multiple ethnic groups - White and Black Caribbean		
Mixed/multiple ethnic groups - White and Black African		
Mixed/multiple ethnic groups - White and Asian		
Mixed/multiple ethnic groups - Any other Mixed background		
Other ethnic group - Arab		
Other ethnic group - Any other ethnic group	15	13.16%
<b>Step 3:17.00-1:Disability</b>		
<b>This single response question was answered by 108 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Yes	38	35.19%
No	70	64.81%

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## Appendix B – Full responses to consultation survey

### Introduction

What follows is the unedited survey data in the form it was received.

### Section 1

<b>Step 1:1.00-1:Agree or disagree (Adult learning should help improve people's job prospects)</b>		
<b>This single response question was answered by 813 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	519	63.84%
Slightly agree	213	26.2%
Slightly disagree	61	7.5%
Strongly disagree	13	1.6%
Don't know	7	.86%
<b>Step 1:1.00-2:Agree or disagree (Adult learning should help improve people's health and well being)</b>		
<b>This single response question was answered by 813 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	647	79.58%
Slightly agree	141	17.34%
Slightly disagree	14	1.72%
Strongly disagree	4	.49%
Don't know	7	.86%
<b>Step 1:1.00-3:Agree or disagree (Adult learning opportunities are an important part of my life)</b>		
<b>This single response question was answered by 820 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	630	76.83%
Slightly agree	152	18.54%
Slightly disagree	21	2.56%
Strongly disagree	8	.98%
Don't know	9	1.1%
<b>Step 1:1.00-4:Agree or disagree (Adult learning should not be subsidised at the expense of other council services)</b>		
<b>This single response question was answered by 802 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	161	20.07%
Slightly agree	187	23.32%
Slightly disagree	217	27.06%
Strongly disagree	177	22.07%
Don't know	60	7.48%
<b>Step 1:1.00-5:Agree or disagree (Spending on non teaching costs should be reduced as much as possible )</b>		
<b>This single response question was answered by 801 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	229	28.59%
Slightly agree	340	42.45%

Slightly disagree	118	14.73%
Strongly disagree	78	9.74%
Don't know	36	4.49%
<b>Step 1:1.00-6:Agree or disagree (Merton Council should work with other education providers to improve efficiency)</b>		
<b>This single response question was answered by 801 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	241	30.09%
Slightly agree	260	32.46%
Slightly disagree	114	14.23%
Strongly disagree	127	15.86%
Don't know	59	7.37%
<b>Step 1:1.00-7:Agree or disagree (It does not matter who provides the courses as long as they are good )</b>		
<b>This single response question was answered by 801 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	192	23.97%
Slightly agree	197	24.59%
Slightly disagree	156	19.48%
Strongly disagree	212	26.47%
Don't know	44	5.49%
<b>Step 1:1.00-8:Agree or disagree (Merton should work with other councils to improve efficiency)</b>		
<b>This single response question was answered by 799 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	208	26.03%
Slightly agree	277	34.67%
Slightly disagree	141	17.65%
Strongly disagree	117	14.64%
Don't know	56	7.01%
<b>Step 1:1.00-9:Agree or disagree (Competition between adult learning providers will improve quality)</b>		
<b>This single response question was answered by 799 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	90	11.26%
Slightly agree	160	20.03%
Slightly disagree	186	23.28%
Strongly disagree	293	36.67%
Don't know	70	8.76%
<b>Step 1:1.00-10:Agree or disagree (I would take more courses if they were offered in locations closer to me)</b>		
<b>This single response question was answered by 801 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	267	33.33%
Slightly agree	200	24.97%
Slightly disagree	152	18.98%

Strongly disagree	117	14.61%
Don't know	65	8.11%
<b>Step 1:1.00-11:Agree or disagree (The facilities in which the courses are provided should be modern)</b>		
<b>This single response question was answered by 799 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	118	14.77%
Slightly agree	274	34.29%
Slightly disagree	264	33.04%
Strongly disagree	99	12.39%
Don't know	44	5.51%
<b>Step 1:1.00-12:Agree or disagree (More adult learning opportunities should be available to those with learning difficulties)</b>		
<b>This single response question was answered by 800 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	397	49.63%
Slightly agree	245	30.63%
Slightly disagree	69	8.63%
Strongly disagree	20	2.5%
Don't know	69	8.63%
<b>Step 1:1.00-13:Agree or disagree (There should be more courses that help people to get a job)</b>		
<b>This single response question was answered by 797 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	347	43.54%
Slightly agree	257	32.25%
Slightly disagree	130	16.31%
Strongly disagree	22	2.76%
Don't know	41	5.14%
<b>Step 1:1.00-14:Agree or disagree (More should be done to make sure courses are accessible to disabled people)</b>		
<b>This single response question was answered by 805 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Strongly agree	398	49.44%
Slightly agree	262	32.55%
Slightly disagree	70	8.7%
Strongly disagree	10	1.24%
Don't know	65	8.07%
<b>Step 1:2.00-1:Preferred option</b>		
<b>This single response question was answered by 785 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Option 1: Continue the current arrangements and Merton Council bears the financial risk	371	47.26%
Option 2: Create a shared service with South Thames College.	142	18.09%

Option 3: Share with another local authority	92	11.72%
Option 4: Commission other providers to deliver adult education in Merton	71	9.04%
Option 5: Jointly commission other providers in partnership with LB Wandsworth	36	4.59%
Don't know	73	9.3%

### Why do you prefer your chosen option?

-
It will reduce expenditure without changing to a profit based provider.
A bigger pool of resources/budget but the separate sites should be kept. I would happily attend Mae but wouldn't want to go to South Thames campus.
Adult learning is essential in society. It provides meaning and opportunities for adults that are offered to younger learners as a matter of right. Such equality of opportunity builds on the good practice of diversity and inclusion. The students come from diverse backgrounds and their specific needs are catered for by the college courses, facilities, tutors and administration staff. Without Merton Adult Education at Whatley Avenue the London Borough of Merton will be a socially poorer borough. Council leaders need to invest in residents well-being and not simply follow a financial agenda.
.
1. I think adult education should be local. 2. By combining with any other borough or college will ultimately reduce choice of venue and times of the courses. 3. It will also reduce the number of places available making it more difficult to get on a course.
1. The current arrangements are good. MAE offer a very good, well attended variety of courses. I have a disabled husband and am a full time carer. If these facilities were moved further away, I would not be able to attend. I need to know I can get home quickly if I were needed. This offers me some 'me' time and is beneficial to my health and well being. 2. This is a very busy college for young learners. It is not the correct environment for older adults who may be of a gentler disposition, who may need a calmer learning environment to regain skills and confidence. 3. Further distances are going to be difficult to travel to in limited time frames. 4. This is just privatising an already good service that works well. You have a lot of skilled, dedicated teachers and support staff that will be lost to this essential form of further education. 5. Spreading the cost but making the services less viable for the participants.
a basically local in house solution I disagree with option 4, there will be no Merton control of future costs
A full audit of the current facilities and the whole life costing of alternatives has NOT been done, so the financial case for change is weak. The Council needs firm robust financial data and not just a "gut feeling" that outsourcing is a lower cost long-term alternative.
A Merton location means that adult education is more accessible to Merton residents. The teaching and administrative expertise which now exists can continue to inspire and instruct. Janine Howard is our pottery teacher with years experience. Such leadership needs to be retained. Her students are enthused. I am sure many of your adult education teachers are the same. Merton offers quality services.
A proper consultation would allow courses to be refined and improved. This can easily be done internally within Merton. Once we lose buildings we will never get them back.
A third party provider would be motivated by cutting costs only and it would be difficult to monitor quality and service provision once a contract is signed with them. It is also likely that they would provide the bare minimum service at the maximum cost, which would not benefit students. Complaints would be difficult to manage. I doubt there would be a claw-back clause or a service delivery mandate that would be enforceable. Trying to improve or change or add or amend course provision would not be done quickly. The Council would be the third party's main customer rather than the student, which would not necessarily improve student experience or course offering as they would be slow to react to student feedback and less likely to change or improve knowing that they already have their "money in the bag". If the third party can't deliver a course which is required then you will have direct competition and a conflict of interest as the Council tries to deliver the course through another provider or on its own. Sharing services with a local authority such as Sutton or Wandsworth would reduce back office costs, but still keep the customers happy and keep quality and costs at a reasonable level. The councils can adapt to change quicker and won't be totally motivated by low offerings at maximum costs.
A variety of learning providers would force the competition to improve the services they deliver.
Admin costs do have to be saved but the breadth and quality of courses is paramount.
Adult Education and learning are an essential part of life for many in Merton and contributes to the cohesion of our community. Whilst I might consider the option of a Shared service with South Thames college as an option - no detail is given on how this would be implemented and structured and I feel could be misleading. So until full details can be supplied I would suggest in the interest of all concerned it would be best to stick to the current arrangements. Lastly the question must be asked - why is this consultation being rushed through - is there a forthcoming election????

Adult education courses are the only way out of poverty for millions of working class people. You want to close this college and not subsidise courses. Your motto is "let's keep working class people in the gutter".
Adult education is an essential part of a community, offering job opportunities and continued health and wellbeing for individuals. Downsizing these opportunities (whether through location, or facilities, or prioritising efficiency gains over services provided) will simply result in the majority of people losing this essential service
Adult education needs to be located conveniently for older people & provide courses applicable to them.
Adult education should not be privatised as would be the case if the administrations preferred option is realised. It is important that Merton Council retains control of the service and that it remains local. Courses would be rationalised if there were shared services with another local authority or another local authority managed college or commissioned services in partnership with another local authority.
Adult learning is very important part of every day's life as the society getting older generation increasing every year for the future, particularly many older people are stay alone and detached from society where learning circle is important part of well being and create happy society in order to stands healthier. I do not know the exact costs of details but I do certainly believe the adult learning will off setting costs against unhealthier increasing older generation without learning center circles.
AE needs a flourishing main centre as a focal point, and one which provides specialist rooms and facilities for those with a disability. Whatley Avenue does this, while smaller centres provide local facilities.
After reading everything i agree that we need to consider education provision in the East Side of the borough. I was lucky enough to undertake my GCSE English course at Cannon's House. The building was vey conducive to learning and i live in the East Side of the borough. The most important are disabled and disadvantged people.
Against 2 -may become 'poor relation' but finances would be secure. Option 3 would depend on the management of the service - if Merton has equal say could be a good option. Option 4 - least favourite as many of these 'other providers' have financial difficulties themselves and the quality of the staff and courses are not properly regulated - prices often go soaring and the providers 'get out when the going gets tough' Option 5 - isn't this the same as Option 3? I have chosen option 1 until we get more information about the other options in terms of management, length of contracts/partnerships, accountability etc.
All learners need a choice of subjects, location and culturally suitable environment.
All local authorities are in a similar position so it would not make sense to join with them when their situations are just as precarious. an established serve such at STC has experience to meet a diverse range of students needs
All of the Options except Option 1 makes sense. I'm not sure what are the costs involved. However, the Council's choice of Option 4 is probably the strongest contender.
All options except Option 1 mean a sell off of the main site and that would mean that the services would be much poorer and less accessible to people who feel safe at Whatley and have classes that they enjoy in good facilities
all options have good and bad points. a solution which maintains pr improves provision is ok..
An existing college such as South Thames will have the required expertise in delivering courses and a sharing of tasks may reduce costs.
Another LA would have more experience of Adult Learning
Any of these options which maintains the current service or improves range of courses is welcome.
Any shared service must be cost saving
Are there any other options that could save the Council Â£32m? I'm not convinced that any of the options given above would save the council Â£32m.
As an adult mental health service user the current arrangements are fantastic many adult mental health service users agree...the support is fantastic
As I do not know the financial implications this s a question I cannot answer. I can say that the centre at Whatley provides subjects that are not available elsewhere. Such a the excellent pottery studio. It would be tragic to lose this.
As I looked at courses with thames and the fact that there are two options near me means that I can find a course and time that suits. It encourages more people to study. I also looked at private providers and the value for money was nowhere near as good as council run courses.
As it is understood we should not put merton council at finance risk and may be another coucil coild have good facilities and ideas for share... so sharing is caring!!
As long as MAE is not closed down/Privatized, then let Merton council decide the option.
As long as services are similar (which they must be) then this is the best option. People working with the same aims under one roof must be most efficient and cost-effective model to work to.
As long as there are courses available for people with learning difficulties - which are easily accessible from Roehampton then needs can be met. Sutton is too far.
as long as there are improvements on course quality, teaching and costs any of the those options are ok
As Merton Council seems hell bent on getting rid of paying for adult education, it might be an idea to commission other providers to deliver adult education in Merton.
As the college is near my house and most accesable
At the moment, Merton Adult Education is bringing money to Merton Finances- Courses are top quality- Worried that Wandsworth will privatised, then forcing Merton to go along if they are joint, and by this, making courses unaffordable.

At the moment, the wide offer of courses that are not simply getting people to find employment, is a great way to offer people the occasion to mix with other people for different backgrounds. Only seen it in one course but I imagine it's going on in most of them. Good for the soul and saving on mental health later.
Based on information provided, this appears the most cost effective option, ie I think cost efficiency should be a driver in the decision.
because i can walk from home.it has parking for those who drive .it has good transport links and it is safe for disabled people to get to.iv'e been coming to that collage for 22 years now.
Because I do not have a problem with the current way the courses are run.
Because I know from extensive experience and research that the present arrangements deliver excellent value for money as well as quality. There is also an excellent ethos of service "added value" which is rare in the private/semi-private sector.
Because I live in Merton and I travel on buses in my wheelchair.
Because I strongly do not believe in using private companies to enhance their profits when providing education
Because I'm concerned there would be a lack of responsibility from other suppliers and that the quantity and quality of courses would suffer
because it could reduce administrative costs. however i do not believe that all courses should be free. e.g. ESOL because it means that there is a lack of commitment for many students to continue unless they have something to lose.
Because it could remain within the locality.
because it is based in this area. The other options would either increase the cost or take the courses away from this locality
Because it is not making a loss, it serves a local community and if you keep selling off our land, there will be nothing left.
Because it makes geographical and economic sense, in addition to keep learning suited to the local community needs
Because it needs to meet people's needs
Because MAE has helped people like me get my confidence back and my concentration is coming back to normal after a very abusive long time relationship. Meeting people and sharing experiences as well as emotional well being.
Because MAE serves many adults in Merton. Helps them educationally, socially, mentally. There will be more mental health problems if MAE Whatley Ave closes.
Because Merton must be responsible and accountable. The current service is working well.
Because of the existing studio space, pottery kilns etc which may not be available in a shared service with South Thames College. Sharing with another local authority could mean longer journeys for some vulnerable adults. Other providers may turn out to be more expensive (also option 5).
Because of the personality and uniqueness of MAE
Because South Thames Coll has a campus nearby making co-ordinating easier.
Because South Thames College has branches in different areas therefore, it will be easily accessible to everyone.
Because South Thames is an education provider therefore has the expertise. I'm in favour of co-operation with other authorities but Wandsworth already runs TOO MANY services for other boroughs so should be avoided! On no account allow the service to be PRIVATISED as this only results in cuts in order to make profits.
Because the campus at the moment is in a good location for me and if the college was merged it might not be able to offer the courses that I would like due to space restrictions and the equipment needed.
Because the current provision is excellent and constantly improving.
Because the environment currently provided by Merton Adult Education is appropriate and relevant to Adult Learners. Where in Merton is this type of environment and facilities available that would provide opportunities for the diverse range of learners currently attending the college. South Thames College is not appropriate because of their customer group and environment which is perfect for younger people and learners. Adult Learners will find this environment intimidating and will present further barriers to learning. South Thames College does not provide an environment which is appropriate for MAE's learners with disabilities whose curriculum offer would be provided within a lockdown area and only promotes segregation, whereas MAE provides inclusion. Dilution of the offer will make the council vulnerable and not able to meet funding contractual requirements.
Because the environment in Whatley Ave is so friendly, especially for people with special needs, it makes them feel happy and secure. Also the courses offered in art and crafts are very good for older people to learn new skills.
Because the service at MAE is well used and highly regarded. The knock on effect to Joseph Hood Primary that selling off the MAE building in Whatley Ave will be devastating. How on earth in an already stretched to capacity site is a High School going to work? Why has this not been shared transparently with the residents and the school? It is an absolute disgrace and reeks of underhanded decision making and hidden agendas!
Because the services provided currently are excellent, why interfere with something that is working well in my view. As a council tax payer, this is one of the few services that accommodate my needs.
Because then this will have the least disruption and not compromise what is needed
Because there are many students who have learning and physical disabilities and changing venues to them is going to be a not necessary challenge. They are used to this venue and it should continue the way it is. Also it is a valuable place that has been a college for adults for many years so it should carry on being it. The change of venue is going to be a challenge for many students and for Merton Council.

Because this is the only way you can continue to provide classes for all those students who currently learn with MAE. If you "commission" them, and get rid of Whatley Centre, most daytime classes will cease as there will be no venue to accommodate them DURING THE DAY. Those who attend daytime classes either do not, or cannot attend at night.
Because thousands of people rely on the current service and if this is moved hundreds of the local people who are older and/or have learning difficulties will be unable to benefit from the classes they currently attend. For some people their weekly visit to the college is the only social interaction they have - it would be a travesty to remove the current facility.
Because to me in Merton there is not as much adult learning for what I would prefer. For example, I have been trying to enter on an adult course for many years now and have not got this specific opportunity. But I am now pleased to be in one of your main courses.
Because to share, will halve the costs. South Thames has a site in Merton, so why not share?!
Because venues will be more accessible to people who live locally.
Because Wandsworth normally know what they are doing!
Because Whatley Avenue provides excellent teaching and learning facilities, it would be a shame to see the closure of a well established adult education site. Adult learning is a vital place for retired people to meet and find people with shared interests.
Because Whatley Avenue/Marlborough Hall etc provide a comfortable and safe environment for MAE learners, no matter their ability/disability. The environment at South Thames College (Merton campus) would intimidate the most vulnerable students. Leave MAE alone BUT put in a new and effective principal and management team.
Because Whatley Road college is a centre of excellence that I do not believe could be successfully replicated elsewhere.
Because when we finish our levels we don't get a graduation programme. When you combine with South Thames college we get that as well.
BENEFITS Sharing services with another borough will allow increased breadth of courses by giving both boroughs a wider pool of potential students in all areas. It will offer increased economies of scale by enabling courses to be merged. It will mean that the cost of maintaining duplicate facilities and staff can be scaled back, and the better facility for the course chosen between the two boroughs without need for divided investment. A contract for two boroughs will attract more competition between providers to provide a good service than one alone. Running a single tender should also mean less duplication of procurement process and associated costs. Public transport links between Wandsworth and Merton are excellent.
better to keep services local and in the borough
Better to share with another local authority but deliver locally. Wandsworth is not a good match for Merton.
Both are local and there are similarities in what they offer.
Brings learning together, and gives economies of scale while retaining local control of AE
Cannot rely on quality with the private sector. Making a profit usually drives down quality.
Clearly continuing as we are is not a viable option, but Adult Education in Merton should remain locally delivered and independent.
combining services always ends up with a reduction of services and a lower quality of service. we need places like Whatley Avenue to stay where it is and continue to provide what it does so well.
Continue with local classes and adult education in Merton. Merton Council needs to maintain and protect Merton Adult Education services from threatened cuts and/or closure. It is not feasible for certain groups, such as those like myself with limited mobility, travelling miles from the part of the borough (i.e. SW20 or SM4) that borders Surrey into the inner city in Wandsworth for adult education classes if the borough merges with another borough, as it would take 2 or 3 buses to get there, plus the extra time needed for travelling. Local adult education needs to stay accessible to everyone in the locality.
Cost-efficient ways must be explored and wide range of courses offered.
Costs need to be minimised but the services need to be accountable to the local authority. Other providers working only for profit would gradually reduce services and increase fees to an unacceptable level. The Whatley Avenue site must be retained. MAE is now self-funding and will tailor their courses in line with funding cuts.
Council should provide essential service to any people who pays tax. Adult learning service is one of most important services.
Council tax, increased if necessary, subsidised by the considerable reserves, should fund all necessary services. There are plenty of Brownfield sites on which money could be raised.
Courses should be provided in local centres, close to good bus connections or have adequate parking.
Current MAE provision overlaps highly with other local providers. It is far more efficient to increase numbers on courses already run by other providers than to try to replicate or duplicate provision separately.
Current provision appears to be too management heavy
Depends on how good the service is.
Do not believe any of the options would benefit Merton residents.
Do not like the idea of outsourcing
Economic sense to keep admin costs to a minimum. Scola for example has got very good purpose built facilities and it would be a shame if all these services cease to exist.
Education should be a key plank in the Council's economic and social plans. Commissioning out or sharing services would

mean the Council loses control.
Education should be local so as not to exclude the poorer sectors of the community. Privatisation of provision will impact on the quality, as seen in other areas such as prisons, cleaning contracts etc. Costs are reduced and quality suffers.
Education should be the responsibility of councils as they are the people invested in education, not money. Were other providers to be used, they would only be interested in money. There is a reason children's education is not done in the private sector.
Either 2 or 4. South Thames is well-established and as a teacher in adult education and HE, lots of my learners think MAE is part of South Thames anyway. There is not enough adequate promotion of courses to adult learners who are hungry to learn - both for business & pleasure. Option 2 would make best use of shared administration & facilities and leave the focus on teaching in the classroom. Several colleges I have worked at seem to forget the students are their clients and have become apathetic with regard to student care and customer service. There seems to have been a skewed focus on unnecessary and inefficient bureaucracy which has cost colleges dearly in student retention & satisfaction surveys. Colleges have to see themselves as businesses of education and their staff members should share these values. Overall, option 4 sounds the most sensible in the climate, but there is not enough information given on who these providers will be and how their quality will be ensured. It would be helpful to have more details in this regard to make a well-informed decision.
ensures quality and relevance
Ensures taking advantage of some economies of scale whilst retaining a local offering.
Exorbitant wages of council staff should be cut and efficiencies in administration should come before cutting Adult Education services. Adult Education services should be a priority for the council.
Experienced provider.
Fairly local to me
Financial risk is minimal. Distorted figures produced. Not accurate reflection on college costs. College is used by all sections and areas of the borough.
For me personally, Option 4 appears to be the best option, but the commission of alternative providers may make the cost of the courses I attend prohibitive or providers may not be found. I have therefore ticked the 'Don't know' option.
From all that I have seen and read I'm not sure the Council does bear much in the way of financial risk. Commissioning would undoubtedly cost considerably more, decrease choice and increase costs to students. Sharing the provision with another Borough provides no guarantee of courses continuing, being accessible or affordable. Many people would no longer be able to attend courses if they were to re-locate due to financial, travel and time constraints. Commissioning other providers to do the same is like reinventing the wheel, paying to reinvent it, and no doubt delaying delivery of said wheel. Why not look at cutting some of the admin spend - the ratio of staff compared to that of teaching staff seems high. I can't imagine that commissioning in any form could save money in the short or longer term.
From what I know SCOLA seems to be very good.
FYI
Good work so far....so why not keep on going???
Having attended courses in Merton for many years I feel the council has at least a measure of interest in it's students. Spreading the courses among several agencies or putting them in the control of strangers would negate that making us all small insignificant fish in a large pool.
how can you possibly answer this with no facts or figures. Costs, accomodation, population, parking ,staff. each area will want the best selection of courses, leaving the students further to travel
However, I think there is still a role for MAE. Only dome courses (Apprenticeships) should be commissioned
I am an existing adult student (languages) and I am greatly impressed by the teaching
I am enjoying my Italian course at the moment, but if the location and my teacher change I would consider quitting it.
I am happy with the experience I have of MAE. I think any change of funding or financial interest will change its nature as a community service provider.
I am hoping MAE will stay open and continue provide such excellent classes. For many years I have done evening classes, mostly to learn new skills to improve my employability yet it wasn't until I did a creative class that I really developed and grew as a person. Before then my life was all work and no play. Since taking up my class I have learned to de-stress, relax and be a calmer, happier person. I now have more confidence and am better able to express myself and to be myself. I am convinced the fun and joy I have has improved my well being and is building towards a more fulfilled and more satisfied life. Any niggles or anxieties are quickly forgotten once I am in my class. I actually miss my class when it is not on. I will miss it even more if it stops altogether. Please keep up the good service at Whatley and if possible offer more courses and choices. Life in the city can feel like a rat race and I think everyone deserves some relief.
I am involved in pottery and wish the current arrangements to continue. Specialist facilities are essential. Our students develop unique creative skills and confidence. This has a positive effect on the lives of working adults, retirees, the disabled, those with learning difficulties and carers.
I am not cognisant of the pros and cons of each option. It is vital that Merton residents should not have to travel to another authority.
I am unsure of the gains from the other options and don't agree with the principle of cutting adult education. Are options 2,3,4,5 the thin of the wedge to close down adult education in a staged manner. We need more not less life long learning to 1) drive community spirit 2) promote well being for all 3) provide stimulation to avoid isolation 3) to ensure people are



able to change career/prolong their careers.
I am very happy with Merton Adult Education as it is.
I am worried that by commissioning other providers to deliver adult education in Merton, it will become less accessible to the people who really need and regularly use the facilities.
I appreciate that MAE currently provide quality adult education courses to everyone. Any change in location, cost and structure of running the course would give me a re-consideration to continue my pursuit in adult learning.
I attend the stained and fusing glass course at Whatly Ave and greatly enjoy the course. Before joining this group of students i looked for other places to do fusing glass and was unable to find other oportunities. the class and the tutor are excellent with many of the class returning term after term. we would be devistated to loose our weekly class.
I attended a course at MAE Whatley Ave today. Having never been to the site before, I was delighted to discover what seems to be a rather hidden gem. I have lived in Merton for over 20 years and have to say that this is the very first time I have discovered somewhere that seems to understand what the word 'community' truly means. What a sad surprise to discover that the council is considering 'other options' - true enough that adult education would still be available in Merton - but having visited Whatley Ave today, having met the staff and regulars, I am far from convinced that that is the actual point.
I believe it would enable courses to continue to be available in locations convenient to me.
I believe life-long learning is everyone's right and it is society's duty to provide it at local and national level. I know from experience that adult learning can and does transform people's lives. Merton Adult education is a valuable local service and the benefits and results cannot always be measured or quantified but this does not mean they are insignificant. Courses in a huge range of subjects can help develop students' confidence and social skills and give those who are disadvantaged a second chance.
I believe MAE provides a good service and range of courses which are used by all ethnicities, ages, socioeconomic groups and abilities from across the borough, as evidenced by OFSTED. Instead of commissioning services which will incur significant costs and likely reduction in quality and types of courses offered, I feel MAE should be looking to increase courses and bid to provide courses to neighbouring boroughs By doing this they would reduce overheads and secure funding. Better advertising, improved administrative systems and streamlining paperwork would bring in more learners, including those from neighbouring boroughs where courses have been slashed. We should look at Merton libraries which were under great threat but now, by working in different ways, are open longer, providing excellent services and are award winning. Merton has invested significant amounts of money in the facilities at Whatley Avenue and it would be wasteful to sell them off to a developer or worse give them to Harris Academy.
I believe selling off the MAE site on Whatley Ave & providing adult learning from outside the borough will not provide Merton residents with the level of service required. Shortsightedly selling off this asset to the highest bidder, with seemingly no thought for or consultation with the Centre's neighbours on Whatley Ave, including Joseph Hood Primary School who share an access road, may help fill a budgetary hole, but it is nothing more than an ill thought out quick fix. The MAE site can never be replaced, once it's gone it will be the end of adult learning in the Borough.
I believe that in the case of Whatley Avenue, the council incurs very little cost. Many of the courses are independently funded and most of the runnin costs are recuped that way!
I believe that local services should be delivered by local providers who have greater knowledge of local needs and are more committed to serving the needs of local people and communities.
I believe that Merton could encourage more users with better advertising etc. and could within a reasonable period not be a drain on the Councils funds
I believe that since Wandsworth and Merton are neighbored boroughs, we should make the opportunity to work side by side to ensure opportunities for adult learning as well as further options. And it also helps making less cost to cover the course expense as merton had to sort out the MAE's budget.
I believe that the utmost should be done to ensure good course ranges are offered at a reasonable price to encourage people as the current courses do (currently doing my second course which is local and a good price). Local services are important in an economic climate where people still want to try new hobbies and learn new skills.
I believe the college should continue at the current venue, with the same, or better, provision. I do not think any classes should close if they are currently well attended.
I believe the other options would result in a reduction of services and are purely based on saving money. My course is very well taught and local and the college supportive. I don't see why any of this should be changed and worry for my future (I hoped to pursue the next level of my vocational course next Sept but this is only practical if the college remains here)
I believe, along with some of the current providers, Merton has within its onlwn borough the businesses and skilled individuals to make this work more cost effectively.
I cannot envisage another provider running the particular courses that I take.
I choose this option because the Whatley Road Centre provides a centre of excellence that I do not believe could be equalled anywhere else. Teachers, administrators, canteen staff, etc all contribute to a safe, caring, exciting and excellent learning environment. I think that commissioning out means the Council would lose control, which would inevitably be detrimental to MAE. I believe that the Council contribute so little to the Whatley Road centre, which is virtually self-funding, that little financial saving would be made in moving classes elsewhere and much would be lost.
I disagree with selling an asset that can provide the opportunity for adult learning over the coming decades. I would like

to see the council make the service more cost effective and more self-funding instead.
I do not believe that Merton Council has to run courses which lose money. This is just a lack of proper business like management surely? There are already other private providers of adult education, Merton has a responsibility to run different kind of adult education courses and be a source and focal centre of education in the community. Obviously they need to choose and run them more efficiently so they don't lose money. That just requires good management because the classrooms and capital assets are all in place. What is the remit for a private /other provider of adult education, how can they provide a community service ? This would be my second choice if Merton are confessing to the fact that they cant make it work.
I do not have enough information to make a choice. I prefer the option which will provide the best quality education in accessible locations for those who live in Merton. The venue should be considered by all likely users to be a in safe location and be reached in short time from their home by public transport. Adequate disabled parking should be available
I do not have the time to research which option is better, but what I expect is a partnership that improves the quality and the diversity of education possibilities to Merton Residents at a cost which is lower than current costs due to sharing. I do not think that cut-price courses necessarily offer quality and ultimately could destroy the attraction of adult education if the standard of delivery drops.
I do not know the difference between 2 and 3, both seem sensible options.
I do not know the risks - how people will be affected. I did not have an education and cannot access adult education because as a vulnerable autistic adult, there is no support... I do not have friends or supportive family. I have never had any support and do not believe I ever will. Life is hell I would be better off dead.
I do not see why current arrangements can't be made to work.
I do not trust the Council with the other alternatives and enough of local tax payers' money has already gone to pay for the new buildings which were moved from the school next door to the site.
I do not trust the Council with the other options.
I do not use the adult education system, but do feel it should be available to those who need it not those who want to take up a hobby. I do not feel that the residents of Merton who pay their council tax should pay for this service, it should be paid for by the end user.
I do not want to travel to Wandsworth and further to attend courses...I want them based in Merton.
I don't agree with private providers being used for this kind of service and would expect it to have a detrimental effect on the quality of services. I'm indifferent as to which other authority/college Merton shares its services with.
I don't have a lot of faith in Merton Council leadership, sadly. I have good knowledge of S Thames College management, and I would trust them to administer adult education well for Merton.
I don't have enough information about the implications of each model to make an active preference.
I don't know what the implications are of the above options with regards to where the adult services will be held. Whatley Avenue site should not be closed, South Thames and SCOLA sites are not close by and distance to travel to these other sites will be a huge hindrance and in many case will make taking up of the courses offered impossible
I don't know which would be best to keep Whatley Avenue open. Not happy with commissioning other providers.
I dont particularly have a preference between option 2,3 and 4 as its impossible to really have a preference without any facts- how does one choose between south thames, anothe LA or other providers. Ultimately my preference would be the option that delivers the best quality courses most efficiently.
I don't really know. May be financially better off.
I don't think we should aim to tie ourselves down to one solution or another at this stage. The option I've chosen gives us the greatest freedom to choose what's best for Merton.
I don't trust the other options to allow me to continue my french lessons as they currently stand
I feel continued attempts by merton to reduce budget at the expense of residents are counterproductive MAE has always provided me with high quality training & education and should be allowed to continue
I feel I do not know enough about how the money is spent -eg premises - staff etc to make an informed decision but Option 1 is currently working followed by possibly option 4.If venues are closed they will not be replaced like for like. New sheltered housing on Nelson site, increased population, need to keep Whatley Ave going with all its specialist resources. In big scheme of expenses 2.5 million is not much for a service which can be used by all the community. Just because it is in the west area if Merton is not a reason to close it. People here also get old, need to gain new skills, are disabled, want to make friends, improve quality of life. This service does more than just give people jobs - it supports quality of life do not destroy it for short term gain.
I feel it is up to you, LBM, to decide on the best option. I can' judge the merits of South Thames College, LB Wandsworth or other providers.
I feel that Merton Adult College has helped improve and better the lives of many service users that I have got enrolled on various different courses. I feel that it would have a very bad impact on many people's lives if things were to change.
I feel that the current arrangements offer a wide range of high quality courses delivered by excellent tutors. The facilities at Whatley Avenue are of a high standard, reflecting the investment made in previous years.
I feel the service is unique - its small size is an asset, many students attend because of this, having tried bigger colleges, one student told me about MAE 'here they actually care about you', 'here no one teases me'. Many students with

<p>learning disabilities find a bigger college to noisy and crowded. I agree that the admin spend is too high at the moment - but this is because all of the reviews have always been done by the college management, and they have never made any of the top level managers redundant - always only admin assistants at first, and then latterly some middle managers. Deal with the top heavy structure by slimming it down, don't take away a very well run college. You have a unique group of tutors at the college, particularly in the Learning Disability department - representing some 30 years + in teaching adults with learning disabilities, a very specialised task. Don't lose this!</p>
<p>I feel working together is a better option. Competition doesn't always provide a better service and often results in a dog-eat-dog situation.</p>
<p>I find that by sharing with another authority will help the collage the cost of running and more beneficial finically. It's like the bank merging with another bank to reduce the cost</p>
<p>I have been a student a MAE for 3.5 years. It has been instrumental in my mental welfare over this time. My personal circumstances have meant MAE has literally been a lifeline to me. I am largely tied to home and if the courses run elsewhere I will not be able to make it there on time using public transport and at considerable expense whereas currently it is free for me. Equally the standard of teaching is exemplary and I fear if MAE closes this wealth of knowledge and talent might not be able to relocate with them.</p>
<p>I have been attending Whatley Ave for over 14 years and there is a real sense of community there. Many learners are vulnerable yet they feel at home and cared for in this environment - this would be lost if courses were spread out all over the borough. I also suspect that the course that I am enrolled on - stained glass would not be able to continue elsewhere.</p>
<p>I have been attending Whatley Avenue Education Centre for 16 years. During that time I have undertaken computer courses, languages and health and well-being classes. I go there because I can walk from home so do not need to use my car and find the courses well-organised, efficient and informative. I rely on them to maintain my health and fitness (I'm 60 years' old) and thus helping to save the NHS an extra burden in related treatments.</p>
<p>I have been told Merton Council has Â£106M in reserve. Why can't some of this money be used without compromising other services in the borough? Hopefully the SFA will continue to provide the same level of service.</p>
<p>I have no objection to MAE being administered by another authority to save money by sharing office staff. What is crucial is to maintain a building at or near Whatley Avenue as the other providers are too far away to travel to. Your survey above does not give that information. It implies that classes would carry on at Whatley with new management.</p>
<p>I have not completed Question 2 as I really do not mind which option is chosen as long as Whatley Avenue remains open and provides the excellent courses it currently offers for all sections of the community. Whatley Avenue is a unique asset as it provides a safe, nurturing environment for the elderly, those with learning difficulties and the vulnerable members of our society. I do not believe that any other venue would be able to match what Whatley Avenue has to offer.</p>
<p>i have only done a blind survey on merton adult colloge they could be in the same boat when it comes to money but grouping the same course could benefit and save money as if you get 3 persons from merton and 4 persons from other areas that would mean 7 person in one class instead of opening 2 classes and useing to tutors</p>
<p>I have used the Whately Avenue site for yoga for several years and found it very convenient with good tutors. My husband has also attended oil painting classes. I think adult education is about expanding your horizons not necessarily about job training - i already know how to be accountant but don't know much about yoga.</p>
<p>I hope it is the easiest way to continue providing services and to minimize the costs</p>
<p>I know that there is a co-operation between Merton and South Thames College already and it has made a good effort.</p>
<p>I live in Merton, and thanks to Dial-a-Ride, I am able to attend college. If it goes out of the area, I would have to give up my three classes and my heart would break. This is my life blood to the community. I have lived in my flat for four years and know no one. At college I have lots of friends.</p>
<p>I live in Mitcham Sutton would be more accessible for me than Wandsworth or South Thames. I feel Mitcham does not have good access to any of the Adult classes</p>
<p>I prefer public services to be provided by and for the public, not commissioned out to private sector providers who seek profits as well as efficiencies.</p>
<p>I prefer this option because I don't want Merton to loose control of Adult Education and for it to get diluted down by other parties.</p>
<p>I realise that there has to be some change to make savings so this would be my preferred option if merton cannot continue as sole providers.</p>
<p>I retired in 1999 and attended Merton College on Saturday before. From 1985 - my dream was to learn how to paint and draw - I used to dream about it. I have attended Whatley Avenue all this time. I am now 78 years old - my only form of contact with meeting people and do the thing I love most. I am now disabled and need an outlet - I would miss my art class very much - my art teacher is the best.</p>
<p>I strongly believe that a joint endeavour with SCOLA (my preferred partner) would improve the quality and breadth of courses open to Merton residents. Scola provide a higher calibre and wider range of courses. In particular, they offer A'Level Courses, which MAE currently does not. I believe MAE should offer courses in A'Level English Language and Literature and Maths. These courses would allow residents the opportunity to improve their skills set, thereby allowing them to contribute and provide further added value to society thus benefiting the country and the economy.</p>
<p>I strongly believe this kind of provision is best in the hands of a local, not for profit organisation.</p>
<p>I studied at Merton adult education and it changed the way I used to live. I tried in South Thames college and it was spencive for me in that time but when I went to MAE I could get that for free and it allows me to get a new perspective</p>

<p>of my working life. It was a great opportunity and I believe other people should have the same opportunity that I have once. However, it would be great if the council could invest more in education. Investing in education is the single most effective way of reducing poverty.</p>
<p>I think it is a good idea to share and work together with other adult education providers. But I think the location should be kept and it should be within Merton. I am attending an evening course with a lot of other local people and know, that traveling 30min is fine, but not more than that and therefore location is an important factor.</p>
<p>i think it is good idea to make two authorities to work together. They can share knowledge, experience and ideas to improve the service.</p>
<p>I think it is important that a dedicated building be kept - specifically designed rooms with equipment are part and parcel of the right attitude to learning. only recently attended a course at Whatley Avenue and was amazed by the great facilities.</p>
<p>I think it is important to keep the focus on LA provision to ensure links with LEA's can be enhanced to ensure smooth transitions and shared resources for the benefit of students and reducing non teaching costs. The ethos and ethics of Adult education should be on not for profit provision.</p>
<p>I think it is wrong to reduce the number of centres providing adult education. They will become less accessible and quality of teaching will inevitably reduce with increased class sizes.</p>
<p>I think MAE is very important place for people who has problems to communicate, who find hard to find friends, has difficulties to coop with everyday life. This adults very likely to have mental problems.</p>
<p>I think Merton has a duty to provide opportunities in education or learning to all. Taking a course, learning a new skill and meeting new people is a great way of boosting ones confidence. Many of the courses I did included single parents or stay at home mums and networking with new people can fend off feelings of isolation and low self-esteem. I met two of my good friends on my Spanish class many years ago.</p>
<p>I think not enough people take courses which are on offer. There could be more takers in one borough and less in others so some form of bonding should be done to keep courses open.</p>
<p>I think shareing with another ocal authoriy is the best option because they can support eachother. Thay maybe can manage finances better. Also they can share good experiences and learn from it.</p>
<p>I think that local authorities should offer course opportunities to people residing in their borough.</p>
<p>I think that minimising the admin costs is essential to reduce the overall cost of providing the service. This could be done by sharing a back office function - but am not sure that it should be just considered with South Thames College or another local authority - could the admin/back office be outsourced? My concern with the preferred option is that it may reduce costs in the short term but longer term will increase costs, leading to a reduction in the service. I understand the need to reduce the risk of volatility in funding to the Council, but this is no doubt the case in other areas, where this risk is managed. I do think that the fees charged could be raised for the vast majority of participants with means testing/other concessions identifying those that should be allowed to participate for a lower fee.</p>
<p>I think that the current education sites provide a unique and excellent mix of courses and a very good level of facilities. Many of the courses available are not available in adjoining boroughs. Cost savings can be made in many ways, and in all the literature I have read it not at all clear what the annual shortfall is in the running costs. Some courses could cope with price rises and I am sure they would still be fully attended. I am also sure that cost savings could be made without sharing services or selling it off to an outside interest.</p>
<p>I think the adult education centre is a great space, location is accessable and prices are competitive. I would probably not use it so much if it were moved to another campus.</p>
<p>I think the council has little business running these servicesandshould leave it to the private sector except in the case of those with learning difficulties. There the council might only subsidize courses offered by the private sector.</p>
<p>I think the current provision is excellent and the Whatley Avenue site a well used building, with the ability to over a range of courses and suitable areas for storage etc for the more vocational courses. Given the vague nature of the other options - eg who exactly would these 'other providers' be and what facilities and range of courses would they offer - it seems impossible to actually express a preference for these options when the current provision is very good.</p>
<p>I think the existing courses at MAE are excellent and change will mean moving these courses to locations outside the borough</p>
<p>I think this would help keep costs down and also They have the facilities to offer more.</p>
<p>I think this would provide links with the east of the borough if the courses are also available to Merton residents at South Thames College. I do not know if it is intended to provide a brochure showing a wider range of courses for both areas as Merton's has been restricted in lots of ways and has not appealed to me in recent years.</p>
<p>I think this would reduce admin costs.</p>
<p>I think this would save a lot of money as you could get providers into a bidding war and go for the lowest price.</p>
<p>I think Wandsworth is the ideal partner for Merton as it is geographically close. I have attended courses there when similar courses have not been available in Merton.</p>
<p>I think we should join venture with other establishments to further the general public.</p>
<p>I took few courses in the current location and I found it a very good experience</p>
<p>I want a venue that I can walk to and if Whatley Avenue closes S Thames college is about the same distance from me.</p>
<p>I work in wandsworth as a support worker and ofte come to use south thanes college for adult courses and the offer a</p>

good service it would be beneficial to unite the two and have a wider service
I worry that costs, locations and quality may change to my detriment.
I would hate to see Whateley Avenue used for any other purpose. I do think that the ratio of funds teaching to admin needs looking at. I believe that may well be where the council could save money. Having said that, repairs on the building will need to be managed carefully. I also believe that more use of technology i.e. up to date phone and messaging systems would prove more cost effective than people!!
I would have chosen Option 4 if it were certain that South Thames College would be the commissioned provider as I believe overall this is the best option. It uses an existing Merton adult learning infrastructure, the STC premises are well located near bus and train communications, provide accessible facilities and are near to Morden Town Centre. Your information provided ( thank you -it was very helpful) indicates that STC could take on approx 75% of the provision so this seems to offer a cost effective and minimal disruption to transfer of services. I feel very strongly that the commissioned provider should be a Merton based provider and contributing directly to the Merton economy as much as possible. Option 4 indicates that the commissioning would be tendered and so I assume would not guarantee STC being awarded. I have chosen Option 2 as my preferred option. I have done courses at both Whately Ave and STC and have greatly valued the learning experiences provided by both sites.
I would hope this option would aim to continue to supply the current level of service of adult education at relatively easily accessible centres.
I would like courses to remain in Merton as this is convenient for me and I would hope those running the courses would be under obligation to provide efficient, modern, well resourced classes.
I would like MAE to continue. It is the only real thing of value that is useful for me from the council as it offers great affordable courses near me for which I am happy to pay
I would like the classes to be kept fairly local and I know there are good classes at South Thames college
I would need to now more about the above options before committing to a response. Partnerships where financial, strategic, and governance is shared can provide viable options as long as it is well managed and supported.
I would not trust private sector providers to give a service that was good value for money as they have not done so in other outsourced areas. I would not wish to travel far outside the borough to attend courses.
I would rather have Merton bearing the responsibility for Adult Education. However, having recently studied at MAE I feel they are neglecting the Whatley Avenue site and that certain courses are therefore not as great as they could be because of the poor facilities and equipment available. I feel that South Thames college has good facilities and that these could provide a better environment for courses such as the beauty and massage courses. Also on a purely selfish level Merton campus of South Thames college is closer to where I live than MAE.
I would really prefer option 1 but if this is not feasible then option 2 appears to be the one most likely to provide services run and managed locally.
I would say that a provider specifically for the Merton area should be able to provide more Merton-relevant courses. On the other hand, there might be synergies to partner with other boroughs or South Thames College.
I'd much prefer to see Merton link with a college which already operates in the borough. I have little faith in Wandsworth's ability of committment to invest in adult education. Also Adult Education should not be purely focused on providing skills to improve job prospects. There are many vocational and interesting courses offered which are not linked to jobs but do significantly improve people's health and mental well being.
If by sharing facilities with other local authorities you are able to reduce non-teaching overheads and improve amenities and the quality of courses then it would be a good course of action but not this turns out to be a surreptitious means of cutting back in the future.
If cost effective , it should be done.
If financial issues are the problem, maybe a partnership with another college would help and maybe give more people options to access different courses.
If it's shared with South Thames the campus is still accessible within the borough and travel can be done locally. I am a student at MAEC and my courses are all evening and I use public transport. I wouldn't be able to access some courses if they were out of borough. I did a course with SCOLA last year and the time it took in traveling was longer than the session. It was actually counter productive. I feel it would be a great loss to adult learners and the borough if we lost this service.
If Merton can control the courses they run locally, at a more cost effective way, it would be more beneficial to Merton residents
IF other providers can maintain the range and quality of courses in a more efficient manner (because of experience or economies of scale), then everybody will benefit.
If the council uses an outside provider it puts the service in a weaker position to future cuts. If I wanted another borough to provide my course I would already go to it.
If the level of savings necessary are to be made we need to think more radically I would be happy to pay if a private company took over the provision or if indeed a co-operative were allowed to run courses using current sites and facilities
If the responsibility goes outside the borough there is a danger of the providers not having ownership of the services and thereby not provide the best service for Merton residents.
If the services are all under councils then there are fewer other agencies involved so less likelihood of poor communication between them, gerater efriciency if less competition as council should take full responsibility for what

they provide
If there is a financial risk its relative to services they offer.
If this helps to prevent redundancies within the Council it would be better to share but my overall preference would be to keep as it is at present.
If this means saving Whatley Avenue then it is
If this would save administration costs this would be a better option than outsourcing which can be more costly in the end. It's important that people should not have to travel too far to attend courses, especially for older people.
If you want to provide more career- and vocation-orientated courses they why not tie adult education more closely into FE? It doesn't make sense to switch to an alternative, commercial provider if this is your stated aim. Merton College could offer good efficiency savings and facilities, and has an already established profile in the borough (which could be raised further).
I'm a student at MAE currently it is local to me and is convenient times for me as I'm a single mum with 2 children at school the hours are perfect to work around the children if the college was somewhere else I would never be able to do the course I'm doing at fit it around the children.
I'm currently taking course at Scola,MAE should learn from Scola how to provide high quality courses
I'm not sure about what is the best as I don't have enough information.
I'm really happy with the courses offered by MAE.
Important for local people to be able to access local college that is not FE. Adults can often be put off attending a college with 16-19 years olds
Important for Merton to provide and have control over adult education for its own residents. A facility that improves the lives and mental health of residents. Learning is for life - council best placed to provide courses that benefit people's lives in many ways - new skills acquired, providing opportunities for people to get out and meet others, improve health through exercise - and council is an institution that can influence people to expand their horizons. Merton's adult education classes provide opportunities for learning not provided by neighbouring boroughs.
Improved choices
In order to continue to provide excellent educaiton services sharing teh admin costs seems the most appropraie solution in my limited knowledge.
Increased scale of operations, efficiency and reduced costs whilst combining resources, keeping control and not using money to create profit in a 3rd party organisation (Not entirely sure of conceptual distinction between option 3 and 2 - possibly to do with how South Thames college is run, not LA funded?)
Insufficient financial information and particularly in regard to the use of the site, if retained, or the use of the funds if sold.
Interlinking and networking with other places who already provide the education and resources creates efficiency and streamlines the sevice.
It allows for greater efficiency with little or do degradation in quality and range of available courses. The only concern is the jobs of those delivering the supporting services. There is only so much to be gained by leveraging off shared services and facilities.
It allows MAE to provide unique, highest quality and speediest response to customer needs.
It appears that the current service works well, although costs could be cut in the administrative and management jobs. consideration could also be given to increasing the fees for classes slightly, but with some subsidised places.
It can be daunting for people to go to these big college. Local services are more user friendly.
It could increase the courses available.
It has a community atmosphere. You will destroy Wimbledon Chase Community Centre.
It is a high quality service
It is accessible to the disabled. It is near my home.
It is already a hassle getting to Whatley for people who work. Trekking to South Thames or Wandsworth, after work on a dark Winter evening is out-of-the question. I think Merton needs to cater for people who pay council tax not just the people who are receiving benefits or are retired. Teaching venues need to be close to stations. I would definitely NOT go to an out-of-borough centre.
It is clearly a facility that is well used and does not cost the Council any money.
It is far from clear which is the best value option from the information provided. Is Option 4 preferred because it makes the greatest saving? Will it respond best to local needs? Or will it mean that Merton has to "take it or leave it" from an outside provider in future? Superficially at least, Options 2 and 3 would appear to offer the Council greater control over the future direction of policy.
It is important for a wide varierty of reasons that the council supports local, cost efficient leanring for adults. To reduce this service deprives people within the area of valuable opportunities both to better and amuse themselves. Addressing the provision of English Language teaching specifically, I think it is imperative that Merton continues to offer a local service to learners that requires them to mix with people from across the community. This helps to create effective communities and breaks down the barriers that exist in our community because of a lack of shared language.
It is important for LBM to be in control of its Adult Education Offering; we must be one of the wealthiest Local Authorities in the country (albeit not necessarily the best managed) and for the Council to be considering not being in

charge of its own AE offering is a dereliction of civic duty in a developed country.
It is just as important WHERE the courses are taught and the atmosphere of the establishment can be a large factor in whether someone makes that daunting decision to sign up to a course. Being an adult educational establishment and not of a daunting size it allows mature students to feel at ease and also those with special needs. For some people, coming here is not only to gain knowledge but it is a life line socially and personally.
It is not a bad idea to team up with another institution to deliver an improved service
It is the option which is proven to work and work well. Continuity is especially important for those with learning difficulties, as is a familiar environment.
It is the problem for Merton to solve and bringing in others is not a solution.
it is unclear what financial risk is being referred to, but back office savings may be made to keep the facility at the current location serving the local population
It is unclear with the other options which courses would be axed & which saved
It is very important that Merton continues to provide Adult Education in the Borough or gets some other body to do this. It is so important to adults that there is the facility to learn and improve. It is a fantastic way of getting folk together from different ethnic and social backgrounds regardless of ability/disability, sexual orientation and age. My particular class certainly mirrors all these different groups and we all get on together.
It makes sense to combine services and save money by rationalising back offices.
It may save money by sharing STC Merton Campus, such as classrooms, facilities, etc to deliver the necessary courses that Merton residents need.
It offers most flexibility
It really doesn't matter what I, or anyone else, thinks. The decision has already been made and it is a done deal!
It remains local and Scola have a good reputation for delivering courses
It saves money without the risk of privatising the service to private learning organisations, which has more risk of poor service, not being scrutinised properly and a service motivated by profit rather than for the benefit of students themselves.
It seems this not about the Merton Council bearing Financial risk...but Merton council are in need of LAND for development
It seems to me that most of these options mean Whatley Ave would close (possibly be sold). This is my closest and preferred site for MAE. I would not like to see the site close.
It should be possible to run adult education without risking losses if it is done efficiently, which has not been the case for many years.
It should not go to private companies it should stay in local authority-of the people for the people
It should stay as it is.Maybe updated a bit but This is a perfect college for many people for many reasons. If it wasn't for MAE I wouldn't be on the road to where I want to be.
It the provider is already experienced in the area of adult education it saves duplication of courses and concentrates the best tutors to a provider.
It will minimise job loss and create a greater skills mix.
It will reduce administrative costs and Wandsworth is a big council with a diverse population and within easy access of Merton.
It will save money
It works as it for students. A small increase in fees could help.
It works satisfactorily and it is understood that MAE is not as unprofitable as has been suggested. The Council also has ample reserves that could be used.
It works well, the facilities are excellent, the staff are knowledgeable, it would be stupid to merge with other providers or externalise as you lose control of the quality as if you don't care about adult education as you want to sell off the sites and focus on what is statutory its short sighted and stupid as in the future the NEETs and vulnerable adults will suffer.
It would allow the current services provided by MAE to continue but with some efficiencies.
It would be better to be in a college environment with proper facilities for teaching
It would mean the location doesn't move too far and south Thames college must have existing abilities to run educational services. Assuming they don't already hold these in evenings it would seem like a good use of space
It's a difficult decision to make - being swallowed up by a large fe college (opt 2) or dictated to by another borough (opt 3 and 5) or privatising an education facility (opt 4). Option 1 isn't really an option as it's not the council but the council tax payers (including myself!) who stand to suffer the loss.
It's important that night school facilities are protected in case ONE of the providers becomes bankrupt or can no longer work in this field
It's important that the accessibility in terms of the number of locations doesn't go down.
Its well placed and has over the years provided a good level of education for a wide variety of people..eg myself.After attending only 1 course i was able to obtain a much better position at my place of work..i have recently enquired about a further course and was a little upset that there was talk that the facility may close.A shame if it does.
I've used South Thames and they use unsuitable venues and make it hard to enrol. No facilities for people with learning disabilities

Keeping courses local encourages people to take courses locally - more travel puts people off courses and doesn't help traffic.
Keeping local services local means it is accessible to the people of Merton making people travel further and further will hinder access.
Knowledge from other learning providers is always positive.
Last time I looked at adult education courses in merton there was little of interest to me with far too many alternative health courses. They should provide more courses which help people back into employment also give life skills. This would be helped by linking with another organisation .
LB Merton probably lacks the expertise to go it alone. South Thames College has provided acceptable adult learning courses.
LB Wandsworth is our neighbouring borough and has a proven record of providing cost savings and successfully streamlining services.
Learnign opportunities should continue to be provided by local providers who are privvy to the needs of the local community.
Like schools, adult learning centres should be local and be part of the local community. They should be in walking distance thus reducing the problem with parking. It should remain part of our local cultural feature.
Local adult education college provides best service for the local community as it is best informed of what is needed here. Shared service will put Merton learners at a disadvantage.
Local authorities are committed to their communities and have substantial experience in meeting their adult and further education needs. They are not motivated by profit or the need to undercut competitors and are directly accountable to residents/service users.
Local college locally run for local people will best address what MERTON people need. It's local, accessible and relevant.
Local community
Local people need local facilities - transport, established places for activities. If it ain't broke why fix it. Examine other activities of local council which are more general political activity and reduce them. Education is a continuing need and should be provided.
Location and quality of the course as well as a range on offer is important. But, I have previously travelled to central London for courses if they are what I am looking for as a local borough cannot be expected to provide everything.
Location is very important as people want to be able to access services easily. Merton appears highly inefficient with a very high proportion of non-teaching costs.
Location of the college is quite convenient to students and teachers. All students and teachers live local. In addition, this is the only decent adult learning college available in the area.
MAC costs Merton Council very little. However, what it does offer is a friendly, resourceful environment that caters for all learners regardless of their capabilities and choice of learning.
MAE and SCOLA should work together to service the adult learning needs of the local community. LBS and LBM already work together so it is logical to increase this. It will decrease expenses and increase unity and help to stop duplication. Courses could be run in one or other borough to decrease the chances of wasted time and resources due to courses having to be cancelled due to lack of students as drawing from both boroughs would mean that was less likely to happen.
MAE at Whatley Avenue and Wimbledon are in purpose-built, modern accommodation - would be wasteful to abandon these buildings. Another service provider would use facilities profitably one hopes!
MAE currently offers an excellent service, the college at Whatley Avenue is welcoming and friendly. The atmosphere is extremely inclusive and I believe that this is A huge benefit to all learners. The courses on offer are varied and taught by excellent tutors.
MAE has a successful track record, a unique identity and breaks even. Dismantling it would result in high hidden costs with some learners left with nowhere to go.
MAE have a great site at Whatley with specialist teaching rooms. ie Pottery , Kitchen, Art , IT and woodwork what other venue could boast such great facilities
MAE IS dedicated to provide adults with opportunities beyond vocational needs which are catered for very well At other colleges in the borough. MAE Whatley Avenue is a unique environment a calm truely special place where amazing learning takes place To split adult learning bits and pieces allover the borough would be appalling. Where Would all the mature students and special needs go? Mixed up with other unsuitable learners at colleges dedicated to youngsters preparing for the workplace. The simply would not mix Successive have promised LEARNING FOR LIFE. Closing MAE Whatley would be throwing out the BABY with the bath water PLEASE OPT TO KEEP MAE WHATLEY OPEN
Mae is a consistently good and well-established provider of adult education services. It has particular expertise in providing educational provision to those with learning difficulties and to adults from other countries who wish to obtain educational qualifications in English ESOL. Furthermore it has thriving classes in arts courses of all kinds and in foreign language teaching. It would be counterproductive to close or move MAE elsewhere because it is vital to provide services locally, within the borough's main residential areas without requiring students to travel long distances.
MAE is a successful and popular institution with its own ethos and atmosphere. It has a strong student base and tutors who are not just there in the short term hence the good relationship and understanding between students and tutors. MAE is a local community which provides more than just learning. If it is broken up all this will be lost and I for one will be bereft and quality of life impoverished for local people



MAE is a unique place for people to learn in. A college where people with a learning disability can learn in the mainstream. It gives them the independence to move forward and progress in life. Many courses that are at MAE are specialist where they may not be able to integrate elsewhere.
MAE is a well established institution providing a variety of courses at different levels to adults, thus enabling them to develop their careers, future professions. The building has adequate space to provide a teaching environment and ethos for a number of different weekly and weekend courses with transport links nearby. I believe Merton Adult Education college should continue to function as it is. If course fees need to be increased to balance and smooth financial stress then Merton local authority should be open to discuss the same. Has Merton Local authority been reviewing this problem over a period of time and decided to open its doors to public discussion now or yet another excuse to sell up another of Merton's prime building sites?
MAE is in a fantastic location to me as I live in Raynes Park. It is unlikely I would travel far to access adult education. Has MAE college been given the opportunity to present a business case to keep the college open? Is there capacity to increase the number of courses it offers, increase the course fees and reduce back office costs to make the provision of adult education more sustainable? MAE provides courses for many older and more vulnerable people; the benefits are difficult to evaluate. A reduction in spend in adult education may well result in higher costs for the council elsewhere.
MAE is run in an old and inefficient way, it needs a radical change to improve services.
MAE offers so much to the wider community. I have always felt privileged that such a range of courses were available to me that fitted round my working day. I was therefore saddened to hear that MAE college is under threat of closure. I personally feel this would be a great loss to our community. I originally joined the college as I have an interest in foreign languages and wanted to learn a basic level of Spanish. However, I have continued as I found that not only did I enjoy the academic aspect and learning a subject that was not available to me when I was at school but I got to meet and spend time with people in my community that I would not necessarily have had the pleasure to meet otherwise. Furthermore, it has encouraged me to make better use of the fantastic libraries we have in Merton and I have a much better sense of what's going on in the wider community both from other students and just being involved with MAE. I never underestimate the many benefits the availability of adult education offers to our community. A great example is my Grandfather. My Grandmother was terminally ill and in hospital then a hospice for the last 18 months of her life. My Grandfather, then in his late 70s, travelled to the hospital by bus everyday throughout this time to spend time with her and this left no time for anything else. After her passing he was left feeling a bit lost with lots of time on his hands that he wasn't used to. He enrolled for two classes at his local Adult education centre and it was a great way for him to reengage with his community by meeting new people and just having a focus away from a very difficult time in his life. Another good example is my Mother in Law who has recently retired from a 40+ year career as a midwife. Having always wanted to develop her artist skill but never having had the time previously she has enrolled in a foundation class and is thoroughly enjoying the experience in a welcoming and age appropriate environment that
MAE provides a really good service. Commissioning other would just allow them to make a profit and there would be no quality to courses.
MAE WHATLEY is Merton's flagship and well-respected throughout London. It must be one of the reasons for the award of "Best Borough"! For it to vanish would be a public disgrace.
MAE works well as it is: it provides excellent education opportunities with first class, dedicated teachers and comfortable classrooms and studios. Please explain 'Merton council bears the financial risk'. A risk is not a certainty so it would be good to see the figures behind this statement.
MAEC is a valuable community resource with a proven record of providing good quality courses to all sectors of the local community. The model works and should be left alone in my opinion.
MAEC is a valued community resource with a proven model that works. It must be left to continue.
Maintain as many staff from MAE however, oncosts should be reduced using this method.
Maintains Council management - i.e. not for profit. Economies of scale for management and back office functions.
Majority of the level 3 courses in the college are now offered as student loans not impacting on Merton's budget. Selling it to developers will make millions for the council, I suspect this is the option they would prefer, or due to the over population of the area the school may require the grounds. Both would be a great loss for the adult community as a whole, adults are less likely to attend the larger colleges, reducing the chances of some adults ever getting back into work.
Makes more sense to share the costs with another college from another council.
Many of the students at Merton Adult College at Whatley Avenue are disabled and/or learning difficulties and/or retired people who spend the afternoons or evenings there. If their college changes location to them would mean loads of changes that a lot of them would not cope very well, bringing more expense to the council. I believe that not only MAE should suffer financially cuts. Other sectors in Merton should suffer financially cuts as well and Whatley Avenue should be saved.
May get more variation of courses.
MEA at Whatley Ave is a precious resource for people with special needs and learning difficulties. It should remain on or near this site to be in borough, but there is no reason why efficiencies should not be made with other providers eg back office services
Merton adult education currently provides an excellent service in a warm, welcoming and inclusive environment.
Merton Adult Education deserves praise, support and the commitment of the Council. I am a Wandsworth resident who

<p>came to MAE because of the shoddy state of adult education offered in my own borough (cramped room, old equipment in a poor state of repair - was not repaired or replaced in 18 months I attended) I STRONGLY DISAGREE that a shared service with Wandsworth or South Thames College would benefit teaching and learning. The course at Whately offers excellent teaching in a modern purpose built room - for the same price to students as the dire Wandsworth course. My feeling is that there are efficiency savings that could be made on administration but closing teaching centres and especially commissioning other providers is not the way to improve things for learners. Please remember that adult education is not JUST about getting a job, it is also about nurturing the abilities that don't get used in the workplace but keep us happier, healthier and ultimately more productive individuals.</p>
<p>Merton Adult Education has allowed me to continue my education when I was given no other support. I suffer from severe anxieties and panic attacks, I feel able to enjoy my learning in a safe environment where the staff, teaching and otherwise continue to make me feel comfortable. Thanks to MAE I now have a GCSE in English and Maths, Grade B and I am currently taking GCSE French and an ICT course. MAE has given me the confidence to be able to achieve more. For these reasons I believe that the council should bear the financial risk as MAE has been such a fundamental place for me and I am sure many others, and it would be a great shame to see it changed and costs that allow it to be a great place cut.</p>
<p>Merton adult education is an extremely important resource for the community. If there are savings then these could be found through new cost effective ways of running the centre perhaps by charging more for some courses or using the facilities more to bring in more revenue.</p>
<p>Merton Adult Education makes money for the Council, you should develop this business model and use this service for its uniqueness</p>
<p>Merton Adult Education needs to stay in Merton to meet the needs of the local residents and community. South Thames college is the best option as it not only is a grade 2 provider with excellent resources, but has a campus in Merton, which means that adult education will get to stay in the London Borough of Merton.</p>
<p>Merton Adult Education offers an excellent service to a wide range of Merton residents in a safe, friendly environment. Learners with learning difficulties and disabilities are able to interact with a wide range of people from the community... And vice versa. The curriculum offers something for everyone, leisure courses that help people express their creativity, helps with mental health. Fitness courses help keep people active, and vocational courses and literary / numeracy courses give adults a second chance in an environment they find encouraging without feeling embarrassed or intimidated by younger learners. This is an essential service if you want a happy, healthy, enriched &amp; employable borough.</p>
<p>Merton Adult Education provides a very caring and supportive learning environment which may get lost in a reorganisation. Because it provides a variety of courses at one site, it is a place where diversity and community cohesion are experienced and not just taught. It is particularly good for ESOL students to see what else is on offer and to see how we value adults with learning difficulties. A scattered service will not expose people to the rich array of courses and there is a danger that there will be less integration across communities. I am also concerned that the greatly valued arts and crafts courses will not be rehoused and they will be permanently lost. These courses not only enrich our lives but also directly and indirectly lead to greater employability. People learn skills that allow them to set up their own business or through improved mental health they are able to return to work. Mental Health is one of the big issues and there is much talk of mindfulness particularly in relation to manual activities. These create new neural pathways and are often the best way out of mental illness. Merton may regret axing a service that is crucial to an issue that may be near the top of a new government's agenda. Finally a lot of money has been spent on refurbishing Whatley Avenue. This has led to an improved OFSTED rating. The service was criticised in the past for a lack of IT stimuli when it was delivered in a more basic environment.</p>
<p>Merton campus would be accessible to me. It has good facilities already</p>
<p>Merton College offers excellent courses for adult education locally and to help with employment but more importantly offers disabled people and people with special needs a chance for employment and a feeling of self worth.</p>
<p>Merton Council does a good job currently, why change what works well.</p>
<p>Merton Council should be able to budget and manage its finances without detriment to adult learning services. However, if necessary, the shared service option could be a good idea. Sharing with another local authority will just spread the issue and add extra bureaucracy to matters, without providing an effective resolution.</p>
<p>Merton Council should be in control of financing Adult Education in this borough to provide adequately for its older and disadvantaged citizens. It is their duty of care to the community.</p>
<p>Merton council should provide relevant services for the demographic of the residents of Merton. Not anyone else</p>
<p>Merton Council should retain hand-on control. Outsourcing is a disaster in every part of govt and local activity.</p>
<p>Merton Council waste of trivial things and takes away service tat are needed</p>
<p>Merton currently offers an excellent adult education service in welcoming and inclusive premises, I believe that they should continue with and develop this service.</p>
<p>Merton decides on who to commission.</p>
<p>Merton has stated its intention to support adult social care. MAE provides this (as well as opportunities for continuing education).</p>
<p>Merton is very good area and provides easy access for many people The facilities are very good and provide some of the best teachers.</p>

Merton need to take responsibility for Adult Learning within the community and not cut services so to fund other operations within the borough that carry heavy costs with no value attached to them. Its obvious that all they want to do is cut the service & sell off the land for development like they are elsewhere within the borough.
Merton should be able to provide skill, learning and life enrichment courses for its own residents and be able to respond to the particular needs of its own residents, rather than having to seek a compromise arrangement with neighbouring boroughs.
mertons obsession with reducing expenditure at the expense of local residents is wholly counterproductive and does much to undermine our local community
Merton's provision of present adult education and learning courses are very good, therefore it would be a great loss if the council could not find a way of working around and managing financially, providing the courses in their present form.
might be the best option to continue
More direct control over management and costings and tailored to specific needs of Borough residents etc and not influenced by other areas as a result of any "sharing" arrangements. Too much money is being expended on other non essentials in the Borough. Merton's Contingency Plan is exactly that - to help and be used to assist in times of financial restraint towards essential and important services. It is useless to have contingency money sitting for years not achieving anything and no doubt not generating much real interest on the capital sums (so not adding substantially to the capital itself) in the current financially difficult times in the UK. Use some of it now!
More efficient and the new provider will be held accountable to provide high standards by the two councils
More efficient, keeps it local
My concern with the other options is that learning centres would be further away from my home and more crowded
My experience is that the college as it works well and is well integrated with the community it serves - to lose the college would harm delivery and Merton Councils prestige and recognition
My preferred option is that Whatley Avenue is kept open, but this is clearly prohibitive for the Borough in the economic climate, and this Option of teaming-up with South Thames College seems to make the most practical sense.
My son feels safe in Whatley College, he does not mix easy, but there he comes home and says what happened during the lesson. Also they understand his needs there and support him while he attends. To travel further then Whatley College would be quite a worry to me. Please, please see your way to keep this college open. Thank you, a parent.
near home, excellent teaching, pleasant surroundings
Need support if take on commissioning model and commissioning seems most viable option given public spending outlook
No case has been made for these changes. The "consultation" period is too short and some decisions have been taken already without consultation. The Council must provide details of expenditure and income: exactly how much would such changes save? How much do fees contribute to running the centre? We need more transparent information and the Council's vision of adult education. Without these it is impossible to support any other model of adult education in Merton. The survey contains biased questions and does not allow respondents to express their full concerns about the proposed actions. The option of sharing administrative arrangements might be considered if it does not affect educational provision; please demonstrate. The "commissioning model" cannot be supported without knowing what is involved, who would deliver, how it would be more economical? Concrete figures and plans are needed. The Council refers to Whatley Road as an out-of-the-way location. A central location would be more, not less, costly. While most of the 5000 users are Merton residents, others find their way to this excellent facility from other parts of South London. Serving a wider community is an important function of adult education in London. This facility is well used by the elderly and retired; people with mental and physical disabilities; those recovering from mental stress, physical illnesses or isolation; those seeking to improve employment opportunities; and residents in Merton and South London looking to enhance their quality of life. MEA Whatley Road already delivers an excellent adult education service to an important constituency. At a recent packed public meeting there was a high level of stress among locals and the adjacent primary school at the number of flats constructed nearby and fear that the Council plans to sell the site. What are the plans? Rather than attack MEA, Councillors could demonstrate their commitment existing adult education services equal to any in Lo
No continuity of teaching. Outsourcing is inefficient and ineffective
No cost to tax payer and some interesting new ideas could come forward.
No robust case has been made for these changes. The "consultation" period is too short and decisions appear to have been taken without a true consultation. The Council must provide details of expenditure and income (including the proportion covered by students' fees), more transparent information and a vision of adult education in the Borough. Without this it is impossible to support any other model of adult education in Merton. The survey does not allow respondents to express their full concerns. Some questions are biased. The option of sharing administrative arrangements might be considered if this can be done without affecting educational provision; please demonstrate. The other option of a "commissioning model" is unclear. This cannot be supported without knowing what is involved, who would deliver, how it would be more economical. Concrete figures and plans are needed before any alternative is considered. The Council refers to Whatley Road as out-of-the-way. Over 5000 students attend. People will travel to adult education classes. While most users are local, serving a wider community is an key function of adult education in London. Moving classes to a more central location would, of course, be more, not less, costly. This facility attracts a wide range of students from all walks of life. It is well used by the elderly and retired people with mental and physical disabilities;

people recovering from mental stress, physical illnesses or countering isolation; the local community; those seeking to improve employment opportunities; and residents in Merton and South London looking to enhance their quality of life. At a recent packed public meeting there was a high level of stress among residents and the adjacent primary school at the number of flats being constructed nearby and fear that the Council plans to sell the site. Councillors could promote MEA as an outstanding example of its ability to deliver high quality adult
None of the above. The people with learning disabilities would hate South Thames College and would not want to travel further afield. There are many cuts and savings in the borough that could be made. Everyone at Whatley Avenue loves going there and enjoys courses they don't put on anywhere else. We are talking education here.
not sure about Other Providers !
Not sure how it is cheaper to Commission other providers when they will want to make a profit, surely it's better for the council to make that profit.
Not sure that sharing responsibility with other organisations works. It may mean that people have to travel further for classes. As long as other providers are monitored for quality. I also worry about where classes would be held eh I attend Whatley Avenue which has a dedicated art area which is custom built for arts and crafts study. Would anyone else be able to provide such great facilities.
Offsetting or reducing risk invariably costs money! A commercial provider will need to make a profit and will not really be able to deliver equivalent quality at lower cost than a non profitmaking in house service. If they do take any risk from Merton, they will require compensation. They have a duty to their shareholders to get a return for any risk they take. Procurement systems such as PFI have been shown to incur massive long term liabilities which are out of all proportion to the (political) benefit of appearing to reduce current revenue costs and risks. It is irresponsible of politicians to secure their own short term popularity by balancing current finances at the electorate's very considerable long term expense.
Often with outsourcing there comes a lack of quality control, as the low cost becomes the sole motivation, and then changing providers becomes a huge problem. So you keep on with the old contract even though neither the client nor the user is satisfied with the service. By keeping control of the actual management, you would be able to ensure good service - and change when change is needed more easily.
On being widowed at the age of 52 I attended the college, had it not been local I would not have gone. The course gave me confidence, a feeling of belonging again and enable me to get employment in a new field that before the course I would not have felt adequate. I have so much to thank the college for.
Once MAE has gone it will be gone forever. The Council has enough money in its slush fund to cover the £32 m deficit it claims and MAE returns a profit. This is a smokescreen and I believe money has been offered for the MAE site. It is important to keep MAE to allow local residents access to adult education without having to travel far which at best is inconvenient and at worst impossible for some. Leave our community services alone!!!
Option 1 - financial risk I would say NO to this option. Options 2 and 3 either of these 2 options could work if properly managed and the quality of courses don't suffer as a consequence. Option 4 - Merton's preferred option - who are the "other providers"? How would this work? ie do the others have complete contact? How does this work financially? Do they understand the needs of local people? Option 5 - DITTO 4. Commissioning other providers could perhaps not be financially viable? As I'm not a business person and not a financier I can't properly answer this question. As an academic I feel adult education is very important and should continue, and the quality of teaching should be excellent, unfortunately I'm not an economist. It depends who the other providers are.
Option 1 is my preferred option as it works with skeleton staff already and is popular, relevant and financially affordable.
Option 1 is not worded correctly. Where is the option to continue current arrangements without the council bearing the financial risk?
Option 1 preferred as it is currently running reliable services. Adult education in Merton should be run by the council that knows and understands the region and its population's needs.
Option 1, because all the other options will either be expensive, less available or not in easy reaching distance for people who are not able to travel.
Option 3 has the advantage that a local authority understands that the unique role of adult education is to contribute towards the social and psychological well-being of the community, as well as providing vocational skills.
Other providers will presumably be able to offer an equal or improved quality of service. Payments for the contract will presumably be ring fenced for each agreed period i.e. cannot suddenly remove funding without contractual penalties being applied.
Other providers would give more range and scope to types of courses offered.
Other ways it may become more confusing and complex and may involve some staff losing their jobs which is not good.
Our college does not have any financial risk to the government all courses that are run are well attended and necessary to help people move forward in their lives
Outsourcing may be cheaper initially, but long term. Sharing with another local authority means costs are lowered and quality is maintained.
Over the years I have seen 2 teaching venues in the North of the borough which is more deprived closed. I think that liaising with another college would put more venues at risk and MAE would be subsumed.
Ownership is still within the confines of Merton borough. The identity of adult education is therefore still local to the borough.
People with learning difficulties are supported at MAE and will not care. They will focus on money not care.

Pooling requirements with another Borough is likely to offer a wider range of courses, venues and teachers, with potential cost advantages
Preferred option would be SCOLA which runs efficiently and resources could be shared.
Preferred to go for work and improve my knowledge
Presumably Merton Council has explored all these options at length and decided that option 4 is the most appropriate. It would need to provide a cost effective service for the long term. However option 2 might also be considered. As an established Education College facilities and staff would be in place already. The sites chosen to run the courses would however need to be easily accessible to all Merton residents.
Presumably the Council has looked into other options and concluded that Option 4 is the best. However Option 2 may also be a consideration.
Presumably the council has looked into the other options carefully and in depth and found that Option 4 makes the best financial sense for the long term continuance of Adult Education provision in the Borough. However Option 2 might also be a consideration.
Private providers will charge more and limit the courses to what are the most profitable.
Private services often do not provide the service they are commissioned to provide due to rising costs, offering the service too cheaply, needing to make profit etc.
process of elimination applied to my choice. I do not like options 4 and 5, which bring in commercial providers who will take a profit. Limited experience with carers is frightening. I do not understand Council funding, but if RISK IS INVOLVED IT IS BETTER SHARED WITH ANOTHER AUTHORITY. South Thames College may be that other "authority". My overall view is that the general public at large, i.e. borough residents, do not have the competence to choose an option on other than emotional grounds
Protects quality of teaching while reducing running costs. Retains central location in the borough.
Proven track record Experienced provider Existing pool of resources Good choice of courses
Provides services in the Morden area rather than at Whatley Avenue - easily reached by bus and train.
Providing administration & HR with another local authority is coordinated sensibly & effectively this option would mean that costs may be sensibly cut without affecting services and existing courses and staff. However, it is critical that the council investigate this solution in advance prior to committing to demonstrate to residents & to ensure it is a viable solution where both authorities are in agreement & that they benefit & understand the strategic approach for oncoming years. Unless this is done resources are at risk of not being used effectively using this approach.
Question 2 does not give a complete or balanced range of choices
Reduces financial risk for Merton, avoids having to travel long distances to courses if we merge with another borough and using other providers may increase competition and reduce costs
Saves money, even when it comes to basics like heating and paper towels.
SCOLA in Sutton
SCOLA is really good.
Seems to make financial and logistical sense...
Sensible option given financial restrictions.
Share back room functions save money but continue current provision
Share services has been a model followed in the private sector for many years allowing the core functions (in this case teaching) to receive the majority of the funding and reduce the cost of non core, support functions. Share services also allows for more balanced standards across local authorities and hopefully the reduction of accusations such as nepotism.
Share the costs (mainly administrative)
Shared costs and knowledge amongst boroughs enhances the boroughs' ability to improve all services and serve as a pan-London service.
Shared services risk cutting provision. Strength in the service and control over spending in a single borough will avoid competition for adult ed places between boroughs.
Shared services will reduce the accountability of the course providers. Shared services will inevitably be harder to reach. Specialised needs of local communities will not get the same attention. Commissioning other providers will introduce a project motive and would only make sense if you aimed to reduce the number of courses.
Sharing back office service provides opportunities for efficiency improvements, but adult learning must not be privatised/commissioned off to other providers to retain social policy and benefits
Sharing means both parties can pool resources and still remain run by the public sector.
Sharing obviously allows the colleges to share facilities and administration and should reduce costs. I know teachers who have worked at South Thames College, and the comments they made were not at all positive. Would therefore prefer a service shared with someone else.
Sharing service with other colleges are options which have not been explored properly and are totally unrealistic as they already have their own provision. Courses should be provided in Merton. Once this valuable facility has gone it would be lost forever. There are many many benefits oof Ad Ed. which are not fully taken account of and it would be a false economy.
Sharing services with other providers would limit courses on offer & reduce local accessibility. Outsourcing to a privatised provider would result in a reduced service. The council surely believes in the ethos: ' an educated society is a civilised

society', and learning should be accessible to all at any age Denmark may be a country to look at.
Sharing the burden with Wandsworth may make access easier for those in the east of Merton Borough
Sharing the service could mean less overlap in courses
Sharing with another college or local authority would help defray costs, but would not risk courses that are an important lifeline to so many. Loss of adult education would be highly detrimental to the local community - it is important for morale and well being of people in the Borough, providing important educational and cultural depth
Since 1986, I've completed a countless number of courses in MAC, I started with English as a foreign language, different levels, GCSE, English language and literature ! Various computer courses...which all lead to me continuing with my education and subsequently lead to improvement of my career . I also attended other courses that improve my other skills, such as computer skills, not to mention fun, social courses such as picture framing, upholstery... I attended all the courses because they were LOCAL I will be retiring in a few years and have a long list of courses that I will be attending as long as they are in Wimledon! Don't forget, we are becoming an aging population and if u remove a valuable centre like this from the local environment you will have to provide support for lots of lonely people who use MAC not just as a learning centre but as a social place
Some costs must be reduced. So all options should be looked at to see who can offer best value for less money.
Some of the courses are free. A small contribution could be made. Most courses are very low in prices. One would pay more privately. Some/most of the lessons could be raised in price. Why is the council considering selling the building when more schools are needed? It could be a school by day with classes in the evening.
Sounds sensible.
South Thames already has merged with Merton Colleges to keep services and courses that way the Whatley campus can access a pool of funding.
South Thames already providing education and back office support staff already in place. Might have chosen option 4 but know nothing about other providers who might deliver the adult education in Merton.
South Thames and MAE together could deliver a range of courses in a number of locations, it could reduce the risk of duplication
South Thames college already has the expertise required to make a shared service work. Plus they have sites already available and satisfied students. Where as commissioning other providers means just a change of administration not an improvement to the present service.
South Thames college has good reputation
South Thames College has many facilities around the borough and in London, so it would be good for MEA to share costs and facilities with them. MEA should work independently as it currently does because it has not pressure from private shareholders towards certain areas of education, which is fundamental for this institution in order to offer a wide option of courses without the pressure of private sector looking after profits. If this option 2 fails in future due to more cuts, then option 4 would become the best option.
South Thames College has more spaces to accommodate more students.
South Thames College have the experience to provide the courses
South Thames College have the facilities, resources, experience and accommodation to cater for the types of learners at MAE. I think the commissioning model advocated by the council will provide adult education on the cheap, will not meet the needs of many current MAE learners and will drive standards down.
South Thames College is already an Education provider. I think you need to be careful about providing services only in the East of the Borough, as you could lose a significant number of students-you would just be moving the problem, not solving it.
South Thames College is already great and would only improve MAE courses, plus it already runs vocational courses for adults, courses for those with learning disabilities and Prince's Trust courses. It would lower risk of MAE having to close down. Its facilities are great and in Merton and easily gotten to.
South Thames College is already linked to Merton College and provides excellent education and self-improvement courses for adults. Therefore I'm confident that South Thames college and Merton education would be a good partnership..
South Thames College is an academic institution. Sharing with another LB will create discord.
South Thames College is an established and excellent provider of work related and helping to get job courses. Having a Merton Campus would be an excellent way to extend their expertise to LB Merton
South Thames College is fairly local to me.
South Thames college is slightly nearer to where I live and i would rather attend the college then not to go to any courses. However I do not feel happy parking my car in the car park at night. i need my car as I have heavy equipment to carry.
South Thames College provides a good service.
South Thames is a known, proven and able provider of further education which closely matches the 'style' of many courses provided by MAE
South Thames is a well established organisation, therefore would have the facilities and experience and personnel to provide such courses. Also has various sites.
South Thames Merton is local and has modern facilities. Other FE colleges provide for adult learners as well as 16-19

learners.
Specialist organisations are more likely to be commercially successful than a local authority
STC already has sites in Merton and this would merely extend their existing services.
STC already present in the borough and an experienced education provider. Am strongly against an external provider being commissioned; their focus will be on finance/profit and not quality of service.
Stop wasting money on other things like producing the magazine My Merton (which no one reads) and translating all other council literature into so many foreign languages. If people come to live in this country they should be encouraged to learn the language - at MAE.
Sutton and Merton already work together in a number of ways and it would seem sensible to combine adult education as well.
Th
That in my view might make it affordable to everyone.Thank you.
The
The adult education service for students with a learning disability is a unique service where adults with a learning disability are integrated, not segregated, with the whole community. There is a shared cafe and eating space, where these students are able to make choices, learn to be in a mixed environment on the road to being a part, not apart from, the 'general public'. Because the service is small it is able to get to know the individual student, working with their unique challenges, providing a personalised educational service. You have something wonderful here - don't lose it!
The adult education service needs to be put on a long-term stable financial footing if it is to continue. The service is currently heavily subsidized and I understand runs at a considerable loss for the council. With further cuts likely to happen as a result of the Conservative-led government cuts it places the service in a precarious position.
The arguments set out in the paper are robust
The arrangements existing are fine as they are and should be confirmed.
The art courses I attend are well subscribed and we have been told they more than pay for themselves. Being taken over by another agency would probably involve an increase in our already expensive fees and moving from our purpose built venue at Whatley Avenue to other premises within a huge area.
The best college I have been to!
The building of Whatley Avenue is great for Adult Education. It would not be any good for a school (primary or secondary) because it has no outdoor space. The college should be much more ambitious in the courses it offers. We should have courses in history, economics, literature, history of ideas, history of art... Students in these sorts of classes would pay fees that would help keep the whole thing going.
The central location of Whatley Avenue is ideal for all Merton residents. It doesn't have to be ultra-modern or slick. The teaching is good, facilities adequate for coursework and it gets many repeat-students who like the collegiate atmosphere and have an interest in all the courses and output from other students, not just from the course they are doing as an individual.
The college gives an excellent service. It's a local community college where people from all walks of life can 'mix'. Why are you sending this service to a large, threatening organisation where everyone is just a 'stat'? At Merton Adult Education everyone is friendly and it's very welcoming. As I understand it, Merton Council's financial contribution minimal so the financial risk is not great.
The college is established, it is convenient to get to and park, the facilities are spot on. It is local. Traffic is never an issue. The size of the site helps it to be more friendly and personal. The space for my upholstery course is acceptable and there is always a friendly atmosphere with staff and students. This may or be the same in a more modern building with smaller rooms and therefore smaller squashed in classes. The building is fit for purpose and it is easy to get from one area to the next. Staff were happy working there and would continue to be without any joyous cloud hanging over them and their jobs. The course is outstanding and another provider would not have the specialist knowledge that keeps me signing up for it and paying to do it.
The college is in the business of education, securing funding and providing a range of courses for all abilities. Working with another LA whose demographic is different from Merton's and who also have to find multi million pound savings could be a short term solution only.
The college needs to be locally situated for the convenience of local residents.
The college offers excellent learning opportunities for all. The benefit of having a base for the courses brings the communities together. If adult learning is within a FE environment adult learners will not feel part of a community. Commissioning (with or without Wandsworth) classes across the borough will separate learning opportunities which enables adult learners create a pathway for learning. Working with another adult education provider would create a full learning experience for students. The best option would be to keep the college as one entity. If as the report says the building is too expensive why not relocate to another building or move the facilities from the Chaucer Center.
The college provides a service to the community which would disappear. MAE provides a sense of community in an urban environment. It supports vulnerable adults locally. Moving the service for vulnerable adults further away will increase their stress and vulnerability traveling further. MAE provides skills which lead to employment close to the local school - a key factor for many mums trying to get back into work
The college provides an enormously valuable service to the community.This ranges from the disadvantaged, disabled,the elderly,people wanting to go back to work, people who come for hobbies and have done for years, it is a life line to

<p>1000's of students.False economy-people will end up back on benefits as a result, costing the borough more money.Additional funding will need to allocated for the disabled adults in other areas.We have made a profit over the last year with the huge efforts form its staff.The most vulnerable are always easy targets.Efforts should be put into recovering fraudulent benefit and housing claims that cost the borough millions.Voters have already stated they will not be voting for the party responsible for the closure of MAE, this a large proportion of voters that could have an impact on the outcome of the election.In addition,the staff that will be hugely affected, their jobs, careers, more people joining the benefit system. How is that going to save money in the long term?It will cost the borough more.Sometimes common sense should be used,all decisions should not be made on just financial reasons but community, personal worth and the long term issues affecting the local community.</p>
<p>The commissioning option may be good for Merton as it will shed responsibility for the service. However it may not be good for users of the service as far as quality, cost and convenience goes. My experience of South Thames college is that they're only interested in young learners who attract high funding. I am a retired teacher who would like to develop skills I've never before had an opportunity to learn.</p>
<p>The council has a duty of care to deliver adult education and the costs to deliver adult education in the Borough are minimal in terms of the council budget.</p>
<p>The Council have given no indication of the financial risk and completely lacks transparency in the way it has handled the matter. It appears to have its own hidden agenda and this volte face of offering consultation has exposed this. They need to give facts. The people on the ground, who are the ones who matter, have been providing an excellent service for and to the community. To destroy this is contemptible.</p>
<p>The council is able to react to local communities wishes better than those not involved with the local area. Thus the provision of courses will reflect the communities wishes and needs.</p>
<p>The council is always boasting about having frozen council tax - why not put it up. You can't get something worth having on the cheap.</p>
<p>The council needs to fulfill it's obligations to the community. If necessary, raise the course fees a little.</p>
<p>The Council should prioritise funding for the education of adults and young people in the communnity. As they have done so many years.</p>
<p>The Council should think of ways of use the Whatley avenue building more efficiently. Maybe renting some of it to other business related to the education provided.</p>
<p>The courses and setting of the provision at Whatley Avenue seem to me to be valuable and unique. It is hard to make a choice between the above options when there is no information as to which of these could continue to make the provision on offer there.</p>
<p>The courses are central within the borough meaning they are easily accessible to many people. Centralising them in one place with eating facilities, means there is a sense is camaraderie, which is particularly important for those with learning/physical disabilities, but also for those out of work and disaffected. The costs are very generic and it is easy to book onto them.</p>
<p>The courses that you run are 1. very good 2. at convenient locations 3. provide other health and wellbeing benefits apart from learning something new.</p>
<p>The current arrangements meets the adult educational needs of disabled students and adults with learning disabilities. If the current system is changed, some students with learning disabilities will no longer have access to adult education due to reasons such as: distance from home, problems with travelling to and from college, less courses that will meet their learning needs, costs of available courses and less days in college to name a few. They will end up spending more time at home with lack of stimualational activities and more time vegetating in front of the television.</p>
<p>the current college finances itself and the public are being deliberately mislead</p>
<p>The current college is easily accessible by most people in the borough and should be kept in Wimbledon. The teaching is excellent and also moving elsewhere would make it very difficult for elderly and disabled to attend.</p>
<p>the current facility is fantastic</p>
<p>The current location at whatley is perfect for me</p>
<p>The current option works fine for a majority including me, and the problem that should be fixed is the efficiency within adult education and not the closing down off all colleges.</p>
<p>The current provision of services from MAE is already excellent from my perspective, and as a user I see no need to change what is already a well-structured operational model. As a student (past and present) of many of the courses available, I've greatly benefited from the variety, the quality of teaching, the resources available, the location of the college and the fee structure. I have always been in full time employment so have always paid the fees in full therefore with regards the financial considerations for the consultation, I would have liked to see a breakdown of how many students are self-financing, part-financing or fully funded by the council. As I have participated mostly in lifestyle and hobby classes I don't think I will have been exposed to a reasonable cohort of students who are funded by the council. Can these figures be shared? I understand that the council wish adult learning services to be financially resilient however I foresee the proposals to merge with another council or a third party provider to be in potential conflict with this objective as the council will lose independence in decisions and be at the will and influence of external parties who will likely be focused on their own priorities than those of Merton's or Merton's students. Please don't decry the impact on personal quality of life that ongoing adult learning and diversity of interests has. Partaking in stained glass making at the college removed my need for mental health services for clinical anxiety. The gives me a complete break</p>



away from my professional working life and I do not state this to solicit a reaction, this is true. I chose not to attend the mental health support services that had been offered to me in favour of this class therefore in your consideration of whether adult learning should be subsidised at the expense of other council services, this objectively demonstrates an example of when other services weren't utilised due to the benefits of MAE.
The current provision proves an excellent and diverse range of courses in a friendly, caring and inclusive environment.
The current service provided by Merton Adult Education is fantastic and inclusive. Providing excellent courses across the board for a wide selection of learners, some with learning difficulties and disabilities.
The current set-up provides a broad range of classes, not all about improving job prospects, e.g. the arts classes. These may not make someone more employable but can help build confidence and give a people from a wide variety of backgrounds and ages a chance to interact. This type of social benefit should not be underestimated. Options 2-5 would clearly result in classes being cut and it is mostly that arts subjects would be lost, over adult literacy or maths skills. Arguably this would be the correct priority but why should it be a choice? Keep things as they are, they work and provide a valuable resource for community.
The current situation works well. The issues are finance not the way the service functions.
The current system is providing a surplus to Merton Council and is a priceless commodity.
The facilities at Whately avenue are superb, especially in the Pottery suite. I have a physical disability and the pottery wheels at Whately Avenue are the only ones I can use standing up ( Putney and Morley College do not have these - Morley has one but it is very out of repair and not really usable). I also do stained glass at Whately and, whilst the room is old, the teaching more than makes up for it.
The important thing is that there is high quality affordable adult education in Merton. I do not have the information to judge which of these options will deliver this. While clearly the council needs to ensure value for money it should not just go for the cheapest option, regardless of quality. It should identify which option can deliver a high quality, comprehensive service and only then assess which of these would be most cost-effective.
The investment in facilities at Whatley Ave recently have been considerable and greatly appreciated. The building offers a great variety rooms and equipment suitable for a wide range of courses accessible by bus and Train for Merton residents. Will venues be better and more accessible? Finding other suitable venues will create confusion for students and managers. Will there be an identifiable centre where student can seek advice on what, where and when courses are available?
The learners at MAE benefit from the current learning environment which is small and friendly. Many of the learners would not want to attend classes at another much larger venue.
The level and variety of courses currently offered by LBM is brilliant - I wish there were more. I believe that many of the classes operated could be operated at schools or colleges rather than at the MAE specific locations. This way the back office staff could be shared. Option 3 would be my next best option.
The link with a local provider, and assisting young people in particular. Sharing with other local authorities risks dilution of local priorities and needs.
The local area has increased in population over the last few years and with more housing being built it is the local authority who needs to meet the needs of their local people and provide a community environment in all areas that is inclusive of all residents.
The local council must be responsible for keeping and enhancing the quality of life of local inhabitants. This is a moral responsibility if nothing else.
the location is excellent for disabled people. It is small enough for students with learning difficulties to be looked after in a way that they deserve.
The MAE has made a complete difference to my son who has special needs. He attends a course 1 day a week and loves the feel and friendliness of the college which may be lost if another company takes over the running. He has met new friends and gained confidence. With all the rest of the cuts that have been imposed on the more vulnerable sections of our community, please don't take the MAE away as well
The main hub of MAE at Whatley Avenue greatly contributes to the sense of community in the borough - bringing together faiths, ages and abilities. If lost in this adult education review it will never be regained. Dilution of the provision across a number of providers may only seek to isolate many users. There are no guarantees that other providers will offer a service within the borough.
The Merton Adult Education Centre is the heart of our community where there are family festivals, evening classes, etc. MAE gives the area a positive feel because of its many opportunities. It was one reason of moving into our house, because I knew I could quickly pop over for a class to the MAE in the evening after my child care duties during the day.
The Merton AE campus is an excellent site offering a wide variety of courses and ideally located in the borough to be accessible to a wide range of people from different backgrounds. I would like to see the campus continue to operate from here and would be willing to pay more for courses as I believe them to be very good value for money.
The Merton brand and the South Thames College brand are both strong in Merton; trusting the brand is important to anyone booking the course.
The more organisations that offer adult education will be beneficial to learn new skills and educate one's self further.
The other options appear not to have been fully explored by the Council. They are not clearly explained and it is not clear that they will provide an acceptable level of service, provision for equalities, opportunities to sustain and develop.
Merton should provide itself, be responsible, accountable and committed to adult education. The financial risk discussed

is not fully demonstrated in information provided with this survey. Good planning will in any case avoid financial risk.
The other options are not clearly explained. The financial picture is unclear. What efficiencies could be made with the existing set up? Does it make sense to scrap these facilities which the council have fairly recently invested so much money in? How much would the other options cost/save? Is there a plan to conduct research into demand at other locations? My preference would be to keep the current location as it's convenient for me and the building and the facilities are great. The questions in the survey were badly worded i.e. 'Should the courses help people get jobs' and 'should they be there to help mental health and well being' - I would argue not all courses have to fit into one of those two options. A mix may be optimal. What is the demand for vocational courses? Is their evidence for specific skills gaps in the area which the college could fill?
The particular Tutor (Angela) is fantastic ALL the courses are full and very well attended (especially the art courses) This site is very convenient. It would be totally inconvenient to have to travel further and prohibitive to travel out of the borough. I was under the impression that LEARNING FOR LIFE was supposed to be the attitude of today. Closing Whatleys Avenue would be totally disastrous for the very local community and totally devastating for people with learning disabilities.
The pooling of resources would hopefully secure funding for the future. Commissioning other providers will make a variety of courses more widely available.
The present adult ed at Whatley Ave is of such high quality, it is a jewel in the crown of Merton's provision. To dismantle the facilities, equipment and expertise that has been built and tested over years would be utter folly - an act of vandalism! Ed. is far more efficient and cost effective if delivered in one comprehensive site than a little here, a bit there or another 'provider' using what premises, where?
The present arrangements work perfectly well.
The provision is mostly excellent and should be continued
The provision might be more efficient and modern.
The quality and standard of the current arrangements are excellent. They are at a good standard, financially viable for most residents and also an excellent variety to suit all needs ages and requirements. While courses to improve job prospects are necessary it is not the only requirement especially for individuals who are retired, highly stressed or need social component to their lives, hence courses on Tai Chi, Yoga, pottery etc. allow individuals to explore other skills release necessary creative energies, and become more active. With obesity an issue fitness classes are essential.
The quality of the current offer should not be compromised. There is very little adult provision in South London.
The quality will not be upheld for those with learning difficulties.
The service and location are good and ethos fantastic
The service as is has served local people very well. I do not want to see it changed. Other providers/locations can not do the excellent job the current service does.
The service could best be run by an efficient contractor with excellent links with private, public and third sectors. The procurement process can be designed to probe whether the contractor will make real links with local groups and businesses and has real commitment to people who are disadvantaged.
The service provides so much to the community. There isn't anywhere within the borough that gives people with learning disabilities the freedom that Whatley Avenue does.
The services offered have evolved to suit the clients that use the centre. This is important and valuable to these service users whose needs may not be met by a more corporate approach which will cater for a wider client base with different needs to those of the local community. Merton Council needs to look at ways of increasing income by additional services which would support the less financially lucrative services, whilst improving management of costs and improving efficiency. I appreciate MAE because of the service users i know who use it and value its services. They would be lost without this. Having said that, i know little about its services and perhaps if Merton Council raise the profile of the centre and its services it would get wider involvement and in turn financial input from a wider audience. I doubt that another provider will cater for existing local community needs.
The tutors will remain in post and sharing behind the scenes admin and management should be easier to reconfigure, and lead to less disruption to the courses
The Whatley Avenue site is a good site and the service is well liked and used.
There are plenty of opportunities to make the existing services more efficient, without the need to close excellent facilities at Whatley. Locations could be much more rationalised without undermining quality of provision and overheads would reduce dramatically.
There are excellent facilities and expertise at SCOLA which isn't far away. They have already reduced their costs and could make a difference to the planning of MAE
There is a crying need to cut backroom costs by working with other local authorities. I imagine that you have suggested Wandsworth as a partner because they have a good AE service?
There is a massive concern that the Council's proposals will see adult education move out of the borough. Secondly, adult education courses should not just be limited to those that can make a profit, but based on what people need and want.
There is already a working partnership between South Thames college and the Merton College site. I believe this is the best way to safeguard the positive elements of the current MAE offer.
There is no evidence that the other options will save significant costs while maintaining the quality of the service.

There is no financial risk to the government. The college is always full.
There isn't enough evidence that the other options will genuinely take the needs of disadvantaged groups into account and continue to meet their needs in the way MAE currently does.
There needs to be a hub where people can learn, make new friends, be part of the community and be valued. MAE is a safe place to learn for all students from the moment they enter the college. We meet people from different communities across the borough, make friends and share experiences. Larger colleges can not offer the environment for bringing communities together, the other options will not bring wider communities together as they will be pockets of learning.
there should be greater economies of scale
They are both in the borough, which will not bring about so much change. Within the reach from my home area.
They are both in the same borough. Think it should move into one big courses.
They are similar establishments, offering similar courses, are not too far away from each other, and I think, would correspond and work well together.
this would minimise the financial risk forecasted
This could be a joint partnership with a private company
This facility is really good as it is not too big and can therefore offer a more personal support intervention - really important for someone with a learning disability.
This faculty is a unique, individual, integrated service. I have had the opportunity to use this facility myself for evening class as well as organising a work program with Adult Ed for people with Learning Disabilities. You have not really provided enough information about the other options to guide.
this gives a chance for means testing for payment for courses. So those who can afford the course pay the full amount and those who cannot are subsidised
This is a good service. The college results are good as is the teaching
This is a great service and helped me get employed.
This is a local facility. This is particularly important for Towards Independence
This is a unique college where adults feel that they are not being sidelined, and the teaching they receive is intelligent and not dumbed down, as in so many places where there is a mixed range of ages and abilities. I think this college's uniqueness deserves to be more widely advertised and seen as an asset rather than an liability
This is about local community and access. It is fundamentally important to learn with people in the same area to be able to set up study groups and support and ensure its available to everyone in the community whether you have access difficulties or not. Equal opportunities and localism. Do not lose a successful service for shortsighted reasons
this is an excellent service!
This is correct option providing the council properly manages the finances with Whatley Avenue and does not incur extra costs.
This is local college, with large campus. Location is also quite convenient.
This is my preferred option as it appears to be the only option where Whatley Ave remains open. This is a valued local facility that many people enjoy and rely on.
this is my preferred option because Merton Council has not given specific details about the other options i.e. cost to student, location, what courses will be offered what will be cut. Also i don't want to travel to another borough to do my course.
This is the only outcome that will ensure services are retained and continue to provide for adults with disabilities and older people. Everything else is a big risk and very shortsighted of the council. There is little risk to the council as the service can be adjusted according to the available budget. Lose this service and it will be impossible ever to re-establish it. Why should we always be the poor relation borough and have no services of our own? MAE is the envy of other areas and should be retained by the borough.
This maintains greater control whereas Merton could be disadvantaged when facilities are controlled from outside! Overhead costs will still have to be paid for, possible with some savings of scale , but against that, tutors and students could suffer other disadvantages. These would include the "casual" use of inferior venues and inferior teaching resources and transport difficulties to parts of the borough with problems of poor access and poor parking facilities.
This option completely makes sense. This is about adult education and not further education. Aligning with a sixth for college and the level of training provision this would imply will put many off and not denote quality. A collaboration with other local authorities using people like scola would mean shared cost, shared resources and a better monitor of quality rather than employing freelancers with little assessment process.
This option would help provide a good service but would reduce the costs by sharing administrative tasks
This question will be answered only if you tell us why you've selected your option already.
This will enable you to access the wealth of experience and range of courses, and you will be able to maintain the local provision at Whatley Avenue providing greater opportunities for this community now and in the future.
This will help with funding.
This would allow a range of specialist voluntary and business providers: eg Mencap commissioned to offer courses for disabled people; Mind offer job-seeker courses for people with mental health issues; U3A offer more courses for older people;
This would be my preferred option because Whatley Avenue provides good learning facilities and space, and is easily

<p>accessible. If my course were to be moved to to a location other than this campus it would be too far for me to travel to attend. As an adult learner who works full time, it is important to me to be able to access education provision that is within reasonable distance from my place of work and living - moving provision to outside Merton would mean that many adult learners would also no longer be able to access this provision, particularly the considerable number of students with physical disabilities and learning difficulties who rely on this location for it's ease of access and proximity. Furthermore, past experience of provision at South Thames College has proved very disappointing: the level of service and quality of teaching was unsatisfactory. As a teacher myself, I place high value on quality of provision and would be put off enrolling for courses associated with this provider.</p>
<p>This would limit duplication of back office duties and perhaps also the upkeep of the buildings</p>
<p>THIS WOULD ONLY WORK IF THERE WERE CAST IRON GUARANTEES THAT THE MONEY WOULD REMAIN AVAILABLE AND THAT COURSES WHICH DO NOT ATTRACT SUCH A HIGH PROFILE REMAIN AVAILABLE. DRESS MAKING FOR EXAMPLE MAY NOT LEAD TO WORK BUT IT PROVIDES A HAVEN FOR PEOPLE WHO NEED A BREAK FROM BEING A CARER, FROM STRESSFUL JOBS ETC. COURSES PROVIDE MANY DIFFERENT REASONS FOR BEING ATTRACTIVE TO PEOPLE AND THE COUNCIL MUST NOT LOOSE SIGHT OF THAT PRINCIPLE.</p>
<p>This would provide some control on vested interests. It is wrong to suppose that "better off" parts of the borough are full of rich people. Many people are asset rich, and cash poor. this goes particularly for the elderly residents who really value the camaraderie which classes bring, and minimises Council costs on e.g. treating depression caused by loneliness.</p>
<p>To be able to offer/receive a good education opportunity , not influenced by commercial or economic principals.</p>
<p>To continue as it is, MAE, as it supports local people and works well.</p>
<p>to cut the cost of running the courses</p>
<p>to improve quality of courses and reduce costs.</p>
<p>To move to a shared or commissioning model will mean the end of the creative arts courses currently offered at Whatley Ave. Keeping Whatley Ave is essential as it provides specialist teaching facilities not found elsewhere. Students with learning disabilities need the small centralised community feel Whatley Ave provides. To say it is in the "wrong" location is simply an excuse to sell the land for a quick fix which will not solve the budget deficit. It provides a vital community hub. Once it is gone, it is gone forever. Merton Council has enough of a surplus to keep this college going. The majority of students study at this site. Gaining qualifications is important but some of the courses offered there don't have qualifications we can work towards, but are still vital to students' sense of well being, continuing education and providing opportunities for future employment.</p>
<p>Too many social services have been savagely cut. Merton Council have provided adequate arrangements and as a ratepayer in Merton, the college has been modernised using some of this money. In the last four years, the art and pottery facility has been moved and modernised. To close this facility would be yet another nail in the coffin of activities available for students who need to get out of their houses in order to stimulate their minds. Seeing as Merton Council has already shut down Merton Mind, the Beehive Centre, Maple Orchard, devastated the carers centre at Vestry Hall.</p>
<p>v</p>
<p>Very difficult to reach a conclusion when all the facts are not known, eg how would a shared service work and what are the pros and cons for each option.</p>
<p>Very happy to be joint with Wandsworth</p>
<p>Wandsworth is our nearest LONDON borough and runs an efficient council. We are a london Borough with needs most similar to those in Wandsworth.</p>
<p>Wandsworth seem to be good at managing their finances and the cost to their residents in terms of council tax appears lower</p>
<p>We already work with South Thames. I think they will provide a good service. The location is good for our tenants. They are similar to MAE in that they offer a variety of life skills courses, they are deaf aware and provide communication for our deaf tenants. We want to keep the service and joining South Thames may reduce the risk of losing it.</p>
<p>What matters is courses and locations. No info on consequences of these choices.</p>
<p>Whatley Ave College has +5000 students, and provides excellent facilities and learning. The Council's costs in running the venue are minimal, in terms of what the SFA contributes, what students contribute, and the charge that the Council makes to the college each year. It makes no financial sense to outsource AE to Wandsworth providers as the cost of diligence and proper governance of their performance and cost to students will be far more than current the outlay. To say that the SFA fund is too uncertain is immaterial. To also say that there is a divide between affluent west and eastern sections of the borough is specious. If Whatley Ave was in the far east of Merton, we'd still all go as there are so few AE colleges in SW London and NONE OTHERS IN MERTON.</p>
<p>Whatley Avenue is a profitable, beneficial adult learning centre that many of my family have benefited from. Losing it would deprive many local people of the ability to continue their education and self improvement, not least a large number of disabled residents, as well as those with learning difficulties. The nakedly political "affluent area" agenda being prosecuted by Labour councillors is a disgrace.</p>
<p>Whatley Avenue provides a great environment for adult learning and is a very safe place for the disabled in the borough to access. there is no other facility in the borough offering these services and I strongly agree that Merton college would not be the correct environment for the adults with learning difficulties.It would be a huge loss to remove the building in Whatley Ave and would create a very built up area with the primary school and local residents in mind in respect to overpopulating and parking and traffic problems.</p>

Whatley Avenue provides a safe, caring and inclusive learning environment for all learners. There is a real cross section of learners interacting and benefitting from the excellent courses available which are constantly being improved and developed to meet the needs of those learners. The college provides a centre which serves the community and provides opportunities not just for learning but for social interaction, physical and mental well being
Whatley is very close to me so I can walk to courses. I do not want it to close
Whatley Merton Adult education has proved to be profitable and there has been many occasions when my course has been full up. I do not believe the threat of closure has anything to do with the profit margins of the college but how much profit the closure would put into the pockets of the government.
Wheatley Avenue has superb facilities for all students. The range and quality of classes has developed over the years to provide an excellent service for all the residents
When I worked in Wandsworth, adult education was very good.
Whilst I don't disagree with any of the other options per se I think the borough and it's residents should value the facility and maintain control to enable it to meet the needs of all it's residents not just those seeking training for job opportunities. The need for somewhere to socialise and enjoy new activities is every bit as important as learning for jobs and supports people who are lonely also and for whom creative and non formal courses provide a significant social service. To focus only or even mainly on training for jobs is too limiting and many other colleges meet that need. Creative and relaxation courses have been dwindling and it becomes even more difficult for people to access. Whatley serves that need and even with a subsidy it should be valued and the council should be proud to support those courses
Widen the base of experienced teachers
Will build resilience and offer more opportunity
With option 2 (or option 3) a shared service provides opportunities for adults, whilst lowering costs, and may provide a broader range of services.
Without financial analysis of the options, no option appears more attractive than any other.
without my own opportunity of further ed. after "failing" the 11+, I would not now have a degree from Kingston University (a 2.1), it has improved my own self esteem and has broadened my outlook on life and its opportunities. It is good for the country to have a well education people.
Working with a close local authority will help spread the cost at the same time keeping cost to clients low and providing value for money.
Working with other local authorities should help to make greater efficiencies and economies of scale than commissioning services alone.
Working with other providers will in itself create more layers of bureaucracy and thus dilute the funding for the courses
Would like MAE to stay as it is to support local people
Would offer more possibilities
Would prefer for adult ed to remain in direct council control rather than outsourced; that leaves options 1 and 3, and possibly 2 depending on how it was constituted. Of these, I'd prefer 3 over 1 as this is a responsibility that doesn't necessarily need to be a purely local matter (so long as my elected representatives have genuine influence over the resulting body's decision-making). Option 2 could also be acceptable, but ONLY if the council retains genuine influence within the new relationship with South Thames College AND it would allow users to make use of all of STC's campuses - because their Merton campus has rather poor access for anyone not driving - by public transport or walking it would take me as long to reach STC's Merton campus from my home in South Wimbledon as it does to get to my office in central London.
You haven't explained if MAE is running at a loss. If it is breaking even the council could continue whilst exploring options to share services. The courses are not well advertised.
You only want to move the services because you want to sell the land

## Which option?

<b>Step 1:4.00-1:Satisfaction with options (Option 1 Continue the current arrangements and bear the financial risk)</b>		
<b>This single response question was answered by 730 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very satisfied	333	45.62%
Satisfied	141	19.32%
Neither satisfied or dissatisfied	104	14.25%
Dissatisfied	81	11.1%
Very dissatisfied	35	4.79%
Don't know	36	4.93%

Step 1:4.00-2:Satisfaction with options (Option 2 Create a shared service with South Thames College)		
This single response question was answered by 727 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very satisfied	82	11.28%
Satisfied	185	25.45%
Neither satisfied or dissatisfied	127	17.47%
Dissatisfied	173	23.8%
Very dissatisfied	105	14.44%
Don't know	55	7.57%
Step 1:4.00-3:Satisfaction with options (Option 3 Share with another local authority)		
This single response question was answered by 727 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very satisfied	57	7.84%
Satisfied	162	22.28%
Neither satisfied or dissatisfied	134	18.43%
Dissatisfied	192	26.41%
Very dissatisfied	122	16.78%
Don't know	60	8.25%
Step 1:4.00-4:Satisfaction with options (Option 4 Commission other providers to deliver adult education in Merton)		
This single response question was answered by 728 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very satisfied	50	6.87%
Satisfied	110	15.11%
Neither satisfied or dissatisfied	117	16.07%
Dissatisfied	216	29.67%
Very dissatisfied	176	24.18%
Don't know	59	8.1%
Step 1:4.00-5:Satisfaction with options (Option 5 Jointly commission other providers in partnership with LB Wandsworth)		
This single response question was answered by 727 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very satisfied	38	5.23%
Satisfied	83	11.42%
Neither satisfied or dissatisfied	106	14.58%
Dissatisfied	242	33.29%
Very dissatisfied	187	25.72%
Don't know	71	9.77%

### Other options?

- |   |
|---|
| 1. Expand the courses provided by MAE to increase income. 2. Liaise with TfL to improve public transport in the area of Whatley Avenue.   |
| 1. Have a root and branch review of where current expenditure on administration could be pruned across the whole council - make economies in all departments but protect services at point of delivery. If commissioned provision would |

<p>be cheaper for Merton, what lessons could the borough learn from that to apply to the provision it makes itself? 2. Offer MAE services to local businesses (esp in light of recent award to Merton as small business friendly borough) and run them at a profit. Work with Love Wimbledon to develop this. 3. Explore links with universities and schools so that courses can be run at Whatley Avenue eg does Merton have links with Roehampton or Kingston to provide MA (Ed) courses for teachers? Whatley Ave could be a venue for taught sessions. 4. Provide exam intervention and revision courses for GCSE and A level students at Whatley Avenue - twilight and/or holiday courses. Students or parents would pay. Or schools could pay cost price in order to save their staff time. This is a huge market. 5. Look for opportunities to develop provision at Whatley Ave by scrutinising changes/new pressures on the education service eg get awarding bodies to run local briefing sessions to save staff travelling into London and taking more time away from classes. 6. Remember the value of the service to vulnerable people and develop it. Remember how big and hostile S Thames College could appear to them compared with the friendly environment at Whatley Avenue. 7. Offer the hall and café at Whatley Avenue to community groups for meetings and other events at weekends. The hire charge would need to cover the costs of using the centre and could generate some profit eg one evening's hire would cover costs and pay for one day's normal caretaking. 8. Remember that if you are prepared to commission a profit-making organisation to provide this service to the community, you will have no moral qualms about offering some MAE services for profit (hire/business use/exam re</p>
<p>1. Raising course fees to improve 2. Raising council tax to provide additional support for adult education 3. Cancel unnecessary council projects such as a new swimming pool</p>
<p>1. Sponsorship? From big business. Museums and galleries get sponsors to back their temporary exhibition. 2. Collaboration with big businesses for those courses designed to teach people skills to improve their chances of getting jobs or back into work - some sort of "shared apprenticeship" scheme on these courses. 3. Collaboration with other educational bodies within the borough (UAL, Merton Abbey Mills, Wimbledon Theatre) to stage events that attract funding - fairs exhibitions???</p>
<p>A mixed approach would be better than commissioning.</p>
<p>Adult education covers a wide range of courses with very different characteristics. What suits one might not suit another. So it could be that a combination of these options e.g. the council might continue to provide itself the least risk courses while using other providers to provide those with greater financial risk or where there would be economies of scale in working with others.</p>
<p>Adult education should be sited in existing schools. The facilities are there, the administration is there. There would be a healthy interchange, perhaps between adults and children teachers. There could be opportunities for adults and children to learn from each other, be it art IT pottery, whatever.</p>
<p>Again, very difficult to say as not all factors are known.</p>
<p>Apply for charitable status</p>
<p>As stated previously. Review and shake up current methods. You do not state who other providers might be...</p>
<p>AS suggested on previous page, think creatively about a range of providers for specialist courses, including South Thames College. A risk with commissioning external providers is ensuring quality of service and strong track record as well as cost.</p>
<p>Ask those who can afford it to pay more for courses (I would be willing to do so). Would any employers be interested in sponsoring courses?</p>
<p>Because it is Merton Adult Education, not Wandsworth Adult Education. It is important to the Borough to maintain its adult education in the building it is now and it has been for many years.</p>
<p>Both colleges to merge - Merton Adult Learning and South Merton College.</p>
<p>Can the present site continue current provision and have other provision moved to it to maximise usage?</p>
<p>commission other providers</p>
<p>Could any further reductions in costs be made to enable the service to continue as it is? Is having another partner now inevitable for its survival?</p>
<p>Council should try to keep the courses that are helping or appealing to more people and advertise them in order to get more enrolments to keep the cost down.</p>
<p>Cut down on admin staff at MAE and keep the courses run. Offer non vocational courses at higher fees: smaller groups, higher fees.</p>
<p>Cut down on all administration and in courses that are for leisure like art etc we do NOT NEED OR WANT to fill in the evaluation documents. Adults should be able to make valid comments about the learning and complaining if they have any issues about the course. Filling these forms in and tutors having to spend time completing them is totally unnecessary for adult leisure learning.</p>
<p>Cutting costs on benefits &amp; misuse of benefits will save a lot more money for many facets of the Merton council business. Additionally it will promote sustainable growth and prosperity for individuals and the community. Cutting costs on education counteracts sustainable growth.</p>
<p>Decentralise the training to keep building costs down and keep administration</p>
<p>Develop a consortium approach to delivery with a college and a range of community providers.</p>
<p>Develop the centre with a community focus.</p>
<p>Diversify. Building on the existing oversubscribed classes.</p>
<p>Do not lie to people. You know the decision has been made.</p>

Dont just accept that the government is making these cuts!! All councils should PROTEST most strongly against this political manoeuvring. The current gov believes that the state should provide the minimum so that their wealthy business friends can make bigger profits. PROTEST!!!
dont know
Don't know
don't know enough on the subject to think about any other options
Don't try and mend what isn't broken.
Dramatically reduce administration costs and unnecessary paperwork. Keep day centres separate for those with learning difficulties for example where they are safe and properly cared for. Check on actual costs of repair etc of building at Whatley Ave. Running costs seem exorbitant.
E-learning courses that could be done as/when students want to do them and college could provide a tutorial/group session once/twice a term to check progress and help students with queries/issues.
Empower the local management team of MAE to self-manage and set its own budget and be creative to reduce its own cost every year, until it can be self-funding, cover it's own costs, without Council cross subsidising costs.
Enable other Council services/departments to access funds to deliver courses that best address the needs of their service users.
empower teaching staff to carry out more of the management
ESOL evening classes are vital to immigrants. It would be quite difficult for the young ladies to attend evening ESOL classes if you moved the college from its current location. Most of the ESOL students speak very little English and therefore it would be extremely difficult for them to travel around London in the evening.
Explore links with Croydon and Sutton
Follow Option 1, raising council tax & course fees
Form partnerships with other types of learning providers e.g. HE - all ages, U3A (for older people).
Further develop the existing provision in order to create more revenue.
Further develop the site at Whatley Avenue in order to provide more courses and generate more income
g
General suggestions for MAE: Improvement and retention as is; commercial sponsorship; competitions; best practice innovation from every single LAE provider in the UK.
Given the good work MAE does, the council could create an additional hub in Mitcham.
Hopefully our elected politicians have put before us all feasible options. Most certainly Adult Education Services must continue to be provided, and more efficiently where possible.
How about extending Whatley College, more classes, more subjects.
How about looking at the Chaucer Centre if Merton want Whatley Avenue why cant MAE move into the Chaucer centre. What revenue does Chaucer produce that Whatley doesn't?
How can you consider sharing further education with Tory Wandsworth, they would cancel them at the first opportunity. Higher education for the working class is not on the government's agenda. Do not deny young and older people the opportunity to improve their education and job opportunities.
I believe that it would be economically beneficial to expand the courses offered by MAE to include more vocationally driven ones. This does not mean eliminating those that currently exist but to draw in new students from other parts of South London so that MAE can be a beacon and centre of Adult education.
I believe this time of change needs a different framework, the question is not how can we cut what we currently do? but what does the council of the future provide? The later is critical in an increasingly 'cash strapped' society and may only be possible using a shared services model. Finally, have the teachers been asked for creative solutions as what they provide is the product people are prepared to pay for.
I cannot answer this question as I do not know the financial implications.
I think a soft federation with another college like SCOLA would work as long as Whatley Ave stayed open as a separate facility. This would allow shared back office facilities ie HR, IT, finance etc. Other cost saving and revenue creating options should then be implemented.
I think adult education ...delivered properly, could be a real money maker. I have done 3 courses in Merton...German, Photography and Maths. German was very good...very interested adults attending, the other 2 courses I am not satisfied with...they could be done better. Word of mouth makes courses popular. Why not do adult courses geared at helping our school children with homework...especially Maths and English..as these are essential subjects...I think parents would pay for these courses instead of employing tutors. I certainly would and I think you are missing a trick here...it would be a goldmine.
I think the aspects of focusing on health benefits should sit with local health providers or as a minimum as shared commissioning in order to get the expertise of health providers. Particularly with hard to engage groups such as those with Mental Health needs
I think the council should look at other opportunities for efficiency gains within the current environment. Heating for example - the college is always ridiculously hot (to the extent that windows have to be opened).
I think you should look elsewhere for cuts. There are many more people living in our borough. In my road alone in excess of 500 flats. So a lot more council tax in the coffers. Too much middle management not producing anything. And how



much council tax debt is there in Merton?
I understand that Merton Council has nearly Â£100m in unspent monies so I see no reason to cut this valuable and appreciated facility.
I understand the need to sell off the premises to use the funds for more important benefits, but why cannot the facilities just be moved. Merton were threatening to close the library recently - why can't Wimbledon library be used for night school facilities
I want Merton to control the providers. Different councils have different budgets etc.
I would like to understand why the council feels it needs to be so involved in this service. Why did you reject getting out of it all together?
If fewer courses and for fewer options per subject were offered and the number of non-teaching and administrative staff was reduced would it be possible the current albeit modified system to be brought nearer to budget.
If the beauty/therapy suite was updated at MAE then I feel that money could be made at this facility as it is in colleges such as NESCOL and Croyden college.
If the focus is financial, can you limit the number of funded places on certain courses that attract fee-paying students, e.g. limit council funded cases to 20% of students per lifestyle or hobby course? I wouldn't want funded places to be removed completely, this would be unacceptable also, but maybe support those courses available during the day more than those in the evening when people who work are more likely to wish to attend.
If the maintenance of the building is where the cost lies, perhaps the college could apply for lottery funding as the college in many ways provides a service for the elderly, unemployed and remedial learning. Could the fees be means tested as students come from all areas of Merton and some students may be happy to pay more for their courses as they represent good value compared to similar part time courses in mainstream universities and colleges.
If the site is so important to Merton Council what are the opportunities for continuing at an alternative site?
If the Whatley ave site is difficult to reach is it possible to talk to bus service to run small bus like one to KU at key points in the day?
If there could be a link up with another college (option 2) BUT whatley avenue must remain OPEN and ONLY back office admin should be shared this might work.
If you have concerns about the amount of money spent on administration rather than teaching, you could hire a private consultation firm for an one-off study of the administrative processes currently delivered by MEA management with their recommendations in order to make it more efficient. You could also organise meetings between the management of MEA with similar institutions in LB Wandsworth as well as in other boroughs, in order to get ideas of how to manage administrative costs more efficiently. I suggest not to work in partnership with LB Wandsworth because they probably have more expenses to cover in other areas, leaving a heavy weight of their education costs on LB Merton, and this is not good for us! However, our staff should be able to meet with their staff in order to improve operations and processes.
If you have to move the facility then retain the building for other educational uses and don't knock it down
I'm happy about everything and love to study here. Only when we finish our course. Please arrange graduation programme please.
Improve the efficiency and profitability of the present arrangements: Reduce non teaching staff, increase utilisation of the premises, perhaps increase fees. (A commercial provider would definitely have to charge more to deliver their shareholders a profit)
In conjunction with other options make courses more useful
In crease the price of some courses
Increase council tax to meet the deficit
Increase fees for non job related or special needs classes. Separate vocational training from 'hobby training' and fund accordingly. I do art classes. If these were offered at Wimbledon Art College I would go there (if Whatley Avenue closed). I attend classes for pleasure and would pay a commercial price. For basic skill and vocational training I suspect would require government funding.
increase places and give to the primary school at the back - Joseph hood to address shortage of primary school places in Merton
Increase the amount of commercial courses/lettings in order to maximise income where it can be viable. I have been looking for a touch typing course and I know several friends also that would be interested, so continue to develop curriculum.
Invest to further improve the current provision to create more revenue
Investment from leading Merton companies that would benefit from a skilled employment opportunities, as well as increasing their commitment to social well being.
It is critical that Merton provides an adult education centre as it should be a central tenant of any 'beacon' council. Indeed , the number of residents in Merton is increasing thus the income/revenue stream the council receives increases. As a result there is no excuse for not having a superior service that all are proud to be associated with. Indeed, the reason I have suggested a collaboration with SCOLA is because I believe this will result in MAE having to harmonise upwards in order to be on par with SCOLA's exemplary service.
Join with SCOLA. You could still commission course from private providers as well.
Just keep MAE working!. Council has already taken away a lot of things I used- and I pay a heavy council tax

Keep the existing arrangement and facility.
Keep the existing provision and develop it further to create more courses and revenue income.
Keep Whatley Avenue as it is. Use as a model and roll out other adult education facilities across the borough!!
Keep Whatley Avenue as main site and offer more courses and more options with local community support.
Leave well alone as the numerous number of people i have come into contact with have been more than satisfied with the courses they have attended..
Link up with providers in the Kingston borough
Look again on how to make Merton prosper and expand the facilities they have. Not many other colleges offer what Merton does and if marketed aggressively I don't see why there shouldn't be an increase in uptake and surely then you could improve the facilities instead of losing them completely
Look carefully at the range of courses being offered and perhaps reduce the number of subjects and/or the category options currently available per subject.
look to make all marketing and feedback material online only to significantly reduce printing costs. Online course booking rather than via telephone for manual inputting by staff Reduce energy bills by only having rooms and equipment at MAE in use lit and/or on.
Lottery funding?
MAE could be moved to Canterbury Road Chaucer Centre as MMF is moving out
Maintain the present system, having spent on improving its resources, and re-introduce a reasonable scale of fees to most students on courses which are free at present. For example, Â£100 per student would almost pay the tutor's fee for a class of average size. 15 students there would contribute Â£1500 of an annual fee of approx. Â£2000 to the tutor. That amount saved would go towards the over head costs which are very high. Access to remote maintainance facilities will always be inferior to having on-site help available. That would reduce the standard of provision for the students. Whatley Avenue does focus the provision of student support and dispersing this all over the borough (or outside) would be a disaster. The Council could consider the reduction of the bureaucracy used to run the service. There is something of an over-management and over administration in education in general!
Maintain Option 1, but examine ways of saving money an innovating delivery by comparing MAE with similar local authority providers and also for-profit companies. e.g. is there a role for part online delivery - via a local MOOC equivalent.
Make MAE operate without Council funding as SCOLA does. There is no reason why MAE should require council funding if it had a good/proper management and a governing body to challenge the running and admin of the college.
Market Whatley Ave College properly and expand the facilities. It is a unique facility and should be a source of civic pride, not financial gain. It is clear that when the site is under occupied or utilised the Council will propose its sale.
Maybe more use could be made of the college during holiday periods to bring in extra revenue.
Maybe those with greater financial means could pay more to help those less well off. Call for volunteers - there are plenty out there
Merton Adult Education could source funding from the private sector, e.g. Barclays Bank, Sainsbury's, Prudential Insurance.
Merton and Wandsworth AE classes under one roof would be good - more efficient/streamlined?
Merton could keep control over the courses but just use alternative venues. Schools of an evening? Local gyms? Hire a room over a pub?
Merton Council should offer MAE facilities to other areas. Other boroughs could offer MAE courses. There are frequent buses from Wimbledon station and Morden. We have students in our pottery class from a wide area because nowhere else offers the same quality provision. Why not offer courses to 16+ students? Schools would no doubt be happy to avail themselves of the facilities and teaching at Whatley Avenue.
Merton should cost out how it loses money at the moment at Whatley Avenue and think of ways of increasing the revenue through increased use of the facility or charging more for certain courses. It is an extremely important resource. If it is possible to share some management functions that do not directly affect delivery then this would be acceptable.
Money - need to maintain buildings - lottery, charity e.g. football clubs. Lose people who are not essential to activities.
n/a
Nil
No
No, but I strongly agree that the course should continue, rather than staying in my flat looking at four walls all day long.
No,certainly not.
None
None.
Not strictly another option, but I wonder why so many courses are subsidised or free (eg GCSE maths & English) when I'm sure most students would happily pay for these courses.
Offer courses in other council properties- even taster classes- Libraries, etc- Open pop-up class-rooms in empty shops- this will regenerate the high street- provide jobs .Keep the expertise in Adult education- build up communities.
Offer some courses at slightly higher rates, or consider offering courses at different times to take advantage of those parents who want to study but can't fit the times in around the school runs, as this might increase course take-up. More

Saturday courses and course starting after 7:30pm would be good too. Hiring other venues, even in Sutton could help with cheaper venues, as could maximising room usage in the current Education Centers used. Perhaps some local groups could make use of the venues and run their own courses from the empty rooms at a fee, and schools could make use of the venues too. After school Pottery and Art classes for local schools, etc, could make good use of these facilities when they are not in use during part of the day. Combining Adult and Child Education to allow parents to attend a class while their children attend another class at the same time in a nearby venue is a sure winning combination and would improve take up and revenue substantially.
only people on income text should be exempt from paying the fees on any courses, educational or non educational
Open local high schools to adult learners in the evenings, using their teachers.
Option 3 would be as good as option 2.
Option 4 does not say where the courses would be situated. If they are too far away from the current site, learners would not enrol and travel and then you could close them giving insufficient enrolment as the reason.
Outsourcing the admin function to achieve economies of scale. Considering the property strategy separately for the provision of MAE - Whatley Avenue seems to be relatively cheap although not that accessible. The Council should continue to be the provider of education rather than outsourcing this - as that will drive up costs ultimately.
Perhaps the council should look at the opposite side of the coin by promoting its adult education services to other boroughs, thus earning money to offset the cut in funding. Otherwise Option 3 would have my preference.
Personally I believe a modest rise in Council Tax would solve most of the financial problems facing the Council. We can't just keep cutting services. Additionally fees for course could be tiered to reflect the learner's income. Could income be received from hiring out space at Whatley Avenue to local businesses?
Please consider your options carefully. I am enjoying my courses at Whatley. It will be a shame to see it go. I hope you can find a way to make the building work harder, by maybe sharing the facilities with other business.
please leave as it is
Pooling resources with other boroughs could be an option but unless you offer detail to your proposal on what this would entail and how it would be implemented I don't see how people can make informed decisions.
Possibly sharing the use of existing buildings or amalgamating with others in the same building
Provide more courses which people want to come to. If you make the college a centre of excellence it will attract more students. The college could then provide commissioning services to other councils.
Raise the rates. Ridiculous to think that services can be maintained at a satisfactory or excellent level without increasing rates.
Reduce admin staff by making it easier to enrol online. Increase charges for oversubscribed courses for employed people
Reduce back office and administration costs. Try to reduce number of centres and make better use of existing ones.
Replace the current MAE management with efficient and effective leadership.
Request could be made to present and former students, including myself, for contributions of approx Â£100 if possible to prevent closure of Adult ed at Whatley. Perhaps local business would be willing to contribute. Outside providers deliver at a profit, so why can't Merton??
Retain the MAE site for adult education, and review the courses offered at the site.
Retain Whatley Avenue and MAE to prevent additional demand on social/health services from disabled and elderly adults. Make more effort to let out spare rooms to community groups and clubs to increase income. Encourage London Transport to look at bus routes to address cross borough transport.
Review current back room functions and use technology to improve efficiency
Run courses in a school to save money on running and maintenance of a separate building
save whatley collage
SCOLA IN SUTTON
scola model
Scrap the Morden Leisure Centre at Â£11.5m and use the money on MAE. There are already two excellent leisure centres in the borough but no other adult education college.
Services that are available for the adult learners with learning difficulties, of which in years to come the numbers have risen.
Share admin costs with another borough?
share back office facilities but keep front line teaching facilities
Share with the Open University for online learning to replace the need for physical locations
Shared services will inevitably result in less options being available. Accessibility will be harder for many and there will be an increase in class sizes which will affect students ability to learn.
Sharing cost is more advantage rather than getting rid of MAE.
So long as the high quality of courses is maintained, the location is convenient and the choice of courses remains at least as it is (or wider), I do not feel strongly about who provides the courses. However, I think sharing with another local authority would be best as the issues faced by both would be similar
Sponsorship from Private companies
Sponsorship from successful companies who will benefit
Stop wasting money on stupid unnecessary things and people that don't deserve it.

Streamline adult education at the top.
Streamline the service so only courses which have a high attendance rate are offered.
Survey local people. Develop the courses to suit Merton people.
The Arts and Creative courses could be offered and managed potentially by established colleges in the Borough including Wimbledon College of Art
The college should remain at it's present venue.
The college was a lifeline for me and helped me overcome a lot of issues. I have enjoyed many courses there. I have been unable to attend this year (2014) because of health but was hoping to start again in January. For my health I cannot afford private lessons, health clubs etc and the college is a great help.
The council has decided to sell Whatley Avenue and at the next council elections will crow about the amount they made!
The Council must provide more transparent details of what it means by 'other providers', and 'sharing'. If this means closing Whatley Road and moving classes elsewhere it cannot be acceptable. If the Council provides more transparent information on savings related to each of its proposals, and on the current costs of the service, it would be possible to discuss other options.
The only option is to keep Whatley Ave open.
The only option is to keep Whatley Avenue open and not put the staff out of work and displace the students who rely on the college for so many reasons.
there is no other option this survey is biased
There is so little detail accompanying these options. How can you possibly expect to receive any meaningful results and feedback from the community when you ask them to consider options full of jargon? What does option 4 mean? What assurances are there of how the handover to a 'provider' would be managed and measured? Where would the service be provided in Merton, how could MAE's current facilities be matched?
There seems to have been no consideration of alternative revenue streams - indeed, expansion of the services in profitable ways could increase revenue above increase in costs. Could other elements of the budget be drawn in - for example, the massive, regular underspend on adult social care, given that adult education plays a big role in this (or can, or should). These things may have been considered, but there is not enough information in this consultation.
They need to totally re-think the senior management at MAE - it is poor and THAT is why you are currently in this position - despite warnings from students and staff alike. It needs a governing body to CHALLENGE the senior management team on ALL aspects of running the college - SCOLA has the right set-up - they could advise and help to improve the set-up and gain more students. MAE has been badly run for many years and has been allowed to go its own way with no intervention from anyone.
This should be made an election issue. Then closure would be out of the question.
Tightening the administration costs, reduce the many that do the jobs. I sent one email requesting information, and received 2 or 3 replies - all differing in their answers too! This is extremely inefficient.
To keep the Whatley site and bring in other services for example MMF, Libraries & outreach services.
To merge the use of the Chaucer Center. Using Whatley site for staff training and conference events in Merton.
Transfer as much of the current services as possible to South Thames College without going through a tender process. Only tender the 25% that STC is not able to take on.
Trim all unnecessary wastage in offices and council offices and other unnecessary projects
Two is best option I guess.
Under Option 1 the council could possibly consider charging non-borough residents a SMALL course fee premium to attend courses at MAE. If it can be made to work without complications at enrolment, it would bring in an additional revenue stream.
Use existing community and social housing venues - this is how you get to the so-called 'hard to reach'.
Use existing secondary schools facilities to deliver courses.
Use local schools - like you used to. You used to hold classes in Richards Lodge in the evenings.
Use Morden libraries as alternative facilities for courses.
Use Whatley's facilities more - such as for Merton staff training and council events
Using facilities at MAE Wimbledon to host courses.
Utilise the facilities at the MAE college more. Although the classes are well attended, publicise the classes more, fill the classrooms, use the facilities, develop the service. Do not just cut it and give up, improve and expand to bring further development and resident satisfaction and sense of belonging and pride.
v
Well designed commissioning process using all the flexibility allowed to the LA by the European Commission (and there is plenty if we do our research well). In this way, local groups and energies will also be involved in delivery. The important thing is to make the process as transparent as possible.
Why can't Merton have the same success as other centres. Build on the college strengths.
Why don't you encourage volunteers to come forward and help at any means!!
Why not partner with the Borough of Kingston. Their variety on offer at the New Malden Leisure Centre alone is more attractive than anything I have seen in Merton. The building is of course more vibrant with so many leisure facilities, but it seems to be an extremely busy, dynamic centre with a lot to offer its community.

Why not work with the bus company to ensure better transport links from other parts of the borough. And maybe find a good satellite venue/s for other parts of the borough. A few vocational courses will be fine, but not at the expense of the arts!
With the way the country is at the moment there are people who are really struggling to feed, cloth and provide for their immediate families. They want to study to get a better job. So is very necessary MAE remains accessible for these individuals by offering free courses to them.
Yes - all students should pay for lessons - maths, English etc. This way the college benefits would improve 50%. I pay full payment on my pension
yes Option 1 but with a better management of costs
You could explain the options a bit better. I understand as I have inside knowledge but don't know if Joe public would. Also, you don't make clear what the financial burden is.
You have a fantastic opportunity with the primary school next door. You have a captive market of over 300 children and their parents. I would like to see the adult education provision and the fantastic resources made available to the school community (A charge to help reduce the financial shortfall could then be agreed).
You should keep things as they are!
You should set up an intervention team with specialist skills that can help people with SEN to go from school to further education or apprenticeships. This should be in a position to have contacts with employers all ready to go.

### Any other comments?

The council should cut down some of the non-teaching positions and continue the current arrangements.
1. You should stick with the provision you make now, especially at Whatley Avenue and Marlborough Hall. Check that the other venues are fit for purpose. 2. Consider re-opening the previous Mitcham adult ed centre that is boarded up and empty, to close the east/west gap you are concerned about since you closed it. 3. Consider carefully that commissioned providers are unlikely to have specialist facilities for creative arts courses and there are equality concerns if you take the commissioned option, because people with learning disabilities and physical disabilities use these courses. 4. Scrutinise what Merton Council pays annually to Conway. Stop paying Conway for unnecessary cosmetic street work, pay only for what is required to ensure health and safety and vire the excess to community services like social care, adult education and children's education. 5. The Council should choose option 1 because it is not clear how the other options could work, create economies and serve various stakeholder priorities. The the lack of detail and of transparency is one factor that is alarming.
a choice should be made that provides the most cost effective provision of education without impairing quality. it should also provide a wide range of topics. Not just vocational & language courses but also courses that provide interest e.g. photography, stained glass furniture restoration ,literature appreciation, gardening etc.
A private provider will gradually increase costs and reduce service.
A very careful research must be made of what can be offered either by other bodies or in cooperation with others.
Access to funding for learning providers should be simple to enable grass root trainers to access funds. They are the ones that can reach the residents that need the support - such as those based in Mitcham. In addition grass root groups might not be able to afford to compete with Private Enterprises in terms of writing bids and accreditation for their course or venues.
Add to poll tax across the borough.
Adult education in Merton is a very valuable resource and needs to continue offering these services to Merton residents. The option that the council ultimately chooses must ensure that it is both cost effective and efficient and accessible to all Merton residents for the long term.
All the borough should suffer financial cuts not only MAE
An option which doesn't close MAE Whatley Avenue
Any option other than number one (retain present service) will be irreversible and this council will be remembered as the council that killed adult education in the borough.
As I have already stated, my life would be a lot less fulfilled without all the help Merton College gave me.
As I said, your evening classes would be more profitable if they were held close to a station because it would be easier for people commuting from London to get to on their way home. Also you charge by the year. Working people (perhaps in and out of jobs) don't always want to commit for a year and therefore go to private providers for a term instead.
As we are a provider of service it would have been good to get involved with this consultaiton months ago
Be honest about why the council is doing this! They want to sell Whatley.
Care should be taken when looking at external providers as an option or combining efforts with another local authority to avoid courses being cut back at the Merton sites (to then be on offer further from our borough) or prices escalating
Classes in lots of different community centres would not work for staff or tutors due to not having adequate facilities and the continuity of a college environment
Commissioning the services is the best way forward.
continue with the arrangements and take risk
Conversly, I think in fact adult education in the borough has always been undersold. It could be marketed much better

and more widely and the council should think about investment in adult education rather than a scale-back. It is short-sighted to try and make savings from such a valuable and unappreciated council asset.
Council members should consider how much social inclusion and education in arts and leisure activities they are leaving in tact for their loved ones and relatives in the borough and how much respect for selling off the family silver they will receive for becoming just like money grabbing bankers.
Council should provide costed models for each of the alternatives so we can see where the savings are or are not. So far these have not been available.
Council should take into account the possibility of raising course fees, for those that can afford them, to boost income.
Councils are always looking to cut services (I worked for a council for 32 years). This is not always the answer. Services can be improved and costs reduced without cutting the service. Ask the staff and attendees how costs can be reduced without sacrificing the service. We on the outside have no idea of running costs or productivity. Ask those you employ, small cost cuts mount up.
Courses for Merton residents should be provided within the Merton area.
cut down on number of courses, that would save money.
Cutting costs in a sustain all manner is paramount.
Decide how to keep Whatley Avenue site and then explore other financial models and partners.
Definitely option 1. More should be done to increase revenue and reduce costs. Whatley Avenue is a valued local facility that is very important to local people within Merton.
Deliver courses that appeal to people and at an appropriate level. I think courses need to be more specific...and advertised better.
Don't know
Either keep MAE Whatley Ave open or move to Chaucer Centre where MMF have met for years. It will be an empty building there.
Ensure decisions are not made purely to enable re-deveopment of site, or use it as a school - it was purpose built.
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Give MAE time, say 5 years to cover it's own costs by empowering the local management team of MAE to self-manage and set its own budget and be creative to reduce its own cost every year, until it can be self-funding cover it's own costs, without Council cross subsidising costs.
Go into partnership with U3A (University of the Third Age).
Has a survey been commisioned to obtain the views of those in the east of Merton borough
I am not sufficiently well-informed to comment. I do think democracy is overstretching itself with consultations of this nature. It is for the politicians to make the decisions, without having the fall-back defence of saying "this is what the public wanted" when things go wrong.
I AM ON MY FIRST COURSE AT THE CENTRE AND WAS EXTREMELY PLEASED WITH THE ART CLASS ROOM AND THE WHOLE BUILDING A WONDERFUL FACILITY, PLEASE KEEP IT OPEN
I am still strongly in favour of continuing with MAE but I believe there must be ways of reducing costs for this that should be looked at - I'm surprised that this hasn't featured as one of the choices.
i am very concerned that Whatly will close and no other venue will be found for fusing glass as it needs specialised space and equipment.
I believe all councils are under similar financial pressure and therefore trust there is significant discussion regarding shared solutions and best practice. I have experience exception teaching at Merton (upholstery - Sarah Bolton) and fear that commissioning other providers to deliver the service will not only sacrifice quality, in addition, the procurement process will get bogged down by bureaucracy and won't be as 'cost effective' as originally predicted. Change is costly and if unsuccessful is particularly damaging.
I believe that the council should continue to provide the services in a modern management structure
I believe the most vulnerable people should be considered within this consultation. Large college environments are not suitable for everyone and Merton needs to ensure that classes are also delivered in environments that are suitable for those with disabilities. - e.g. small groups within libraries, inclusive friendly environments such at Whatley Avenue college.
I believe the Whatley centre should be saved.
I cannot tell, without further information.
I do not believe the council's preferred option is viable. Merton Council have provided no cost analyses and I do not believe any suggested option could save any substantial amount and certainly not provide a better service.
I don't see enough evidence that commissioning services would save money. I think it would just be a cheaper and worse service
I don't think it should be with a provider of sixth form/teenagers/young adults education as the atmosphere could be intimidating for older/learning difficulties people.
I feel the council should do what it can to keep Adult Education in Merton. I don't think joining forces with another borough should be an option. Also can the council specify what they mean by option 4? What other providers? The council is not being clear on exactly what options and providers they are considering.
I find the phasing of Option1 extremely leading and believe the use of the term 'financial risk' inflammatory. While I

<p>accept that council cuts mean that difficult decision will need to be raised the implication that retaining current service would in some way harm other services unfair. This is obviously not what LB Merton want to do, but there should be more fair and transparent wording. Implying that options 2-5 would solve everything and there would be no longer any financial risks is unfair. Option 2-5 would result in poorer adult education services but not solve the problem that the council is keen to suggest exists.</p>
<p>I have been a student at various times in the last 14 years. I have gained a teaching assistant qualification and both my NVQ 2 and 3 in Teaching through MAEC. It has also been my lifeline in terms of making friends and finding a hobby. I think it should be kept within the community. Sharing with South Thames means that the campus is still local and that's important to me.</p>
<p>I have heard that there is an option that this site becomes a Harris Secondary School. I am strongly opposed to this option. There is a healthy and improving cluster of secondary schools in the area and I think the borough would best invest its resources in the continual improvement of these. In addition it could have knock on effects for Joseph Hood Primary school and if this becomes linked to the Harris chain, reduces any choice of primary provision for local parents.</p>
<p>I have no idea whether South Thames or SCOLA or sharing with Wandsworth Borough is more cost efficient and wiser and more beneficial from a high quality of delivery perspective. But you have to find a balance of courses that will attract people who can afford the full price of courses eg a selection of music, singing, art, pottery, cookery (exciting non basic) in order to perhaps subsidise those courses which are essential for people seeking work eg English, Maths, Business &amp; IT skills. I do not think this is addressed well enough in the curriculum on offer.</p>
<p>I have no objection in principle to MAE being "privatised" but it is important that an organisation taking on the task should be properly qualified/experienced in the education field. We do not want duplication of the ludicrous situation where parks and gardens will/may be run by South London Waste Partnership.</p>
<p>I have said enough above. I expect a degree of intelligence from whoever set the questions, but possibly that person is in real need of education</p>
<p>I have worked in partnership with local and out of Borough providers and found a vast difference in the quality of services and the level of commitment from out of Borough providers.</p>
<p>i hope you do not close any of the centre especially Whatley Avenue. i am sure you can find ways to produce more income from all the sites.</p>
<p>I know that the council has difficult decisions to make in the light of financial constraints. However it is my opinion that Merton Adult Education should be valued as a flagship service that is worth continuing support rather than something that represents "financial risk" to the council. There is an undercurrent of speculation that there are plans to sell Whatley Avenue for redevelopment; if this is the case, I feel that it would be a tremendous waste of a really good educational facility.</p>
<p>I live in Norbury and attend pottery in Merton with my daughter, a Wimbledon resident. I am impressed by Merton Council which adjoins Croydon. Mitcham Conservation signs, neat pathways in Northborough Road, SW16, for example. Please keep what you have built up in adult Educational expertise. Flaunt it, sell it, run seminarsto finance it. Be flexible. Guard this good institution. See how adult education can serve our children in the borough, which should be a consideration. Motivated and imaginative adults can better guide the young.</p>
<p>I prefer to be as close to home as possible (Grand Drive) but would go to another borough if the venue was to close.</p>
<p>I realise it is a very hard decision to make financially. I would just ask that the needs of all young, the unemployed, and the elderly, [to keep them mentally fit and active] - all are considered and provided for as education provides the key for the mental and physical well-being of the people of Merton. Thank you. If Whatley Ave is not used how will Merton be able to maintain it as part of Joseph Hood School if it cannot when used as for MAE?</p>
<p>I really don't think we should partner up with other councils, It is already a large and unwieldy beast, I find the bureaucracy too much, as a user AND as a teacher of adult education in Merton. Why make it even larger and more chaotic and bureacratic.? The adult education needs a clearer remit and less paperwork. If another provider can reduce bureacraucy and simplify the delivery, then that is an option, But not more council quality frameworks and paperwork...not a good idea.</p>
<p>I really hope Merton council makes an important decision to ensure the continuation of adult education. Opportunities like this don't come around this often in London.</p>
<p>I strongly feel that we can learn from the way Wandsworth Borough manage their budget and commission providers.</p>
<p>I study in the evening, not just for work but as a hobby, an opportunity to switch of and meet others. To extend my self and experience, to have a work life balance. The venue, character, atmosphere and environment created by staff students and facilities keeps me coming back. This is not something I could see replicated elsewhere especially of the service was split or shared. With other providers. Merton adult education at Whatley road is not just for people with learning needs but caters for whole other sections of society (elderly, working, mums, hobbyists, EAL) and all these sections of society should be considered, moving provision elsewhere takes it away from those who need it. Keep MAE as it is. How could they guarantee that slipping current courses into others provision is going to provide th current numbers of places available? It cannot be guaranteed. Keep it as and where it is!</p>
<p>I think in recent years there has been too much emphasis on 'measurable outcomes' - the original purpose of Adult Ed has been lost in this</p>
<p>I think one of the main things that the council should do is keep the provision as is, possibly with a little fine tuning - but categorically promise to students, local residents and the adjoining school that it will NOT sell Whatley Avenue. And that</p>

<p>Whatley Avenue will continue to function as the main site for adult education in the Borough. WA is an easy to get to location. It is easily accessible for students with disabilities and it is familiar to students with learning difficulties - something that should not be under-estimated. Additionally a considerable amount of money has recently been spent on the site in terms of energy saving and the creation of the art block.</p>
<p>I think South Thames and MAE should be put together and it looks good for the student's further education and meet more people. Further activities to put together.</p>
<p>i think that what isn't written anywhere is that you are looking to sell off the site on Whately Avenue to developers and thereby plug reduced council funding with selling an asset which is very valued in the wider community. there are probably a whole stack of back office council jobs which could go! Or you can always just issue more parking tickets - that must rake in millions.</p>
<p>I think the council shoudl continue with the current arrangements as it is working especially for adults with learning disabilities. The current arrangements have motivated adults with learning disabilities to stay in college to learn new skills, integrated with other people that are more able than themselves, gain certificates, work towards independence, gain self confidence and self worth, work towards finding a job and continue to be life long learners. The current system provides a variety of courses for people with learning disabilities to chosose from according to their abilities. This will be lost if things change.</p>
<p>I think the council should bare in mind the importance of life long learning within the community and value it as highly as it does providing services for children. It is a lifeline for many older people to socialise and keep mentally and physically active.</p>
<p>I think the council should look at offering more rather than trying to offer less at a cheaper cost and absolving their responsibility to a third party supplier. Working in Partnership with other Councils while still maintaining overall responsibility for Adult Education is a much better option for all concerned.</p>
<p>I think the mix of students at Whatley Avenue could not be recreated if provided by a FE college like South Thames whose main focus is young adults. The current mix to me is an important and attractive element of the provision.</p>
<p>I think the priority for Adult Education (AE) should be for the provision of courses/activities that are not otherwise provided by local clubs/societies/groups. Schools should ensure that pupils leave with appropriate qualification/skills for future employment and not rely on AE for this.</p>
<p>I think there needs to be clarity about the funding situation, and also of the potential savings offered by each of the options. What are the real practical differences between options 2-5? Why is only LB Wandsworth a possibility for option 5? The consultation seems lacking in detail about what the 5 options mean. This hardly seems to meet the recent "Moseley" requirements on consultation.</p>
<p>I think what makes MAE special is because it is local and accessible. It being an adult only college means it is less busy, noisy and students are engaged and motivated. I particularly like the fact that it is a residential area and I enjoy the work there. It has a friendly staff. People with disabilities are catered for and I'm sure benefit from a non-hectic environment.</p>
<p>I think you have to make sure that the disabled and people that have learning difficulties have a say in this as well as this will affect them in a big way. We have to modernise the courses that will help with people getting jobs or need extra training as there are going to be a lot of redundancies for adults and there is not enough help for them to get back into the job market if you are of an older age.</p>
<p>I will be satisfied with any of the options as long as it works and the transition doesn't end up costing more than we can afford. I would like the whatley to stay open it is very close to my house.</p>
<p>I would be very disappointed if the council goes ahead with commissioning services to private education providers. Whilst it might save money in the short term, it is vey short sighted of the council as it will cost more money later on because Of poor service to students and cost cutting which leads to the council picking up greater financial cost later on. I urge the council to please reconsider its preferred option and choose one of the others to keep serices in house.</p>
<p>i would like the collage to stay open so my son who has drowns syndrome can use the collage when he is older and have independents to walk there.</p>
<p>I would wish Merton Adult Education to do what it says on the tin and be provided by Merton.</p>
<p>Ideally the offer should be at more locations across the borough as Whatley - the main centre - is difficult to get to on public transport.</p>
<p>If any money can be saved by partnering, then it is even better than cutting funding to save money in areas like youth and community activities.</p>
<p>If continuing with current arrangements, consider moving more services to the central Wimbledon building, this being readily accessible from all parts of the Borough, unlike Whatley Ave., which is not, as well as being some distance on foot from nearest public transport links - particularly inconvenient and unappealing on dark Winter evenings! That site could then potentially be sold for affordable &amp; other housing, blending with the surrounding residential area.</p>
<p>If it ain't broke, don't fix it. Change can prove more expensive and less satisfactory. The Whatley Avenue Centre has good office facilities, good specialist rooms, and good facilities for those with a disability</p>
<p>If the council should join with wandsworth then many training services could be out of borough. Elderly, disabled, poorer, unemployed, those with out cars, those with family responsibilities (either of the young or elderly) would not be able to travel to these venues. Distance, cost of transport plus travelling to unknown venues are all barriers to many people.</p>



If the council tax were raised a bit every year you wouldn't have to cut services so much - too many services are reduced or cut that should be maintained.
If the courses I do were not provided locally and easy to get to I would not continue.
I'm hoping that the council will go with Option 1 as many local residents I believe feel the same and have enjoyed the benefits of MAE, being a source of education and employment and great ethos that it stands for and hopefully will continue to stand for in the future.
Important to have more than one location where services are offered.
Important to keep the facility at Wimbledon Library for ease of access to those living in Wimbledon
In looking at how other boroughs provide adult ed services, it is impossible to compare the college at Whatley Ave with anywhere else, as what we have there is truly unique. With its specialist teaching facilities for the creative arts, it is a vital centre for learning many dying crafts and skills. There is nowhere else one can learn many of these skills in the area. The fact that many of these courses are fully booked well ahead of time and are bringing in fees bears this out.
Is it possible to find other venues eg schools for evening classes. Most facilities would be available on site.
It doesn't matter. Anyone completing this is simply going through the motions.
It is imperative that this resource is kept it works extremely well in the area and is a good safe environment for people to get to and is easily accessible.
It is key that education is provided near to people's homes otherwise those in most need and with other responsibilities will not be able to access it.
It must stay in the public domain.
It will be best if Merton continues to control adult education in borough, but sharing services and buying power with other colleges and boroughs - it is clear savings have to be made and the focus should be on maintaining services to the user and building on the quality of existing provision.
It would be better to share provision with more than one local authority.
It would not be an appropriate site for a secondary school. Space is limited and so there would be inadequate outside space for pupils. Road access is stretched already with the existing primary school which i imagine causes local residents currently many problems with parking and access at school opening and finish times and gives parents of the primary school significant difficulty in delivery and collection of their children which would be compounded with another school on the same site
It's not always about the money or savings. It's about the quality and depth of the courses offered.
It's very difficult to be 100 pct of any of the options. Merton should look through EVERY opening
Just don't sell this building for another block of flats. Keep it as it is as much as you can. People come from far and wide. It would be such a loss.
Keep control over the provision and maintain high standards rather than outsourcing which would only lead to profit being made by profit making providers. minimise
KEEP MAE AS IT IS REDUCE COSTS IN OTHER WAYS FO INSTANCE NOT KEEPING WORK EXPERIENCE COURSES OPEN WHEN THESE ARE PAID FOR BY THE COUNCIL HALF THE TIME STUDENTS. DO NOT BOTHER TO TURN UP.
Keep our college open.
Keep the first option but totally re-organise MAE's management team - get rid of the current people and employ those who know and understand adult education provision and how to manage it in a sensible and cost-efficient way.
Keeping Merton Adult Education open is the best option and provides good value for money, relying primarily on skills funding agency and fee income.
LBS and LBM both need to save money, and the councils need to remember they are there to provide for the needs and interests of the local community, promoting greater unity will not only save money but encourage integrated working which is of benefit to all .
Leave it as it is and invest in it.
Like schools, adult learning centres should be local in order to encourage residents to attend without too much journey time and with the healthy option of being actually able to walk there. Local adult learning centres also provide and widen the learning horizon for its adult citizens and enhance pride and the feeling of belonging in the local community.
MAE has been here successfully for decades - you are just trying to save money by causing problems and issues for the local community. Adult education is so important - you do not make is very clear in this survey which appears to be worded in a confusing way obviously so you will get the answers to suit your needs. This should be investigated by the Market Research Society.
MAE has been mismanaged for years, but the tutors are excellent despite the poor treatment they receive from senior management.
MAE is a valuable asset to the council. Many learners have gone into full time employment and part time. Adults want to learn in a mature environment with peers.
Mae needs to continue as is. It is vital for many of its students. Merging with other large colleges that have younger students will discourage mature students and those with special needs and may lead to them retracting in their confidence and sociable skills gained through attending Merton adult education.
Maintain option 1. Several millions of points was spent recently in the past few years on building new facilities at Whatley Avenue. If this centre is sold off to developers, then this investment will be lost. What guarantees does the

council give to ensure that equivalent facilities can be found at alternative venues without the need to spend similar amounts on new venues?
Make sure all facilities are within the borough of Merton and easy to access by public transport
Many of your questions have no unless we are told, say, which other council services should bear the brunt of subsidies if not adult learning. What is the competition proposed and are they good or bad providers? These questions can't be answered without at least examples. Many of the questions leave no value as the data is presented.
Merton Adult College is an excellent college. It provides very useful courses for young and older people. The teaching standard are very high and hundreds of students use this college. We don't want it to be closed. My job prospects have improved because of this college.
Merton Adult Education did help lots of local residents in many ways during all these years. Please continue the current arrangement if possible.
Merton Council needs to maintain and protect the current Merton Adult Education services from threatened cuts and/or closure. The facilities and buildings already in place need to be kept in ownership/stewardship of the local council and not sold for profit. Once they are gone they are gone for ever. And replacing facilities/buildings in the future will be more costly. Therefore maintain the current facilities and buildings - be innovative and use people doing "community service" to update/ refurbish them and then maintain them.
Merton has many fully subscribed classes which more than pay for themselves. Certain councils such as Wandsworth have a reputation for cutting essential services to vulnerable people and I would not feel secure being "handed over" to them. The saving on local health services should also be a consideration. Where people, especially older ones like myself are happy and feel they have a purpose in life they are less likely to become ill.
Most of the care provision resources are in Mitcham which is too far for carers in Raynes Park. MAE offers respite from caring. It also provides many specialist courses for the disabled and those with learning disabilities. These people would be devastated if MAE were to close. MAE is a social service.
My main concern is that Arts and Crafts subjects which need specialist equipment are facilitated. The present site has several rooms with essential equipment. I would like to know how the council would ensure these subjects continue in another venue.
My main concern is what would happen to the current site on Whatley Avenue. There is a school next door and it is set in a residential area. Adult education in our Merton community.
My main concerns as a close resident/Adult Ed user/parent of a child at Joseph Hood are: Where will the new courses be, will they be suitable for me and what are the costs going to be. What will happen to the site afterwards bearing in mind the 300+ primary aged children that are basically enclosed in a tight site with no vehicular access except through the Adult Ed
My Merton continues to provide an inefficient means of communication for the council. Today's IT environment will be the best way to a bigger audience, lower costs and as paperless will be more sustainable for low carbon footprint. These savings can be re-directed to MAE.
n/a
Nil
No
No but social services is much more important than classes for those in employment, with reasonable incomes, not looking for classes to improve their job opportunities. I'm taking a class and as far as I can see we all fall into the categories I have just mentioned; I enjoy the course but am shocked if it is subsidised by the council
No privatisation of education.
No, because there aren't any other than keeping MAE available to the community and supporting it fully. It could become a flagship and an example of excellence to other educational institutions if promoted and supported properly. Its diversity an example of what can be achieved when managed well and helping so many individuals with their personal and academic goals. Priorities should be to help people to improve their quality of life whether its is to better their employability or achieve something new, help people to be independent and survive in the real world...there are many more reasons to keep the college accessible to so many people than there are to close it.
Not getting rid of Whatley Rd if possible- be imaginative for its use. Maybe get good architects to maximise the space. Get Ambassadors who will advertised the undersubscribed classes in local communities-
Not really. AN observation. Living in Wimbledon is increasingly bland. It is all new blocks of flats, a highstreet full of supermarkets and restaurants ( also bland). Please. Don't take any more life out of the borough. I know finances are hard but please don't lose adult education or dilute to do much that nobody wants it.
Once a decision is made a thorough review of the new arrangement should be undertaken to ensure it is fit for purpose and value for money.
Once closed, it would be most unlikely that such effective and useful services could ever be provided locally again. In a time where the population is ageing increasingly, i.e. the number of old people rises, it is vital to ensure that stimulating and socially cohesive services are provided and that those with English as a second language should be catered for locally. However, youth/younger people's engagement is certainly lacking in all adult education.
Option 1, plus improve the already excellent teaching by properly supporting the staff and students.
Option 4 could be more expensive and bureaucratic. Options 2,3 & 5 will not be focused on Merton residents who may have no access to crucial courses.

Other providers will be financially motivated and arts and creative and relaxation courses don't deliver financial gain they are a social need as stated previously
parking, overpopulating the area and removal of the original site would be a travesty !
Perhaps charge a little more, encourage more to attend the courses, especially those who pay, putting info in Floodlight is no longer good enough, you have to go out and grab the users, good publicity would help. You must not let this wonderful resource end, it would be a tragedy for all the potential and future users.
Perhaps reduce some of the more obscure leisure type classes in Adult Education. This could save on teaching costs etc. Change the minimum numbers in classes to be viable. There seem far too many gardening and painting/drawing classes on offer for example. Fitness classes could be reduced (as there are many other centres around the Borough where these activities are offered incl organisations using church halls etc - just look at notices in all the supermarkets offering these opportunities!). You could do this at least as a temporary measure until financial climate improves. By "sharing" services with other organisations it would be more difficult to revert back to fully Merton controlled in the future as organisation and funding would have completely changed. More money would then need to be spent on renewing control etc by Merton itself. And no doubt some of the centres would have been sold (as yet more ways to get money into the Council's coffers) so meaning a lack of suitable venues available to use when they might then be needed!
Please keep these services local and council run. I know you need to balance your books but in this day and age any opportunities to get a wide range of people from different ages, sexes, economic and social backgrounds together and to give people the opportunity to learn new things and widen their horizons are invaluable.
Please see above.
Really examine whom is employed, why? Political, social, nepotical. Why external planners for services are needed when we already have departments/establish these. They can't do it so why are they there? The bureaucracy.
Retain the MAE site for adult education, and review the courses offered at the site and look at ways of offering services jointly. The MAE offers an invaluable service and the current site is well used and should be retained.
SCOLA are a leader and I believe through partnering and collaborating with them MAE will grow stronger and stronger. MAE should bear the financial risk as no other council of repute does anything to the contrary.
Sharing with another college or authority is likely to increase the complexity of decision making and administration, and therefore should only be pursued if the higher utilisation of fixed costs- accommodation and administration really delivers a significant benefit.
Should take a decision that is cost effective and provides high quality service.
So far the questions in this consultation survey relate to organisational and financial means of achieving an objective without having properly defined the objective in question. At the public meeting I attended on 2 December it was clear that there was an overwhelming consensus in favour of retaining Whatley Avenue as a resource. How that is achieved was clearly less important to those present and in any event is a decision that should be made by the council's officers not the users of MAE.
stop rail roading your hair brained schemes onto the residents of wimbledon chase
Stop spending a huge amount on gardening, yes it looks pretty but when you say you have to cut back that's a start. Making Merton College look pretty, forget it. People are there to learn not relax and sunbathe.
Strongly request that Merton choses an option which benefits the Merton economy, not just a short term financial savings.
Suggest present MAE buildings with efficient provider to run classes within these accessible venues.
Support loc people. We pay the tax and deserve a good service from you
Support the MAE and all who use it
That what is best Merton Adult continues but accepts the reality of the financial situation that the council faces.
The above would solve money problems
The choice should depend on quality of service provided and value for money, not who is doing it.
The college at it's present venue is successful. I believe the council should keep the college at the present site.
The council need to consider the impact of the changes they prefer to the impact on the community. As a student I have made friends with people from other communities which would not be possible in any other environment.
The council should choose to recognise the true value of what they already have, instead of rushing to dismantle a treasure, for dubious gain. It would seem, from the public meetings, that Whately Ave, Adult Ed, more or less pays its own way and is not such a financial burden as is made out, nor would it make much difference to 32 million saving, if disbanded.
The Council should clarify the implications of the currently preferred option
The council should continue to provide the excellent facility at Whatley Ave. The local people deserve this wonderful centre. I do think that course costs could be increased in line with other adult ed courses.
The council should ensure that they continue to decide on aspects such as fees payable, location and type of courses provided.
The council should keep the MAE colleges as they are. They meet the needs of the Merton community.
The council should not dilute the quality ofvtheoffer
The current service is excellent and offers the people of Merton the chance to access adult education in an environment which has been created for this purpose. This is a service which should kept and developed.

The current service provided at MAE is excellent and yet still improving. I believe Merton should continue to develop the fantastic service we have
The existing provision is successful, inclusive, well run and welcoming. These qualities have been achieved over time through the hard work of staff and tutors. Because of this I believe it would be hard to continue providing adult education of such high quality if it were commissioned out to different sites and providers.
The figures and statements about participation and finance within the college which are being presented by the council and councillors are completely inaccurate and aim to show the college as inefficient. This flies in the face of all the good work that MAE does in the community as well as the hard work and commitment of the staff and learners. OFSTED and the Skills Funding Agency recognise it, why can't the council. This whole process has been mishandled and rushed through and the lack of clarity has only made Merton as an organisation and cabinet appear untrustworthy. Stop the spin and be honest about the ulterior motives and plans for the Whatley Ave site
The first priority of any Council should be to conduct meaningful consultations about these important issues.
The Labour councillors lie all the time. This survey is a waste of time as the decision is made.
The location of services has a significant impact on ability to utilise the service therefore remaining at MAE would be the favoured option, supported by shared services with South Thames College (Merton Campus). The other locations are likely to be unmanageable by a large number of current users.
The main concern I would have with partnership working and commissioning is quality control of the service delivered.
The main problem is the loss of the Whatley Avenue site. There is a pottery studio and workshop spaces that will be difficult to provide in any other site.
The option chosen should keep the facility at the Whatley Road site.
The preferred option is to keep this centre open. It provides a valuable service to the local community. South Thames is on a large campus which some adult learners would find very threatening.
The present location is ideal for most people in the borough to reach easily.
The size and location of college is important. MAE is local to me - big enough to provide a range of classes but not so large as to become anonymous.
There is no doubt that MAE offers high-quality courses. Perhaps put the fees for the courses up a bit (the more recreational ones, such as language courses, or art classes). Merge MEA premises?
There should be a governing body for the college, the role of which would be to ensure effective management for the community.
There should be an adult provision in Merton for the residents. This is provided, in the main, by MAE at its existing sites.
This is pointless without idea of consequences
To develop existing services and courses to create more revenue.
To just take responsibility to deliver adult education in the borough and invest in the community & their training needs.
To repeat, maximise the outputs the current option 1 provides. Look at the OFSTED report. Support your own BOROUGH, that is to say, Merton, not Wandsworth...
Two is best option I guess.
Two main criteria should be: Retention of high quality teaching staff Location(s) in the borough accessible to all. Either a single central location or dispersed - but not all in north or south of borough
unclear in any choice if will have specialist physical site requirements for courses such as woodworking/carving, clay glass work upholstery etc that Whatley Avenue site has
v
vital to keep the range of courses offered. There is great danger of courses which require more than a desk and a whiteboard being lost
We need to defend education for all the reasons that have been said before. Once it's gone, it will not be resumed when the 'austerity' has ended. There is money in London and it is not being used to educate the poor towards more opportunity. We must defend education.
Whatever option is chosen the back office overhead has to be significantly reduced.
whatever option is chosen, the council must be aware of, and take into account, the needs of adult learners, eg easy to get to, easy access to buildings.
Whatever option/s the council chooses please consider and analyse the the practicalities and effects carefully and please let adult education continue and thrive. Difficult times. Good luck.
Whatley Road provides a safe and caring environment for the vulnerable, the elderly and the disadvantaged. The teachers at Whatley Road are passionate and dedicated. Collectively they motivate and build confidence in all students. Following my retirement from a responsible position, I became depressed and lost confidence. The "family" feeling and caring attitude of the tutors at Whatley Road encouraged me to join classes there. I love the glass and pottery classes I attend. Using my hands in that way has improved my arthritis and dexterity and the friends I have made and the tutors have changed my life infinitely for the better. I am considering a dance class and Tai Chi for next term and I would not attempt that elsewhere. I tried South Thames College previously and felt lost in that large, faceless environment. I do not believe any other venue could provide the nurturing and caring environment achieved at Whatley Road.
Whichever option is chosen must be the most beneficial for Merton and ensure that Adult Education can continue in the Borough.

Whichever option is chosen the service provider should be given clear quality criteria to meet, which should be assessed at the end of the first year. The contract should allow the council to change provider if these are not met.
Whichever option we choose, I think it's essential we look at existing available resources eg our libraries as delivery points. Whatever we choose we need to get away from subsidized flower arranging etc & move to courses which help those who need it.
Why destroy a good college which has been helping Merton students? They provide everything in one college there would be the joined up thinking if you did commissioning.
Why don't you encourage the college to bid for this service.
With numerous petitions against the proposed changes, I feel that the council must listen to the local community & leave MAEC well alone to continue its valuable role.
Yes. There are so many services and benefits for the people who currently use MAE at Whateley it would be a tragedy to close it. MAE is a well used and known part of the current community it would detract from the quality of life of the current 5000 students. The teachers deserve recognition for their services!
You can not put a price on bringing communities together in a mutually respectful environment, respite for cares who attend courses, prevention & recovery from illnesses, the confidence people gain, to improvement in their employability.
You can't just keep cutting everything a bit. You must cut out whole services if your budget is significantly cut.

## Section 2

<b>Step 2:7.00-1:Used MAE</b>		
This single response question was answered by 716 respondents.		
Response	Number of Respondents	Percentage of Respondents
Yes	562	78.49%
No	144	20.11%
Don't know	10	1.4%
<b>Step 2:8.00-1:Types of courses</b>		
This multiple response question was answered by 543 respondents.		
Response	Number of Respondents	Percentage of Respondents
Beauty & Complementary Therapy	18	3.31%
Business and Training	49	9.02%
Careers Information	16	2.95%
Childcare and Education	33	6.08%
Cooking and Catering	40	7.37%
Creative Arts	273	50.28%
English	40	7.37%
English as a second or other language	23	4.24%
First Aid	29	5.34%
Fitness and Wellbeing	82	15.1%
IT and Computing	79	14.55%
Languages	137	25.23%
Maths	33	6.08%
Towards Independence	14	2.58%
<b>Step 2:9.00-1:Course venue</b>		
This multiple response question was answered by 544 respondents.		
Response	Number of Respondents	Percentage of Respondents
Whatley	447	82.17%
MAE Wimbledon	160	29.41%
St Marks Family Centre	5	.92%
Vestry Hall	8	1.47%
Merton Primary Schools	5	.92%
Harris Academies Merton and Morden	4	.74%

Job Centre Mitcham	3	.55%
Merton Libraries	24	4.41%
Other	17	3.13%

## Other?

Response	Number of Respondents
All Saints Day Centre	1
Cannon House	1
Cannons	1
Canons	2
Canons House	2
chaucer centre	1
church road children's centre	1
Community centre	1
Family Learning	1
kingston	1
Mitcham Canons	1
Mitcham Common House	1
Morden Campus	1
South Thames College	2

## Section 2 contd

Step 2:10.00-1:Other providers used		
This single response question was answered by 714 respondents.		
Response	Number of Respondents	Percentage of Respondents
Yes	273	38.24%
No	432	60.5%
Don't know	9	1.26%
Step 2:11.00-1:Who was other provider		
This multiple response question was answered by 247 respondents.		
Response	Number of Respondents	Percentage of Respondents
South Thames College (Merton Campus)	21	8.5%
South Thames College (Wandsworth Campus)	31	12.55%
SCOLA	47	19.03%
Wandsworth Lifelong Learning	5	2.02%
Richmond Adult Community College	7	2.83%
Kingston Adult Education	26	10.53%
Other	136	55.06%

## Other

Response	Number of Respondents
-	1
ACT TOO - one to one computer literacy	1
another provider in yorkshire	1
CALAT	2
Cannot remember	1

Carers Association	1
Carshalton College	2
CASS short course	1
Cerebra charity	1
cherry pie music school, and common runners	1
Church	1
CIMA	1
City Lit	10
City Lit, University of Dundee (distance learning)	1
CityLit	2
Compass education & training	1
Corporately run seminars	1
course not available	1
Croydon	1
Croydon Adult Learning Services	1
Croydon College	1
Croydon council	1
Denman College Abingdon	1
Do not live in Merton	1
East Surrey College	2
esher college	1
First Aid for Life	1
first aid with React First	1
From Canadian provider	1
H&F courses	1
hadlow college	1
Havering College	1
Independent exercise classes	1
in-house	1
Italian Institute	1
JJAADA	1
Kensington & Chelsea	1
Kensington & Chelsea Adult Ed. College and City Lit.	1
kensington and chelsea college	1
Kings College University	1
Kingston College	1
Kingston uni	1
Kingston University	1
Lambeth	1
Lambeth college	1
LGIU	1
London Language Centre	1
Malden Centre	1
Mary ward	1
Mary Ward + Morley	1
Mary Ward Centre	2
Mary Ward Centre, Queens Square	1
Mary Ward, City Lit	1
Me	1
Merrist wood	1
Merton Chamber of Commerce,	1
metropolitan university	1
Morley	1
Morley College	3
National Extension college (NEC)	1
NESCOT	2
Newport Open College	1
NHS	1
On line training and First Aid instructor training from a private provider	1

online	3
Open University	5
Open University and City Lit	1
orpington college	1
Oxford University Department of Continuing Education	1
Paid for by work	1
Pottery - Privat tutor	1
previous tutor at MAE when the course closed	1
Prince2 Practitioner- TheKnowledgeCentre	1
private	5
Private college London School of Jewellry	1
Private companies	1
private company	1
Private course,can't remember provider	1
Private courses	1
Private individual	1
Private Practitioner	1
private provider	2
Private tuition	1
Privately run exercise classes	1
product use	1
Professional development provider related to job	1
Putney School of Art	1
QKL	1
Roehampton	1
SOAS	1
Southfields	1
St Mary's college, twickinham	1
St Xavier college	1
STC - Roehampton	1
Surrey Adult Education	1
Sutton adult education	1
training throught the school	1
UAEA Wandsworth	1
U3A	1
UEL	1
Unison	1
University of East Anglia	1
University of Surrey (part-time MSc)	1
V & A Museum	1
Various	1
Wandsworth employees	1
Workers Education Association	1
YMCA	1

### Step 2:12.00-1:Why other provider

This multiple response question was answered by 255 respondents.

Response	Number of Respondents	Percentage of Respondents
They provided the course I wanted, Merton did not	163	63.92%
More convenient for travel	42	16.47%
More convenient for timing	43	16.86%
Cheaper fees	16	6.27%
Better facilities	21	8.24%
Other	55	21.57%

Other



Response	Number of Respondents
1:1 Tuition.	1
A personal connection put me onto the courses I am doing	1
Availability.	1
Because the Campus now is South Thames College in Merton	1
Began there before merton	1
Bespoke course	1
Better reputation	1
better reputation for chosen course	1
chosen by the school	1
Classes ran all year, not just term time	1
Couldn't get into the course at MAE	1
course not available	1
Course specific to church	1
Didn't know about MAE course at the time	1
Do not live in Merton, but work here	1
employer send me there	1
Flexibility	1
For work	1
I didn't know about MAE, otherwise I would have come here	1
I didn't live in the borough	1
I had no idea about MAE by then	1
I lived in that area at the time	1
I lived there	1
I made a complaint about a course and didn't feel it was addressed seriously by Head of Languages.	1
I wanted to explore other options but preferred the teaching at Whatley so returned.	1
I was not aware of the MertonAdult Education	1
I went with my daughter who lives near SCOLA	1
Job Centre sent me there	1
Jobcentre provided no choice	1
Kingston adult education centre in North Kingston now closed	1
Merton's website didnt specify the course. South Thames college's ebsite had more details so i was able to decide quicker	1
More flexible course & access.	1
More flexible days I could attend	1
my employer chose	1
My old university	1
My work place send me there	1
on- line learning with OU; professional body provision at SCOLA	1
one to one instruction	1
Postgraduate academic study	1
Postgraduate qualification therefore not applicable or in scope of MAE's service provisions	1
postgraduate study	1
Required for work	1
selected by employer	1
shopping	1
specialist professional	1
Specific Accounting	1
Specific to job	1
Specific to my needs	1
The client needs an evening activity	1
The company I work for chose the provider	1
The merton course was full	1
This course was prior to moving closer to merton	1
This was a residential course	1
This was not a good place to learn	1

University degree	1
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Step 2:13.00-1:Importance of aspects (Improving job prospects)		
This single response question was answered by 667 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very important	235	35.23%
Important	143	21.44%
Unimportant	209	31.33%
Very unimportant	73	10.94%
Don't know	7	1.05%
Step 2:13.00-2:Importance of aspects (Meeting new people)		
This single response question was answered by 683 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very important	224	32.8%
Important	300	43.92%
Unimportant	128	18.74%
Very unimportant	24	3.51%
Don't know	7	1.02%
Step 2:13.00-3:Importance of aspects (Developing a new hobby or pastime)		
This single response question was answered by 686 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very important	364	53.06%
Important	244	35.57%
Unimportant	62	9.04%
Very unimportant	10	1.46%
Don't know	6	.87%
Step 2:13.00-4:Importance of aspects (Developing a new skill)		
This single response question was answered by 686 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very important	495	72.16%
Important	171	24.93%
Unimportant	16	2.33%
Very unimportant	2	.29%
Don't know	2	.29%
Step 2:13.00-5:Importance of aspects (Sharing an interest with other people)		
This single response question was answered by 688 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very important	332	48.26%
Important	250	36.34%
Unimportant	91	13.23%
Very unimportant	10	1.45%
Don't know	5	.73%
Step 2:13.00-6:Importance of aspects (The availability of a specific course)		
This single response question was answered by 683 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very important	453	66.33%
Important	201	29.43%

Unimportant	19	2.78%
Very unimportant	3	.44%
Don't know	7	1.02%
<b>Step 2:13.00-7:Importance of aspects (Getting a qualification)</b>		
This single response question was answered by 677 respondents.		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	189	27.92%
Important	142	20.97%
Unimportant	254	37.52%
Very unimportant	81	11.96%
Don't know	11	1.62%
<b>Step 2:13.00-8:Importance of aspects (Improving my confidence)</b>		
This single response question was answered by 681 respondents.		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	251	36.86%
Important	237	34.8%
Unimportant	143	21%
Very unimportant	46	6.75%
Don't know	4	.59%
<b>Step 2:13.00-9:Importance of aspects (The quality of the teaching)</b>		
This single response question was answered by 686 respondents.		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	511	74.49%
Important	162	23.62%
Unimportant	6	.87%
Very unimportant	3	.44%
Don't know	4	.58%
<b>Step 2:13.00-10:Importance of aspects (Learning designed for disabled people)</b>		
This single response question was answered by 670 respondents.		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	207	30.9%
Important	152	22.69%
Unimportant	187	27.91%
Very unimportant	75	11.19%
Don't know	49	7.31%
<b>Step 2:13.00-11:Importance of aspects (Learning designed for those with caring responsibilities)</b>		
This single response question was answered by 670 respondents.		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	203	30.3%
Important	169	25.22%
Unimportant	178	26.57%
Very unimportant	73	10.9%
Don't know	47	7.01%
<b>Step 2:13.00-12:Importance of aspects (Having fun)</b>		
This single response question was answered by 666 respondents.		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	259	38.89%

Important	293	43.99%
Unimportant	87	13.06%
Very unimportant	18	2.7%
Don't know	9	1.35%
<b>Step 2:13.00-13:Importance of aspects (Access to online resources and learning materials)</b>		
<b>This single response question was answered by 677 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	142	20.97%
Important	246	36.34%
Unimportant	219	32.35%
Very unimportant	54	7.98%
Don't know	16	2.36%
<b>Step 2:13.00-14:Importance of aspects (Online booking and administration)</b>		
<b>This single response question was answered by 680 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	131	19.26%
Important	247	36.32%
Unimportant	235	34.56%
Very unimportant	55	8.09%
Don't know	12	1.76%
<b>Step 2:13.00-15:Importance of aspects (Friendliness of non-teaching staff)</b>		
<b>This single response question was answered by 681 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	234	34.36%
Important	322	47.28%
Unimportant	97	14.24%
Very unimportant	19	2.79%
Don't know	9	1.32%
<b>Step 2:13.00-16:Importance of aspects (The cost of the course)</b>		
<b>This single response question was answered by 683 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	300	43.92%
Important	302	44.22%
Unimportant	73	10.69%
Very unimportant	7	1.02%
Don't know	1	.15%
<b>Step 2:13.00-17:Importance of aspects (Help to gain basic skills in maths, English and science)</b>		
<b>This single response question was answered by 669 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	156	23.32%
Important	98	14.65%
Unimportant	240	35.87%

Very unimportant	145	21.67%
Don't know	30	4.48%

## Other important aspects of courses

1. Some of the courses for disabled and care providers seem to be more social services than adult education. The cost of courses is important but just needs to provide value - it's ok to charge enough to cover the delivery costs. It doesn't need to be subsidised.
a comfortable place to learn new skills not necessarily academic which is safe and inclusive environment to learn regardless of sexuality and gender
A high percentage of those on mine and other courses are retired, unemployed and suffering from depression and other conditions. These courses play a large part in our mental and physical well being. What is saved on the courses could be spent many times over on medical and social services if they are withdrawn.
A professional service
A sense of pride to secure a qualification within the local borough where I live and being able to use that qualification to improve my employment status and to better my life.
A shared desire to learn a new skill.
Ability to walk to the venue at Whatley
Above answers pertain to me and my circumstances but for unemployed people or others wanting to gain further qualifications or improve those extant already, "Very Important" submissions would be more accurate answers in this section. For people from overseas for instance, quality and the sustained and adequate teaching of English language and pronunciation etc is vital if they are to fully participate in and contribute to UK life.
Access to equipment not available at home.
Accessibility
Accessible local adult education classes are important for people like myself with limited mobility. It is not feasible for some people to travel long distances on public transport to attend classes, both the time and effort involved in getting on and off public transport would be a deterrent to travelling from SW20 to classes in Putney or Wandsworth.
Activities to promote well being hugely important!
AE courses are an important part of living and learning in a community giving learners a sense of wellbeing, improving confidence, providing skills and ability. To take these away is heartless and shortsighted.
Affordable local courses- breadth of courses - getting to know people in the community I live in
All I have achieved by going to college will go to waste.
All of these aspects are important. Night schools have been around for decades and we in Britain have been well known for it. Can Merton justify paying for an incongruous sculpture at Wimbledon station and then take out evening classes???
Although I have not taken a course in the last 3 years I have done so previously and I am booked on two computer courses in Jan and Feb 2015. The fact that the courses are available when needed is very reassuring even though they may not be required on an ongoing basis every year.
Although not important to me personally I work with SEN and the training provided by Merton has helped both people and families I know improve quality of life and also has provided skills for carers and professionals employed to support SEN.
As I have to use public transport, ease of getting to and from the centre by bus etc is important
As the retired population increases there should be more courses of interest to those who are retired and at reasonable cost.
Assurance of safe practices in the pottery workshop which may not be so in unsupervised courses.
At the time I was extremely pleased to have passed GCSE German aged 60, catching up on my teenage years. Qualifications are not everything, but for younger people they are important. Some courses do not need to be driven by Ofsted requirements of the acquisition of a certificate.
Attending a venue dedicated to adult learning. An atmosphere that supports those with disabilities and additional responsibilities. Dedication to lifelong learning and continuing independence.
Availability of specialist courses - advances languages, technical courses etc.
Awareness of health and well being issues.
Being able to go somewhere local to get out of the house and do something creative
Being able to have flexibility with courses due to demands in work/being a carer and raising a family.
Being able to study a course to develop an interest or hobby, it does not have to have a certificate at the end. Being able to speak face to face with someone easily when it comes to administration. Having a highly experienced tutor to lead the course.
Being local and in person to help with issues 1 on 1
Being part of my local community.
Being part of the community of Merton irrespective of ability, education, or financial situation.
Being to access a course locally.
Breadth of courses. E.g. Carpentry
Classes can contribute to the sense of a community spirit. However if the classes are not attractive to a wide spectrum of the

community, then this will not be achieved.
Clean safe environment
Closeness to home. Daytime courses
Continue to learn in later years. To keep occupied and use your brain.
Continuity of leisure and arts at Merton Adult Education very important.
Convenience
Course specific to my needs are provided that are otherwise unavailable locally.
Courses and learning should inspire creativity.
Courses at a variety of times. Courses in appropriate accommodation.
Courses should be offered at times to allow parents and those with caring responsibilities to take part.
Creativity Lifelong learning Getting out in retirement Working alongside some students with special needs in my mainstream class. Specialist facilities Centre that provides a range of courses because I will learn a language next year and being in the Centre gives me immediate access to education.
Creche facilities
Dates and times of courses are very important.
Deaf awareness
Doing a course stimulates the mind, helps keep the body active and probably saves social services and the NHS considerable amounts of money
Don't think so
Ease of access to an excellent course with an excellent tutor
Ease of booking Friendliness of staff Place to eat
Ease of travel to and from Whatley Centre in relation to having to travel further afield to centres in other boroughs.
Ease of travel to place of study
Easy access to venue - which Wimbledon MAE most definitely provides.
Education - learning about the world, culture, history, literature.
Education is a right for all people. It's a basic need for the local population. It should not be compromised.
Excellent teaching and friendly environment
exercise courses to keep you fit and well including reducing back problems etc e.g Pilates
Extending my knowledge. Making me think.
Financial help and creche services for those who need the service the most-low paid/disabled/disadvantaged.
Fluency in a foreign language
Gets me out of the house! After retirement it is very easy to live in isolation.
Getting help purchasing the best courses.
Getting the results back in time to re-enrol.
Good courses which provide the opportunity to develop skills to high standards. Using specialist equipment with experienced tutors.
Good quality support and guidance throughout
Good specialist facilities for painting, my current interest
Happy and well supported teaching staff. If Whatley Avenue is closed, where will daytime classes that have special equipment be run? This venue is a vital community asset!
Having a break from life's other responsibilities and having a chance to think about and do something different
Having a course that helps me recover after a MS Relapse.
Having courses on a variety of days is important to make sure that there will be a day that I can attend.
Help and options of courses for people with mental health problems.
Help to maintain an active mind in retirement and maintain lifelong learning and self-development.
I am interested in vocational, practical courses that would increase the likelihood of me finding a job. Also financial help in achieving the qualification
I am not disabled but feel strongly that education should support the needs of disabled adults.
I am studying upholstery which is a trade rather than creative arts and this should be highlighted.
I attend a yoga class. There are many other yoga classes available privately but there are too expensive and I very much value the wide social mix in my class which I would not benefit from elsewhere.
I believe that Adult education is a great way of enabling people to socialise and interact with others.
I do ballroom dancing at Merton and when I get home after the class, I look at myself in the mirror and I am smiling and my face and eyes are bright and happy and my skin is rosy. Dancing makes my blood circulation work, I become more flexible, fit and laugh a lot especially when i make mistakes with my dancing steps - I enjoy being with other people who share my interest in dancing
I firmly believe that local courses benefit people of all ages and circumstance. I retired 18 months ago and the current YOGA course is a life skill I intend to carry on come what may and the teacher at Whatley is gifted!! I previously did a gardening course there that I speak of so highly and use the skills learnt there frequently in my garden and allotment. The special needs and language and maths courses at Whately have helped so many folk get jobs. Please leave it alone.....
I found all these aspects at Whatley Avenue. So when will be a time to go?

I gained interview skills for employment.
I had to give up a good management job to care for my husband when he became severely disabled. This time out to participate in an enjoyable, stimulating activity, close to home, enables me to bring some quality and variety to my altered life, to benefit my health and well being.
I have answered this section as if I personally was taking a course and as I am fit and able I have not shown interest in the questions that effect those disabled or with caring responsibilities. This may not be the correct interpretation for the questions above.
I have attended courses for different reasons - to gain an interest, to improve health and fitness and to gain work related qualifications. Reasons can change. The disempowered - those with learning difficulties, disabilities should be a top priority. Work is not always a realistic short term goal for them but there are many ways adult education can help to enrich lives.
I have indicated which criteria affect me personally - I recognise that certain criteria are important for other students.
I think adult learning promotes a sense of community.
I think affordability is key.
I wish there wre more courses held locally. These were all taster courses...excellent.... but the cost of courses is just too much for pensioners, and if it is in the evening, traveling at night is not to be relished
I would like there to be more courses offered in areas such as graphic design, web design & search engine optimisation.
If I attending a course for a qualification or skill I would only do it if it gave me access to an apprenticeship, trainee position or network leading to possible work.
Improvement in my health and well being.
Informal and adult education is less daunting than a more formal teaching academy
Integration of class members, particularly those from other countries
It gives a great feeliing of self worth to find you can actually achieve something, especially if older, disabled or unemployed. and the importance of this and regular social contact in helping to alleviate depression cannot be stressed to strongly.
It is a bit of an anti-climax when a course finishes and there is no follow on course.
It is important that the adult education we benefit from and enjoy, is not being delivered to us at the expense of future generations. Any procurement system that appears to be cheaper than the true cost can only be achieved by deferring the cost using complex fiancial instruments. The savings are illusory and the true overall cost is far far higher.
It is important the environment and culture of the college encourages and inspires learning which happens at MAE.
It is important to me that courses run in the daytime and especially in the afternoons.
It is more about developing a craft rather than a hobby or a job prospects for me
It is not important to have a flash venue it is the people that are important and MAE staff and tutors are brilliant
It is very important for my mental health to be able to develop my creative talents at a pottery course.
It stops be being a couch potato. It keeps my physically and mentally active
It would be good to widen the type of course offered to older people to include early art history as well as modern art developments.
Its all important
Knowing that our tutor is appreciated and well treated by college staff
Learning in a friendly environment
Learning languages in Merton
Learning new skills and having better qualifications will enable of better career path.
Learning new skills, meeting new people, social outlet, enjoyment
Learning with a respected institute who I can reference in interviews.
Lifelong learning to promote good mental health and well being into older life - learning new skills and keeping active mentally and physically
Local college, good teachers, reliable and friendly staff
Local facility that I can get to easily. Community feel of the centre.
local provision is very important that oaps can get to on foot and others
Local, available, good value
Local, trusted provider
Locality!!!!!!
Location
Location - would have liked to have done several adult ed courses in the last few years but the locations were not compatible with my life Also specific dates of courses will play a big part - my work and personal schedule is fairly erratic
Location and access (public transport or car)
Location and access. Timing of courses (to fit around work). Number of classes (some classes are very popular therefore are fully subscribed quickly so a number of classes are required to meet demand). Variety of unique offerings available.
Location and transport links
Location close to home.
Location of provider
Location should be on good transport links for people who do not have cars.
Location, courses on offer, timings for working people and those that do not.

Locations that have good public transport links.
Lower costs of the courses for people who are not on benefits but at the same time cannot afford to pay higher fees. It is important to have different courses for people with learning disabilities locally and that meets their needs.
Maintain developed / developing skills
Many adults who have been working or raising a family look forward to the opportunity of learning a new skill when they have time to do so. It may be something in the arts or sciences and is often something they have always wanted to learn. For others it is a crucial way to gaining employment. It would be a backward step for Merton to stop offering these opportunities.
Meeting a broad range of people from different backgrounds and ages.
Most of these are important to me, but not necessarily important for me.
My course which I attend with my married daughter offers a wonderful opportunity to be creative together. The joy of making something to be proud of can be thanks to LB Merton.
My overall wellbeing as a result of taking part in something alongside others with similar interests
My son wants to read and write, he can do basic but this year he was able to get into Whatley with English, now to be told this college may close.
n/a
No
Not sure
Now that the tutors in the pottery and glass classes have built up my confidence I feel that I would like to try to increase my physical activity with a Tai Chi and/or dance class. I would not attempt that anywhere other than the Whatley Road Centre. I know that if I cannot find the class one of the reception staff will take me where I want to go, the canteen staff will make sure they have food that caters for my diet and the tutors will encourage me and not make me feel old and useless.
Offering the ability to expand my mind and to live better.
Only that I would be looking to avail myself of a course or courses later this year.
Option for more advanced courses.
Parking facilities
Paying per lesson
Pleasant studying environment. I am happy with Whatley Av and MAE Wimbledon
Professional experience of tutors and possibility of progression towards the next level
Providing a blended learning experience and a good student experience
Proximity to my home.
Proximity to where I live as I do not have time to travel far.
Quality and quantity of the resources and not having too many students in the class.
Quality of care and support for those with disabilities etc
Quality of provision
Quality of teaching staff
Quality of the overall course
Quality of venues and they environment it is very important
Range of courses.
Read the history of the working class in this country, the only chance of improving their lives after possibly failing at school is to give them a second chance, one that most would grab with both hands is HIGHER EDUCATION, a chance to move up the social ladder, get a better job, improved salary opportunity, more tax for the government, IT IS NOT ROCKET SCIENCE, give it a try sometime.
Realistic timing for commuters - which is difficult, as too early/too late means it doesn't work for many people. Weekend courses would help. Merton is heavily a commuter borough, so it's a big factor.
Reasonable location.
Reputation of teaching and college. Price. Specialist courses.
Second chances for those who had difficulties with learning in their school days.
See above answers
Self development
Should keep adult education in order to give older people the incentive to go out and communicate.
Some courses are better than TEFL course for some ladies who would not go out of the home if it were not for sewing classes- For some other people is a good as respite care- Maybe is cost money but it makes masses of savings in the long term.
Specialist equipment in teaching room, good resources for creative class, good friendly atmosphere. Facilities that are appropriate for the purpose and well maintained. Knowledgeable teaching staff who encourage all students.
Specialist facilities e.g. Pottery kilns
Specifically I want to learn in an adult class
Support for those who are socially isolated
Support if find difficulty completing the course.
Support!
Supportive, inclusive, non threatening environment
That courses are inclusive and accessible to people of all ages, education, background & economic circumstances.



That it is close by, and I can get there quickly.
That the equipment students use is updated frequently and kept well maintained
That there are robust feedback systems in place for participants. The current ones could do with improvement!
The accessibility is important
The arts enable people with mental health issues such as depression and anxiety, in work or out to have a safe and supportive environment to explore their feelings and to express themselves non-verbally and creatively. It is the room of mindfulness and helping people through difficult times. The teaching staff are VITAL in this area, being sensitive to the needs of learning a new skill and being able to express profound feelings in a constructive and creative way, developing confidence, friendships and rekindling social interaction and reducing anxiety. Arts are essential for many life skills not just job skills.
The atmosphere of the learning centre is important. I found both South Thames and SCOLA cold and non-teaching staff uninvolved and unhelpful. I would not return to either college and did not finish my courses at either college.
The availability of my course is the most important of all the above. There is simply nowhere else in the near vicinity where I can study my particular course.
The centre should not be too big as this overwhelms people.
The chance to relax and enjoy a course enabling me to manage stress levels as I have a high pressured job.
The chance to see those disadvantaged by life learning as equals with the mainstream population.
The close proximity to my home. Because I am a full-time carer, I cannot travel far from home: I have to be able to return quickly if necessary.
The college is not only fundamental in furthering students future prospects but is essential in providing independence and mental well being for all.
The collegiate atmosphere of a campus where other courses that interest me are taking place and where I see and meet people from my own neighbourhood where I couldn't meet them elsewhere.
The comfort that the intimacy of a smaller establishment brings. A sense of community and caring nature rather than being just a number in a mix of such a large group of students like in most colleges.
The continuation of the existing courses.
The course having a teacher who can explain problems is very important rather than just offering an online course
The course I attended was extremely vocational, which has made it one of the most useful I've ever done. Although it is classified as 'creative arts' and may therefore seem as though it is less likely to help people find work there are at least two people I know who went on to set up small businesses using the skills learnt on the course. My main concern is that the other options available will essentially mean losing the range of courses available and the flexible times eg evenings. I do work but the opportunity to expand my knowledge is really important to me, so having evening classes is key.
The educational side is most important but I also enjoy the social side of adult learning
The environment. Whatley Avenue provides a unique environment.
The learning environment that is appropriate for adults of all abilities
The learning support staff.
The location of Whatley as I am a local resident
The opportunity to interact with different types of people.
The opportunity to meet people from all walks of life. Retired people who are keeping themselves active, carers there for respite, people who work and enjoy the relief from their daily lives. People with needs. Adult ed enables people to meet through a shared interest.
The opportunity to select from a wide range of arts and crafts courses that include ceramics
The pivotal aspect is stretch ie stretching ones brain and improving ones physical wellbeing. On the latter, I think MAE should offer more/different types of courses to improve fitness levels across the Borough.
The quality of care that Merton Adults provide is outstanding.
The quality of the facilities is very important.
The quality of the teaching meant that I learnt to a professional standard and then sold the work that I produced from one of the courses
The sense of community that Whatley provides
The sheer joy that all courses are under one roof and in walking distance from my home are a crucial deciding factor in the choice of my courses.
The so called Creative Arts are always the soft options for budget cuts or fee escalation because 'bean counters' see these as having little or no commercial use. However, skills learnt create self-employment, networking and empowerment. We are not all accountants...
The teaching of the French course I attend is very good indeed. My main concern with these possible cuts is it affecting the brilliant work Merton does for those with learning disabilities - these classes, as long as they are well attended, should be ring-fenced, I feel.
the time it take to get to the causes as i am a carer and my free time is important to me
The variety of courses
The variety of courses should be both academic and non academic.
There needs to be a good art studio, which there is at Whatley Ave.
Though not in the past 3 years, I took an Italian language course with MAE for four consecutive years which I found to be

excellent.
Through attendance at college and getting an updated qualification, I was more confident in applying for jobs.
Time and day of course.
Times - some courses are run during the day when normal mortals have to work
Times of courses (ie) in school hours
Timing (evening is better)
Timing on evenings and weekends
Timings around school time/terms and flexible payment plan
To be able as an elderly member of society to continue throughout the rest of my life to have a choice of being able to continue leisure activities near home
To feel part of the community
To me personally? A wider choice of creative courses but to people generally - a choice of courses that improve their job prospects and give them support in learning if they are disabled.
Transport links
Tutors who are accustomed to teaching adults.
up to date courses
v
Variety of the offering
Variety of courses & especially the quality, enthusiasm & dedication of the teacher
Variety of courses on offer which have sadly diminished in recent times. Value for money is also very important.
Venue must be nearby or local a) to reduce travel cost b) for convenience to encourage participation, keep time-commitment to manageable level and any costs relating to time like childcare.
We are a partner and will deliver what the community wants.
Whatley is like any other school - it's full of people with different interests and specialities, not just in the subject you have chosen. I'm studying pottery but I enjoy seeing what other people are doing too.
Whatley Avenue campus is well located and offers good facilities for creative arts.
Yes - it is important to keep the body supple as one gets older to minimise ailments. Social contact is also necessary.
Yes, the honesty and professionalism of the teaching staff and their ability to understand their students' strengths and needs in order to provide a comprehensive education. This ability was shown to me by the teaching staff in my courses taken there!

## Elements of the venue that are important

Step 2:15.00-1:Venue importance (Being close to my home)		
This single response question was answered by 686 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very important	298	43.44%
Important	279	40.67%
Unimportant	104	15.16%
Very unimportant	3	.44%
Don't Know	2	.29%
Step 2:15.00-2:Venue importance (Being close to my work)		
This single response question was answered by 645 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very important	68	10.54%
Important	135	20.93%
Unimportant	317	49.15%
Very unimportant	108	16.74%
Don't Know	17	2.64%
Step 2:15.00-3:Venue importance (Access by public transport)		
This single response question was answered by 681 respondents.		
Response	Number of Respondents	Percentage of Respondents
Very important	293	43.02%
Important	261	38.33%
Unimportant	109	16.01%

Very unimportant	15	2.2%
Don't Know	3	.44%
<b>Step 2:15.00-4:Venue importance (Car parking spaces)</b>		
<b>This single response question was answered by 677 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	130	19.2%
Important	216	31.91%
Unimportant	242	35.75%
Very unimportant	80	11.82%
Don't Know	9	1.33%
<b>Step 2:15.00-5:Venue importance (Good access for disabled people)</b>		
<b>This single response question was answered by 676 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	261	38.61%
Important	196	28.99%
Unimportant	147	21.75%
Very unimportant	38	5.62%
Don't Know	34	5.03%
<b>Step 2:15.00-6:Venue importance (The condition of the facility)</b>		
<b>This single response question was answered by 680 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	160	23.53%
Important	367	53.97%
Unimportant	133	19.56%
Very unimportant	14	2.06%
Don't Know	6	.88%
<b>Step 2:15.00-7:Venue importance (Access to Wi-Fi and IT on site)</b>		
<b>This single response question was answered by 682 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	150	21.99%
Important	207	30.35%
Unimportant	250	36.66%
Very unimportant	63	9.24%
Don't Know	12	1.76%
<b>Step 2:15.00-8:Venue importance (Having a caf� or food outlet)</b>		
<b>This single response question was answered by 683 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	84	12.3%
Important	239	34.99%
Unimportant	273	39.97%
Very unimportant	76	11.13%
Don't Know	11	1.61%
<b>Step 2:15.00-9:Venue importance (Access to books, materials or other resources)</b>		
<b>This single response question was answered by 682 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	150	21.99%
Important	301	44.13%

Unimportant	190	27.86%
Very unimportant	32	4.69%
Don't Know	9	1.32%
<b>Step 2:15.00-10:Venue importance (Facilities specific to my course, for example kitchens)</b>		
This single response question was answered by 677 respondents.		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	319	47.12%
Important	233	34.42%
Unimportant	87	12.85%
Very unimportant	16	2.36%
Don't Know	22	3.25%
<b>Step 2:15.00-11:Venue importance (A welcoming atmosphere )</b>		
This single response question was answered by 680 respondents.		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Very important	347	51.03%
Important	288	42.35%
Unimportant	32	4.71%
Very unimportant	11	1.62%
Don't Know	2	.29%

## Other

+having to travel by bus will put people off
A big enough room for my course to be run in so a good range of people are in the group
A friendly and inclusive atmosphere.
A good range of classes.
A library and on-line teaching material
A non threatening inclusive atmosphere.
A relaxed and good working/learning environment. Not all new purpose-built venues offer the best facilities. It is nice to be surrounded with history and culture and a venue adapted for the needs of the service.
A sense of community. The facilities do not have to be exceptional - the teaching staff and carers more than supplement that.
A warm, welcoming and inclusive atmosphere.
A welcoming and non threatening atmosphere.
A well resourced studio. I refer to pottery, which is excellent at Whatley avenue.
Adequate light and space for art equipment, a comfortable temperature. Our current premises at Whatley were purpose built and equipped for art and pottery only a few years ago.
Again the sense of community
All courses done at MAE. Â£1000s spent on new pottery / at unit building.
Although I do not currently need facilities for the disabled, I enjoy a venue that mixes people of all abilities, both physical and mental and I believe that this is very important. I know that as I age if I needed more assistance, I would be able to get it from the tutors and staff at the Whatley Road centre.
An ADULT focussed enviroment
As above: classes should not be over full/cramped. There should be enough space for students to work without having to double up with others. So classes should have limit numbers to achieve this. Equipment/tools/resources must be adquate in amount and condition.
As I mature, so I find Whatley out on a limb, and with no parking
As long as it's fit for purpose I don't mind what it is like
as long as the building functions and is not freezing cold, then it is fine
As long as the building is sound it doesn't matter as its the people who are important.
Being a friendly and welcoming space, not too big
Being near transport hubs, not just general public transport - Wimbledon, Clapham Jcn etc - places you can get to on your way home, or it's hard to motivate yourself to go out
Being part of a local community
Cater more for deaf people by providing BSL, CSW or interpreter

Central location in borough
Class times
Clean and safe, walking distance/in wimbledon
Clean, quiet
Cleanliness Fit for purpose Security
Community focus
Community focus / not corporate.
Creche facilities
Currently adult ed courses are easily accessible to me as I live locally, I would probably not choose to travel further than 2 miles from my home (morden/Wimbledon or Raynes park)
Decent toilets not too far from the classrooms! Lifts for disabled people and good teaching equipment such as smart boards and good projectors.
Dedicated studio with facilities to create and produce works of 'art', be they hard, soft, two or three dimensional.
Dedicated to adult education.
Easy to bike to and with bike lock up facilities.
Equipment that is always well maintained and in workkng order. Whatley Avenue has equipment for woodworking, sewing and cooking: there is no other daytime venue in the area.
Excellent, covered bicycle parking.
Facilities of woodwork workshop are vital. Most people don't have these facilities at home and couldn't access them in any other way
Familiarity. I attended courses with my children (now adult) and always felt welcome and comfortable.
For my chosen course at the moment (stained and fused glass) I find it hard to believe that you will find another site that will have or take our glass kiln or allow our teacher access to said kiln during the day, even when a class is not running.
For people like my nephew - they can't manage without places where they can further their education. Whatley offers everything within a safe and secure environment. Keep it open please.
Friendly people
Good quality tools and materials appropriate to course are available.
Good range of opening hours and freedom to access resources
Good, clean amenities.
Ground floor classroom / facilities, such as a Whatley MAE, as I have limited mobility and find stairs difficult.
Having books, materials and other resources that I can borrow from libraries and welcoming atmosphere is not very important if it helps to save money because I would prefer to have range of courses on offer.
Having the facilities is key. Merton only recently spent a considerable sum on the excellent art and pottery block - this is a fantastic resource which is rare in London.
I cannot answer most of these questions as it depends on the course. I haven't needed WiFi or any 'nice to have', however I did need parking and the ability to get a hot or cold drink and sufficient space to work for upholstery and desks & chairs for language. I have attended Merton & Richmond for language and preferred Richmond and Merton & Kingston for upholstery (same tutor) and preferred Kingston for parking and ease of access.
I do pottery classes and having the facilities at Whatley are very important - they are excellent and other providers do not have the same facilities.
I enjoy a venue where classes are properly resourced and equipped
I strongly believe that no alternative venue can provide the safe nurturing environment that Whatley Avenue can. For example I live near South Thames college (Merton) and in my experience they are not geared up to accommodating the needs of the elderly and vulnerable adults. If this is the chosen option I would be reluctant to attend even though this is my local college.
I welcome te new lift and toilet for the disabled.
I would not mind the venue being further from my home (currently a 5 minute walk) if there was sufficient car parking.
If car parking facilities are not available passenger drop off needs to be available.
If parking onsite is unavailable, being able to park close by in residential roads free of charge.
In a safe area
In an area where I feel safe to walk about - both day and in the evenings.
It doesn't have to be modern, it just has to be serviceable. It seems Merton is obsessed with pushing 'modern' as better, and that is a poor excuse for knocking down decent buildings.
It doesn't have to state of the art.If running cooking courses means that expensive equipment needs to be bought where the costs are unrecoverable, then dont run the courses, or do it somewhere where there is a kitchen/computer room already in place and maximise usage.
It is a nice old building that has been well adapted and is perfectly suitable for its purpose without being an extravagant fancy modern facility that my grandchildren will still be paying for.
It is local to my home and a suitable venue for the courses on offer.
It is no use offering classes that have "tatty" facilities. Why should people pay to learn in places that are old, scruffy, with smelly buildings with horrible toilets, or facilities that is out of date. Young people expect decent quality, why not provide it.

You can get away with "scruffy" for immigrant learners perhaps in the short term, because perhaps they do not have such high expectations, but not for youngsters born in the UK. It is patronising to offer "rough" premises, just because people wish to improve their lives.
It should be in an environment that is conducive to learning without distractions.
It should be non- threatening and pleasant. I have found the presence of some of the mentally disabled people there rather threatening at times. Not the right venue for them.
Light and airy. warm in winter and cool in summer
Local and friendly
local, ease of access by public transport, well laid out, artistic facilities, linguistic training facilities
Locality
location
MAE has all of these things
Merton Adult Education is a venue that is not overrun with teenagers intimidating the older generation. Used by older students willing to learn.
Modern toilet facilities that flush well/speedily [needed when a lot of people are going to use them]
More parking if possible for disabled people.
n/a
Needs vary. As an art student my basic requirements would be adequate light and space a reasonable temperature and the provision of equipment that is too large or heavy for the bus!
No
No.
No. I felt as regards facilities for language learners Merton was excellent.
No. The current facilities are more than adequate.
Nostalgia
Not sure
Opening hours. If the centre/classes were only available in the day or if the course was only offered on one day I could not attend.
Pilates and yoga facilities are excellent.
Pleasant atmosphere with sufficient space and not too many people on the course
Professional teaching staff. Not having a tick box mentality or too many evaluation exercises. These are irritating and not always useful.
Quality and inspired teaching...
Quality of teachers
Quality of teaching and assessing staff
quality of teaching is more important than modern facilities
Quiet space to study
Safe both on campus and the surrounding environs
Safe, well maintained and comfortable room temperature.
Safety of venue
Security, personal safety.
See previous answers
Sense of community
Smaller venues, as at MAE, create a greater aspect of care and intimacy for hesitant or disabled learners.
Somewhere to get a coffee when doing evening classes (eg at Whatley Avenue).
Somewhere to study away from home.
Spacious classrooms and lounge hall.
Special equipment such as correct height tables and good quality kilns
Staff - The staff at Whatley Avenue know the needs of the students. Who they are travelling home with and what there courses are. They are extremely welcoming.
Sufficient space in classroom for all pupils
That it is clean and comfortable
That it is well maintained and kept at an acceptable temperature (as opposed to overheated until you open a window - when you freeze)
That it provides for the local community
That my chosen subject is well resourced.
That the facility is clean, and warm (which reminds me the MAE is always TOO hot - perhaps you could save money here?)
That the physical size of the teaching space is appropriate for the type of class being taught. It would be nice to have some kind of storage facilities for specialist classes e.g. woodwork and upholstery
That the venue is more accessible to the east of the borough. For those who have greatest need for education, most of the courses are provided in Raynes Park; they should have more in Mitcham. I would certainly be more inclined to take up further courses if that was the case.

The above covers it. Some of the above I regard as important but they don't affect me personally (e.g. access for disabled people).
The atmosphere there is so friendly and conducive to return weekly. The fact that it is not huge and impersonal is actually fantastic.
The cafe and hall where it is possible to socialise with fellow students.
The journey time is sensible
The large spacious, bright and airy rooms. Less noise from traffic because it's on a side road, residential area. Quiet surroundings make it an adequate location for learning.
The learning environment provides safety and a personal approach which is inspiring and gives me a sense of achievement in a supportive and friendly venue.
The locality is extremely important as it enables me to walk to venue, which is a bonus in keeping healthy and fit.
The pottery room was built in the last few years and it would be ridiculous to stop using such a great facility.
The quality of the courses
the staff at whatley in the canteen have been very helpful to myself and others making sure there is wheat and gluten free food for myself and others
The staff know me by name, rather than a number.
The unique Whatley Ave building has some historic and aesthetic appeal which adds greatly to the learning experience.
The venue needs to be well lit, warm and clean with enough places and hooks to put coats and bags down - this is missing from some of the rooms and is a big problem in the colder months. The toilet doors need to be easier to open - the doors are far too heavy to push open and they must have door hooks for coats and bags behind all cubicle doors.
The venue should be conducive to learning and teaching with adequate facilities for all students with different abilities.
The whole feel of Merton Adults is personal and friendly.
To be as clean as possible and continue supplying good services.
To have volunteers around to help in some aspects of my ability.
v
Venue expenses should be reasonable.
Venue for adults, not predominantly young people
Warm in cold weather
Warm, especially at this time of year.
Welcoming and safe
Welcoming atmosphere- generally it's the people who makes it and this doesn't cost money
Whatley Avenue and Marlborough Hall are good for me (public transport).
Whatley Avenue is a small, friendly environment. I can go confidently to my class and around the building. When I wish to take other courses offered by MAE, they will be in the same building, which will be convenient and help my confidence. I value the diverse community of learners. I appreciate the significant investment by the Council in improvements to the building in recent years.
Whatley Avenue is a wonderful venue - fantastic teaching kitchen, cafe, shared eating space, car parking.
When I went to Whatley for the first time the classroom was very difficult to find. The building is strangely organised and signs would have helped especially as all staff seemed too busy to assist me.
Wimbledon is a fantastic venue, but if cuts have to be made, I would say that the IT room could be cut to one person (I've never seen anyone on them) and the kitchen is incredibly well appointed. I know we pay for our tea, but I would rather have more affordable lessons for the sake of those on lower incomes, than better amenities. With coffee shops just around most corners these days, students can bring in their own; others can bring drinks from home.
Yes
Yes, at the end of my class I can go to visit a friend who lives bear by. She used to live next door to me in Streatham before she moved to Merton. I had not seen her for years until I enrolled for the dancing course at Merton AE.

### Any other comments

A lot of investment has been made at Whatley Avenue and it would be a shame not to remember that.
A solution that will benefit the balance books in the short term (ie selling Whatley Avenue) will have serious repercussions across the borough and will make it a less attractive place to live. The Council should strive to maintain its own adult education facility and promote and measure the benefits of doing so more effectively that it has done to date. Have the qualitative and quantitative benefits of MAE been measured? Please remember that the people MAE supports (disabled and foreign) are going to be the hardest hit by the changes to the provision, sadly they are those least able to articulate why they need the college and its facilities. For them, it is further evidence that they don't matter or belong here; and it is damaging to us all.
A vital service for adults of all ages, whether for ongoing vocational or personal development reasons. I have noticed, though, that participants in my current and past courses have by and large been older, female, savvy and middle class. Nothing wrong with any of those characteristics but, if my experience is typical, could indicate the need to increase uptake by other sections of the community.

Adult ed opportunities are vital for the mental and physical well-being of residents, and have major benefits especially for people who are isolated, or have special needs. The needs of the east of the borough must be addressed as a broad long term strategy not as an add-on
Adult ed. in Merton is already of a high standard and the fracturing proposed in the future will be entirely detrimental. Refusal at the public meetings to discuss the Whatley Ave site or recognise the value the building brings to the learning experience, makes the council's so call concern for adult ed, totally disengenous. The only real interest is in freeing up the site.
Adult Ed. is very important especially for people with special needs, ESOL, and retired people so I earnestly hope a way can be found to continue the excellent work MAE has done over many years.
Adult education classes need to remain local and accessible in the Borough of Merton. I not sure the people of Putney and Wandsworth would be prepared to travel to Whatley MAE, so why should I be expected to do the journey to the their "local" adult education classes. Merton Council has a responsibility to maintain and protect the services already in place and not sell them off for profit.
Adult education in Merton has been running for many years. It is very important for our community. We need to invest wisely within it, or face losing it. I thoroughly enjoyed the Makaton course which I took, and am considering further courses. Please Merton Council, do not jeopardise its future!
Adult Education is a very valuable resource in Merton and every effort must be made to ensure it continues. Although I have not attended a course in the last 3 years I am booked on 2 courses in January & February 2014 and greatly appreciate the fact that I have this option.
Adult Education is a vital resource and appreciated very much by many people in the borough. It would be good to see it go from strength to strength and more people taking part in a wider variety of courses offered across the borough at a wider variety of times and venues.
Adult education is a wealth of the community. Culture should not be killed by short sighted economic reasons.
adult education is an extremely important part of the community life of many people.It provides a stepping stone into improving one's life whether that be work, well being, creativity, fun. This is essential to providing quality of life for those who want to make the best of their lives. I don't think merton council have managed to embrace that spirit in adult education, it has lost its way under quality benchmarking, paperwork, and possibly poor direction..It needs to reevaluste what its there to do, and to listen to its teachers about what's wrong, as they are at the coal face too. I couldn't bear the bureaucracy and impersonality of the management when i was a teacher, it took the joy out of the job. There needs to be adeidcated team of adult education organisers who don't work in the day time as well- because adult education seems to get 2nd rate attention and not give it the rpriority it needs.
Adult education is an extremely important part of the community. Close it at your peril - there will be a huge knock on effect. Think about all the mental health issues, depression and low key problems. Think carefully.
Adult education is for people from all walks of life who share a common interest. The centre at Whatley is well attended, especially in arts and crafts. Pottery is well attended and I sincerely hope Merton Council will retain it. It concerns me that, after the decision is made in February, there is no time to implement courses before the next academic year. I sincerely hope the council will keep Whatley, at least for the next year, so the courses there are not lost.
Adult Education is important at many stages of life -preparation for work, enhancing employment skills, developing stimulating interests and being able to take the opportunity to develop new interests throughout life.
Adult education is not an add on luxury service - although many courses are creative these are so important to peoples quality of life. We will all reach pensionable age and to take up a new skill or longed for occupation should remain available; not everything in life should be utilitarian. The council should be striving to make this service better - looking at the university of the 3rd age, classes for adults with learning difficulties, support for parenting etc. It needs to be in venues where people feel safe to come and go and have nearby transport. Whatley ave could do with a bus shuttle to near by stations and tram stops.
Adult education is not just about getting a job. It is about adults learning more than they did before, and that is an end in itself. Merton should not reduce this.
Adult education is very important in an ageing population because it keeps the brain stimulated. If we wish to avoid burdening the National Health Service, we need to keep offering education for adults. From what I have heard, MAE is more or less self-funding, and is prepared to make any necessary savings to keep the courses going.
Adult education is very important to the local peple of Merton. I think if Merton wants to improve their economy they should invest in the education. If their adult population. This is very important for adults who have missed out on education at some point in their lives for one reason or the other and now want to turn their lives round by gaining a qualification or a career to be able to contribute to the economy of Merton.
Adult education must be continued, for the benefit of the individuals and their quality of life, the wider community and the NATION
Adult education needs to be nurtured and cherished it provides the key/solution to so may issues such as: - jobs/careers - well being through hobby/crafts - Physical - through exercise classes. It is the vital glue that allows society to function, recreate and renew itself and prosper. It is a stewardship for now and future generations and is a jewel that should be well-guarded and revered.
Adult Education provides an opportunity for learning, socialising and improving for all over the age of 16 to the very old. This is hugely important and should not be given up lightly for short term gain. The decisions should be very carefully thought



through and evaluated, and the views of local residents taken into account.
Adult education services are used not only for education. For many they are a lifeline to get out and do something with other people (particularly for hobbies and crafts). I feel there is scope for creating facilitated group activities, possibly with partner voluntary sector organisations which could fulfil this need and would be less expensive to deliver.
Adult education should be a priority in Merton, and the way Merton Council has conducted this review about Merton Adult Education feels heavily biased and if you had conducted an open and honest consultation without your misleading "facts" about the service and the council's agenda which is little to do with cost to the council and virtually 100% to do with the Whatley site people would have had time to try find the best way to find a solution to ensuring Merton Adult Education was able to continue to meet the needs of adults in the borough and safeguard the importance of lifelong learning. This process has left me unbelievably disillusioned with the political process on a local and national level and with Merton Council itself.
Adult education should be encouraging and motivating, giving good sense of satisfaction to the students. I had three classmates that were working for Merton Council. They were happy and motivated and their jobs benefit our community. There was another student working for the NHS in a private firm, a working single mother, a very talented student improving his skills to get a new job in the private sector and I was a disabled student trying to find a different path in my working life due to my new limitations. I saw disabled people with mental issues trying to improve their lives and eventhough the institute physical place didn't look nice (Whatley Avenue), it provided enough support for their students to achieve something new and this should continue!
Adult education should enable people's job prospects, however students attend for many reasons. Retirees who wish to remain active, carers who need respite, working people who gain relaxation and those with disabilities whose lives are enhanced. The current venue at Whatley provides all this and more.
Adult education should not just be about getting a qualification. A variety of courses should be offered to suit a wide range of learning needs and interests.
Adult education, especially for the retired, is hugely important for stimulation and challenge - thus promoting well being and lasting independence and new friendship groups. These factors match your community aims for the ageing population of Merton
Again, this depends on economics - a good variety of courses catering for the needs of all people within the borough who are committed to learning and improving their quality of life - to match all abilities and improve career prospects, develop skills.
Although I've not studied at MAE in the past three years I have taken several courses there in the past including Greek, Yoga and Horticulture. I think it is particularly important to cater for people's wider interests as well as providing courses which improve job prospects
any service needs to be accessible to all and value for money and not close halfway through
As a retired social worker, and having lived in Merton for some 34 years, I have found adult education invaluable. In doing British Sign Language Course Stage 1 and 2, it helped me in my career in working with deaf service users. Also doing pottery, learning to play the guitar and learning French all help in developing my creative side. As a widow, these services keep me active.
As long as a range of courses are made available, and are accessible to the demand, then the service can change. Please do not value property over the life chances and development of people.
As people in general are living longer, adult education classes have an important part to play in keeping people healthy and lively and interested in life.
As you've highlighted it's not always a means to an end. Sometimes people choose courses based on better health and lifestyle or to improve themselves. To think only about employability is a narrow view in my opinion.
Change is normality - don't break the eggs, once destroyed never the same. They may/will produce wonderful results, not financial but social, the objects of a civilised society. For the the politicians beware the dangers of an adverse grey vote.
Communal community educational and social services such as MAE are vital to many, many people. They have been vital for many years and must not be degraded or taken for granted. In the scale of things, cut other expenditure before considering closing/relocating/degrading the service - the top quality service - provided by MAE. Once these facilities are gone, they are GONE FOREVER! Don't throw out the baby with the bathwater.
Consolidating premises to save money is likely to be more successful than outsourcing courses to a third party. Consolidating with other public organisations may also be worthwhile
Continue as now, funded by increased council tax and /or reserves and sale of derelict or unused sites.
Courses needed are: first aid; how to use computers (IT); ESOL; useful crafts e.g gift-making, knitting etc; basic DIY; diet and nutrition guidance; essential exercise advice; parenting skills.
Discussion on future of Whatley Ave site and in particular how to provide its specialist facilities or alternatives is missing in consultation documents
Do not cut back on these important services
Don't break what isn't broken. Don't be shortsighted in making this decision.
don't close it!!!!
Don't lose it
Don't put it out to commissioning you only get people that are driven by financial motives that way and then the standards and care drop.

Don't sacrifice the future for short term savings
Don't throw away a facility that is 'as good as it gets'! Merton has plenty of flats now and you only want to save face for the promises you made in order to get elected! No one expected you to keep the promises anyway, so what is your point!!?
Education and further education is an important part of all people's lives. Just because you leave compulsory education, does not mean you should not continue to learn and stimulate one's mind. This has to be available to suit the community's needs to keep a healthy and progressive environment, which in turn helps other local and essential services. Don't just cut it, utilise and develop the service.
Education is not just about jobs, it is about a holistic approach to people and helping them develop whatever skills and talents they have, not just about getting jobs. There are so many people suffering mental health issues who benefit from the arts, and mental health is not something you want to discuss on a job application.
Education is the key to future success in our borough. It helps keep down mental illness especially amongst the ethnic population and it would be very short sighted to cut it.
Education, education, education. Life-long learning, the liberal arts - Merton seems to have forgotten about these.
focus on business related courses
Focus on social services not courses for those who are taking them just for fun/a hobby/out of interest when course is not taken for getting a job or health
For the last 17 years I have always off and on been attending some Merton Adult education course. The quality is far better than the private sector provides. If courses were advertised properly they could be more profitable. Due to the way Merton promotes them (and the location of Whatley) I think classes are dominated by people who pay concessionary rates and therefore it is a costly service to provide.
For the wellbeing of our community in an open and fair society for adults of all abilities, I feel it is crucial to continue with this service.
For years both students and staff have been concerned about the poor leadership of MAE. The current leadership needs to be replaced by people with understanding and experience of education for adults and with good people skills. SCOLA - which receives NO council funding - provides an excellent example of how adult education should be run.
From my limited experience, attendance levels at Whatley Avenue are persuasive evidence of its popularity with a wide demographic.
Go to classes gets me out of the house and meeting other people. It gave me a break when my husband was ill (he died last year) and now I get out and don't get stuck at home and alone.
Hang on to it, a community needs this facility.
Have used MAE facilities on and off for the past 30 years. Would be sad to see it go. I am a senior citizen now wanting to learn new skills and meet like minded people more than ever.
Having adult education facilities in the heart of the community is important to developing the skills, confidence and qualifications levels of local residents and helping their families and wider society. These learners may have serious barriers to accessing education in a large FE college, which is not as welcoming. The staff at MAE know their business and client groups and have created a service rated 'good' by Ofsted. They have changed my life by giving me transferable skills which I have taken to the workplace and increased my earnings
Hope MAE Whatley Avenue will continue to provide wide variety of courses, including availability to people with learning difficulties, disabled and elderly people
I am appreciative that Merton Council is still investing in adult education - and hope that this investment continues.
I am concerned that quality, choice and accessibility particularly for the most disadvantaged in our community will be compromised.
I am concerned that the social benefits of adult education are being overlooked. Not everyone goes to classes to improve their job prospects, sometimes it is to escape and relax away from work. The potential merge of services means that specific facilities, such as kilns for pottery, would be lost. It is possible to merge Maths GCSE classes, this can be taught anywhere, but where could pottery be done?
I am devastated - have no idea how I will socialise and make friends if the facility disappears.
I am lucky to be in employment, but I know many for whom the courses run by Merton, specifically the ones run at MAE have resulted in them obtaining jobs that they love, some in fact at the MAE itself. Many of the courses are hugely worthwhile, many recently retired people find the hobbies that they take up there to enhance their life and health.
I am pleased that the Council has rejected the option of discontinuing adult education in Merton. Adult education is very important for many reasons
I am so shocked at hearing of its closure. Disappointed. Where will we be able to go? Wandsworth? Ewell? Where? Seems to me the council not willing to spend on anything for the public. Cuts, cuts. So where's the money going?
I am strongly under the impression that LEARNING IS FOR LIFE
I am very concerned that this is the beginning of the end for MAE. Once nameless providers or other boroughs get involved I sense that many courses will no longer be available, the cost of courses will skyrocket and also will start to move out of the borough. I fear, as with most of these types of consultations, this may already be a done deal.
I believe it is important to have a facility like the MAE in Merton as adults are never too old to learn new skills in order to improve their lives. A skill or qualification they may not have gained as a school leaver or due to personal reasons the adult education college provides. Adults are able to gain confidence in themselves to feel proud of their achievements and for

employers to see the dividends an adult education brings to their business, employment etc.
I believe strongly that facilities for Lifelong learning are crucial to the health and well being of the residents of Merton, regardless of age and ability.
I believe that education is important at all times of life, it helps in employment but also in mental and physical health for the disabled and elderly.
I believe that it is vital to keep a local service for local people local!
I believe that Merton has an excellent Adult Education service that should be preserved. It provides an excellent service and creates a great sense of community it a totally inclusive way.
I can see that cuts have to be made. Please ring-fence the great work you do for learning disabled people, and perhaps put up the fees for recreational courses. Can means testing be introduced, somehow? (Special rate for those on income support, etc)
I cannot stress how strongly I feel about the dismantling of MAE esp since we now have to pay for FE. The council could easily find the money by shelving certain regeneration projects (turning Wimbledon Library into an evening performance space for example?). Are these pet projects absolutely vital? I think the council needs to examine it's priorities. A society is measured by the value it places on Education and the Arts and whether these are now to be the preserve of the rich and privileged few?
I care passionately about adult education. I am most concerned about the Whatley Road site. I am now 69 and have some experience of many sites delivering adult education since leaving school. This small but varied and well-equipped site is an excellent example of how to deliver adult education.
I did not vote Labour for them to close colleges and not do anything about St Helier's Hospital. If that's what I wanted, I would have voted Conservative.
I do not believe that the cost of delivering adult education is anything near a figure that would make a dent in the 32 million needed. It is currently run on a shoestring- it is clear that the only interest the council has is in the net worth of the land MAE sits on. That that is more important to the council than a provision that provides valuable provision to the community just shows how appalling the councils policy making decisions are. Perhaps if the council spent less on consultants, reviews and navel gazing there might be some money left from our council tax to help the Merton residents.
I don't believe adult education can be viewed in isolation without reviewing the strategy for Merton Council and I wish you well in your task.
I don't want it to be closed.. it's playing very important role for my career. I will try my best to save it.
I fear Merton Council wants to sell Whatley Avenue college buildings for gain and will not replace the courses that operate at present.
I feel it is very short sighted of the council to consider commissioning the service out of borough as it makes it vulnerable to further costs at a later date. Closing the Whatley Avenue will also mean the closure of very specialised courses such as pottery where students are provided with excellent facilities irrespective of their abilities.
I feel strongly that whatever happens Whatley Avenue should continue to be used, considering money already spent on it.
I feel that adult education is very important and that it should recieve more funding than it does at the moment. It seems that adult education is the last in the que when it comes to receiving funding and that it is danger of being lost altogether. I feel this would be disasterous for many people in the comunity.
I feel that if adult education is run down Merton would be building itself a great deal of trouble for the future. In the long term mental and physical health would suffer as would behaviour amongst under fulfilled younger people.
I feel that it will be very unlikely that the same range and quality of courses will be able to be provided by other providers in the borough for the same cost. One only has to consider the range of people affected: <ul style="list-style-type: none"> <li>â€¢ People who wish to return to part time education to improve their skills e.g. take English, Maths or other GCSEs which they may have failed or not had the opportunity to take earlier in life in order to obtain employment or a better job</li> <li>â€¢ Older people who attend courses, especially during the day, which enable them to learn new skills and socialise. For some, their physical health and mental wellbeing is greatly enhanced by having this interaction. The knock on effects and costs to the local health service, should their course be withdrawn, could soon outweigh any savings made.</li> <li>â€¢ People who access ESOL classes. Much is made in the press about the number of immigrants who come here and don't try to assimilate with the community. However Merton Adult Education runs excellent courses across the borough to help such people including parents who are then better able to support children's education in our schools. It is unlikely that affordable or subsidised courses would be provided without the council adding a significant amount of funding.</li> <li>â€¢ Young school leavers who are not work ready have attended courses to help them with their CVs, presentation, interview technique and general life skills, enabling them to apply for apprenticeships or other work.</li> <li>â€¢ Adults with learning disabilities find a safe, welcoming and nurturing environment at Whatley Avenue where they can learn new skills and their carers can be confident that they are safe. Given that, I believe, the council has to make provision for these young people until they are in their mid 20s, is it likely that an external provider will be able to provide as good a service at a lower cost?</li> <li>â€¢ There is a huge range of creative courses that I believe are very well attended. Many people, apart from</li> </ul>
I feel that site based learning is important as it gives the learner additonal benefits. Whilst i appreciate that in this day and age, with busy lives and an increase in unconventional working hours or flexible working it is important to improve access to learning by providing on-line access or on-line components to learning. I believe that some part of a course should be on site. Learning with others gives the learner some perspective on their progress, allows sharing of experience and knowledge. It increases confidence and so provides additional skills valuable in life and also transferable to the work environment. It also

provides companionship and networking opportunities
I feel that the consultation process has not been run fairly. I have attended the council's consultation meeting where I did not feel people's comments were listened to. I also attended the so-called scrutiny panel meeting which was a waste of everyone's time as the four Labour councillors did not scrutinise the decision and would have voted against asking the panel to look again at the decision, no matter what had been said. The process was not fair.
I feel welcomed at Merton Adult Education. All my tutors have been really supportive.
I felt that a great deal of misleading information has been made about the future of Merton Adult Education. This has especially been the case from Stephen Hammond MP and Cllr David Dean who has been spreading all kinds of misleading stories about what is happening. The real reason behind the changes is that thanks to their government, it had led to huge public expenditure cutbacks which they seem to be oblivious to the facts and seek to blame the council for making the necessary changes. Merton faces a hugely challenging financial situation over the next four years and adult education should not be provided at the expense of services to vulnerable people. Also the facilities at South Thames College are far superior to those at Whatley Avenue; sadly I think some see it as a service that should be protected at all costs. I also think that there is an element who see it as serving the 'affluent' west of the borough rather than the east where the challenges are that much greater.
I have accessed Adult Education in both Merton and Sutton (over 3 years ago). While Sutton provided a good level of education I found it impersonal and rather intimidating. Merton Adult Education was friendly, supportive and gave me the confidence to pursue a change in career.
I have attended courses at MAE regularly for the last 7 years. I have learnt many new skills and been inspired by my excellent teachers. The courses offered are wide ranging and encompass a variety of subjects and a student support service. The efficiently run college has a friendly atmosphere, the perfect environment for learning. Not only do they run courses with a qualification, there are services for the vulnerable and needy in our community. Can the council still provide these very important services for the borough without huge disruption and I guess many job losses??
I have been coming to courses in Merton because excellent courses are offered which are either not available or in the same sort of welcoming environment anywhere else in this part of London. It would be a great pity to lose this provision which I see as something of which the council should be proud.
I have been unable to return to MAE since my recent stroke. My granddaughter is helping me with this form. My needs may change in the future. What will happen if you close Whatley Avenue and other providers fail to deliver adequate services? Total withdrawal of adult education in the borough?
I have enjoyed taking many different courses over the last 15 years and hope to continue to do so with Merton. I will be extremely disappointed if this facility is axed by the council in favour of other services less important to me. Merton could do so much more to increase attendance levels by encouraging learners to sign up for another course at the end of one they are attending. Perhaps by offering an 'early bird' discount.
I have found this college to be fantastic in terms of my needs. The staff at the Centre are both very efficient and caring, I love it that I have access to a small local community college that caters for everyone's needs, I did have access to the Canons but that was closed down.
I have really benefited from the French conversation class and would hope to continue for a long time.
I have used Merton Adult Education over the years (less in last few due to having small children!!) but have enjoyed many courses and my father taught a class. It is a wonderful and varied service which Merton should be incredibly proud of and it would be an immense shame if we lost it!
I hope it can continue but more efficiently than before.
I hope Merton Council can find a way to continue providing this service in the borough. However I feel that schools now have the responsibility for ensuring that pupils leave full time education with adequate skills and qualifications to enter the job market rather than being a role undertaken by the adult education service. I see adult education as providing opportunities for developing new interests and skills over and above people's existing education and work qualifications.
I hope the process is transparent.
I just started my course a few months ago and love it! The teaching quality is amazing and the atmosphere within the course too. A lot of people kept coming for the last 30 years and it's an integral part of their lives and gives them much more than just a new hobby. It is life quality and enriches it!
I just wish I could have an education.
I like going to Merton College as I have friends there and it all works for me. (dictated by my daughter)
I passionately believe that it would not be possible to provide anything like the Whatley Road site anywhere else. I have attempted classes at South Thames College and in some schools in the past but did not complete the courses as I did not feel comfortable in such a large, faceless environment. I am a council tax payer in the borough of Merton and I would certainly be happy for my council tax to be increased if it were to enable the council to keep the Whatley Road site as an excellent adult education centre. I do not believe that the small saving made from closing Whatley Road would be in any way worthwhile.
I really hope it continues. My art class is tremendous, not just for the art tuition but also because the class contains a fine mix of people both able bodied and disabled, people from all over the World, different ages, different ethnic origins, but we all get on and are very supportive of each other. If the class stops then this will all be broken up. What a tragedy! For my part, I have friendship plus I gain tremendous peace whilst doing something very creative.
I suffer with ADHD and struggle with most things. If the college closes there is nowhere else I can go as I don't like and

struggle with having to relocate. It upsets me and affects my mental health.
I think it is a valuable asset and the Borough would be the poorer for its absence
I think it is really important to offer adults the opportunity to learn otherwise people's well being will be affected by loss of confidence and loneliness
I think it is sad that Merton can't balance the budget, and yet manages to find Â£10 million on a brand new swimming pool near the Civic Centre. There wasn't even any debate about the pros and cons of this huge expenditure at the Cabinet Meeting!
I think it is such a great thing that we have the MAE - however, not enough people are aware of it. Course start dates could be more flexible. I am living just around the corner and I didn't realise it was there. As soon as I found out that it is there I enrolled for 3 classes and both got cancelled because there weren't enough people. I think MAE needs some strong marketing support and it could be a great place to learn & have fun.
I think it is such a shame that as you talk about council cuts that it is adult education that has to suffer. My main concern is for the people who attend the class I attend who are older and have learning difficulties - they will be devastated if MAE changes and Whatley closes. It is a cruel reflexion on this country if we can't endeavour to help these people and closing a facility that they rely on is a travesty. I feel very sad that this is even being considered and I feel that this is a sad reflexion on Merton Council.
I think it needs advertising more, e.g. primary schools, clubs, so people are aware of MAE and range of courses on offer. I probably wouldn't have known if I didn't attend library on regular basis. Please advertise more and MAE could be more cost effective with courses being full.
I think it only proper that some of our Labour councillors be asked to attend a few courses as they seem to merit some adult education.
I think it provides a valuable service for the practical improvements of people's skills for work but also for people's positive mental health in a positive and progressive social environment.
I think it would be a crying shame to change things. I would happily pay an extra Â£10 council tax to fund the shortfall. Accessibility is vital and I think the venue of MAE is ideal. If services would move I think it would make a great difference as to whether I did an evening course at all.
I think it would be a sham if the Council closed MAE
I think it would reflect badly on Merton if adult education was to cease. It would appear that continuing education and development is not important to the leaders of the Borough.
I think it's a very useful function that you can't find anywhere else
I think Merton offers some really useful courses with facilities that aren't available across a lot of London and it would be a real shame to lose them.
I think that selling off council property (like Whatley Avenue) is a short term gain with a long term loss and shouldn't be used as a quick fix. This is as bad as closing libraries !
I think that the current arrangements work just fine and help a great number of people.
I think you should think again before closing down Whatley Avenue, as you will upset a lot of people.
I thought MAE's provision was far too bureaucratic, though they said it had to be to maintain funding. Nevertheless, all the form-filling and box-ticking distracted from the course provision. I no longer use the services, though mostly because there are no longer courses I would be interested in attending.
I value being educated by the council over other institutes because it is a public body, truly invested in my education, not just how much money they can make from me.
I will be sad to see it go as it has been very useful for me being local. I hope you make the right choice for the local people as there seems that Merton park residents get a bad deal. Most money is spent in Wimbledon or Mitcham very little here.
I would be concerned with an aging population if courses were reduced or Adult education vanished from our lives
I would be extremely sad to see it go
I would be very disappointed if MAE would disappear as we just moved here knowing that MAE and some evening classes are right around the corner.
I would like it continued and provide more courses and less red tape to filling in forms. We pay a subsidised fee and don't want the hassle of completing unnecessary forms etc we are doing some of these courses for fun and leisure not to be too serious.
I would like the facility to stay as it is as I think it is of great value to the local community.
I would like to learn languages in Merton.
I would like to see more academic courses and less of the 'flower arranging' type. For example, a greater variety of intermediate + language classes, history and politics.
i'd like to see more varied courses that expand interests
If adult education were to remain in Whatley avenue, then someone would need to sort out the parking situation, which is bad enough when parents collect from the primary school.
If it changes other than to improve even more then that will be a terrible loss to the community
If Merton Adult Education were to close, it would be one more less learning facility for people over fifty who need a good and safe environment to be with other people and distract themselves from isolation and loneliness. There is an aging population who is fighting to stay healthy and involved with life and do not like to sit and at home and watch tv all the time.

If services are going to be shared in the future, then perhaps the council could look at providing a wider range of classes/courses in particular languages. Also would like a broader range in the evening. Also there should be encouragement to get young people i.e. under 30 years to take classes.
If the council let Whatley become other than what it is today it will have lost a gem in the community that it will never recover. I know that public transport is limited but people who have a real desire to help themselves will cope with transport issues.
If the management actually had any idea how to market the courses MAE would not have to get together, make a decision, then ask people to complete a survey.
If the process is managed well, we can all benefit from a fresh approach and no one need suffer. But this will require clarity and bravery as well as non-partisan professionalism from all those involved in the process.
If this facility is closed by Merton it will be a very sad loss as it is something that makes a huge difference to peoples lives.
If Whatley does close and if my son can get into another college (SCOLA and Merton) what guarantee have we got that he can do his English for a man of 37 years being told sorry you cannot do English or any other lesson, his confidence would plummet.
if you close whatley you will change the surrounding area for the worse we can not take more flats more car parking .there is the school to consider you can not hem in the children it would be unsafe for there well being
I'm really pleased the council has explicitly ruled out ending adult education provision. This is a reassuringly clear commitment.
In addition to my own personal needs Whatley Ave has a 45% learning support / difficulty base who rely on the college to provide essential life skills for people to live an independent life. Shutting the college would be utterly devastating to these people.
In addition to my remarks about the quality of Merton's services I would like to emphasize the learning from aunty aspect. Bringing aunty or more likely grannies and grandpas nearer to children could be of immense benefit. These generations are increasingly separated in culture and often geographically. Perhaps not too close some would say, I want my space, but getting on with a child is heaven.
In recent years there has been upgrading at Whatley Avenue. i.e. a new purpose-built art block and a new entrance with disabled access. it would be a pity if these resources were wasted.
In the past I have been a student at MAE learning the skill of teaching. I now work as a teacher for them and I am teaching body movement skills to people with disabilities. Their needs are not being considered in this action to close this site. Furthermore, ongoing study and learning is important to the individual and society as a whole. Adult education should be treated as a necessary service and for the well-being for all, as an ideal.
Incredibly important to keep to a higher standard as possible.
It a vital service in the Community, one which needs investment and better marketing. It caters to such a diversity of students and works in tandem with other important council services such as employment, care, the elderly, education, sport and many more.
It brings tears to eyes knowing the Whatley Avenue venue might be closed down. I think it will be a great loss to Merton Borough
It feels very much that the administration has made its mind up already. With issues like this, a change in mindset might be needed. Why not consult first, with a genuinely open mind, and then make the decisions on how to move forward? Instead, the administration makes a decision then seeks whatever validation it can find. Indeed, a different approach could be taken to the question of the whole budget, rather than just asking people on how to make specific pre-determined cuts to a specific service.
It has completely changed my life. I am happily self employed in my new career.
It is a very important service that provides training & support needs in the community to all of its learners
it is a vital resource and merton will be a poorer place without it
It is a vital resource for the people of Merton specifically so keep it and consider funding arrangements in another way
It is a vital service for adults with learning disabilities. Important for the elderly
It is an essential public resource
It is an important service to people living here.
It is crucial for adult education to continue in Merton. Classes in other boroughs are already over-subscribed and if Merton ceases provision it would be more difficult for people to enrol. Vocational courses are essential for those seeking employment and other courses fulfil learning needs of others. The concept of Life Long Learning for everyone is vitally important!
It is essential that it provides a mix to support those wishing to extend their education, gain a new interest/hobby and to support those for whom this is a transition from schooling. It is also essential to provide courses for the "elderly" or unemployed to avoid loneliness and the depression that his brings.
It is essential that the Council to not whitewash over this. They have a bad reputation for making their decision, taking advice/representations and then totally ignoring them and doing what they wish to do. I hope this will not be the case with Adult Education but somehow I doubt it.
It is helping me to change my career at a difficult time. I am very grateful.
It is important for many people who do not have academic skills, that they have an outlet in practical and artistic ones. this

enables them to feel individuals. Computing studies are also important. Physical education - e.g. tai chi - keeps people fit. the social aspects help to keep people happy. Happy people do not suffer from clinical depression.
It is important that the Council continue to take on this responsibility. It would be criminal to sell Whatley Avenue site to potential developers or faith schools as is the current threat. The site is a wonderful place for people from all walks of life and much appreciated. Please do not take the 'easy way out'.
It is important to continue the service so that adults can improve their qualifications, skills and hobbies.
It is important to continue to provide AE in Merton.
It is really crucial to keep the interest in people when they retire. They must not stay at home becoming a vegetable and getting bored.
It is vital for the employment, social and psychological well-being of the community.
It is vital that Merton continues to provide adult education in the future whether it is for those who are keeping their mind occupied or for those that need to learn new skills to enhance their work/life.
It must be maintained, and at all costs, accessible to all.
It must stay and the Council should cease being pathetic and ensure that the much valued adult education is continued. Once destroyed it will not be replaced
It should be continued
It should be kept by the council and not farmed out to organisations whose prime motivation is profit. Merton Council should stop paying lip service to what already exists and should have a great and more intimate knowledge of what is already provided under difficult circumstances (budget cuts, etc.) and properly understand the needs of learning disabled adults. You cannot make decisions if you don't know the implications for them. You have a moral as well as a legal responsibility to take care of the less advantaged. The Council seems to be motivated by selling and developing the land - redistributing the service elsewhere is just a smokescreen. This has been borne out by the fact that The Council had not properly costed the other options and could not demonstrate figures when challenged: this is appalling.
It should be kept in Wimbledon itself where it is and certainly not moved outside Wimbledon.
It should be maintained "in house" otherwise the whole ethos will "fall apart" and the provision be reduced in its effectiveness.
It should continue to provide education for adults!!!!
It should exist and be of good quality.
It should not be decided upon in a rushed manner, but needs careful consideration. If Merton does not provide suitable & appropriate adult education within the borough it will be failing in its obligations to its citizens. If people find other providers, they will not return to Merton.
It should not be undervalued in regard to the social benefit it provides to people who might otherwise not interact with others.
It should stay as it is. It has done and is continuing to do a great job.
It was a facility that I much enjoyed 10 years ago and think it is v important for our community that it should be available today.
It will be a shame if the collage ceased and I will have to look for other places
It will be a very great shame to reduce Adult Education in Merton just because of a short-term shortfall in funding.
It would be a disaster if Merton Adults was to close.
It would be a great loss to shut down MAE it ha offered great opportunities to adults who were vulnerable and those who are disabled
It would be a real shame if Merton Council were to close Whatley Ave (presumably so it could sell the site) and loose this valuable facility that a high number of local people rely on and enjoy.
It would be an absolute tragedy if Merton decided to no longer offer adult ed. courses either for self improvement or for people like me to enjoy doing Pilates classes to get a healthy body, both of these are always being promoted by the government and NHS. CARRY ON THE GOOD WORK. Do not be tempted to "cut and run".
Items like cheese and wine tasting should have a lower priority when focusing on funding - greater emphasis should be made on English and Maths, health and job-related training and improvement.
It's an excellent facility and I hope staff, officers and Councillors will fight hard to retain it.
It's an excellent facility which I've used many times in the past and which I will continue having an interest in. The teachers are a highly influential element of the centre therefore it's extremely important to support & ensure good quality staff are employed to drive the centre & continue attracting interest.
It's my wish to maintain the learning courses at Whatley because am yearning for more courses in future.
It's so important to keep Merton Adult Education going! Education is such a important think, we should not allow to Merton became borough without such facilities.
Keep it in-Borough with a partnership agreement
Keep it as and where it is!
Keep it as it is.
Keep it as it is. Reduce spending on other services
Keep it at Whatley Avenue please
Keep it in Merton - keep a facility in this area.

Keep MAE within Merton Borough control. Outsourcing may cost more long-term and the course quality control would be difficult.
Keep MAE. Don't choose a worse option.
Keep up the quality of good teachers. Do a thorough survey to see where costs be cut in existing set-up. You are offering a quality of life that is vital to preserve. We don't want to lose it.
Keep your pledge and maintain Adult Education as is, in our Borough. It is an investment in the people of this Borough; their health, well-being, economic power, future potential, health and well-being. The value adult education provides to many is huge. The wide variety of students who attend are testament to that; ranging from those with disabilities, carers, those looking to return to work, who are lonely, those in need of new skills or training in order to start, or get back into work etc. These benefits are hard to quantify in terms of financial cost but the cost of not having them in terms of unemployment, community care, loneliness and healthcare probably far outweighs the cost of keeping it going. To break up, move, alter or lose this provision would be such a big mistake.
Learning is our future because we are looking for jobs and it is really helping me and my friends who are learning MAE. After I learn English, I built my confidence and I don't need any one to translate when I go to my GP. I like to continue other courses from MAE.
leave it alone, it is providing an excellent service and you do not have to fix something that is not broke!
Life long learning is v important for everyone. Course fees should enable all residents to access courses, concessions should not rely on receiving Benefits.
Local adult learning forms such an important part of our borough. It enhances the pride in one's own borough and the feeling of community. Having attended various course over the last three decades, the gradual emergence of more and more administration staff and administration requirements have really astounded me. I am convinced that a number of excellent teaching staff feel this burden and are actually leaving. Reducing costs in the admin area should be looked at seriously. Art courses spring to my mind: Most adults who attend do this as a hobby, not to gain a certificate. They do it to meet other people and to widen their horizon without the need for a proof. It is unnecessary and almost makes a mockery for a teacher having to write individual learning reports. Adult learning is not just learning a specific subject but also, importantly, keeping adults open to new ventures and pastimes.
Losing Whatley Avenue would mean losing a trusted and valuable local community base
MAE has a unique delivery of adult education. Going for the commissioning model would only lead to the fragmenting of the provision and loss of control over quality. Even quality assurance processes would not prevent a disjointed approach and the fact that people answering bids are only do so for their own profit making/ income generation.
MAE in Wimbledon is a great place to learn. Teaching is in really high standard, and i'm very happy about it. Also the fact that English course is for free is extremely important for me. I wan't be able to pay for it.
MAE is a full and lively college, people of all ages and abilities are under one roof aiming to learn something they either need or want to learn.
MAE is a good adult learning centre
MAE management needs immediate replacement at senior level. They need an effective and challenging governing body. Talk to SCOLA's principal to see how it's done. Retire Simon Williams.
MAE should continue to provide a range of leisure courses. I am 71 years old and retired, so I am not interested in vocational courses.
Make no change!
Make sure it continues to be just that, Adult Education and in Merton.
Make sure that there is an enthusiastic supporter of local education in an influential position on the council.
Many people take adult courses for social interaction and to have somewhere to go. Loneliness and isolation are huge problems for people and a burden on other services. Maintaining a good selection of adult courses goes far beyond qualifications.
Merton Adult Education is a valuable asset to the Merton community.
Merton Adult education must remain. Just a few years ago a new complex was built for the art section. Why should this go to waste? I have been attending classes for many years and gradually noticed more and more administration creeping in which does not have the slightest benefit to the courses. Savings should be carried out in that area in the first instance. This area is where the hidden costs lie.
Merton adult Education should remain exactly as it is.
Merton needs an Adult Education provider which is hub where people from all communities can come together to learn.
Merton should have adult education centres no matter who the provider is
Merton should NOT let itself down by closing further education lessons, especially for ESN young adults and others with learning difficulties. Inexcusable!!
Modernizing the facilities and quality of teaching staff.
More focus on skills, especially IT.
More job related qualification courses
My middle-aged neighbour suffers from autism and regularly uses your facilities to improve his quality of life i.e. learning to use a computer and socialising. He would be absolutely devastated if access to courses in Whatley Avenue was removed.
n/a



Need to know on a year by year basis what the actual demand is for courses and if there is preference for a particular course
Needs to be cost effective and of a high standard.
No
no courses should be totally free for students as it lessens the incentive to attend and complete the course. likewise none should be prohibitively expensive to exclude.
No point, is there?
Not only is adult education important to develop hobbies interests and skills it also forms a basis to link community in Merton.
On a personal basis I have benefitted considerably by attending MAE courses over several years, ranging from sports, cookery, languages, photography and art. I am impressed by the high standard of teaching and good facilities. From a wider perspective, I strongly feel that it would be particularly disruptive for the students with learning difficulties, disabled students and ESOL students if Whatley Avenue closes. There is concern about other providers having sufficient resources, for example, South Thames College has waiting lists for ESOL students.
Once MAE is gone it can never be replaced. The council seem to have forgotten that Adult Education was set up in more austere times than now. Please be mindful of what you are destroying.
only that the future of adult education in Merton should receive priority.
Our current adult education service in Merton is a fantastic resource that should be saved and built upon.
Our libraries have been closed - put down to build flats - more money to councils. I pay my rates, which is over Â£100 per month. As said this is my only way of socialising and pleasure. Good for my well being.
Over the years I have taken several courses at MAE, some of them have been for relaxation and pleasure and some have improved my career and led directly to employment. All of my experiences have been extremely positive, this has been made possible by the expertise of the tutors and friendliness and knowledge of the non teaching staff. The centre at Whatley provides a supportive and inclusive atmosphere that I have not encountered at other colleges.
Pensioners have paid their taxes and should not be seen as irrelevant apart from voting...
perhaps not revelent, but PLEASE could the classes start on time. If most of the class have arrived on time, why should we give the late commers "just another ten minutes" ? It puts up the price per hour of tuition considerably, and also you lose a couple of hours or so over a term
Please do not close it down. It is a very important part of my life. I have been coming here to do a course for the last 10 years. I am wheelchair-bound and find getting out of my house to learn new techniques very important to my well-being.
Please do not underestimate the value of the classes that are not obviously work related. I have been doing adult education classes for years and started my own business using the skills I learnt there - I still use the techniques today but these were not 'hard' skills or courses with certificates attached. My learning has helped me pay the bills and I have helped others along the way. The value of adult education to the community is hard to measure - not all it's successes are apparent or measurable, but we must protect them before they are starved out of existence.
PLEASE DO YOUR UTMOST TO PRESERVE ADULT EDUCATION AS IT HAS GENERALLY, IN ALL BOROUGH, BEEN WHITTLED DOWN OVER THE YEARS. IT CAN ASSIST EOPLE IN WORK AND IS A SIGNIFICANT FACTOR IN MAINTAINING THE EMOTIONAL AND ALSO PHYSICAL HEALTH OF ELDERLY PEOPLE. IN THE LONG TERM IT SAVES MONEY.
please don't destroy adult education centres now as then they will be lost forever. we need to have adult centres throughout our community to keep us united and physically and mentally healthy
Please don't get rid of this facility. It's an amazing place to learn. They don't blow their own trumpets often enough.
Please don't lost this service! You have very committed tutors who go above and beyond for their students. We have a huge amount of experience with a very large range of disabilities who are part of the community.
Please don't underestimate the personal impact the removal or change of the current system will have on students. There are many quality of life measures that are used in healthcare cost analyses that could be applied to this consultation to help with overall cost calculations. This will help make the assessment more objective than subjective. These include values that NICE utilise in appraising medicines and health technologies. I'd be happy to provide further comment on this if you wish as it's related to my profession (caroline.kelly18@gmail.com).
Please ensure that there is a future for Adult Education in Merton.
Please ensure that this continues. Personally as I am in full time employment and able to absorb extra costs in order to maintain quality and diversity of courses available, but would hope that concessionary places could be preserved at similar cost.
Please keep.
Please leave it as is and look elsewhere to make your budget cuts.....
Please make sure this service is continued for the whole of the community. I feel that all ages can benefit from different activities which can connect all members of our borough and encourage understanding.
Please regard it highly
Please remember those who need this most - the people with learning difficulties and disabilities, mental health problems and those who would otherwise be isolated in their homes.
Please retain Whatley Avenue centre - essential to foster local community spirit.
Provide mind-stretching courses aimed at the retired eg. philosophy
Publicising the courses is important.

Quality of teaching is most important but there needs to be some support when new students arrive i.e. someone to direct them to correct room.
Retain and look after your current outstanding language teachers! You won't know the quality of what you've got 'til they're gone. (To paraphrase Joni Mitchell....)
Save MAE - once gone it will be gone forever and local people will lose out.
Should continue
Some courses take too long to come back or the class numbers is too small,so the spaces are limited.
Someone needs to overhaul the current set-up - fast - and recruit a whole new management team to take it over.
South Thames college are not really interested in the sort of classes that MAE offers - these classes would die
Thank you for discounting option 6.
That it should encourage people in the more deprived part of the Borough to participate, instead of just being a subsidised social club for lampshade makers in the village
The availability of support during week to help with the course.
The benefits of adult education include better health, less isolation, improved quality of life and a sense of community.
The Council has a duty to provide adult education- without providing this invaluable service, financial costs on other services such as social care are very likely to increase. The current service is used by a wide range of people including vulnerable and disabled adults as well as carers and the elderly.
The council provides a much needed service, outsourcing has shown to be inefficient, quality decreases almost immediately and the persons who lose out are the ones who need it most.
The current provision is good, but could be better.
The decision to close Merton Adult college is being pushed through in an election year so as the decision can be blamed on the deficit the rest of the country is in. To obscure the fact that the site is to be sold off as so much of the council housing already sold off.
The excellent provision for adult education that we currently have in the borough is something that has been built up through the years. We should value this resource and strive to keep it. Adult education provides a lifeline for many people such as the elderly, people with mental health issues and many others.
The future must not die.
The initial consultation report issued by the council was filled with a number of significant inaccuracies on areas such as ;how MAE is funded, disparities with the deprived areas in the borough and the cost of the service. If the drive to support the commissioning process is based on the desire to sell off the Whatley Avenue site the council should be honest enough to admit it rather than create a veil of lies denigrating MAE in order to justify their decisions.
The lack of a return address on this consultancy form raises questions about its legitimacy. The timing of this consultation is inappropriate given that MAE sites are closed for the festive period and many students will be away.
The merton adult education wimbledon should not be closed
The mix of ages, gender and ability in the same venue is part of the quality of the learning experience.
The overwhelming view of the residents who attended the 2 December meeting was that without Whatley Avenue, MAE would be a far less attractive provider of courses to students and prospective students in the London Borough of Merton and neighbouring areas. It is therefore essential to preserve it as a resource and the officers of Merton should proceed with whichever of the five options that is most likely to achieve this outcome.
The present provision is excellent, and if it makes a small loss, then it should be fined tuned and the charges and some of the operating costs adjusted. It is much more high risk to switch to an untried new arrangement than to refine and adjust the existing one.
The review is an important opportunity to set the best long term path for adult education in Merton. While value for money is important, the key criterion must be securing the right provision for the people of Merton. The chosen path must also be one that has the flexibility to meet future needs. This means ensuring there is enough flexibility in any legal arrangements to adapt the service provision to changing requirements.
The service is a community asset. Whatley Avenue is a community asset. Options 2 to 5 represent a reduction in services by the Council to the community. The Durham Adult Education Service documents on commissioning suggest that the cost of quality assurance and quality control of commissioned services would be prohibitive. I would like to feel proud of my Council's stance on adult education rather than worried that it is going to reduce the service to the community and neglect its (admittedly non-statutory) responsibility for provision
The service is good as its delivered in a small venue , its approachable for those lacking confidence and returning to study
The site is right in front of Joseph Hood Primary School. A school with no street frontage is very vulnerable if the site right at their entrance is sold for commercial or residential use. This should be seriously considered in any planning and the school consulted at every stage.
The teachers that I have come across at MAE on four different courses over the last 10 years have been very dedicated and go above and beyond what would normally be expected. I suspect that they could earn more teaching elsewhere, but choose to provide their services to the Council for Adult Education. They may not choose to work for an outsourced provider and hence the quality of teaching in a Council environment may fall. Any outsourced provider will want to make a profit on the teaching contract as they are in business to do so. MAE is not - it is there to be a non-profit making provider of services (admittedly not to run at a loss) - the two models are in direct conflict.

There has been much talk of bridging the gap between the east and the west of the borough. Whilst this is laudable in principal, it's unfair to use this as an argument now when adult ed facilities in the east of the borough have already been closed by the council.
There has obviously been large sums of money spent on the building and equipment which would have been wasted if the facility were to close. Please try to keep the courses running and cut down on administration staff
There is a lack of interest in this consultation regarding the content of the classes the ability of lecturers. The course "London through the eyes of ten artists" is interesting, with excellent teaching. Will it continue.
There needs to be a provision that is regulated correctly and provides the facilities that are currently available.
They are doing very well. I'm happy about my tutors. I'm happy to study here. I'm totally enjoyed and learn a lot from here.
They are selling off merton property, soon they will be nothing to sell off
This centre has bettered my health, job prospects and has helped me get back into the workforce.
This is a basic necessity available to all but especially for those with a learning disability.
This is a service/facility that once gone will never be replaced and current users will find their lives diminished as a result. It is a service that most users find is a life line at some point in their lives.
This is a vital service that needs continue being offered
This is a well run, stimulating AE college which provides both recreational and vocational courses to a wide ranging number of people. It enriches lives and certainly means a lot to the learners of all ages who attend classes. They come from a wide range of ethnic backgrounds and all ages integrate well with one another.
This is an important service for now & the future. Once lost it would be very difficult to re-establish
This offers a lifeline to people with disabilities, special needs and financially disadvantaged and for those who have missed out on a basic education
To help ease the funding shortfalls, suggest that the better off be invited to pay higher fees for the courses. To avoid applying unavoidably unpopular means testing, a voluntary contribution above the minimum specified fee should be requested.
Too many course seem pitched at a very low level and aimed at non-native speakers of English.
v
Very valuable to the community, not just economically but socially and cultural. Accessibility important - timing of courses, transport options.
Vital that adult education continues. The present format is not a bad model but could be improved by having staff and student input into governance
Vital that the council has its own strong presence in SW London. This is a no-brainer, and how the council can be thinking of outsourcing, downsizing and selling Whatley Ave is a matter of grave concern to any thinking, dare I say, sentient, rate payer in the Borough. IF THEY WERE TOLD. THE CONSULTATION PROCESS HAS BEEN LESS THAN OPEN, HASTY, and thoroughly undemocratic.
Whateley avenue school is a purpose built learning centre with every facility..close to public transport and well thought of and known by locals as far away as Surbiton, Tolworth,Kingston....if i have any comment it should be advertised better and please don,t pull it down and turn it into accommodation.
whatley shutting doesnt stop college courses happening in Merton so will not have a massive impact. However if this stays open it may mean somewhere else has to shut.
Whatley's students and tutors live local and therefore it would be extremely difficult for students to travel a long distance to attend evening classes. ESOL evening classes are mainly for immigrants who work during the day and need to improve their English in order to progress and contribute in the economy.
When making the final discission Cabinet need to consider Customer Service Strategy: Putting our customers at the heart of our business. Is this what your customers want? Providing services that meet our customersâ€™ needs. Will the customers needs be met through the commissioning model? Making services and information accessible to everyone. Understanding our customersâ€™ needs and wants. Communicating clearly and openly. Dealing with complaints proactively. Keeping our customers informed. Treating everyone with dignity, respect and courtesy. Will customers opinions be taken into account or are they following party lines?
Where are the A level courses part-time or evening for adults or intending uni entrants who want to improve their grades. No where for adults to do these in Merton, Sutton, Croydon, Richmond, anywhere. MAE is useless; beauty, childcare, cookery, creative arts etc not serious. And note that IT is just using programmes, and it aint computing - waste of time. There isn't any serious academic qualification based A level study available for adults in Merton, it's a joke. MAE? If only it were.
Whilst it is clearly important to have vocational training available to help people into work there are thousands of people for whom work is less important either because they are caring for others or retired, and probably other reasons. A rich variety of courses is required to enrich the lives of all the residents in a borough.
Why is a proposed new leisure centre more important than Adult Education in Merton Borough Council's Scrutiny and Overview Committee?
With an ageing population Adult Education courses are a vital resource for those who are retired and want to stay active in the community.
Working class people can only survive by gaining education. Please don't close our college!

Would be helpful if teachers did not openly discuss and talk about any student to another student, which is of a personal nature, which does happen within MAE, Whatley Avenue.
Would like to have more GCSE English class and Science class in the future.
Yes KEEP IT. Don't go to commissioning as that will make it something that is only bound by monetary considerations and not the real interests and needs of the people
Yes, it is important to young and old and should be kept local for local people and as broadranging as possible. It is essential to some for jobs, others for company, for skills for personal development. All sorts of things.
You will make money out of Merton AE if you provide courses that private providers make money out of ..such as cooking courses (other than catering)...like Thai, Chinese, Indian, Italian. Or compact refresher courses for parents to help their kids either at 11+ or at GCSE. I could never get a place in the history of Art class...so if its that popular why don't you increase the fees or double the times its run. If you are not making money as you currently are then you need to rethink your client base.

## Demographics

Step 3:19.00-1:Gender		
This single response question was answered by 630 respondents.		
Response	Number of Respondents	Percentage of Respondents
Male	161	25.56%
Female	469	74.44%
Step 3:20.00-1:Age group		
This single response question was answered by 648 respondents.		
Response	Number of Respondents	Percentage of Respondents
Under 16	1	.15%
16-24	20	3.09%
25-34	73	11.27%
35-44	116	17.9%
45-54	156	24.07%
55-64	135	20.83%
65-74	124	19.14%
75 or over	23	3.55%
Step 3:21.00-1:Ethnicity		
This single response question was answered by 640 respondents.		
Response	Number of Respondents	Percentage of Respondents
White &#8211; English/Welsh/Scottish/Northern Irish/British	418	65.31%
White &#8211; Irish	31	4.84%
White - Gypsy or Irish Traveller	2	.31%
White - Any other White background	62	9.69%
Black or Black British - Caribbean	20	3.13%
Black or Black British - African	9	1.41%
Black or Black British - Any other Black background	9	1.41%
Asian or Asian British - Indian	15	2.34%
Asian or Asian British - Pakistani	6	.94%
Asian or Asian British - Bangladeshi	2	.31%
Asian or Asian British - Chinese	18	2.81%
Asian or Asian British - Any other Asian background	11	1.72%
Mixed/multiple ethnic groups - White and Black Caribbean	5	.78%

Mixed/multiple ethnic groups - White and Black African	2	.31%
Mixed/multiple ethnic groups - White and Asian	7	1.09%
Mixed/multiple ethnic groups - Any other Mixed background	7	1.09%
Other ethnic group - Arab	1	.16%
Other ethnic group - Any other ethnic group	15	2.34%
<b>Step 3:22.00-1:Disability</b>		
<b>This single response question was answered by 645 respondents.</b>		
<b>Response</b>	<b>Number of Respondents</b>	<b>Percentage of Respondents</b>
Yes	96	14.88%
No	549	85.12%

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**Appendix F – Additional submissions**



8 December 2014

Yvette Stanley  
Director of Children, Schools and Families  
Civic Centre  
London Road  
Morden  
SM4 5DX

SPONSOR  
Lord Harris of Peckham  
CHIEF EXECUTIVE  
Dr. Daniel Moynihan B.A., M.A., D.Sc. (Econ)

Dear Yvette

## Harris Free School Wimbledon

I understand that you are consulting on the future of the adult education service and a proposal to move to a service that is commissioned from others to provide the courses. I also understand that if this policy is adopted the Adult Education Centre at Whatley Avenue will be surplus to requirements. I would like to confirm our very strong interest in using the site and building for the Free school we have applied to the DFE to open in Wimbledon. The geographical location works well providing good transport links from and to the area we seek to serve.

We will, if you are content with that, now begin work with the Education Funding Agency to establish the feasibility of opening the Free School at that site and the budget required to adapt the buildings to meet our brief.

Yours sincerely

**Sir Dan Moynihan**  
Chief Executive



[REDACTED]  
[REDACTED]  
9th Jan 2015

Geed Curran  
Chief Executive  
LBM



Dear Mr. Curran,

I am one of the many people who attend the over 150 courses offered by Merton Adult Education, mainly at Whatley Avenue.

As a pensioner I love the opportunity of joining one of their excellent Adult Education Aot classes which caters for all ages. You name a Creative Aot and you will find a course and premises equipped for it at Whatley Avenue.

The thought of the young of working age and mature students in Merton being denied the opportunity to extend their education and gain qualifications and expertise to help their employment prospects is really depressing. The attendees with special needs or learning disabilities who feel so at home at Whatley Avenue would be devastated if it were to close.

Disrupting all these good things in favour of uncertain and possibly inferior alternatives is not worthy of Merton Council and I ask you to rethink your proposal to close Merton Adult Education.

Yours faithfully,  
Page 171

October 24, 2014.

[REDACTED] / CR69N

## Stained + Fused Glass

Although I was unable to attend the meetings this week, I have been informed of the details & would like my comments to be included in the concerns of many regarding the closure of Whalley Avenue College.

As a self-employed Mum, leisure time is scarce & my stained glass class provides a very important creative outlet for artistic productivity. I have always aspired to study stained glass but was unable to when in full time employment.

I have now enjoyed this unique course for 3 years, where all aspects of stained glass, fused glass, copper foiling & design can be explored + studied. Our teacher, Mona Fagan is supportive, outstanding & highly creative + the location is ideal with limited time to spend of travel.

Additionally, my fellow class-mates + working environment on the course provide an invaluable source of support, insight + inspiration. It is a community, enjoyed by a wide range of individuals with a common interest, unified by our tutor & a class that is truly edifying & enjoyable, promoting great personal achievement.

Please do not take this from us.

Yours faithfully,





[REDACTED]  
[REDACTED]  
[REDACTED]

28<sup>th</sup> October 2014

Mr G Curran,  
Chief Executive,  
London Borough of Merton,  
Civic Centre,  
London Road,  
Morden,  
Surrey SM4 5DX.

Dear Mr Curran,

**Re Merton Adult Education**

I understand that Merton Adult Education (MAE) is currently under review by Merton Council with the possibility of closure, or a significant reduction in the courses that it offers. I am writing to urge you to support MAE in maintaining its current service.

I have been a Merton resident for twenty five years and consider the MAE to be a key asset of the Borough. I have attended several courses with MAE in a variety of subjects. In particular, I learnt Spanish from beginners level and was proud eventually to be awarded a GCSE.

I have been struck by the number and variety of Merton residents who attend courses, including adults of all ages and backgrounds. In particular, I have been impressed by the MAE's support for those with disabilities.

The tutors I have had the privilege to be taught by have all been unfailing patient and supportive. They often go above and beyond what is expected to help their students succeed. One tutor was so keen that we do well in our course that she ran extra classes at weekends, without any extra remuneration.

I am currently attending a guitar class for beginners with other enthusiastic Merton residents ranging in age from those in their twenties to some long past retirement. It would be a great shame if, due to the possible closure of the MAE or a significant reduction in the classes it can offer, we were never to progress beyond the beginners level! More importantly, Merton residents generally would cease to have access to the opportunities that the MAE brings and I believe that the Borough would be educationally and culturally poorer for it.

I ask that you and your colleagues support the continuation of MAE in its provision of a wide range of courses for the residents of Merton.

Yours sincerely,

[REDACTED]  
[REDACTED]

cc. Mr S Williams, Director of Community & Housing, London Borough of Merton.



[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Dear Mr. Curran

Merton Adult Education

I realize this will not be your first and doubt very much if will be the last regarding the M.A.E Centre.

What a shock our class received when we were told that the above centre in Whatley Avenue has been threatened with closure, where next.

As you are know doubt fully aware this facility caters for numerous adults from many walks of life, the under privileged, adults with disabilities, retarded, deaf to name but a few.

Many attend to gain qualifications to enable them to get employment, others are learning to cook plus being taught how to look after themselves. When I retired I started attending classes and it has given me a new lease of life, I'm certainly not the only one to have done this. These new interests keep me busy doing things that I never had time for when I was working full time, plus doing voluntary work in the community.

Recently there have been numerous reports in the press, on television and on the radio, encouraging the older members in our communities to get out and mix with others, so keeping themselves busy physically and mentally.

I really think that people in your position don't look ahead, especially as people are living longer. Put the boot on the other foot, think about the future when you and your nearest and dearest retire, where will they go. So if you close down M.A.E there will be no where for us to go and will have to stay at home twiddling our thumbs, watching TV and vegetating.

So why, why, why do you want to deprive adults from improving themselves by learning new skills and stop going gaga.

Yours sincerely

[REDACTED]  
[REDACTED]



[REDACTED]

21<sup>st</sup> October 2014

Ged Curran  
Chief Executive  
London Borough of Merton  
Civic Centre  
London Road  
Morden  
SM4 5DX



Dear Sirs

Re: Merton Adult Education – Possible Closures.

I have just begun another term in Mrs J Hannah's pottery class, at the Whatley Avenue, SW20, Centre.

I do hope that this college will not be closed, and would highlight some reasons for not doing so.

1. The tuition is very good. Demonstrations are clear, and plenty of guidance and encouragement is given. Mrs Hannah loves her job, and endeavours to give as much individual attention as possible.
2. Although a beginners' class, many students return year after year, and their expertise is often shared, with a word here and there, with newcomers such as myself.
3. I am proud of the work that I have produced, which is partly because I am being well taught. We are encouraged to view the works of famous potters, and to incorporate our own ideas in new projects, and to explore and try new techniques, which have been demonstrated first.
4. Each session is a creative couple of hours. It is very satisfying to come home with something to show and hopefully please.
5. I believe my self-confidence has improved as a result.
6. The class is a happy class, bringing contentment to a number of people, which in turn can have a ripple effect. We may not all start our own businesses, but at least we can speak of the virtues of making pots, not least to the younger generation.
7. This course and other Adult Education courses which Merton provides, provide the seeds for many Cottage Industries, which could be a blueprint for teaching our children. They could well benefit, becoming more self-reliant, and, who knows, self-employed.

Yours Faithfully

[REDACTED]

cc Simon Williams, Director of Community & Housing



[Redacted]

Ged Curran,  
Chief Executive,  
London Boro of Merton,  
Merton Civic Centre,  
London, Rd. SM4 5DX  
Morden, SM4 5DY

1st November, 2014

Re MERTON ADULT EDUCATION SERVICE REVIEW

Whately Avenue London SW20 9NS

Dear sir/madam

We were shocked to discover that there is very good chance MAE will be closing and that our Adult Education Art class will cease.

All art classes at Whately Avenue are well subscribed and cater for all sections of the community, including special needs, learning disabilities and rehabilitation, and age groups from 18 to 80 and beyond.

We are all devastated and disillusioned and think this is unfair and unnecessary.

This also goes against the principles of LEARNING FOR LIFE advocated by successive political parties.

Where are all these people to go?

The proposed alternatives are grossly unsuitable for MAE students for various reasons.

MY MAIN CONCERNS ARE

I am 83 years old and I have attended the Art classes at Whately Avenue, London, S.W.20 9NS for 26 years. During my years of retirement I have enjoyed and learnt a lot from these classes. We have an excellent teacher, Mrs. Angela Lukaszewicz. I think it is important that the more mature students should have the use of local facilities to improve their skills and enjoy their hobbies, to keep their minds alert.

I would ask you please to use your influence to keep our College open for us and future students.

We ask you to reconsider this dreadful proposal.

Yours faithfully

[Redacted Signature]

Mature Student.

[REDACTED]

[REDACTED]

January 15<sup>th</sup> 2015

Kris Witherington  
London Borough of Merton  
Council Offices  
Morden SM4 5DX

Dear Mr Witherington,

**Re Consultation on the future provision of Merton Adult Education**

**STROKE SURVIVOR GROUP MEMBER VIEWS**

As I mentioned in my recent email, I am now enclosing communications from the Stroke Survivors Group that meets at MAE. This material (it includes a letter, signatures to the SaveMAE petition and art work created by group members) is submitted as part of the current public consultation on the future of Merton Adult Education.

You will see that the art work expresses the importance for the stroke survivors of the art class that they attend (some mention other classes they attend also). I would be very grateful if you would ensure that the art work is seen by the Cabinet members considering views expressed during the consultation. To help with this, I will also email PDFs of the art work to you.

Yours sincerely,

[REDACTED SIGNATURE]



Simon Williams  
Community and Housing Department  
London Borough of Merton  
Civic Centre  
London Road  
Morden SM4 5DX



20 December 2014

Dear Mr Williams

**Merton Adult Education**

I am writing to you because Wimbledon WI are very concerned about the threat to close Merton Adult Education. We would like you to make sure that our concerns are taken into account during consultations, discussions and decisions.

This service has been providing excellent courses across the borough for many years. The council's consultation paper states "The MAE college is a successful service delivering high quality education to the people of Merton and contributing to the council's economic development priorities." It has an OFSTED rating of 'Good' and "has delivered savings whilst improving outcomes for learners and broadening the learner base; including groups that were previously under-represented in adult learning."

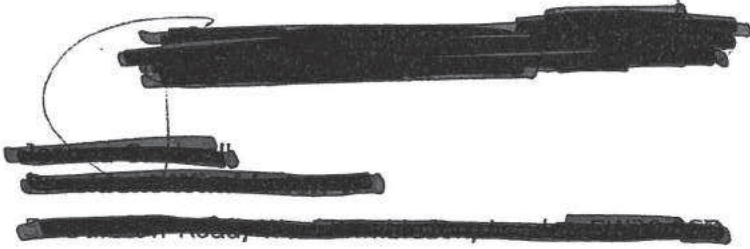
It provides quality courses and services that are used by people of all ages, abilities, ethnicities and socioeconomic groups from across the borough.

Adult education reaches many people, enriching their lives and has a positive impact on many families and communities. As well as direct educational benefit to individual learners, adult education involves people in community activities, improves mental and physical health, raises aspirations within families and helps people to adapt better to economic and social change. Its role in society is particularly important at these times of recession and economic recovery. It is especially important to protect the strong community networks that exist around adult education. It would be very difficult to replace these practical and effective partnerships if they were broken down by the closure of Merton Adult Education Service.

I am the president of Wimbledon WI, which is part of the National Federation of Women's Institutes which is the largest women's organisation in England and Wales with some 215,000 members. It is an educational charity, committed to the wellbeing of women, their families and communities. The NFWI has been campaigning since 1922 for the continuance and development of adult education. The WI organisation has continually supported lifelong learning since its inception nearly 100 years ago.

Our members are concerned not just for the creative courses that many of us attend. Adult education is an important part of our lives and we feel that, against a challenging economic backdrop, the role of adult education in society will become increasingly important in helping people to develop new skills. The closure of Merton Adult Education will impact on the most disadvantaged learners. It is an important part of all our lives, either personally or as a means to improve the wellbeing and aspirations of the whole community and we hope that you will listen to our concerns. Please find enclosed a petition signed by many of our members.

Yours sincerely





**COUNCILLOR JAMES HOLMES**  
(Conservative, Trinity Ward)



London Borough of Merton  
Merton Civic Centre  
London Road  
Morden SM4 5DX

*Tel:* 020 8545 3396 (Civic Centre)  
*Email:* james.holmes@merton.gov.uk

*Date:* 10 November 2014

Dear Cabinet Member

### **MERTON ADULT EDUCATION**

I am writing to you and your colleagues in advance of the Cabinet meeting this evening to urge that further work is done by the Council on the Merton Adult Education (MAE) service proposals before they go to consultation.

I note that it is not proposed that the service be discontinued and this is welcome. The report sets out as the background a requirement by the Council to find £32million of savings over the next four years. Putting aside whether this figure is accurate, I am concerned that the wider issue is whether the whole premise of the proposed consultation is correct.

It appears that MAE not only breaks even but produces a surplus of up to £124,000 for the Council as set out in the service plan which is a public document. This document suggests that the service meets its own overheads and also makes a significant contribution to the central corporate overhead. I would urge that this matter is fully and properly investigated before instigating a consultation which will have cost implications and cause angst for both staff and students that could be avoided if the reasons for the proposed review are as set out in the report you will consider tonight.

Secondly, I am concerned that the consultation proposal gives a series of seemingly mutually exclusive options rather than allowing for consideration of a mixed approach whereby the core services continue to be delivered at Whatley Avenue whilst, for example, the merits of a back office merger with South Thames College are considered along with the option for some specialised or less popular courses to be commissioned rather than delivered. I believe this mixed solution should form part of the consultation.

Thirdly, I am concerned that it is only a relatively short time ago that the Cabinet endorsed the recommendations of the Adult Skills and Employability task group. The report makes reference to the implementation of the task group's recommendations but it seems that not enough time is being given to see whether these changes will indeed lead to additional sources of revenue for the MAE service to offset any further reductions in funding by the Skills Funding Agency.

In summary, I am asking you to consider a delay in commencing the consultation whilst its premise is established as being correct and until alternatives already endorsed by the Cabinet are allowed to be implemented.

Yours sincerely

**Cllr James Holmes**  
Conservative Education Spokesman

[REDACTED]

[REDACTED]

October 14<sup>th</sup> 2014

Yvonne Tomlin  
Principal, Merton Adult Education,  
Whatley Centre,  
Whatley Avenue  
London SW20 9NS

Dear Ms Tomlin,

RE: MERTON ADULT EDUCATION and the WHATLEY CENTRE

I have learnt that Merton Council is considering proposals for changes to the provision of Merton Adult Education, or, indeed, for ceasing to provide adult education in the Borough for its residents. I understand that these proposals include the possible sale of the Whatley Avenue site and/or the provision of adult education in conjunction with SCOLA, Wandsworth Adult Education Service or South Thames College.

I would like to register my gravest concern about these. MAE in its present location provides a wealth of learning opportunities and social benefits to those who use its facilities. I am a student in a pottery class and am hoping also to study Italian at MAE. MAE is a central part of my life-long learning in retirement and is therefore beneficial to me as a resident. I stress that for me and for fellow learners, it is not just about learning a subject or some techniques, it is about the enrichment of human experience and quality of life.

I know that all those who attend classes at MAE benefit enormously.

- What they learn may have a direct, positive impact on their employment/employment prospects,
- or may provide challenges and stimulation in retirement,
- some students in 'mainstream' classes are adults with special needs and their MAE class is an important opportunity for them to go out and integrate with other people
- there is provision for classes of learners with special needs
- some students are carers who enjoy a few hours' respite when they attend their MAE class.

The Council is threatening to impose significant educational, creative and social losses on residents. Many of these people will not be able to write themselves to register their objections.

If Merton Council closes the Whatley Avenue centre, it will abandon a significant specialist resource:


- There are specialist creative arts facilities, provided as a result of significant investment by the Council itself;
- There is provision for access, made after the DDA was enacted, at significant expense;
- The Centre is a social hub for people, some of whom are disadvantaged, before and after class.

The Whatley Avenue centre is an asset, and it is one that should continue to be used to serve the community by providing education for adults and making beneficial provision for residents. It is not an asset that should be sold to a private developer so that the capital can contribute to the overall Council budget. I wonder also whether the amount a developer would pay for the site would make such an impact as to justify even in the crudest numerical terms the loss of the site.

I would be very grateful if you would let me know your position on the future of MAE, and any detailed information you are able to share about how SCOLA, LB Wandsworth or South Thames College would provide Merton-based adult education for the residents of Merton.

I look forward to hearing from you.

Yours sincerely,

A large, solid black rectangular redaction covers the signature and name of the sender.



[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

22 October, 2014

Dear Mr. Curran,

Re : Proposed closure of Merton Adult Education Centre in Whatley Road, Merton

I was shocked to hear that our college is under serious threat of closure at the end of 2014!!

I am a retired school teacher who has recently rejoined the college's pottery classes run by Karen Tooth and would like to express my dismay regarding the proposed closure of this college. I currently travel from my home to Rayne Park every Thursday to attend a mixed ability class which enables a wide range of people to share a morning of informative and creative dialogue and making in a purpose built specialist room with specific equipment and enthusiastic and experienced teacher.

The classes the college currently offers are excellent and varied and run by highly professional tutors who have dedicated their energy in delivering a lifeline to many different local people. The elderly, the disabled and mentally handicapped as well as young people who are retraining or gaining new qualifications for work are all benefitting hugely from attending these classes. If this college closes it will cause great distress to its current students as Merton will cease to deliver its current adult education classes returning the funding to the Skills Funding Agency or merging with South Thames College by becoming a commissioner of adult education services with Wandsworth.

I personally would like to express my surprise and disappointment if this college's services are curtailed or closed as it is currently delivering a very high standard of education to a cross sector of local people.

[REDACTED]

Yours sincerely,

[REDACTED]

20 OCT 2014

[REDACTED]  
[REDACTED]  
[REDACTED]

Merton Adult Education  
Whateley Avenue  
SW20 9NS

15/10/2014

Dear Sirs,

Having heard of the proposed changes to MAE, I would like to make the following comments.

There is a growing number of adults in the area who would like to continue making good use of their spare time and are willing to pay a significant fee for the opportunity. The feeling generally among the population is that people should be encouraged to continue learning throughout their life. There is also a growing need to provide for people who need to change their career.

The present staff at are consistently helpful and encouraging to people wishing to join classes or indeed just needing directions on the corridors and always offer greetings when they pass you about the building. The two classes I have joined have given exceptional teaching. It would be a tragedy to lose this place.

Therefore I am strongly in favour of MAE continuing as it is, making whatever changes are needed to fit in with immediate needs.

Yours faithfully,

[REDACTED]  
[REDACTED]  
Susan Flatau [REDACTED]

[Redacted]

Yvonne Tomlin,  
Head of Community Education, MAE  
Whatley Avenue  
Morden  
Surrey

With reference to: MAE Closure

Dear Yvonne Tomlin,

I am writing to you to express my concern about the MAEC closure and how it will affect me and my tutors.

I have studied at the college for the last thirteen years and during that time I have got eight NVQ's, this has made me more confident in myself and has helped me to act as a carer for my younger sister.

The college benefits me and my husband and sister in helping us to learn English, Math's and different skills. I would like it to stay open so I can learn more skills and pass my level 2 English course with the help of my tutor, Kathryn. I am also learning a lot and doing very well in pottery and stained glass.

I wouldn't want any of my tutors to lose their jobs because of the college closing and I would miss being here in the college and getting to know new students in my different classes from different countries. Coming to college helps me to keep busy and communicate with other people from different communities.

I hope you will stand by me and my college,

Yours Sincerely,

[Redacted Signature]



LOGGED  
LETTER SENT

[REDACTED]

28.10.14

Re – Possible Closure of MAE

Dear Ged Curran

It is outrageous to even consider closing Whatley Avenue Adult Education facility!  
I am struggling to find any justification that could be offered to support a plan to save money by cutting this vital service.

I have been using Whatley Avenue Centre for many years. I have learnt a great deal and continue to do so. The range and quality of courses there is excellent and I can think of a great number of friends and neighbours in the Borough over the years who have enjoyed the right to improve a skill needed for career purposes or to further an interest by learning more.

For many people attending MAE it is a lifeline and for others, their only outlet. There are older people who need to meet somewhere on a regular basis, socialise with others and spend some time for themselves. There are those who care for an elderly relative for whom it is their only social activity of the week. No price can be put on this – these are people who have worked and paid taxes over decades and who now, need to receive this service in return.

Similarly, there are the special needs students who rely on Whatley Avenue for classes, social interaction and a hot meal at lunchtime. I would welcome any councillor to witness these students at Whatley Avenue on any day of the week with their amazing, patient and skilled teachers and then say that this service should cease.

It is important that there is a college within the Borough where all kinds of people with different needs can meet and interact together.

How could saving money possibly compete with this vital service? It is **our** money from Council Tax and our taxes, which has been given to Merton to spend wisely. I would be surprised if any cuts to this service would meet many Merton Residents' approval.

We can only hope that Merton Council will be swamped with letters against this ludicrous proposal and that public opinion will persuade them to see sense.

Yours sincerely,

[REDACTED]

[REDACTED]

Ms Yvonne Tomlin  
Head of Community Education,  
Merton Adult Education at Merton Council  
Merton Civic Centre  
London Road  
London SM4 5DX

18 October 2014

Dear Ms Tomlin

#### **THE FUTURE OF ADULT EDUCATION IN MERTON**

I was appalled to hear at my regular painting lesson last Friday that Merton Adult Education and Whatley College are under serious threat of closure. Whatever has happened to the public declaration that learning should be for life?

I have been a student at Whatley College for the past 17 years, when I retired from full-time employment. I have studied a variety of different topics, sometimes two subjects per term, although now I can only afford to study one subject at time, as the costs have risen far beyond my pension capabilities.

I was under the impression that adult education, for ALL age groups, was a desirable thing, particularly for older people, who need to keep active and socially engaged for their own welfare and to lessen pressure on our increasingly beleaguered National Health Service. Everyone knows that modern health treatments and better living conditions mean that we all have a longer life expectancy: surely it is commonsense to ensure that those older people have facilities provided to keep them active and engaged, and able to play a part in the life of their community. And what about people with special needs and younger people who need to retrain for a new career?

I understand that some of the options under consideration include forming federations with outside adult learning facilities, and tendering the business to an external provider, or allowing another council to take over. All these options are bound to have financial implications, and those of us who are involved in any way with adult education need to be kept closely informed in order to make informed judgments about the best way to proceed – after all, the finances come from us, the council tax payers, and we should at least have a say in how our money is spent.

I think I am not alone in feeling this way. We need to retain a full adult education service in the borough. Please do not allow it to be removed, or curtailed.

Yours sincerely

[REDACTED]

[REDACTED]



Scanned + response sent 4/11/14

[REDACTED]

23<sup>rd</sup> October 2014

Chief Executive,  
London Borough of Merton,  
8th Floor Civic Centre,  
London Road,  
Morden,  
SM4 5DX

Dear Mr Ged Curran,

I have been made aware that it is the council's intension to close the Merton Adult Education centre at Whatley Avenue, Morden.

I have been attending courses there since 2007, shortly after a relapse & diagnosis of Multiple Sclerosis. The various courses I have attended have helped me to recover both mentally & physically from these debilitating relapses & ultimately find employment. I now attend courses to maintain my health & for social & recreational purposes. This centre is local to where I live & if it closes the alternatives (ie Scola, South Thames College) would mean additional travelling & parking costs which I can ill afford as I am on a low income & ultimately would mean that I have to give up something that I feel is keeping me well & that I enjoy. Also, there is no guarantee that these alternative centres would run the courses I have enrolled on at an affordable cost & at a convenient time & venue; they may not run them at all. The possible loss of employment of talented personnel & the enrichment that this college gives me, others & the local area should not be ignored just for the short term profit the council would get from selling the property for re-development.

Yours sincerely,

[REDACTED]

[REDACTED]

CC: Simon Williams (Community & Housing Dept)  
Edward Foley (Councillor-Merton Park)  
John Sargeant (Councillor-Merton Park)  
Peter Southgate (Councillor-Merton Park)  
Siobhan McDonagh (MP Mitcham & Morden)  
Yvonne Tomlin (Head of Community Education, MAE)

Scanned + response sent 4.11.14

YVONNE TOMLIN,  
HEAD OF COMMUNITY EDUCATION  
MAE  
WHATLEY AVENUE  
LONDON SW20 9NS

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

28th OCTOBER 2014

Dear Ms Tomlin,

Following a current Council review of Merton Adult Education I have been informed the college I attend is under serious threat of closure. I wholeheartedly support our student campaign to ensure the borough retains a full adult education service.

Since retiring I have been enrolling at MAE College in Whatley Avenue for seven years. I have learnt many new skills and been inspired by my tutors in the Creative Hand Embroidery and Drawing To Painting classes.

The tutors are excellent, highly qualified and experience in their subjects, Always encouraging, making lessons interesting and exciting, Giving students confidence and a sense of achievement. I would definitely recommend studying with MAE.

I have made friends and enjoy the companionship. It is very important to keep mind and body active keeping Alzheimers at bay. In some cases helping in the fight to combat isolation and loneliness.

1 of 2.

2.

Many students enrol to acquire a qualification progressing to degree courses and employment. This is essential for the future of our society.

MAE is efficiently run and offers a wide range of courses encompassing a variety of subjects and a student support service. The college has a friendly atmosphere and is the perfect learning environment.

I trust the Council will consider their decision carefully and not close a much needed Adult Education College at Whatley Avenue. It would be a tragedy for all concerned. I do hope you will support our campaign.

Yours sincerely,

A large, dark, rectangular redaction mark covering the signature area.



Scanned and response sent 4/11/14

To ; Yvonne Tomlin, Head of Community Education.  
[REDACTED]

31<sup>st</sup> October, 2014.

Dear Yvonne Tomlin,

As a retired person and as someone who has attended various art class at Merton Adult Education for many years, I would go for option 1. This is providing the changes are not too severe. I hope the changes do not include Art and Craft classes being cut or the prices being too exorbitant. As already stated I am a retired person so I am certainly not taking any courses that entail sitting an exam at the end. My days for taking exams are over. We are always being told that older people should keep their minds active. This is why, as well as younger people attending classes there is a large number of middle aged and older people. Most people who go to Art and Craft classes go for the pleasure of creating something.

What will happen to classes that have people with Special Needs? Also what about the tutors and administration staff. I hope we get some answers soon?

Yours sincerely, [REDACTED]

Copies sent to: Merton Council Members: Ged Curran, Chief Executive, Simon Williams, Head of Community and Housing Services, Paul Ballatt Head of Commissioning Services Merton Mayor, Agatha Akyigina, Councillors : Tobin Byers, Pauline Cowper, and Fidelis Gadzama

London Borough of Merton  
Merton Civic Centre  
London Road  
Morden,  
SM4 5DX



4<sup>th</sup> November, 2014

Dear Cllr Stephen Alambritis,

Re: changes to Merton Adult Education

I was highly disappointed to hear of the changes being considered in adult education provision in Merton. I am a tutor at the college and would like you to consider these issues.

It is evident there is a widening disparity in the local community and Merton Adult Education has always endeavoured to provide services to close the gap. As well as providing access to learning, MAE supports those seeking employment via training for work, careers advice, and by offering employment within the organisation. MAE has a history of providing education for the whole community ranging from family courses for the under fives through traditional adult education and on to leisure activities for the retired. In addition, MAE takes pride in the social benefits it offers, including crucial support for those with disabilities and informal monitoring of those facing social exclusion and mental health problems in the community.

At the least, the changes will result in diminished services, if not their complete cessation, and further impoverishment. A way to preserve the current institute must be found or jobs and services will be available only to those who can afford to access them privately, or can travel to find them.

MAE is a key provider for those seeking to improve their life chances, and for the most vulnerable in society who require a safe and supportive environment. Evidence of this is found in the number of students enrolled every year and the progress they make. The loss of MAE in its present form, in this vicinity, will be a devaluing of services and detrimental to the local community.

I look forward to hearing from you.

Yours sincerely,



Also emailed via Geal Curran ✓

[REDACTED]  
[REDACTED]  
[REDACTED]  
12.11.2014

Dear Ms. Tomlin,

The threatened closure of Merton Adult Education at Whatley Avenue

It will cause sadness to me if closure happens.

I attended the Joseph Hood primary school here during World War II and remember sheltering in the air-raid shelters which surrounded the sports ground during the blitz.

I have attended MAE regularly since retirement and since then have been awarded Celebration of Achievement certificates for stained glass in 2005 and water colours in 2013.

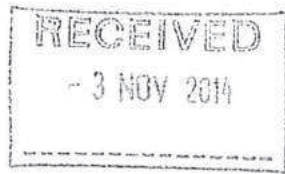
I find it convivial to share classes with other natives of this area, some of whom are pensioners like me, and it is stimulating for my mental activity. (I have sadly witnessed the decline of my deceased sister's mental capacity over 10 years. During that time, Sutton Social Services were deeply involved).

This term's fee for me was £100. There are about 20 students in my class, so I would have thought the total income for the class was sufficient to pay for the tuition.

I know, in my case, the courses I attended were not "vocational", but there are other functions performed by MAE which are beneficial to society.

Yours sincerely,  
[REDACTED]  
[REDACTED]





[Redacted]

24 October 2014

Mr S Williams  
Director of Community and Housing  
London Borough of Merton  
Civic Centre  
London Road  
Morden  
SM4 5DX

Dear Mr Williams

**Whatley Avenue Adult Education Centre**

I recently enrolled at Whatley Avenue Adult Education Centre. I have been waiting to continue my arts and crafts education since I left school over forty years ago. I recently retired and was finally able to enrol in classes. You can imagine how disappointed I was to hear that Whatley Avenue is now under serious threat of closure in 2015. I am sure that Merton Council would agree that opportunities for learning are essential for all age groups and that the closure of this excellent centre would be a great loss to many people.

I have lived in Merton all my life and have seen many changes to the detriment of the community. Please do not add another one.

I hope that the Council are looking at creative ways to keep Whatley Avenue open. It really is a valuable asset.

Yours sincerely

[Redacted signature]





have always been his greatest assets and are: his sociability; his knowledge of his own self-worth; and a likeable personality. The "M.A.E." has enabled [redacted] to display these characteristics admirably and grow further because of the opportunities that are provided there.

As [redacted] cannot read or write well, it is necessary for me to write on his behalf against the closure of Merton Adult Education but he very much wants to be involved and the following points <sup>are comments</sup> that [redacted] has made:

- 1/ I have made friends in the class as well as with many of the staff and I may not see them again if the college closes.
- 2/ I can walk to and back from the College on my own.
- 3/ I feel independent and I know a lot of the staff as well.
- 4/ Angela is a good Teacher and very kind.
- 5/ I want to be a good and better artist.

We ask that you reconsider the proposal of the closure of M.A.E. at Whatley Avenue  
Yours faithfully,  
[redacted]

cc. Simon Williams,  
Yvonne Tentin,  
Mr. Stephen Alamburic  
Mr. Tobin Byers

## Councillor Stephen Alambritis

---

**From:** Lucy Hayes - [Redacted]  
**Sent:** 10 November 2014 17:31  
**To:** Councillor Stephen Alambritis  
**Cc:** [Redacted]  
**Subject:** Re:- For consideration for your meeting regarding Merton Adult Education  
**Attachments:** [Redacted]

**Importance:** High

Dear Mr Alambritis,

I work for the Stroke Association in Merton and Sutton and manage a service which supports stroke survivors with aphasia via 5 groups in the community and 1:1 home visits.

We are all so sorry, shocked and saddened to hear about the possible threat of closure and ceasing of adult education services at the Whatley Centre.

One of our popular and loved groups is our monthly art class at Merton Adult Education. This group has 10 – 12 members and provides such a sense of success, peace, enjoyment and is a source of creative expression and communication. Some members who have severe expressive aphasia and are unable to verbally communicate thrive in having the space to feel confident in creating a piece of work that allows them to express themselves, their personality and creativity.

Our link with Merton adult education started in 2013 when head of art Jill Illife and I discussed having an art teacher to run some art sessions at one of our old group venues in Mitcham. This group was so well attended and popular and had such a therapeutic and positive effect that Jill and I forged a longer-term link and she supported my plan to have an ongoing art group by allowing us to use the art room at the College. It is such a perfect environment for my group members, accessible, safe, supportive and also allows group members to decide if they may like to join another class at the College independently – pottery for example. Group members all have a love of art, some may have lost confidence to try art after their stroke and after the loss of function of one side of their body, and one art group member was of professional artist standard and so was initially unsure about coming along to a group. However, once at the class everyone feel comfortable to try some art and express themselves, try new techniques and creating a picture of their interpretation and personality and often using modern and classic artists. It is also such a supportive and friendly group and everyone encourages each other and especially at the end of class when all can see what everyone else has created and in the interim weeks before a class everyone practices art at home to then bring along to show the group.

Enclosed(attachment above) is a photo of 2 art group members proudly standing by their art work which is still displayed currently in the College's main hall. Raquel was our teacher last year into this year July time, and from September we have had Calvin as art tutor. Both art tutors have a real empathy and skill in how they run the art classes and every single person in the class is made to feel proud of their achievements at each session.

Please consider this email as an initial sign of how important it is for the College to continue offering art and classes to stroke survivors and other people with additional support needs. I will be getting my group members to express how much art group and the College means to them and also asking my volunteers.

Thanks very much for your time and please let me know if you need any further information,





RAYNES PARK AND WEST BARNES  
RESIDENTS' ASSOCIATION  
SERVING THE COMMUNITY SINCE 1928

Ms. Yvette Stanley  
Director of Education  
London Borough of Merton  
Civic Hall  
London Road  
Morden, Surrey SM4 5DX

2<sup>nd</sup> February 2015

Dear Ms Stanley,

**Re: Whatley Avenue Adult Education Centre**

I write to advise you that many of our Members have contacted us in dismay at the proposal to close the Whatley Avenue Adult Education Centre.

We are very concerned about this proposal and simply cannot understand the thinking behind it. Why close a popular Centre which is not losing money - and impel people to travel from this area to Merton College, which is vast and impersonal - and likely to intimidate the many special needs residents who are used to the current Centre and would much prefer to stay there. They feel much more comfortable in a smaller spaces that are familiar and make them feel safe.

Additionally Merton College is less well served by public transport.

We would urge you to advise against this proposal which is presumably financially lead, and for which any 'saving' will be non-existent.

Yours faithfully,



Co-Secretary, for and on behalf of the Raynes Park & West Barnes Residents' Association.

Please Reply to:



LOGGED  
LETTER SENT

Sapphira van Assema

---

**From:** Chief Executive  
**Sent:** 28 October 2014 15:15  
**To:** [REDACTED]  
**Subject:** FW: Save MAE

[REDACTED]  
Executive Assistant to Ged Curran, Chief Executive  
(Monday and Tuesday)  
Merton Council  
020 8545 3332  
[REDACTED]  
[www.merton.gov.uk](http://www.merton.gov.uk)

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**From:** [REDACTED]  
**Sent:** 28 October 2014 14:22  
**To:** Chief Executive  
**Subject:** Save MAE

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

28<sup>th</sup> October 2014

Dear Mr Curran,

I am writing to you to express my serious concern that MAE college will be closed down.

I have lived in Wimbledon for majority of the last ten years and have attended MAE Spanish courses since 2009. I have always felt privileged that such a range of courses were available to me that fitted round my working day. I was therefore saddened to hear that MAE college is under threat of closure. I personally feel this would be a great loss to our community.

I originally joined the college as I have an interest in foreign languages and wanted to learn a basic level of Spanish. However, I have continued as I found that not only did I enjoy the academic aspect and learning a subject that was not available to me when I was at school but I got to meet and spend time with people in my community that I would not necessarily have had the pleasure to meet otherwise. Furthermore, it has encouraged me to make better use of the fantastic libraries we have in Merton and I have a much better sense of what's going on in the wider community both from other students and just being involved with MAE.

I never under estimate the many benefits the availability of adult education offers to our community. A great example is my Grandfather. My Grandmother was terminally ill and in hospital then a hospice for the last 18 months of her life. My Grandfather, then in his late 70's, travelled to the hospital by bus everyday throughout this time to spend time with her and this left no time for anything else. After her passing he was left feeling a bit lost with lots of time on his hands that he wasn't used to. He enrolled for two classes at his local Adult education centre and it was a great way for him to reengage with his community by meeting new people and just having a focus away from a very difficult time in his life.




Another good example is my Mother in Law who has recently retired from a 40+ year career as a midwife. Having always wanted to develop her artist skill but never having had the time previously she has enrolled in a foundation class and is thoroughly enjoying the experience in a welcoming and age appropriate environment that wouldn't be available to her in any other guise.

I understand that there is a possibility that MAE maybe absorbed into South Thames College and I personally think this would be a bad move. As a further education college South Thames College focus, is quite rightly, on predominantly young adults and their academic needs aswell as preparing them for life after they finish compulsory education, eg. UCAS forms, vocational work experience. This focus is at odds with what the majority of people are looking for when signing up to adult education courses. Furthermore, vulnerable members of the community, such as people with learning difficulties or the elderly may find it intimidating attending courses in large college environments with teenagers and has the potential to exclude them from accessing such courses when these are the very people that benefit most.

I urge you to do all you can to keep MAE college in operation as this will be a massive loss to our community in the event a closure is agreed. I hope this letter has conveyed exactly why it is so important from an academic, personal and community that MAE college remains in operation.

Yours Sincerely





London 20/10/2014

CLASS IS OFF

Dear Mr Williams,

Please don't close my school

Yours Sincerely

[Redacted signature]

Dear

Mr. Williams,

Please don't close

my school.

Yours sincerely, Simon

Highman

20-10-2014

[Redacted signature]

[redacted] 20th October 2014

Dear

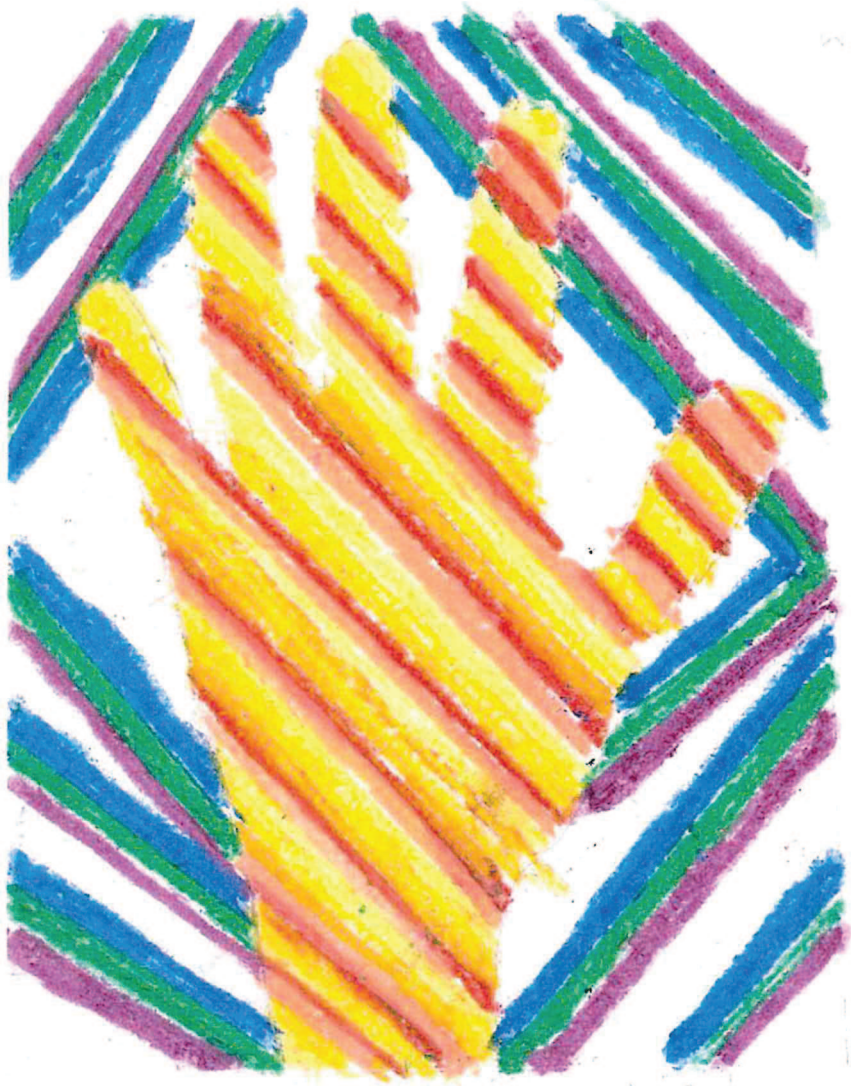
Ms Williams

Please don't close my school

Yours sincerely

[redacted]





Stop  
closing  
adult  
education

We have  
strong feelings  
for  
adult education



P. Keef









Education.







NOT WAR

MAKE ART

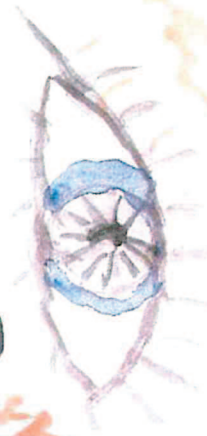


Art gives me peace

Art helps me

I need my art

I love my art



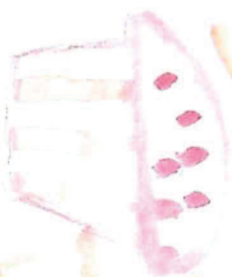
123  
CAREERS

WIMBLEDON

YES



COLLEGE



SAVE  
OUR  
FUTURE!



COACCENTRATE



BRILLIANT

Work

# Save the Students!

As you probably know, Western Adult Education (WAE) is shutting down. This is because of reasons. Somehow more important than an individual's future. You may also know that this college has a mix of students of all abilities. In my opinion, this is lovely. I believe anyone has the freedom to communicate with others. However, this soon may not happen. I am sure you are aware it is only up to you to decide what is best for **EVERYONE**.

Where are they going to go?

What <sup>is</sup> ~~is~~ <sup>are</sup> you are planning to do - the greater good?

I hope you will keep these important questions in mind as they will help change the lives of others. Please make the correct decision.

From





**Merton Home  
Tutoring Service**

For adults who want to learn English  
and tutors who want to teach it.  
Reg: 1139126

Guild House, 30/32 Worples Road,  
Wimbledon SW19 4EF  
Mertonhometutoring@gmail.com Tel: 07855 163 498

*12 December 2014*

Councillor Alambritis,  
Merton Council, Crown House,  
London Road, Morden, SM4 5DX

Dear Mr. Alambritis,

We would like to bring to your attention the very cost effective service that we run for adults who cannot speak English and wish to do so, although unable to attend English classes at college.

For six years we have obtained grants to pay our modest costs. However, we are in a difficult position now as we have been unable to obtain funding to meet the salary costs of our Coordinators from April 2015, despite a number of applications to grant making bodies. In these austere times, our client group is not seen as being of high need, migrants are not popular and added to this, many funders will only consider new projects, and many will not meet core costs. Without this funding we are in grave danger of having to curtail or cease our service.

We provide English classes for about 125 adults annually. These consist of

- 8 ESOL Stepping Stone classes, about 50 students at Acacia Intergenerational Centre, St. Marks Family Centre and Hall Close Homeless families' hostel] and in 2015, a further class at Abbey Children's Centre [including a new one starting in January]
- 25-30 one to one tuition in the home and in the Asian Women's Refuges

We are keen to meet with Merton Council to discuss ways in which you may be able to help us to continue to provide the service. In particular, we are anxious to find a stable way of paying for our part time Co-ordinators, who are key people in the service and ensure that volunteers are supported and retained. Our volunteers currently provide over 6,000 hours of service.

Our charity has been highly commended by Mayors of Merton who have attended our AGM; the manager was made Volunteer of the Year in 2013. A number of our learners have gone on to jobs and further education, and one is employed to carry out administrative duties in our office for a few hours.

We contribute to the Social Value Act duty on local councils, as well as the education offer, thereby increasing educational and employment potential of adults in addition to the health of their families.

I attach further details of our service.

Yours sincerely,



Dr. Ruth Dawson, MSc. P.D.E.S.L. [Dip.Ed] Trustee, Manager and Founder.

### **Details of our service.**

#### **How we do it**

- We employ two very able and qualified teachers as Co-ordinators of the service. They provide assessment of learners in the home and in Stepping Stone classes, match volunteers to learners, monitor lessons, assess learner progress and analyse annual questionnaires by participants
- We provide a resource library and write Information readers in simplified English on topics relevant to adults with families
- We recruit volunteers, almost all with degrees, and then provide initial volunteer tutor training [18 hours], & ongoing training as well as weekly advisory sessions.

#### **Costs**

The teaching is free of charge, achieved through trained volunteers [home tuition] & qualified teachers [Stepping Stone classes] who provide 6000 hours to the charity. We are supported through grant giving bodies, donations, through donations in kind from the Wimbledon Guild and Merton Children's Centres, and through our own fundraising via events and the marketing of the information readers.

The two Co-ordinators receive a modest salary, term time only, part-time; the Manager is unpaid.

#### **The people we teach**

The Merton residents we teach [adults 20 – 60 years] come from Africa, Eastern Europe, the Indian subcontinent, and a few from the Middle East and South America, many of them women with young families from 'hard to reach' communities. These adults cannot attend formal classes for a variety of reasons: e.g. because no crèche is available, they cannot afford course fees, travel with small children makes it very difficult, they may be disabled, very under-confident and families may disapprove of mixed classes. In addition, we have a number of people who have never had the chance of education, and consequently need assistance with literacy and study skills.

We teach everyday English, to enable people to participate as parents in providing for their children. Beginners' English is virtually unavailable in Merton, and we are able to provide this. We enable people to function independently, no longer needing interpreters in visiting the doctor, the clinic, teachers, council officers and Job Centres. We have a number of people now who have progressed from home tuition to Stepping Stones and thence to further education and jobs.

#### **Trustees & Tutors**

As a Registered charity, we have a lively Board of Trustees, chaired by a lawyer, a business woman as Secretary, a chartered accountant as Treasurer and a qualified teacher specialising in evaluation as manager, an entrepreneur, a retired high level civil servant and current tutors. The Trustees come from Ghana, Australia, Scotland and England all of whom have experienced living in other countries. Our tutors are from a greater range of countries, with overseas experience.



Subject: 5. Response by Merton Home Tutoring Service  
Response by Merton Home Tutoring Service

From: mertonhometutoring@gmail.com [mailto:mertonhometutoring@gmail.com] On  
Behalf Of Merton  
Home Tutoring Service  
Sent: 15 January 2015 16:49  
To: Simon Williams (Director)  
Subject: Response by Merton Home Tutoring Service

Dear Mr Williams,  
Thank you for your letter of 19th December 2014, which I received today, 15th  
January, at the  
Wimbledon Guild, where Merton Home Tutoring Service has its resource room. I  
was there at  
the Guild last week also, and so I am puzzled why I have received it so long  
after you wrote the  
letter.  
You ask whether I have any objections to our letter being included as part of  
the responses  
received during consultation. I can see no objection. Please use it.  
I do hope it won't be used to argue for the closure of the Merton Adult  
Education service,  
because that service is so very valuable for our clients. The South Thames  
College has a long  
waiting list, and the fees are costly for our clients. It has a stern attitude  
towards those who  
cannot pass exams in the required time.

Many of our clients, with family responsibilities, and sometimes limited  
education find it  
impossible to achieve exam success in that timescale. Beginners' classes are  
very limited in  
number, so our clients value MAE classes very much, and it is the next step up  
for many of our  
clients. There are going to be a lot more isolated families, excluded from  
participation, with all  
the health and community safety consequences that also entails.

MAE also makes a considerable difference to the retired people in the borough,  
keeping them  
alert and lively. There is nothing of this range, cost and quality available  
elsewhere. U3A is a  
useful organisation, but does not have qualified teachers, and these are key to  
learning new skills  
.

Times change, and unless we can somehow find a way of enabling this organisation  
to survive,  
until we do have more money to run it at a higher level, the teachers, structure  
and goodwill will  
all have vanished. It is easy enough to destroy gems like this, and much harder  
to set them up  
again, involving the purchase of costly buildings etc.,  
Ruth Dawson,  
Dr. Ruth Dawson, Manager, Merton Home Tutoring Service

--  
Dr. Ruth Dawson, B.A. MSc, P.D.E.S.L.  
Manager, Merton Home Tutoring Service,  
30/32 Worple Road,  
Wimbledon SE19 4EF.

RECEIVED  
14 JAN 2015

[REDACTED]

12TH JANUARY 2015

**MR SIMON WILLIAMS  
DIRECTOR OF COMMUNITY & HOUSING  
LONDON BOROUGH OF MERTON  
CIVIC CENTRE  
LONDON ROAD  
MORDEN  
SM4 5DX**

**SIR,**

**MAE—LIFE OR DEATH**

I am a ratepayer of the Borough. I have attended for some 12 years the adult education French courses and also I did attend for some years the Italian courses. I have benefitted greatly from the opportunity to participate and especially from the high level of tutorship.

I am horrified that the Council (or certain elements in it) should see fit to destroy adult education in Merton. I have submitted responses to the consultation document, but as it appears not to be independently structured, I would wish to add my dissatisfaction with the actions being pursued by the Council (or elements).

1. On 3 October 2014 I received an email from MAE that there was be a Learner Consultation Week to seek views on a range of topics and what was wanted of MAE. No mention of cuts or cessation of adult education.
2. Barely 3 days later you make your appearance with a brief email indicating cutting of costs and services is planned with options being explored, but with no details being provided. You would welcome "ideas for reducing costs". How trite! What are you paid to do?
3. Fortunately, the truth emerged that the Council (or elements) were actively looking at 6 options, including the cessation of the provision of adult education.
4. Only then, with the ensuing outcry, did the Council accept, no doubt very reluctantly, that there needed to be consultation and it withdrew the 6<sup>th</sup> option.
5. At a Council meeting on 2 December, I am told, the Council said there was no detailed analysis of the 5 options. Totally incredible and scandalous. The shareholder of a public company would not tolerate this, so why should ratepayers.
6. Clearly there has been a total lack of transparency and one is left to believe there might be a hidden agenda.
7. The results of the responses to the consultation document need to be independently analysed and a detailed cost analysis of the options properly prepared, with both to be published so there is complete transparency.

Yours faithfully

[REDACTED]

CC. Mr Stephen Hammond MP  
Cllr David Williams  
Shas Sheehan



Adult Education complaints

Complainant	[REDACTED]
Reference	[REDACTED]
Date received	22 December 2014
Deadline	23 January 2015
Complaint	<p>I am writing to raise my concerns over the review of the provision of adult education here in Merton and to formally complain about the process that has been followed by the Council.</p> <p><b>Lack of Robust Information</b>  As residents of the borough and users of the adult education service, we are being asked to give opinions and views without sufficient information. For example:</p> <ul style="list-style-type: none"> <li>• there have been several figures circulating regarding the actual cost to the borough of adult education. Every time a figure is requested, it seems to change;</li> <li>• how can anyone respond to the statement "There should be more courses that help people to get a job", without knowing how many courses there are at present that support job seekers, or how successful they are.</li> </ul> <p>It is apparent that the whole process is being very rushed, even though the Council has been aware of the need to cut spending for several years. It seems the decision has already been made to out-source courses to other providers (the Councils preferred option), but there appears to be no robust comparative costings or indeed scrutiny of the quality of provision in councils where this has happened. There is no guarantee that whoever ends up providing the services will offer the same courses and there may be increased fees once the private sector becomes involved.</p> <p><b>Lack of Thorough Preparation</b></p> <p>There are many questions that have to be answered before councillors can make well-considered decisions about the future of adult education in Merton  These include:</p> <ol style="list-style-type: none"> <li>1. What would be the cost of regulating and monitoring the cost of out-sourcing courses?</li> <li>2. Who will oversee issues and monitoring related to equality and human rights?</li> <li>3. What monies will be set aside to support learners from lower incomes who will be unable to afford courses run by private providers? Merton will lose any flexibility it has in supporting more expensive or less popular courses through funding from full classes.</li> <li>4. How will the council ensure that the needs of all learners are catered for, including the growing number of healthy,</li> </ol>

	<p>motivated, retired people?</p> <p>5. What reliable evidence have councilors used to support their claims that provision is in the wrong part of the borough, which is the main rationale for selling the Whatley Avenue site?</p> <p>The process of consultation has been very flawed; the council appears to be unprepared for such radical change and for making a decision that will be impossible to reverse.</p> <p>I look forward to receiving a considered and substantive reply from you within 15 days, after which time I will consider making a complaint to the Ombudsman for local authority misadministration.</p>
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Complainant	████████████████████
Reference	██████████
Date received	30 December 2014
Deadline	28 January 2015
Complaint	<p>I am writing to you both to express my strong reservations and doubts about the conduct of the council in looking at alternative financial methods of providing adult education in Merton to all age groups and learning aptitudes.</p> <p>Partial or absent Financial information</p> <p>In my opinion, we have been given varying figures relating to the SFA allocation. The Actual Income of all fee-paying students has been either hidden in text or absent in council documents. Have the Council's auditors scrutinized and verified the so-called ongoing maintenance cost?</p> <p>The Actual HR Cost to LBM of Whateley Avenue College in relation to the fee income of the student body has not been presented against fee income.</p> <p>I am no accountant and unable to understand the exact significance of all the figures that the council has offered in the open democracy meeting in November and the scrutiny meeting in early December.</p> <p>But figures do not add up nor make sense as a basis for rushing to a commissioning model.</p> <p>You have not indicated which courses will remain, at what cost, and where. It's simply not a fair basis upon which the students, staff and local residents can possibly make an informed decision to support the council.</p> <p>Of course the council needs to make significant cuts, but to present a pre-chosen form of AE to 'shift financial risk' (Cllr Williams's</p>



	<p>phrase, scrutiny meeting, 2nd Dec), with the real prospect of the Whatley Ave site being sold off because the building is under-occupied and under-resourced for £X million to reduce the £32m target would be shameful.</p> <p>Outsourcing itself carries a significant cost and level of expertise. Has this been properly costed and the provider(s) scrutinised for quality delivery equal to MAE?</p> <p>Will outsourcers offer the same degree of quality we receive at Whatley Ave College? Which courses will be cut?</p> <p>Further questions regarding due diligence in selecting the commissioning model as choice of Council.</p> <p>Your own councillors, if they are acting on behalf of residents' needs and not voting practices, must surely have more answers to the questions above, and those that follow:</p> <p>What independent evidence is to hand to suggest that the Whatley Avenue site contributes to an 'impoverished east and affluent west' when the council has itself closed AE sites in the east?</p> <p>Who has undertaken a costing of the commissioning model, its regulation and oversight, and the courses themselves, if not the council?</p> <p>Are there guarantees in place relating to learner income support and special-learning students?</p> <p>What guarantees are in place that the cost of courses will not escalate if the commissioning model is run by private enterprises?</p> <p>What guarantees are in place to maintain Whatley Avenue College as a prime AE site in the borough?</p> <p>Finally, why has the student paper and internet consultation been undertaken in the last two weeks of term before the council decides in early January?</p> <p>Regarding the last point, I know that the decision has been delayed until February. This in no way invalidates any of the questions above.</p> <p>I will look forward to receiving a detailed and full response from you within 15 days, and if that is not forthcoming, I shall be writing to the Ombudsman for local government.</p>
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Complainant	[REDACTED]
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Reference	[REDACTED]
Date received	22 December 2014
Deadline	22 January 2015
Complaint	<p>I write to complain formally about the conduct of the review and consultation on the future provision of Merton Adult Education.</p> <p>Firstly, I submit that the consultation is fundamentally flawed because there is insufficient information about current costs to Merton Council and insufficient information about the costs and savings possible if any of the other options were to be selected. This was observed at the Scrutiny Call-In meeting of December 4th, and disregarded by the Labour members on the panel.</p> <p>Throughout the consultation, the Council has been unwilling to publicise the true net cost to it of MAE provision and has thus deliberately mis-led residents.</p> <p>When the Cabinet meets to decide on the option it will use, it will be unable to make an informed decision. This does not represent responsible local government.</p> <p>Secondly, the Council selected a 'preferred option' before opening the public consultation, and the wording of parts of the consultation documents steered respondents towards certain answers.</p> <p>Thirdly, the consultation questionnaire provided for LDD learners (who are important, but vulnerable users of MAE provision) is inappropriately worded and is therefore inaccessible to some. The higher order questions are conceptually inaccessible to some.</p> <p>I look forward to your response to this complaint, each element of which, I believe, can be addressed by the Council and Cabinet, if only they were willing to take the time necessary to communicate clearly and respectfully with residents and to provide clear information about costs and the future of Joseph Hood School.</p> <p>If I do not receive a constructive response from you within 15 working days, I shall consider taking my complaint to the Local Government Ombudsman</p>

Complainant	[REDACTED]
Reference	[REDACTED]
Date received	15 December 2014
Deadline	15 January 2015
Complaint	<p>I have just completed and returned the consultation form regarding this issue.</p> <p>I feel I have to complain about the consultation, both with regard to</p>

the content of the consultation form and the manner in which the consultation process is being managed. The following are my personal comments but are, I believe, shared by many of the students and staff involved in adult education in Merton, especially at the Whatley Avenue site.

Regarding the consultation form itself:

(i) The form has no return address. Unless a return envelope was collected with the form (the form I collected at the public meeting on 2 December did not include a return envelope), an onus is put upon the person completing the form to make investigations as to where the completed form should be returned. The failure to include a return address on the form raises questions as to the legal legitimacy of the consultation.

(ii) The consultation form includes questions which are impossible to answer. For example, one is asked if the Council should give priority to adult education over other services. Clearly there are some council services which will have a higher priority than adult education, but there will also be some services which have a lower priority. How then is one expected to answer this question?

Regarding the consultation process:

(i) The Council have identified a preferred option for adult education in the borough without having carried out a financial analysis of the options. How then can one option be said to be preferred over another? Will the preferred option result in any savings? How can the Council answer this without having carried out a financial analysis?






(ii) The identification of a preferred option before consulting students, staff and other interested parties is illogical. How can the Council form a view on what nature of service needs to be provided without first consulting those involved in delivering and receiving that service?







(iii) The consultation is being rushed and its timing is inappropriate. The College is largely closed for the Christmas period. Students and staff are no longer in regular contact with each other. The Council intend to make a final decision on the future of adult education in the borough on 19 January 2015, very close to the beginning of the spring term. Have the Council chosen this timing in order to reduce the number of received objections? Will the Council point to the low number of objections as evidence that their plans are generally supported?

I would ask:

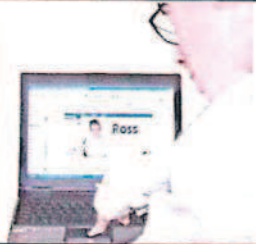






	<p>(i) That the Council respond to the questions raised above and to do so in time to allow a complaint to be filed with the Local Authority Ombudsman before 19 January, should such action appear to be appropriate.</p> <p>(ii) That the Council agree not to make a final decision on the future of adult education in Merton until a financial analysis of the options has been carried out.</p> <p>(iii) That the Council delay its final decision on the future of adult education, planned for 19 January, until at least well into the Spring Term, to allow sufficient time for students, staff and others to make representations on the issue.</p> <p>I look forward to the receipt of your early reply.</p>
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	<p><b>Consultation</b></p> <p>We talked to 8 students in the Monday Pottery Class about possible changes to <b>Merton Adult Education</b></p>
	<p><b>What do the students think about their pottery class?</b></p> <p><b>They said:</b></p>
	<p>"10 out of 10"</p> <p>"I do like college, it is nice"</p> <p>"I like it so much"</p>
	<p>"I like achieving things and getting certificates"</p>
	<p>"I like mixing with other people"</p> <p>"I have good friends here"</p>






	<p>"It is very hard to find educational centres like this"</p>
	<p>"I make things" "I like using my hands"</p>
	<p><b>What other classes do the students do at Merton Adult Education?</b></p>
	<p>"I like cooking too" "I made a Shepherd's Pie and had it for lunch"</p>
	<p>"I do photography"</p>
	<p>"I exercise"</p>



	<p>"I have a computer class"</p>
	<p>"Maths and money!"</p>
	<p><b>How would students feel if classes were in a different building?</b></p>
	<p>"I hate the idea"</p> <p>"I don't want to go somewhere else"</p> <p>"No, no, no"</p>
	<p>"I would get lost"</p> <p>"It is hard to find my way round SCOLA"</p> <p>"It is easier to find my way round here [at Whatley Avenue]"</p> <p>"I would have to start all over again and learn different rules and routes"</p>



	<p>"What about my friends?"</p> <p>"I would want to have the same teacher and friends"</p> <p>"I have lots of friends here [at Whatley Avenue]"</p> <p>"The teachers are kind here [at Whatley Avenue]"</p>
	<p>"My driver can't take me to another college"</p>
	<p>"It would be boring if I have to stay at home"</p>
	<p><b>What if classes moved to a day centre?</b></p>
	<p>"Day centre is like a prison"</p>
	<p>"At the Day Centre you sit around for a long time with nothing to do. I want to do things"</p>

	<p>"You just sit around like old people"</p>
	<p>"There are no certificates in Day Centres"</p>
	<p>"There are no kilns in Day Centres"</p>
	<p><b>Recommendations</b></p>
	<p>Listen to the students and keep classes at Whatley Avenue</p>



## Learner Consultation Feedback Log

20 October 2014

Topic – MAE Review	Learner Name
<p><b>Learner Comment</b></p> <p>What will happen to the 5000+ learners if they lose their classes? Adult education – life long learning is a basic right of us all.</p>	
<p>Who's going to look after the LLD and ESOL learners? Our classes help us to get employment – so less money paid out in benefits.</p>	
<p>Short term view not economic in the long run will have to pay more on services stopped.</p>	
<p>MAE is an invaluable resource for adults who wish to learn new skills &amp; also a place where learning disabled people can be together and learn new life skills. Where will they go if it closes down? I'm taught by an incredibly well qualified professional teacher. I wouldn't get this level of tuition anywhere else. Please don't close us down.</p>	<p>[REDACTED] Upholstery Class</p>
<p>So many needs of the mature students who are facing more and more restrictions in their income and working choices. Educational facilities like these help students to develop skills they perhaps didn't feel confident in and open working . In view of the current economic issues we are all facing. Although I appreciate the financial restrictions the college needs to address. My personal opinion is that more of these educational facilities are needed not less. They address opportunities making income for themselves and helping the economy &amp; also helping to keep active and healthy as we are living longer. Less of a burden on the state.</p>	<p>[REDACTED] Upholstery &amp; woodwork classes</p>
<p>Short term savings = long term losses eg social exclusion, mental health issues, NHS costs.</p>	<p>[REDACTED] Woodwork classe</p>
<p>I hope MAE is not going to close. So many people benefit from its classes. What about young people who need a second chance. Another go at getting an education - leads to employability</p>	<p>[REDACTED] French Advanced</p>
<p>PLD services provided by MAE are vital for maintaining and increasing independence &amp; life skills in the community. It would be short sighted to remove these as it will lead to demand in other areas e.g health, care at home etc. Better to consider other efficiency savings e.g in HR / back office functions by combining these with other sites.</p>	<p>[REDACTED] Upholstery</p>

<b>Topic – MAE Review</b>	
<b>Learner Comment</b>	<b>Learner Name</b>
Outsourcing of services does not necessarily bring savings. Private companies must make profits somehow! Suggest outsourcing of facilities may offer more long term savings. Private companies may be able to offer cheaper more efficient premises. Courses on offer are invaluable to students like me seeking new skills for a second career.	[REDACTED] Upholstery class
LDD students will have nowhere to go.	
I am currently taking part in the upholstery class. I thoroughly enjoy it. I have been taking classes for a number of years such as French, Pottery, Pilates, Upholstery. I have really enjoyed every single minute of it and I will be devastated if these opportunity of classes and activities disappear. Please take this into consideration and how important this is for the community.	[REDACTED] Upholstery class
Cost / benefit analysis. How much council saves by enabling over 60's persons coming to classes. If not for these classes council will need to spend on alternative home based care. Young persons activities, disabled student, ESOL – who is going to look after them?	[REDACTED] Upholstery

<b>Topic – Curriculum Development</b>	
<b>Learner Comment</b>	<b>Learner Name</b>
Vegetarian cooking with a healthy food focus	

<b>Topic – Use of ILT in classrooms</b>	
<b>Learner Comment</b>	<b>Learner Name</b>
Our French tutor recently used the whiteboard to show us information as part of Black History month. I think the interaction on the use of the whiteboard to show us clips, ask us to write things and so on is really good.	[REDACTED]



21 October 2014

Topic – MAE Review	Learner Name
<b>Learner Comment</b>	Pottery student
Selling the Whatley Rd premises is a short term measure. What happens next to get finances?	
We need financial information re viability of MAE	
Is there any consideration given to students who have learning difficulties and their educational needs.	Pottery
Value of MAE – promotes employability, creativity, integration of those with special needs, life long learning.	
Information on potential savings would be helpful but can savings really be so significant. MAE not a big spender	
This college is local to me. It fits in with school hours to suit my needs as I wouldn't be able to go to another main stream college. I'm a single mum and this college is very helpful to me as an adult learner. I have never found another college to suit these needs in Merton	Beauty
Do not close the college. MAE is the best, we love to learn.	
MAE here is very important as locally provided and LA is accountable for it.	
Value of MAE for learners cannot be exaggerated. Carers get a break, special needs students get out and learn and gain independence. People get qualifications, employability and more.	
MAE we need you. Don't close down the college. For me as a foreign student is a good college and it has a lot of courses and good prices. I will like in future to study more and more in this college.	Beauty

Topic – MAE Review	Learner Name
<b>Learner Comment</b>	
MAE is a local and convenient learning resource, recommended highly and should not close down.	[Redacted] Beauty
Very helpful to learn and work around my children.	
This college has offered 100% support to me. It has great hours that fit into my life as being a lone parent, and it has given me a future to look forward to. No other college do such hours like these.	
This is perfect for people who want to get back into education as adults with people of all age and disability.	
Adult education is valuable even if not accredited.	[Redacted] Woodwork & upholstery
Adult education needs to be kept local.	
Adult education promotes mental wellbeing, return to work, confidence and gaining skills.	
Ideal for adult learners who do not have time for mainstream colleges.	[Redacted] Beauty
Adult education is vital.	
MAE has wide range of courses at realistic prices accessible to all. Don't jeopardise this.	
I am concerned as to where people in this local community will be able to go for adult education without having to travel too far.	
Learning at this college is inclusive and welcoming. Will a different venue be able to offer this.	[Redacted] Early Years
Special needs should be considered as should individual needs. Time, travel & cost.	
Being able to attend for courses as well as part time working is essential and sometimes only opportunity to create new role for you. I am very grateful for what MAE is doing here for me and others.	



Topic – MAE Review	
Learner Comment	Learner Name
<p>People find employment via these courses. These courses give you confidence to tackle jobs in their own home. This college is the 'jewel in the crown' of merton. Not only does it educate people for work, disabled and learning difficulty persons have education and a place to go. Many people come from the other side of the borough to attend classes so there is no other adult college like this Whatley Avenue college.</p>	<p>Woodwork</p>
<p>More courses and dates wanted. Currently I'm attending this course in this centre which is convenient for me. I would like to do my advanced courses here soon.</p>	<p>[Redacted]</p>
<p>The college has helped me progress rapidly for the first time I have confidence and knowledge to do the work I am applying for. I have been able to find a placement who will give me a good reference based on my work. I would not have had the opportunity because no other college near me was running the course. MAE is the only place that offers adult education which really delivers quality teaching, quality tracking and advice. Mixing with younger teenagers makes it very uncomfortable.</p>	<p>[Redacted]. Early Years</p>
<p>I want the college same as now please. The adult education system is really nice and very supportive to me in person. I don't want to go with younger students.</p>	<p>[Redacted]</p>
<p>I love the college. I did intro to teaching assistant course here. I really love the college environment, tutors and everything. I want the college forever to continue to support the community to develop in education for the adults.</p>	<p>[Redacted] Early Years</p>
<p>Whatley Avenue is a wonderful facility that will hopefully enable me to find a job when I finish the course.</p>	<p>[Redacted] Early Years</p>
<p>Adult education is important to give us a better career later in life. Gives adults a chance to succeed in life.</p>	<p>[Redacted] Early Years</p>

<b>Topic – MAE Review</b>	
<b>Learner Comment</b>	<b>Learner Name</b>
We need adult education. It is important to have adult education because lots of people are gaining importance towards it. As an individual I gain more benefit from adult education. Teach adults, they teach their children.	[REDACTED] Early Years
All learners appreciate the hard work everyone puts in. If the college closes people will not be able to train and get a job / career. It will lead to the benefit system being abused! It is important for people to learn for people who can't speak English. It gives them a chance.	[REDACTED] Early Years
New exciting equal opportunities for adults.	
We are learning new things every time we are in college. We gain new experience.	
MAE is for adults not children. We feel more comfy with adults not teenagers.	
Has given me another chance to get back on my feet and make something of my life.	
A great place for learning. Please do not make it disappear. Please. We love MAE.	[REDACTED]
<b>Topic – Use of ILT in classrooms</b>	
<b>Learner Comment</b>	<b>Learner Name</b>
Pottery equipment needs updating. IT not really relevant in class. We can use IT at home for research.	Pottery student



<b>Topic – Equality &amp; Diversity</b>	
<b>Learner Comment</b>	<b>Learner Name</b> [Redacted]
As a disabled learner I am offered extra assistance to ensure I can attend college.	Early Years
Good equality in my class. Students of all abilities & needs well taught & integrated. A strength to protect.	

<b>Topic – Progression</b>	
<b>Learner Comment</b>	<b>Learner Name</b> [Redacted]
I don't take my course for a qualification or employment but I benefit enormously. I'm retired & it enriches my life.	Early Years
This centre is really very helpful when I came here I had nothing and in 8 months I have finished 4 courses.	[Redacted] Early Years
Easy progression & great support. Would have been lost without it.	

<b>Topic – Curriculum Development</b>	
<b>Learner Comment</b>	<b>Learner Name</b> [Redacted]
Barbers courses	Early Years
Spray tanning.	

22 October 2014

Topic – MAE Review	Learner Name
<p>I've been coming here for 21 years. This is what keeps me sane. Pottery for the last 18 years. I've spent hundreds of pounds over the years coming to college, I've done pottery, art, dance, English, maths, lip reading, music, tai chi.</p> <p>Why are you thinking of closing it, is it all about money?</p> <p>I can walk here anywhere else you would need to drive where is there to park for the old? Buses are not good for disabled to use.</p> <p>What are you going to do for the likes of my son who has a disability. I hope he would be able to come to learn living skills.</p> <p>We the carers of merton save the council lots of money each year. You need somewhere for us to go and have time out.</p> <p>Where are you going to send us all or do you <u>not</u> care for people who are disabled?</p> <p>Why are you thinking of closing something that works? Why fix something that's not broken? It's the only time carers have time to do what they want for themselves.</p> <p>I would not meet people with the same disabilities as me elsewhere.</p> <p>I am against closure, only local place to get to that does lip reading, can't travel to Richmond for it. I've been coming here for 10 years. Done my NVQ2 course here, makaton. The tutors are great, helpful to people with learning difficulties and hard of hearing. They cater for all needs.</p> <p>Great place for learning and socialising. Fantastic for people with diversity needs.</p> <p>No-one here takes the mickey out of you or people that are different like other places. Also other colleges during the day are more 16+ not mature like people at Whatley.</p> <p>I have learnt more here than anywhere.</p> <p>Where are all the people with diversity needs and learning difficulties going to go?</p> <p>If MAE closes my entire life would be totally devastated. As a carer for my disabled mother for 20 years my only highlight of the week is my stained glass class. Being creative in a safe environment brings me so much joy in an otherwise stressful life. Many other students also find MAE a life line especially those with special needs and are trying to live independently. This college is so important to so many I cannot overstate the devastation it would cause in so many peoples lives. Please, please think again.</p>	<p>[REDACTED]</p> <p>Pottery &amp; Lipreading</p>
<p>[REDACTED]</p>	<p>[REDACTED]</p> <p>Lipreading</p>
<p>[REDACTED]</p>	<p>[REDACTED]</p> <p>Stained Glass</p>



Topic – MAE Review	Learner Name
Learner Comment	Learner Name
<p>This college has been very beneficial to many people with learning difficulties and handicapped people. A way of keeping in touch with the outside</p> <p>This college has given me a skill for life that enables me to stay sane. A way of getting out of the house to see a way of being independent.</p> <p>What will happen to older people that use the college as a way to meet people and keep active?</p>	<p>[REDACTED] Stained Glass</p>
<p>Against closure of Whatley Avenue college.</p> <p>Whatley college also involves students and their families in fun days which would be lost.</p> <p>Only local college for people with learning disabilities.</p> <p>Has a good variety of courses for disabled people to do.</p> <p>Would be hard for people who have trouble travelling and are used to one place.</p> <p>Find it a disgrace the way people with learning disabilities are treated if the college is closed.</p>	<p>[REDACTED] Stained Glass</p>
<p>This site not only provides important recreational activities for an increasingly elderly population but also is a means for people to further their careers and gain necessary life skills. I cannot think how any alternative can provide the same facilities.</p>	<p>[REDACTED] Stained Glass</p>
<p>I attend lip reading and art. Without these classes I would be lost. I am not confident to travel far due to dizzy spells (meniere's) and suffer from depression.</p> <p>Why are Merton closing Whatley when L/B Richmond can offer so many courses for its learners. I believe from the papers that Merton has lots of taxpayers money in the bank.</p> <p>Lip reading is essential for us who are hard of hearing to be able to communicate and not become isolated. It is also sociable and an opportunity to get out. Whatley is so convenient and friendly.</p> <p>Knuston Hall Wellingborough was threatened with closure but was saved by offering rooms for conferences, one day courses with meals etc. Now the college is doing very well.</p> <p>Benefits to keep the college – disabilities - much better to keep people in the borough. Need courses for older people to avoid depression &amp; isolation.</p> <p>What about all the people with carers &amp; wheelchair users. At the moment they have good access to courses on the ground floor. They all appear to enjoy being at Whatley.</p>	<p>[REDACTED] Lip reading</p>

Topic – MAE Review	Learner Name
<p>This college has been a sanity saver for me. It has helped me overcome debilitating panic attacks for several years and enabled me to develop a love of my craft which has had a huge effect on my confidence and allowed me to feel a worthwhile member of society. Earning a small amount of money to continue my passion and donate to charity. What will happen to others who have diversity needs who feel safe and loved here. Change is not good for them either. Please, please re-consider.</p>	<p>[Redacted] Stained Glass</p>
<p>Merton Adult Education is an important part in my life. Getting out, meeting people, improving skills in upholstery &amp; stained glass, gaining in confidence. Learning to live independently is an important part of college life. The impact of losing this facility will increase costs in other help with community. This is an extremely important function and outlet, respite etc. The college is funded by the Skills Funding Agency not the council. Classes like stained glass, upholstery, pottery, woodwork bring in an extremely important revenue which allows college to support these less fortunate. Important to learn new skills to gain employment in a challenging world e.g. childcare, literacy, English as a second language.</p>	<p>[Redacted] Upholstery &amp; Stained Glass</p>
<p>I have been coming here for over 25 years. I have learned counselling, psychology, keep fit, singing, pottery, lip reading – please don't close the college. This school is one of the most useful places in the community. It's close by and does not need long bus or train to get here. It becomes a socially &amp; learning essential, specially in the young &amp; older generation.</p>	<p>[Redacted] Lip reading</p>
<p>I have been coming to adult education Whatley Avenue, Merton now for the past 6 ½ years since I've retired. I've been having cookery, pottery, computer, photography courses etc and I find all the staff concerned very kind and helpful and it's a very relaxed atmosphere and it's close to home and within walking distance. Your idea to close this place down is disgusting. Can't you people whoever responsible just leave things as is. I feel it's a cheek. You think more of lining your pockets than you do of peoples lively hoods. I'm a student and I'm very close with all the co students and tutors and I enjoy coming here. I don't want the likes of you people blighting our lives in that regard. If you have to make savings financially make them elsewhere, but please don't cut back on our services.</p>	<p>[Redacted]</p>



Topic – MAE Review	Learner Name
<p><b>Learner Comment</b></p> <p>I have only started back at adult education classes since I lost my employment and became a full time carer to my paralysed husband. My life has taken a total turnaround and my health &amp; wellbeing has suffered. I was encouraged to enhance my life by finding 'me' time and turned to MAE to support me in this. I enrolled in this class as it was at a convenient time to suit my caring commitments and I have benefited from finding time for myself in a very busy &amp; stressful daily routine.</p> <p>Whatley Avenue is near enough to my home for me to return in an emergency.</p> <p>The college has a calming and inspiring atmosphere that lends itself to the focus of the courses. Most participants are here for a reason not just for pleasure.</p> <p>Attending has restored some of my self esteem and beneficial to meet like minded students. I understand most classes are full so there is a 'need' for the college in this location.</p> <p>Amalgamating the adult college with a student college will be intimidating.</p> <p>The council should continue to support the attendees of the college.</p> <p>If the college were to close it would be detrimental to the borough.</p> <p>I retired earlier this year and find the level of teaching provided at the art class I attend at MAE is excellent. The tutor has given me great encouragement and I would greatly miss the classes if MAE closes.</p> <p>I have attended MAE for a variety of classes including Italian, German, photography and cooking over the years and feel that MAE is a fine provider of life long learning.</p> <p>I think that MAE provides a valuable community resource reaching people with disabilities and other special needs including ESOL. It makes a huge difference to peoples lives.</p> <p>The photography classes at MAE enabled me to gain a City &amp; Guilds qualification. I am sure that many other students have achieved a wide range of qualifications through MAE.</p> <p>I cannot envisage that any transfer to 'alternative suppliers' as part of a cost cutting exercise would result in the high standard and wide range of courses provided by MAE.</p> <p>Since when has a reduction of educational provision for adults been Labour Party policy? Merton council, why threaten a well established provider that always delivers high quality courses.</p>	<p>[REDACTED]</p> <p>Stained Glass</p>
<p>[REDACTED]</p>	<p>[REDACTED]</p>

23 October 2014

Topic – MAE Review	Learner Name
<p><b>Learner Comment</b></p> <p>How much do students fees add up to per annum?            What is the funding of Merton Council to Whatley Avenue?            Why has there been no consultation with a) students &amp; b) residents?            Why are no council leaders present at this review?            Why is there no transparency at decision level?            Who will make the final decision: the council cabinet or the politicians in the borough?            Has the decision to close the college actually been taken because there is no time before mid Jan decision! Explain!            Leaders must surely talk to the student body to remain credible.            Have you considered the hidden costs to the community (abled and disabled)</p> <p>What the closure means to me:-            Prevent my skills base in becoming commercially viable            Loss of incredibly scarce facilities in SW London            Throw a spanner in my career development            Force me to go outside the borough for learning            Lose contact with a highly skilled tutor &amp; colleagues who like me appreciate what Whatley Avenue represents in the community</p> <p>MAE            Maintains levels of craftsmanship            Bringing the community together            Community cohesion            Wellbeing            Hobbies            Personal development            Health – improvements, mental health, confidence</p>	<p>██████████            Potter</p>



Topic – MAE Review	
Learner Comment	Learner Name
<p>Please would it be possible for us all to have a meeting with the 'decision makers' before January. January will be too late.</p> <p>The school that surrounds the building needs to be informed – maybe they would like the opportunity to come to the next meeting.</p> <p>The local residents need the chance to be able to attend a meeting too. They have the right to know what will be happening to this building if it closes.</p> <p>I think we should have been informed, as students, a lot earlier in the day rather than leaving it this late.</p> <p>If this college was to close, will all courses run somewhere else? If so, this will still cost money so nothing will be saved if they have to run somewhere else and if the courses here are then crammed into another college, either more classes will have to be run to accommodate the people here to somewhere else or somewhere else will have to open to accommodate. This seems a waste of time &amp; effort.</p> <p>What happens to all of the special needs / learning difficulties adults if this centre closes? Coming from someone who has special needs adults in their family, I would like to think that there are centres like this to help our family and give the special needs adults somewhere to learn and socialise.</p> <p>I have been coming here for many years, to varied courses. I gained 2 signing exams and now attend a lip reading course. There are not many other places that run these courses and I don't have a car and would find it hard to go anywhere else.</p> <p>I think it was unfair that not one 'decision maker' attended the meeting today which left the poor staff in the firing line – this seems wrong. They should have more support.</p> <p>After losing confidence in the workplace from being made redundant, the courses here have given me the confidence back and has given me the confidence to work again.</p>	<p>[REDACTED]</p> <p>Lip reading &amp; employability</p>
<p>As an over 60 yoga has helped me enormously with mobility. Cannot praise what is taught at Whatley enough.</p> <p>The commitment of the teachers is amazing, professional.</p> <p>Closure would leave a massive hole in my life.</p> <p>The class is close by and affordable.</p>	<p>[REDACTED]</p> <p>Yoga</p>

Topic – MAE Review		Learner Name
Learner Comment		Learner Name
<p>The vocational courses are very accessible for people changing careers and therefore would be best to maintain this eg. Cache</p>		<p>[REDACTED] Early years</p>
<p>The college is very well located, accessible and I am considering to take more classes as the quality of teaching and other support is very good.</p>		
<p>Has the council commissioned a recent valuation of this site? Why has news of the MAE review only just broken when a decision is to be reached as early as January 2015.</p>		
<p>Does the council have any regard at all to the views of the student body or is this last minute consultation simply a cosmetic exercise?</p>		
<p>What will happen to the Towards Independence students, the most vulnerable of the whole student body and the ones least able to mount a protest?</p>		
<p>Have the local residents been consulted?</p>		
<p>January – can this be changed? Students want to speak to decision makers!</p>		<p>[REDACTED] Early Years</p>
<p>It's important that adults can learn with other adults – learning alongside young people could put older learners off. Wanted to enrol on a course locally to juggle childcare.</p>		
<p>Joined college to continue to next level currently offered here. So after completing TA level 2 could do next years level 3.</p>		
<p>As a mature student and a mother, MAE has offered me support and convenience on getting back onto a course and back to work in a career path I have chosen. MAE should re-locate if need be.</p>		<p>[REDACTED] Early Years</p>
<p>I have been attending classes at MAE for over 25 years. It has greatly enhanced my life and wellbeing. I hope to be able to continue coming here for a long time to come. IT MUST NOT CLOSE.</p>		<p>[REDACTED] Pottery</p>
<p>How are the council going to save money on this when they only provide a small subsidy to Skills Funding agency? Very short-sighted as other budgets will have to increase e.g. social services, mental health, facilities for disabled.</p>		
<p>If the council's financial responsibility is minimal for the MAE centre. Is the need for closure related to what they will gain from selling the site? I have just started attending a class and feel very sad at prospect of this being short lived.</p>		



Topic – MAE Review	Learner Name
<p><b>Learner Comment</b></p> <p>After retirement I was depressed until I started a glass class. I was given confidence and made to feel worthwhile. I then took up pottery and had the same experience.</p> <p>Not only is MAE important to people with learning disabilities and physical disabilities, it covers a whole spectrum of people that could only be catered for at a site in Merton. For many travel to Sutton or South Thames colleges would be impossible for a variety of reasons. Whatley Avenue college provides a safe, nurturing environment. The tutors are committed, dedicated, passionate and caring people who are exceptional examples of their profession. If I had encountered such tutors at school my life may well have taken a better course.</p> <p>What about courses that require specialist equipment to run, such as stained and fused glass, pottery, woodwork – how could these be re-sited?</p> <p>The building &amp; staff provide an invaluable resource for supporting vulnerable students.</p> <p>Moving the adult education facilities outside the borough would mean many Merton residents would no longer be able to use them.</p> <p>Merton is a relatively well off borough. It would be an admission of failure to not continue to provide adult education in the borough.</p> <p>We hear the college is substantially self funded. The courses are often oversubscribed, why not increase the charges to increase the revenue stream?</p> <p>Selling off the building may raise funds this year, but what happens in following years when that resource has gone?</p> <p>I cannot believe that this vital local college that supports so many residents through a wonderful range of vocational, practical, technical courses is under threat of closure. This is the only college in our borough offering adult education, helping people on jobseekers to gain skills &amp; get back to work – helping many people with learning disabilities, giving carers a break – courses for the elderly, such as silver surfer computer courses.</p> <p>There is nothing else in our area. Where all these poor people going to end up?</p> <p>Surely the benefits that MAE offers far outweigh the closure of MAE.</p> <p>I have been coming to these classes for the past 3 years. Merton Adult Education is one of the few colleges to offer this class across South London. I've found both the evening classes and the summer school very rewarding. Classes such as this enable adults to explore their creative side, &amp; enables them to meet like minded individuals. It's a welcome relieve from the working week! Myself and I know many other students will be very sad if MAE has to shut.</p>	<p>[REDACTED] Glass &amp; Pottery</p>
	<p>[REDACTED] Stained Glass</p>
	<p>[REDACTED] Pottery</p>
	<p>[REDACTED] Stained Glass</p>



Topic -- MAE Review	
Learner Comment	Learner Name
<p>The withdrawal of funding &amp; the proposed closure of Merton Adult college will be a huge loss, educationally and socially to the community. I have been a student at various times at the college since 1992 and during that time, I have taken a diversity of courses. I have learnt new skills and have also enjoyed the social advantages.</p>	<p>[REDACTED] Stained Glass</p>
<p>I have attended this course for 14 years and am still learning a lot from it. Closing MAE Whatley Avenue would be a real shame. An awful lot of people enjoy the facility whether they attend in order to obtain formal qualifications or just to enjoy an evening learning with others.</p>	<p>[REDACTED] Stained Glass</p>
<p>Happiness is leaving the stress of work behind and being creative. Happiness is making Halloween decorations and crafts with my son. Happiness is making something. Developing a skill. Admiring others creativity. Happiness is watching a challenged learner develop her literacy and numeracy. Happiness is watching her thrive and be happy having a break away from her caring duties. Happiness is being inspired by the enthusiasm of a talented tutor. Happiness is cups of tea. Building friendships. Being part of a community. Happiness cannot be measured in pounds. Happiness is about community Happiness is MAE Please save our college</p>	<p>[REDACTED] Stained Glass</p>
<p>I am greatly disturbed to hear of plans to close Merton College. This isn't purely for selfish reasons as I'm really enjoying my class working with glass but it will be almost impossible to find another, at a reasonable price, near me as most places only do stained glass while I'm principally interested in slumping &amp; fusing. Putting my personal life to one side, Merton college has a fine reputation for pastoral care and enabling young people to gain confidence to go out into the world. Its work in the arts is of great importance for those who aren't interested or able to study academic subjects, allowing us to find hidden talents or just enjoying the company of others with similar interests.</p>	<p>[REDACTED] Stained Glass</p>
<p>I sincerely hope you will consider closing the college as an absolute last resort. It would be a great loss to the community if MAE were to close. It is an excellent facility, offering a wide range of courses. A broad section of the community use the college for learning and pleasure.</p>	<p>[REDACTED] Stained Glass</p>

Topic – MAE Review	
Learner Comment	Learner Name
<p>I am currently a student at MAE Whatley Avenue. I enjoy one class a week (in the evening) where I work on projects in glass. If this facility were to close the leaded glass students may possibly be accommodated elsewhere but my interest is in fused glass. This requires firing in a kiln. I wonder if any of the suggested alternative sites will be willing to take on a kiln &amp; provide the conditions for me and my fellow fused glass students to continue with this type of work?</p>	<p>[REDACTED] Stained Glass</p>
<p>I have attended courses at MAE over a number of years and have gained a number of new skills, including learning a new language. I have always felt that MAE provides a safe, friendly and supportive atmosphere in which to learn. I am currently attending stained &amp; fused glass and have recently started beginners Spanish. I would be immensely disappointed if it was not possible to continue due to the closure of the college.</p>	<p>[REDACTED] Stained Glass</p>
<p>I have only just started my second term of fusion glass course at MAE and have become slightly addicted. The mixture of local people from various walks of life and the friendly accepting nature of this local creative outlet has been a joy so far. The course and the location is brilliant. As a single lady and someone who uses public transport getting to MAE feels safe and easy. There is so much more I want to learn and develop that I'm already thinking of the follow on courses after this. What a unique place this is.</p>	<p>[REDACTED] Stained Glass</p>

Topic – Curriculum Development	
Learner Comment	Learner Name
<p>Family Tree courses Alternative therapies, NLP, Reike, Iyengar Yoga Taster courses or introductory in care worker</p>	<p>[REDACTED] [REDACTED]</p>



**Committee:** Cabinet

**Date:** 16<sup>th</sup> February 2015

**Wards:** All

**Subject:** **Reference from Sustainable Communities Scrutiny Panel – Adult Education in Merton: evidence and options for achieving a value for money service**

Lead officer: Rebecca Redman, Scrutiny Officer

Lead member: Councillor Russell Makin, Chair of Sustainable Communities Overview & Scrutiny Panel

**Contact officer:** **Rebecca Redman, Scrutiny Officer;** 020 8545 4035;  
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## **Recommendations:**

That the Cabinet consider the following recommendations made by the Sustainable Communities O&S Panel further to undertaking pre decision scrutiny of Adult Education in Merton: evidence and options for achieving a value for money service:

- a) That the Sustainable Communities Scrutiny Panel support the recommendation that a commissioning model be adopted for the delivery of an adult education service in Merton; and
  - b) That Cabinet communicate their commitment to the commissioning principles outlined within the report at paragraph 3.14, in particular, the retention of staff, where possible, and the development of a nurturing environment for learners.
  - c) That Cabinet consult the Sustainable Communities Scrutiny Panel at key stages of the implementation of the commissioning model to enable the Panel to undertake pre decision scrutiny.
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## **1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY**

- 1.1 To present to Cabinet the recommendations of the Sustainable Communities O&S Panel further to undertaking pre decision scrutiny of Adult Education in Merton: evidence and options for achieving a value for money service.

## **2. DETAILS**

- 2.1 At its meeting on 3<sup>rd</sup> February 2015, the Sustainable Communities Overview and Scrutiny Panel undertook pre decision scrutiny of Adult Education in Merton: evidence and options for achieving a value for money service and considered officer's advice and recommendations.

- 3. FINDINGS AND RECOMMENDATIONS OF THE SUSTAINABLE COMMUNITIES OVERVIEW AND SCRUTINY PANEL**
- 3.1 The Sustainable Communities Scrutiny Panel received a report detailing officer's recommendations on Adult Education in Merton: evidence and options for achieving a value for money service, as well as hearing representations from the Cabinet Member for Education.
- 3.2 Members wished to make the following recommendations for Cabinet consideration:
- a) The Sustainable Communities Scrutiny Panel supports the recommendation that a commissioning model be adopted for the delivery of an adult education service in Merton;
  - b) That Cabinet communicate their commitment to the commissioning principles outlined within the report at paragraph 3.14, in particular, the retention of staff, where possible, and the development of a nurturing environment for learners.
  - c) That Cabinet consult the Sustainable Communities Scrutiny Panel at key stages of the implementation of the commissioning model to enable the Panel to undertake pre decision scrutiny.
- 4 ALTERNATIVE OPTIONS**
- 4.1 Cabinet is required under the terms of the Constitution to receive, consider and respond to references from overview and scrutiny.
- 5. CONSULTATION UNDERTAKEN OR PROPOSED**
- 5.1 None for the purposes of this report.
- 6. TIMETABLE**
- 6.1 None for the purposes of this report.
- 7. FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS**
- 7.1 None for the purposes of this report.
- 8. LEGAL AND STATUTORY IMPLICATIONS**
- 8.1 None for the purposes of this report.
- 9. CRIME AND DISORDER IMPLICATIONS**
- 9.1 None for the purposes of this report.
- 10. HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS**
- 10.1 None for the purposes of this report.
- 11. RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS**
- 11.1 None for the purposes of this report.
- 12. APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT**
- None for the purposes of this report.

**13. BACKGROUND PAPERS**

13.1 None for the purposes of this report.



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**Date: 16 February 2015**

**Subject: Financial Report 2014/15 – December 2014**

Lead officer: Paul Dale

Lead member: Mark Allison

## Recommendations:

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- A. That Cabinet note the financial reporting data relating to revenue budgetary control, showing a forecast net overspend at year end of £4.6million, 2.8% of the net budget, at month 9, quarter 3. This is a reduction of £150k from last month.
- B. That Cabinet approves the virement for the additional social work capacity required in CSF. The required virement is £234k (£119k for quarter three and £115k for forth quarter) from the corporate contingency.
- C. That Cabinet note the adjustments to the capital programme as detailed in Appendix 5b. and approve the capital virement of TfL funding below:

<u>Narrative</u>	<u>2014/15</u>
	<u>£</u>
Central Road	(124,000)
Morden Road	48,050
The Broadway	26,750
Coombe Lane	6,500
Parkside	42,700

## PURPOSE OF REPORT AND EXECUTIVE SUMMARY

1.1 This is the regular financial monitoring report for 2014/15 presented to CMT in line with the financial reporting timetable. It is based on expenditure and income as at 31<sup>st</sup> December 2014.

This financial monitoring report provides:-

- The latest budgetary control information on revenue expenditure and income, forecasting a year end overspend of £4.6m (last month £4.75m);
- An update on the capital programme and detailed monitoring information;
- An update on Corporate Items in the budget 2014/15;

## 2. 2014/15 FORECAST OUTTURN BASED UPON LATEST AVAILABLE DATA

2.1 **Executive summary** – At period 9 to 31st December 2014 the forecast is expected to be a net £4.6m overspend compared to the current budget.

### Summary Position as at 31st December 2014

	Original Budget 2014/15 £000s	Current Budget 2014/15 £000s	Forecast Variance at year end (Dec) £000s	Forecast Variance at year end (Nov) £000s	Outturn variance 2013/14 £000s
<b>Department</b>					
3A. Corporate Services	11,285	13,646	190	47	(732)
3B. Children, Schools and Families	48,040	49,175	2,962	3,180	556
3C. Community and Housing	61,333	61,988	1,930	1,789	(1,122)
3D. Public Health	0	1,321	0	0	0
3E. Environment & Regeneration	22,853	24,717	1,171	1,187	(576)
Overheads		0	0	0	55
<b>NET SERVICE EXPENDITURE</b>	<b>143,511</b>	<b>150,847</b>	<b>6,253</b>	<b>6,204</b>	<b>(1,820)</b>
<b>3E. Corporate Items</b>					
Impact of Capital on revenue budget	14,103	14,103	0	0	0
Central budgets	3,996	(3,340)	(1,655)	(1,455)	2,429
Levies	931	931	0	0	0
<b>TOTAL CORPORATE PROVISIONS</b>	<b>19,030</b>	<b>11,694</b>	<b>(1,655)</b>	<b>(1,455)</b>	<b>2,429</b>
<b>TOTAL GENERAL FUND</b>	<b>162,541</b>	<b>162,541</b>	<b>4,598</b>	<b>4,749</b>	<b>610</b>
<b>FUNDING</b>					
Revenue Support Grant	(39,738)	(39,738)	0	0	(249)
Business Rates	(33,253)	(33,253)	0	0	0
Other Grants	(9,972)	(9,972)	(81)	(81)	(359)
Council Tax and Collection Fund	(79,578)	(79,578)	0	0	0
<b>FUNDING</b>	<b>(162,541)</b>	<b>(162,543)</b>	<b>(81)</b>	<b>(81)</b>	<b>(610)</b>

It should be noted that C&H and CSF have netted down the forecast overspend by £915k of one-off Public Health money. This reduces the overall overspend from £5.52m to £4.6m reported.

Chart 1 below shows the forecast year end variance for departmental expenditure with a comparison against both 2013/14 and 2012/13.

### Service Expenditure - Forecast Year End Variance

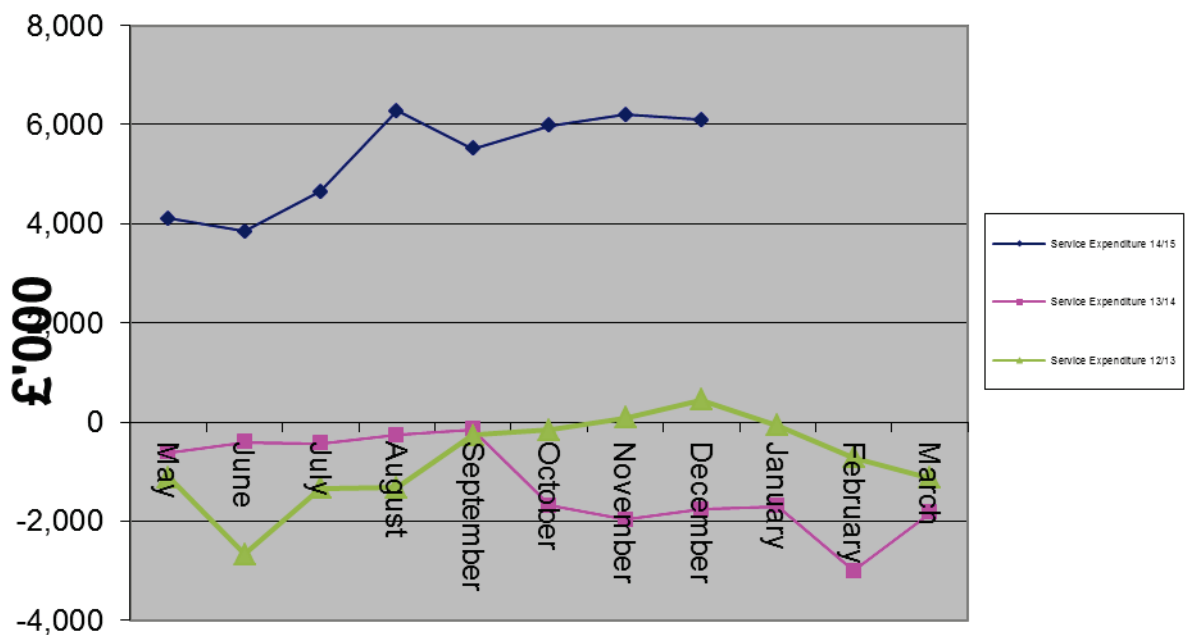
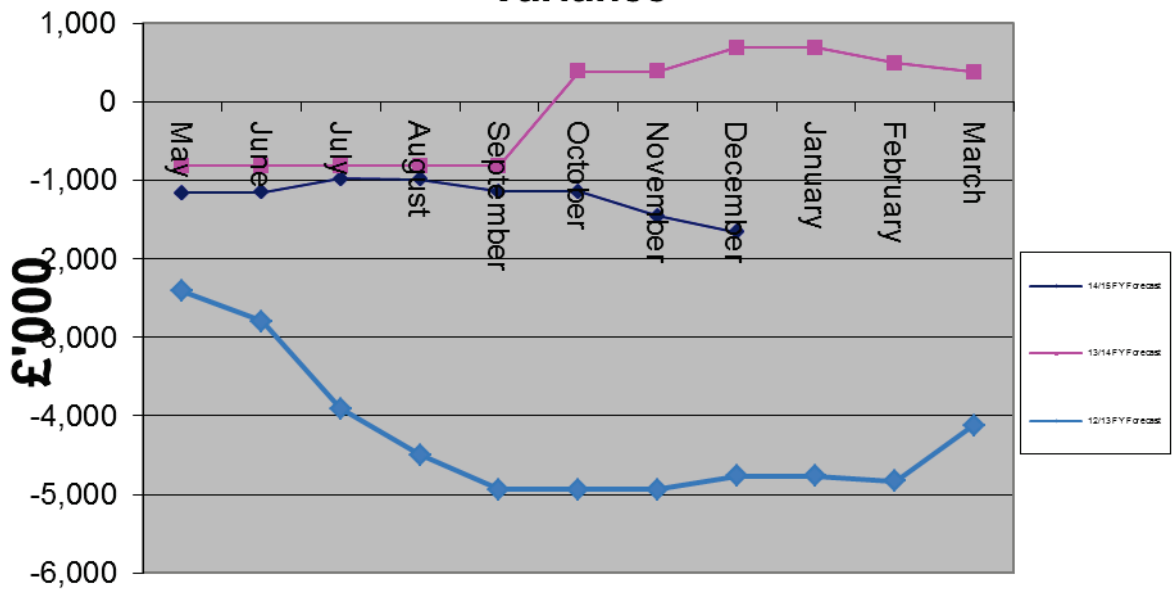


Chart 2 shows the forecast year end variance for corporate provisions with a comparison against both 2013/14 and 2012/13.

### Corporate Provisions - Year End Forecast Variance



Subjective analysis at 31<sup>th</sup> December 2014

	Current Budget 2014/15	Full Year Forecast (Dec)	Forecast Variance at year end (Dec)	Forecast Variance at year end (Nov)	Outturn variance 2013/14
<b>Expenditure</b>	£000	£000	£000	£000	£000
Employees	94,681	95,925	1,244	1,200	275
Premises Related Expenditure	9,153	9,092	(61)	(24)	(891)
Transport Related Expenditure	13,645	14,905	1,260	1,131	20
Supplies and Services	170,536	169,044	(1,493)	(1,700)	1,933
Third Party Payments	85,184	91,622	6,439	6,213	(2,106)
Transfer Payments	108,346	105,002	(3,345)	(3,289)	6,442
Support Services	32,422	32,420	(2)	(1)	1,501
Depreciation and Impairment Losses	15,227	15,226	(1)	(1)	(0)
Corporate Provisions	11,694	10,039	(1,655)	(1,455)	2,429
<b>GROSS EXPENDITURE</b>	<b>540,887</b>	<b>543,274</b>	<b>2,387</b>	<b>2,074</b>	<b>9,603</b>
<b>Income</b>					
Government Grants	(264,105)	(259,931)	4,174	4,103	(6,425)
Other Grants, Reimbursements and Contribs	(24,629)	(26,314)	(1,684)	(1,267)	(2,361)
Customer and Client Receipts	(56,493)	(57,758)	(1,265)	(1,075)	(1,141)
Interest	(44)	(19)	25	25	25
Recharges	(33,020)	(33,019)	1	1	(1,446)
Balances	(55)	905	961	887	2,352
<b>GROSS INCOME</b>	<b>(378,346)</b>	<b>(376,135)</b>	<b>2,211</b>	<b>2,675</b>	<b>(8,994)</b>
<b>NET EXPENDITURE</b>	<b>162,541</b>	<b>167,140</b>	<b>4,598</b>	<b>4,749</b>	<b>610</b>



## DEPARTMENTAL SUMMARY OF CURRENT POSITION

### 3A Corporate Services Department

	2014/15 Current Budget	Full year Forecast December	Forecast variance at year end December	Forecast variance at year end November	2013/14 Variance
	£0	£0	£0	£0	£0
Business Improvement	3,428	3,351	-77	-61	-32
Infrastructure & Transactions	9,644	9,491	-153	-142	-130
Resources	7,403	7,268	-134	-124	-284
Human Resources	2,539	2,557	18	4	-46
Corporate Governance	3,198	2,936	-261	-276	-185
Customer Services	2,305	2,248	-57	-85	-752
Corporate Items including redundancy costs	1,272	2,127	855	733	696
<b>Total (controllable)</b>	<b>29,787</b>	<b>29,977</b>	<b>190</b>	<b>47</b>	<b>-733</b>

### Overview

At period 9 (December) the Corporate Services department is forecasting an overspend of £190k. The reason for the movement of £143k from last month of £47k is reduction in staff costs within Business Improvement, and in Coroners costs combined with reduction in expected income in HR and registrars and increased severance pension payments. Further details are provided below in Corporate Items.

#### **Business Improvement – forecast underspend £77k**

The reason for the underspend is an overachievement of street naming income of £40k and an underspend of more than £60k on some vacant posts in the new systems and development team structure. Recruitment is underway but the first round of interviews did not lead to appointment so this underspend may increase if recruitment is delayed further.

The underspend is partly offset by a forecast overspend of approx. £40k on support and maintenance contracts. Contracts are being reviewed in line with the development of a procurement plan to identify whether there is scope for reduction in these costs.

#### **Infrastructure and Transactions – forecast underspend £153k**

There is a forecast underspend of £153k due to some vacant posts, reduced first quarter's printing costs and future year savings captured early.

### **Resources – forecast underspend £135k**

The division is forecasting an underspend of £135k due to future year savings being achieved in the current year. The main areas of underspend are salaries and audit fee.

### **Human Resources – forecast overspend £18k**

The cost of resources to address the recruitment process issues has been included at approx. £20k. The WCN system was intended to be a user friendly self service system but has been problematic and resulted in delays in the recruitment process. The most cost effective solution is to engage additional resource to assist managers in the recruitment process until the expiry of the contract.

As reported previously there is a forecast underachievement of schools SLA income of £25k due to the pressure from external providers. There is also £10k pressure in achieving the saving to increase the CRB income target. The overall projected shortfall of £35k is partly offset by £17k underspends elsewhere within the division to leave the net overspend forecast of £18k.

### **Corporate Governance – forecast underspend £261k**

The Benefits Investigation team transferred to the DWP under the Single Fraud Investigation Service on 1st November. An anti- fraud team of 3 posts is being created within the Audit & Investigation service to cover corporate fraud investigations with recruitment underway. The budget for this service is expected to be under spent by approximately £135k in 2014/15 due to the transfer to the DWP and the timescale involved in recruiting to the 3 anti-fraud corporate posts. The budget for 2015/16 will need to be reduced to reflect these changes, include agreed savings and reflect a reduction in Housing benefits admin grant.

There is a projected underspend of approx. £110k on various non salary budgets which are being held as future year savings.

The saving of a FOI/ complaints officer post within the Data Protection team will not be achieved in the current year due to a very high demand on the service. An alternate saving has being identified from various non-salary budgets within the division.

### **Customer Services – forecast underspend £57k**

The Local Welfare Support discretionary scheme continues to underspend in 2014/15. The forecast underspend is circa. £250k. This underspend will be transferred to the local welfare support reserves.

The forecast underspend on vacant posts are approx. £112k.

The Corporate Communications sponsorship, advertising and filming income target remains an on-going issue and budget pressure with a forecast overspend of £75k. This overspend has reduced by £10k since period 8.

The Sutton shared bailiffs income target is also a pressure in 14/15 and expected to underachieve. The forecast underachievement of income is £110k.

Income from Registrars is a further pressure with a forecast underachievement of £63k from citizenship ceremonies.

### **Corporate items (£855)**

As reported last month, the Housing Benefit grant claim (£92.5m) has been audited and identification of a number of errors within testing of claims has resulted in an initial loss of subsidy of £600k. The £122k increase on last month is made out of £158k severance pension payments against £26k reduction in Coroners costs and contribution from MPH for our services.

Following the 2012/13 grant claim audit increased checking and targeted training was implemented, however, this only took effect from December 2013 and the current grant claim covers the 2013/14 financial year. Therefore it is too early to fully analyse the impact of this additional checking and training.

Expenditure on redundancies is higher than that budgeted for.

### **Management Action**

Finance staff will continue to work closely with budget managers to continue to make forecasting more robust.

## **3B. Children Schools and Families**

<b>Children, Schools and Families</b>	<b>2014/15 Current Budget £000</b>	<b>Full year Forecast (Dec) £000</b>	<b>Forecast Variance at year end (Dec) £000</b>	<b>Forecast Variance at year end (Nov) £000</b>	<b>2013/14 Variance at year end £000</b>
Commissioning, Strategy and Performance	7,062	8,251	1,189	1,126	449
Education	16,253	17,554	1,301	1,242	370
Social Care and Youth Inclusion	11,493	12,375	882	1,234	(268)
Public Health contribution	0	(415)	(415)	(415)	0
PFI	7,724	7,712	(12)	(7)	29
Redundancy costs	2,073	2,090	17	0	(24)
<b>Total (controllable)</b>	<b>44,605</b>	<b>47,567</b>	<b>2,962</b>	<b>3,180</b>	<b>556</b>

## Overview

At the end of December Children Schools and Families is forecasting a net overspend of £2.962m on local authority funded services. Along with a 39% increase in birth rate, there are a number of duties placed on the Local Authority which have not been fully funded or not funded at all. These include remand costs, no recourse to public funds (NRPF) and the requirement to support care leavers. This was compounded by the Children and Families Act requirements from September 2014. This has been netted down by one off Public Health money of £415k making the underlying overspend £3.377m, (£3.595m last month) a reduction of £218k.

The department is also facing considerable pressures on staffing costs due to the “social work” market factors. To combat these pressures the department has been taking action to ensure that its services are being accessed through robust and consistent eligibility criteria, that it is procuring services with a strong focus on value for money and that it is working closely with the council’s HR department and E & R to address staffing and transport pressures.

## Local Authority Funded Services

There are a number of volatile budgets, which require continuous and careful demand management. Significant cost pressures and underspends identified to date are detailed below:

Description	Budget £000	Dec £000	Nov £000
Fostering and residential placements (ART)	4,169	858	890
Supported lodgings/housing	627	437	391
Un-accompanied asylum seeking children (UASC)	346	161	148
Procurement & School organisation	953	(151)	(151)
Legal cost	519	(110)	(110)
Other small over and underspends	448	(6)	(42)
<b>Subtotal Commissioning, Strategy and Performance</b>	<b>7,062</b>	<b>1,189</b>	<b>1,126</b>
SEN Transport	2,778	1,216	1,019
No Recourse to Public Funds (NRPF)	0	64	64
Children with disabilities team (CWD) staffing	535	66	119
Children with disabilities (CWD) personal support	296	94	94
Other small over and underspends	12,644	(139)	(54)
<b>Subtotal Education</b>	<b>16,253</b>	<b>1,301</b>	<b>1,242</b>
Social work staffing costs	2,689	491	688
No Recourse to Public Funds (NRPF)	20	308	368
Supported lodgings/housing	13	181	174
Special guardianship orders (SGO)	442	137	136
Independent review and service quality	487	218	160
Setting up home allowances	90	170	156
Family & Adolescent Services	178	(108)	(113)
CAMHS	298	(188)	(208)
Serious case review	75	(66)	(75)
Other small over and underspends	7,201	(261)	(52)
<b>Subtotal Children’s Social Care and Youth Inclusion</b>	<b>11,493</b>	<b>882</b>	<b>1,234</b>
<b>Public Health contribution</b>	<b>0</b>	<b>(415)</b>	<b>(415)</b>
<b>Subtotal PFI</b>	<b>7,724</b>	<b>(12)</b>	<b>(7)</b>
<b>Subtotal Redundancy cost</b>	<b>2,073</b>	<b>17</b>	<b>0</b>
<b>Grand total Children, Schools and Families</b>	<b>44,605</b>	<b>2,962</b>	<b>3,180</b>

## Commissioning, Strategy and Performance Division

- While the numbers of Looked After Children (LAC) remain stable, the complexity of a significant proportion of cases is causing the net estimated overspend of £858k. This includes on-going pressures in independent agency fostering of £141k, in-house fostering of £247k and residential placements of £658k which is offset by underspends forecast in mother and baby placements of £114k and £74k on secure accommodation costs.
- The budget for semi-independent and supported lodgings/housing placements is estimated to overspend by £437k. This budget is used to finance placements for young people aged 16/17 who require semi-independent provision and for Care Leavers through to independence or, in some cases, through to the age of 21. There has been an increase in forecast expenditure since April 2014 due to increase in caseload as some young people have now reached 18 and funding for their placement has transferred from the LAC placement into this budget. Because of their specific needs, some young people have also needed to move placements and this has resulted in increased expenditure on those placements.
- The UASC payments are expected to overspend by £161k this year due to an increase in the number of claimants turning 18 which is when central government contribution towards these cases ceases.
- Procurement and school organisation budgets are expected to underspend by £151k as a result of not recruiting to vacancies and a lower spend forecast on revenue budgets.
- The direct charging budgets for the shared legal service are currently forecasting £110k underspend.
- There are various other small over and underspends predicted across the division netting to a £6k underspend. These combine with the items described above to arrive at the total reported divisional overspend forecast of £1.189m.

## Education Division

- SEN and FE transport cost are expected to overspend by £1.216m due to the increased complexity of cases and higher than anticipated charges from the service provider. The overspend is split between core routes SLA increase (£301k) and taxi usage (£915k). This is due to more children with challenging behaviour requiring individual transport with accompanying escorts as well as the additional costs of providing cover for transport escorts who are off sick. Work continues to ensure the most cost effective routing for individual young people.
- The No Recourse to Public Funds (NRPF) budgets are forecast to overspend in total by £372k for the current financial year. These overspends are expected across education (£64k) and CSC (£308k). This increase in cost is in response to case law regarding housing families with no recourse to public funds (Zambrano & Clue cases). This is an issue across London.
- The CWD team staffing costs is expected to overspend by £66k. As highlighted in the budget reports to Cabinet and Council, additional capacity is being kept under regular review and funded quarterly from the corporate contingency. This amount equates to two additional social workers. On top of the additional staff, the team also has to cover vacancies with agency staff.



- The Children with Disability section is also forecasting a £94k overspend on personal support budgets due to rising numbers of children with complex needs being supported in this way. These payments often prevent higher cost interventions being required, e.g. residential out of borough care placements.
- There are various other small over and underspends predicted across the division netting to a £139k underspend. These combine with the item described above to arrive at the total reported divisional overspend forecast of £1.301m.

#### Children's Social Care and Youth Inclusion Division

- The green and purple central social work teams and MASH team staffing budgets are expected to overspend by £491k. The teams are in a similar position to the CWD team with regards to six additional social workers kept under review and funded quarterly from corporate contingency. On top of the additional staff, the teams are also required to cover vacancies with agency staff due to difficulty in recruiting permanent members of staff. This cost could fluctuate during the course of the year depending on our ability to recruit permanent members of staff to our vacancies. A £74k retention payment to 37 permanent social workers was agreed to be paid which has been included as part of December budget monitoring.
- The NRPF budgets are forecast to overspend by £308k in CSC for the current financial year. See second bullet point under education division for details.
- The budget for semi-independent and supported lodgings/housing placements in the 14+ team is expected to overspend by £181k. This is due to a combination of one-off overspend as a result of CareFirst packages that was not accrued for in the previous financial year, and on-going support cost increasing.
- Special guardianship orders (SGOs), adoption allowances and residence orders are estimated to overspend by £137k during the current financial year due to an increase in caseload as well as increased fees resulting from case law.
- The independent review and service quality team is expected to overspend by £218k. This is due to the use of agency staff to cover permanent IRO and manager vacancies. 50% of the posts (6 of 12) in the service are covered by agency staff.
- The setting up home allowances budget is expected to overspend by £170k. This is due to a historic budget shortfall which used to be offset by underspends on supported lodgings which, due to increased statutory requirement, are now also overspending.
- We have been able to fund some elements of core salaries from specific one-off grants which will result in a £108k underspend on the service expenditure for the current year.
- The Children and Adolescent Mental Health Service (CAMHS) is expecting to underspend by £188k due to vacancies.
- The serious case review budget is expected to underspend by £66k because there has been no need to commission reviews during the current financial year

- There are various other small over and underspends predicted across the division netting to a £261k underspend. These combine with the item described above to arrive at the total reported divisional overspend forecast of £882k.

## **Dedicated Schools Grant**

DSG funded services are expected to underspend by an estimated £131k (£169k underspend last month) in 2014/15. These budgets are not within the council's general fund and any over or underspends cannot be offset against the local authority funded budgets. Any movement at year-end will be added to the DSG reserve and applied after consultation with Schools Forum. Variances between individual subjectives have been shown in the overall departmental subjective analyses.

The post 16 SEN provision is expected to overspend by £700k. The responsibility of these payments transferred to Authorities in 2013/14. The overspend is due to the DfE not providing sufficient funding to cover the cost of Further Education (FE) colleges and Independent Specialist Providers (ISP).

This overspend is mainly offset by a two year old offer underspend of £632k which will be earmarked to developing this market over the following two years to ensure sufficient capacity. There are various other smaller over and underspends predicted across the DSG which, combined with the items above, equates to the net underspend of £169k.

## **PFI Agreement**

The Council has a PFI scheme whereby six secondary schools were rebuilt in 2003 by a PFI operator. Four schools now remain in the scheme. The schools make an annual contribution to the Council, towards the scheme's cost, as set-out by a formula enshrined in Governing Body Agreements. Following a review of the Governing Body Agreements and changes to the schools' Dedicated Schools Grant funding, the contribution formula is being re-negotiated.

## **Management Action**

### Public Health

- Of the £500k public health underspend allocated to CSF, £415k will be used to offset Early Years costs relating to improving young children's health and wellbeing which enabled us to use existing general fund money to offset overspends on LAC placements.

### Staffing

- We have recruited 7 NQSW who started before Christmas and a further 2 will start in February supported and quality assured by a practice assessment manager. As these staff completes their assessed year they will reduce our dependency on agency.
- We have recruited 6 permanent staff reducing the full year effect of agency.
- We have worked with HR on a retention payment to reduce social worker turnover.
- These will all have a positive impact on 15/16 and we will continue to take action to bring down agency/staffing costs.

### Placements

- Our edge of care panel continue to ensure that entry to care thresholds are maintained and we are in particular raising entry to care in the teenage years. The impact of increased numbers of UASC is in particular affecting our LAC numbers and we remain in the lowest rate of care range in London.

- Work continues to ensure we lever in appropriate health contribution to children with complex needs and our ART service is driving down placement costs including through regional partnership commissioning.
- We have implemented smarter commissioning practices through working with providers to negotiate reductions on PVI placements and supported lodgings/housing placement costs and cost avoidance on proposed fee increases. The implementation of a “Staying Put” policy as required by new legislation which enables young people to remain in their foster placements post 18 is likely to be a cheaper option for those young people who request it rather than moving into semi-independent provision. We are also maximising the uptake of Housing Benefit for young people aged 18+.

### Transport

- We are modelling the potential impact of personal budgets from transport for 15/16 to assist in delivering cost reduction solutions to individual children’s transport needs.
- We are monitoring tight eligibility thresholds and defending appeals and we have extended our independence travel training.
- We have been piloting the use of some of CSF staff to transport very complex needs children to establish if this better meets young people’s needs and reduces cost.
- A review of the costs of the provision involves all departments is taking place as part of our Transformation work. Issues regarding the costing methodology are being resolved and departments are working closely together to ensure the buses and taxis are used most cost efficiently. E&R are working hard to reduce staff sickness levels with the aim to reduce the cost of agency cover. Although sickness levels are reducing, it remains higher than the council average. The ability of the in-house service to transport children with very challenging needs remains an issue.

### New burdens

- As previously mentioned, there are a considerable number of duties placed on the Local Authority which have not been fully funded or not funded at all. The table below highlights the estimated overspends relating to these duties:

<b>Description</b>	<b>Budget £000</b>	<b>Dec overspe nd forecast £000</b>	<b>Nov overspe nd forecast £000</b>
Supported lodgings/housing	627	437	391
Un-accompanied asylum seeking children (UASC)	346	161	148
No Recourse to Public Funds (NRPF)	20	372	432
Special guardianship orders (SGO) & residence orders	442	137	136
Fostering	0	15	15
<b>Total</b>	<b>1,435</b>	<b>1,122</b>	<b>1,122</b>

- Young people aged between 18 and 21 now have the right to stay in their foster placements beyond 18 including whilst attending university. This means their fostering placement has to remain open to them and the in-house foster carer or Independent Fostering Agency will have to continue to be paid.
- Young People on remand are classed as being LAC and also have access to care leavers’ services across a range of budgets. These are in excess of the figures in the table above but included within

the overall projections for the department. As the system does not separately identify costs relating to remand cases, it is not possible to identify this separately.

- Unaccompanied Asylum Seeking Young People are also required to receive these leaving care services and we have 11 over 18s which is putting pressure on the UASC budget.
- The majority of families presenting as NRPF needs are housing. Meetings are on-going to discuss options to reduce cost and strengthen processes and procedures. The work being undertaken by Housing Needs to stimulate supply will assist in reducing these costs. Discussions are on-going regarding the most economic way of procuring housing for families with no recourse to public funds.
- We estimate that the equivalent of 6 social worker posts is currently used to support these additional burdens. This increase the actual cost to Merton to £1.392m.

### Savings

- Of the £860k savings identified for 2014/15, it is expected that SEN transport and LAC and SEN placements will be partly delivered. Current estimates indicate that £768k will be achieved.

### **Additional social worker capacity**

As highlighted in the budget reports to Cabinet and Council, additional capacity is being kept under regular reviewed and funded quarterly from the corporate contingency. CMT / Cabinet are asked to approve the virement of quarterly requirements (£119k for quarter three and £115k for fourth quarter) for the remainder of the year from the corporate contingency. The actual cost will be reported as part of outturn and the estimates adjusted accordingly.

### **C) Community and Housing**

As at the end of period 9 (December), C&H is forecast to over-spend by £1.931m an increase of £142k since the November forecast

<b>Community and Housing</b>	<b>2014/15 Current Budget £000</b>	<b>Full Year Forecast (Dec) £000</b>	<b>Forecast Variance (Dec) £000</b>	<b>Forecast Variance (Nov) £000</b>	<b>2013/14 Variance at year end £000</b>
Access and Assessment	42,314	44,023	1,709	1,584	(1,256)
Commissioning	5,072	4,959	(113)	(120)	(116)
Direct Provision	4,256	5,075	819	801	214
Directorate	893	823	(70)	(61)	70
Contribution from Public Health	0	(500)	(500)	(500)	0
<b>Adult Social Care</b>	<b>52,535</b>	<b>54,380</b>	<b>1,845</b>	<b>1,704</b>	<b>(1,088)</b>
Libraries and Heritage	2,494	2,478	(15)	(12)	27
Merton Adult Education	(282)	(101)	181	155	(29)
Housing General	2,003	1,923	(80)	(58)	(32)

Fund					
<b>Total (controllable)</b>	<b>56,750</b>	<b>58,681</b>	<b>1,931</b>	<b>1,789</b>	<b>(1,122)</b>

This overspending for adult social care has been netted down by one off Public Health money of £500k & £290k of ASC reserves for DOLs meaning that the underlying over-spending for ASC is £2.635m.

**Access and Assessment - £1,709k over-spend**

<b>Access and Assessment</b>	<b>Foreca st Vari an ce (Dec) £000</b>	<b>Foreca st Vari an ce (Nov) £000</b>
Gross Placements overspend	3,408	3,292
Miles –Reablement over-spend	384	384
Other A&A under-spends	(750)	(759)
<b>Sub-total Net over-spend</b>	<b>3,042</b>	<b>2,917</b>
Over achievement of Client Contribution	(1,004)	(1,004)
Over achievement of CCG Contribution	(329)	(329)
<b>Sub-Total over-achievement of Income</b>	<b>(1,333)</b>	<b>(1,333)</b>
<b>Total A&amp;A Forecast over-spend</b>	<b>1,709</b>	<b>1,584</b>

**Over-view**



Description	Budget £000	Forecast Variance (Dec) £000	Forecast Variance (Nov) £000
<b>Placements</b>			
Gross Placements	37,621	3,408	3,292
Client & CCG Contribution Income	(11,749)	(1,333)	(1,333)
NHS Social Care Transfer Income	(2,266)	0	0
Placements Reserves Income	(1,000)	0	0
<b>Subtotal Net Placements</b>	<b>22,606</b>	<b>2,075</b>	<b>1,959</b>
Miles Reablement	1,714	384	384
Concessionary Fares & Taxicard	9,045	(53)	(53)
Care-first	146	(132)	(131)
Other Access & Assessment	8,803	(565)	(576)
<b>Total Access &amp; Assessment</b>	<b>42,314</b>	<b>1,709</b>	<b>1,584</b>
<b>Commissioning</b>			
Brokerage, Contracts, Performance & Planning & Comm	1,123	(187)	(185)
Voluntary Organisations - grants	832	167	167
Voluntary Organisations – Contracts	328	(24)	(24)
Voluntary Organisations – Dementia contract	227	20	5
Pollards Hill Contract	170	32	32
Supporting People grant	2,392	(121)	(115)
<b>Sub-total Commissioning</b>	<b>5,072</b>	<b>(113)</b>	<b>(120)</b>
<b>Direct Provision</b>			
Day Centres - Transport	205	606	606
Day Centres	2,144	(44)	(31)
Supported Living	853	50	55
Residential	787	196	161
Mascot	(36)	(6)	(4)
Other Direct Provision	303	17	14
<b>Subtotal Direct Provision</b>	<b>4,256</b>	<b>819</b>	<b>801</b>
<b>Directorate</b>	<b>893</b>	<b>(70)</b>	<b>(61)</b>
<b>Contribution from Public Health – Ageing Well Grants</b>	<b>0</b>	<b>(500)</b>	<b>(500)</b>
<b>Sub-total Adult Social Care</b>	<b>52,535</b>	<b>1,845</b>	<b>1,704</b>
<b>Libraries</b>	<b>2,494</b>	<b>(15)</b>	<b>(12)</b>
<b>Merton Adult Education</b>	<b>(282)</b>	<b>181</b>	<b>155</b>
<b>Housing</b>			
Temporary Accommodation	95	(84)	0
Homelessness Prevention	353	24	28
Housing Advice & Options	553	(7)	(9)
Housing Needs	277	(48)	(45)
Housing Strategy	137	(11)	(8)
Housing Supply & Development	262	(2)	(4)
Housing Environmental Health	343	(18)	(20)
Merton Action Single Homeless	50	(1)	(2)
Reserves Funding Adjustment	(67)	67	0
<b>Sub-total Housing</b>	<b>2,003</b>	<b>(80)</b>	<b>(58)</b>
<b>Grand total Community and Housing</b>	<b>56,750</b>	<b>1,931</b>	<b>1,789</b>

### **Placements Overspend £3.4m**

The total gross placement budget for 2014-15 is £37.6m and forecast total commitment is £41m.

This includes £2.3m net growth allocated in setting the budget to deal with volume increases and savings of £1.916m through improved efficiency, procurement, service changes, and managing demand.

This is based on the latest data but is subject to wide potential variation.

The impact of the savings on the budget position for 2014-15 is being monitored.

The table below details the current number of clients and care packages numbers

<b>Activity Data – Care Package Numbers</b>	<b>No of Care Packages December 2014 (No's)</b>	<b>No of Clients December 2014 (No's)</b>	<b>Total Yearly Commitment December 2014 £000</b>
Service Area			
Mental Health	140	126	£1,638
Physical and Sensory	282	226	£4,337
Learning Disabilities	401	334	£13,045
Older People	1,664	1,232	£21,228
Substance Misuse	14	13	£224
No recourse to public funds	15	10	£201
Transport	0	0	£319
Other Placement	0	0	£38
Expenditure			
<b>TOTAL Gross placement expenditure</b>	<b>2,516</b>	<b>1,941</b>	<b>£41,029</b>

### **Placement Pressures :-**

Gross expenditure in the placements budget is complex to monitor and depends on CareFirst records and care packages always being up to date. It is essential to monitor that this continues.

Although there is evidence of success in managing demand and making specific savings, there are pressures in this area which are making it difficult to realise all savings. These include:

- Additional £47K commitment on Mental Health placements for joint funded placements. It has been agreed that the joint panel arrangements will be reviewed to ensure funding of placements are apportioned on a fair basis with the CCG.
- Transitions costs of £127k, from children coming through to adult services with greater and more complex needs. For example for those young people attending college, there is an increasing demand for accommodation and support to be arranged for them in holidays rather

than their being with their families. This reflects the increased level of disability and challenging behaviour.

- A higher rate of dependency among those being discharged from hospital. One indicator for this is the number of people requiring two members of staff for transfers (e.g. between bed and chair), commonly referred to as “double ups”. The number requiring this has increased.
- Demography (e.g. increase in dementia in customers over 65 and corresponding increase in support needs)
- Greater challenge from the NHS in some cases where they have been funding or co-funding individuals
- The local provider market for social care. Merton has for some time had the benefit of lower than average unit costs and fees, partly through some long standing block contracts. As these block contracts are coming to an end the providers are demanding what they can get on the open market, and are comparing what Merton will pay with the rates they get from other neighbouring local authorities. This is in some cases causing cost increases.
- The Cheshire West judgement for Deprivation of Liberty Safeguards (DOLS). This Supreme Court interpretation of the Mental Capacity Act legislation has led to a much larger number of people in hospitals, care homes and community settings to require assessment as to whether they have the capacity to consent to where they are and, if they don't, whether the arrangement is in their best interests.
- The No Recourse to Public Funds (NRPF) has increased by 3 packages since budget setting. The associated increase in cost is £20k .

### **Placements Income**

The income budget was re-aligned as part of budget setting.

However based on latest data, income is currently forecast to over-achieve by £1,333k. There is also increased claw back from Clients receiving Direct Payments.

The Income budgets needs to be adjusted with the expenditure budget to more closely align both to the real situation. The monitoring of income is a key budget area where enhancement of the monitoring is being further developed.

The effective overspend on net placements costs is therefore c. £2m

### **Commissioning under -spend £113k**

Salaries budget is £177k under-spend due to vacancies across the commissioning team.

Supporting People grant is forecast to under-spend by £121k; however the Underspend is not guaranteed due to on-going contract negotiation and subsidy movements.

There is an over-spend of £167k on Voluntary organisations grants.

It has been agreed the affected Voluntary organisations currently receiving transitions payments will not receive any funding in 2015/16.

MCCG have refused to pay the invoice for the 2013-14 3<sup>rd</sup> & 4<sup>th</sup> quarter contribution for the Dementia contract . This has resulted in a write back of £14,875 for the outstanding invoice

The impact on next years allocation for the contract is to be considered by the Director and discussed with MCCG.

The Pollards Hill contract budget is £32k overspend , mainly due to the overspend on transport charges.

There are other small variances across the commissioning budgets of £10k

### **Direct Provision over-spend £819k**

The main cause of the forecast overspend are Transport and Staffing

#### **Transport SLA (Core-route ) - £606k Over-spend**

Operational measures have been taken to reduce volumes within the SLA, but this volume reduction has not been matched by a reduction in re-charges as the reduction proposed was not based upon actual variable costs.

### **Salaries Overspends across Direct Provisions**

#### **Supported Living schemes - £50k net overspend**

Supported Living use a lot of bank hours , once the budgets are reviewed the correct number of posts can be recruited accordingly .

Included in the forecasts is £233k recharge to the placements budget which relates to Glebelands extra care scheme. This has never been a set budget as it was previously covered by the In-House Home Care service. The technical establishment on I-trent will be updated to formalise the arrangement to recruit staff on a permanent basis.

#### **Day Services - £44k net under-spend**

Although Day services is forecasting a net underspend, salaries budgets are overspending .

This is mainly due to a vacancy factor being in place but no staff movement throughout the year. The budget will be re-aligned in 2015/16 and manager and senior positions will be reduced. There are a number of posts at JMC on a fixed term contract which have been kept on that basis to give some flexibility to downsize.

#### **Residential Homes are forecast to over-spend by £196k mainly due to salaries**

Riverside Drive Residential home over-spend is due to a temporary spell of poor mental health experienced by one of the residents which necessitated a 1-1 cover for a period of three months. Also the post of a key night worker who has been on long term sick has to be covered.

A more flexible staffing arrangement is also being considered with the aim of reducing one post from many of the shifts.

Meadowsweet has an overspend as they provide staff to cover Cliveden Road, which is a Supported Living unit. There is a discrepancy between the amount of clients supported through the Supported Living team and the budget available. This is the historical Haslemere Avenue budget, when the number of clients supported was 12 clients. The complexity of people supported has also increased. The team now supports a total of 32 clients over four sites.

Some income should be transferred from the LD budget once all clients have been financially assessed .

There are other small variances across the Direct Provisions budgets of £11k

### **Adult Social Care Management Action**

A range of actions are being progressed to help reduce the projected over-spend, as follows:-

- **Staffing** - vacancies across Access and Assessment and Commissioning are being held to help offset the over spend, where such vacancies do not prohibit the delivery of our statutory duties. There is a continued reduction in agency staff usage.

- **Strengthened resource panel arrangements** - the panels now sit twice a week and there is representation from both the Brokerage and occupational therapy teams. Fully costed alternatives are required to be presented for every case in order to ensure the best value alternative.
- **Customer reviews** – the programme of customer review will intensify from November. The objective of the reviews is to ensure that customer’s packages are appropriate to need and reduce any services that are not absolutely needed. This programme is contributing to 2014-15 savings and will also continue into 2015-16.
- **Improved performance information** - the quality of performance data has been adjusted over the past few months in order to ensure we can use more of the data to meet business needs. Team managers now get weekly updates on the volumes of support being authorised from the teams, which can in turn drive immediate discussions and decisions about bringing this into line with the budget. The data is now showing a reduction overall in home care hours and in care home admissions.
- **Third party contract re-negotiation** - following a nine month period of intense negotiations with Eltandia, commissioners have succeeded in securing a rate that though higher than that of our previous block contract, is below the going market rate. Such re-negotiations are on-going with other third party providers. An example is Choice Support with a full year reduction of £400k (£100k in last quarter). Commissioners have taken a collaborative approach to convince providers to continue to work with them.
- **Reablement restructure** - as previously indicated the restructure of the reablement service is underway, and the team are looking for additional opportunities to take costs out. However the restructure will take place in 2015/16.
- **ASC Redesign programme** - There is continuous scanning of best practice across the country in order to look for further savings. A recent example is the report from the Local Government Association.
- **Working with front line staff** – a conference with social workers has taken place and one for occupational therapists took place in November. A major component of these conferences is “promoting independence” and what professional practice needs to be in order to work to this principle.

### **Libraries- £15k under-spend**

Libraries is reporting an under spend on some short term vacancies and the media fund. There are queries relating to cleaning contracts and printing charges. If these issues are resolved then the forecast underspend is likely to increase.

### **MAE - £181k over-spend**

Over-spend has increased over the last period by £26K, due to reduction in SFA Funding for ESOL Transitional Funds.

Over-spend is mainly due to forecast under-achievement of Income due to changes in the SFA funding regime made after budget setting in previous years and the non delivery of savings

Although currently showing an overspend expenditure, the budget manager expects to contain expenditure within budget by the end of the financial year. This should happen once budget is realigned due to class closures. A detailed management action to demonstrate this is required

Strategic options for the service from 2015 onwards are being explored.

### **Housing - £80k under-spend**



There are various small over and underspends predicted across Housing netting to a £80k under-spend.

Bed and Breakfast accommodation budget is forecast to under-spend by £84k based on the housing benefits receipts up to December.

The Homelessness Prevention budget is currently forecast to over-spend by £24k. This budget cannot be viewed in isolation as if spending was restricted on rent deposits there would be a corresponding increase in the use of temporary accommodation.

The balance sheet holding codes are to be reviewed to ascertain if balances can be transferred to revenue .

### **Public Health**

Public Health is forecast to underspend by £764k, an increase of £44k in the under-spend reported last month.

<b>Public Health</b>	<b>2014/15 Current Budget</b>	<b>Full Year Forecast (Dec)</b>	<b>Forecast Variance (Dec)</b>	<b>Forecast Variance (Nov)</b>	<b>2013/14 Final Out-turn</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
PH - Directorate	1,137	1,021	(116)	(68)	631
PH- Contraception	706	717	11	11	589
PH - STI Testing and Treatment (GUM)	2,060	2,344	284	284	2,275
PH - SH Advice, Prevent and Promotion	360	273	(87)	(93)	301
PH - NHS Health check	248	248	0	(5)	172
PH - Falls Prevention	66	66	0	0	55
PH - Obesity	338	312	(26)	(4)	357
PH – Live well (including smoking cessation)	355	316	(39)	(39)	346
PH - Substance Misuse (drugs and alcohol)	2,057	1,740	(317)	(340)	1,837
PH - School Nursing (including National Child Measurement programme)	628	612	(16)	(16)	570
PH - Surveillance and Control of Infectious Diseases	10	2	(8)	0	0
PH - Community Services Contract Estates	282	282	0	0	188
PH - New Investments	879	429	(450)	(450)	0
<b>Total Public Health (controllable)</b>	<b>9,126</b>	<b>8,362</b>	<b>(764)</b>	<b>(720)</b>	<b>7,321</b>
PH – Non-Recurrent Projects funded from Reserves	1,321	1,321	0	0	0

<b>Total Public Health (including funding from Reserves)</b>	<b>10,447</b>	<b>9,683</b>	<b>(764)</b>	<b>(720)</b>	<b>7321</b>
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The main causes of the forecast underspend on Public Health involve the capacity issues in the Public Health team reported earlier, as well as the need for the Council to make savings, which has had a knock-on effect on delivery of public health initiatives in the Council. Public Health has been fully staffed from end September and action plans are in place with each of the Council directorates. Some expenditure has had to await reviews of inherited services. These reviews are nearing completion, when the Public Health team will begin procurement of services based on review recommendations.

Salaries budget is forecast to underspend by £107k due to delays in recruitment. All posts have now been recruited to.

The forecast includes expenditure for various Consultancy projects, including Cancer Health Needs, Alcohol strategy, CASH (Contraception and Sexual Health) & HIV Pilot. An update on these projects will be provided.

£120k of prescribing costs is also included in the forecast. Activity data has been requested and estimated costs will be updated.

£1.321m of the £1.634m 2013-14 underspend in reserves is being spent on the approved non-recurrent projects.

### 3D) Environment & Regeneration

<b>Environment &amp; Regeneration</b>	<b>2014/15 Current Budget</b>	<b>Full year Forecast (Dec)</b>	<b>Forecast Variance at year end (Dec)</b>	<b>Forecast Variance at year end (Nov)</b>	<b>2013/14 Final Out- turn</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
Public Protection	(5,802)	(5,807)	(5)	(76)	180
Sustainable Communities (Excl. T&H)	3,441	3,271	(170)	(27)	(54)
Traffic & Highways (T&H)	8,053	8,398	345	268	(122)
Waste Services	14,159	15,403	1,244	1,211	(1,116)
Other	(759)	(1,002)	(243)	(188)	537
<b>Total (Controllable)</b>	<b>19,092</b>	<b>20,253</b>	<b>1,171</b>	<b>1,188</b>	<b>-575</b>

Description	2014/15 Current Budget £000	Forecast Variance at year end (Dec) £000	Forecast Variance at year end (Nov) £000
Employee overspend in Parking Services	2,476	50	27
Employee underspend Safer Merton	840	(78)	(119)
Other	(9,118)	23	(118)
<b>Total for Public Protection</b>	<b>(5,802)</b>	<b>(5)</b>	<b>40</b>
Employee overspend within B&DC	1,580	226	209
General Supplies & Services underspend within B&DC	232	(119)	(64)
Employee related underspend within Traffic & Highways	1,808	(256)	(252)
General Supplies & Services underspend within Traffic & Highways	279	(78)	(82)
Reduction in ability to Capitalise expenditure	(464)	464	464
Underachievement of Customer & Client Receipts in Traffic & Highways	(1,453)	216	216
Overachievement of rental income in Property Management	(4,042)	(185)	(131)
Employee overspend within Greenspaces	2,252	112	112
Premises overspend within Greenspaces	669	77	77
Overachievement of Other Grants & Contributions within Greenspaces	(97)	(146)	(146)
Underachievement of Customer & Client Receipts within Greenspaces	(1,792)	125	125
Overachievement of Other Grants & Contributions within Future Merton	(593)	(89)	(62)
Underspend on 3 <sup>rd</sup> Party Payments within Future Merton	376	(48)	(33)
Employee underspend within Senior Mgnt & Support	758	(74)	(74)
Other	11,981	(50)	(118)
<b>Total for Sustainable Communities</b>	<b>11,494</b>	<b>175</b>	<b>241</b>
Employee overspend within Waste Services	7,235	202	244
Transport related underspend within Waste Services	1,962	(145)	(159)
General Supplies & Services underspend within Waste Services	1,072	(187)	(201)
Overspend on 3 <sup>rd</sup> Party Payments – principally SLWP	6,575	869	823
Shortfall in Waste Services income – principally Commercial Waste	(3,067)	573	545
Other	382	(68)	(41)
<b>Total for Waste Services</b>	<b>14,159</b>	<b>1,244</b>	<b>1,211</b>
Transport Services	(759)	(243)	(188)
<b>Total for Street Scene &amp; Waste (Excl. Waste Services)</b>	<b>(759)</b>	<b>(243)</b>	<b>(188)</b>
<b>Total Excluding Overheads</b>	<b>19,092</b>	<b>1,171</b>	<b>1,188</b>

## Overview

The department is currently forecasting an overspend of £1,171k at year end. The main areas of variance are Waste Services, Traffic & Highways, Greenspaces, Safer Merton, Property Management, Future Merton, Transport Services, and Senior Management & Support.

## Pressures

### Public Protection

#### **Safer Merton**

An underspend of £92k is being forecast as a result of vacant posts remaining unfilled. A reorganisation of the CCTV function is currently being undertaken and a wider review of the service will follow. The position is unlikely to change until this is concluded.

## **Sustainable Communities**

### **Greenspaces**

The section is forecasting an overspend of £203k due to a few factors. Firstly, an employee overspend of £112k is being forecast, which is as a result of overtime payments to cover for absences, such as annual leave and sickness, in order to maintain service standards (£60k), staffing the paddling pools (£40k), Wimbledon fortnight (£15k), and staffing of the firework displays (£15k). Secondly, an underachievement of income totalling £125k is expected relating mainly to sports bookings (£48k), and the hiring of openspaces e.g. Wimbledon Park athletics track (£60k). These overspends are being partially mitigated by the reversal of a prior year corporate write-off totalling £90k.

### **Traffic & Highways**

The section is forecasting an overspend of £345k, mainly as a result of a clearer understanding of guidelines and actual patterns of expenditure meaning that the section charges a lower level of highways maintenance spend to Capital than previously and, as a result, incurs increased revenue costs. A permanent solution is being progressed for the 2015/16 financial year.

The section also has a forecast income shortfall of £216k, mainly relating to the London Permitting Scheme (LoPS) and street work activities, due to greater compliance.

These forecast overspends are being partially offset by an employee underspend of about £256k.

### **Property Management**

The section is currently forecasting an underspend of £106k. This is as a result of exceeding their commercial rental income expectations by £185k due to a current occupancy rate of 100%. This is being partially offset by slight overspends on premise related R&M costs, and general supplies and services costs.

### **Future Merton**

An underspend of £136k is currently being forecast. This is mainly as a result of an expected £100k contribution from Merton Priory Homes (£10k of which is within Corporate Services), which relates to the Council's preparation of a Local Plan framework to guide the delivery of the estate regeneration project.

The Local Plan preparation is a statutory document. The financial contribution assists with LBM staff resources, LBM consultation and community engagement as well as policy research, background evidence for regeneration and external financial viability expertise.

### **Senior Management & Support**

An underspend of £129k is being forecast due to a combination of not filling vacant posts in order to contribute towards the department's mitigating actions (£73k), and an underspend on supplies & services (£43k).

## **Street Scene & Waste**

### **Waste Services**

The section is currently forecasting an overspend of £1,244k, mainly due to a forecast shortfall in Customer & Client receipts of £573k – more specifically on Commercial activities, which is

forecasting an income shortfall of around £632k. This compares to a shortfall of £389k in 2013/14. However, an agreed saving of £250k has been implemented in 2014/15 for Commercial Waste.

Following a commercial review of the trade service by Eunomia, the service is currently implementing the agreed action plan. A permanent solution is also being progressed for the 2015/16 financial year.

In addition, the section is currently projecting an employee related overspend of about £202k. This is as a result of a combination of issues, including the need to realign the budget with the actual cost of activities undertaken by refuse collection and street cleansing. There is also an element of non-contractual overtime and agency cover for sick leave absences. Actions are being taken in order to reduce this overspend wherever possible, including an action plan to reduce the level of sick leave absence, and not covering absences with agency staff where this does not impact on service delivery.

The section is also projecting an overspend of £401k relating to the operational and disposal costs associated with the management of the HRRC and transfer station.

The forecast overspend also includes some one-off costs. Firstly, a couple of HRRC invoices relating to the previous financial year were not accrued for (£229k). Secondly, a sundry debtor balance whereby the income relating to the food waste rebate as a result of the contract renegotiations was over-estimated (£309k). These two one-off costs contribute a total of £538k towards the overall forecast overspend on third party payments of £869k.

### **Transport Services**

The section is forecasting an underspend of £243k, mainly as a result of an employee underspend and an overachievement of external income. The employee underspend is due to a few factors. Firstly, in order to reduce costs and improve efficiency, a restructure was implemented that combined the two manager posts into one. Secondly, due to difficulty in recruiting suitably skilled vehicle fitters, the section has only recently been able to appoint to one of the two vacant posts.

The overachievement of external income is mainly as a result of securing additional work, over and above their original expectations.

Work continues with analysing the varying forecasts seen within E&R and the client departments, so that a permanent solution can be achieved for 2015/16.

### **Management Action**

The department is implementing actions to mitigate the budget pressures where possible, and all managers are aware of the need to contain expenditure and maximise income wherever possible. Corporate guidance regarding the filling of vacant posts will be strictly adhered to.



## (E) Corporate Items

The details comparing actual expenditure up to 31 December 2014 against budget are contained in Appendix 2. The main areas of variance as at 31 December 2014 are:-

Corporate Items	Current Budget 2014/15	Full Year Forecast (Dec.)	Forecast Variance at year end (Dec.)	Forecast Variance at year end (Nov)	2013/14 Year end Variance
	£000s	£000s	£000s	£000s	£000s
Cost of borrowing	14,103	14,032	-71	-71	-166
Use for Capital Programme	0	71	71	71	512
<b>Impact of Capital on revenue budget</b>	<b>14,103</b>	<b>14,103</b>	<b>0</b>	<b>0</b>	<b>346</b>
<b>Investment Income</b>	<b>-522</b>	<b>-676</b>	<b>-154</b>	<b>-154</b>	<b>-346</b>
Pension Fund	13,434	14,438	1,004	1,004	21
Pay and Price Inflation	1,619	1,507	-112	-112	-314
Contingencies and provisions	3,982	2,593	-1,389	-1,189	845
Income Items	0	0	0	0	-177
Appropriations/Transfers	-6,626	-7,630	-1,004	-1,004	2,051
<b>Central Items</b>	<b>11,887</b>	<b>10,232</b>	<b>-1,655</b>	<b>-1,455</b>	<b>2,080</b>
Levies	931	931	0	0	0
Depreciation and Impairment	-15,227	-15,227	0	0	3
<b>TOTAL CORPORATE PROVISIONS</b>	<b>11,694</b>	<b>10,039</b>	<b>-1,655</b>	<b>-1,455</b>	<b>2,429</b>

There has been an increase of £0.2m in the forecast underspend since November. It is anticipated that the provision for loss of income due to P3/P4 will not be required in 2014/15.

There are no other significant variations in the corporate expenditure forecast against budget in December.

Reserves are attached as Appendix 8

Cashflow will be attached as Appendix 9

## 4. CAPITAL PROGRAMME 2014-18 – December 2014

### 4.1 Capital Expenditure

4.1.1 Over the past three financial years considerable work has been undertaken to reduce the Capital Programme to levels that can be delivered with our current staffing complement. Historically this has been shown to be around £40 million per annum, in 2013/14 this reduced to £30 million. The January Cabinet approved capital programme was just over £44.5 million, the proposed programme is £43.605 million.

Depts.	Spend To Dec 2012	Spend To Dec 2013	Spend To Dec 2014	Variance 2012 to 2014	Variance 2013 to 2014
C&H	427	943	458	32	(485)
CS	1,619	3,071	1,041	(578)	(2,031)
CSF	21,071	7,383	14,568	(6,504)	7,184
E&R	6,600	6,463	3,405	(3,195)	(3,058)
<b>Total Capital</b>	<b>29,717</b>	<b>17,861</b>	<b>19,472</b>	<b>(10,246)</b>	<b>1,610</b>

Outturn £000s	40,487	31,564	
Budget £000s			43,605
Projected Spend Dec 2014 £000s			41,083
Percentage Spend to Budget			44.65%
Percentage Spend to Outturn/Projection	73.40%	56.59%	47.40%
Monthly Spend to Achieve Projected Outturn £			7,204

4.1.2 December three quarters of the way through the financial year, however, departments have only spent 44.7% of their budget or 47.4% of their forecast, in the last two years spend was in the region of 65% of the final outturn by this point. To achieve a projected spend of £41.02m officers will need to spend just over £7.2m per month for each of the remaining 3 months. The table below shows that in December 2014 departments have managed to spend just under £4.1 million.

Department	Spend To Nov 2014	Spend To Dec 2014	Variance
C&H	415	458	43
CS	679	1,041	361
CSF	11,314	14,568	3,253
E&R	2,995	3,405	410
<b>Total Capital</b>	<b>15,405</b>	<b>19,472</b>	<b>4,067</b>

## 4.2 Capital Programme 2014/15

4.2.1 The table below summarises the position in respect of the Capital Programme as at December 2014 the detail is shown in Appendix 5a:

### Merton Summary Capital Report - December 2014 Monitoring

Scheme Description	Total Budget	YTD Actual	YTD Budget	Variance To Date	Forecast For Year	Forecast Variance
Community and Housing	2,665,230	458,343	815,970	(357,627)	2,056,340	(608,890)
Corporate Services	4,886,600	1,040,652	2,800,220	(1,759,569)	3,333,937	(1,552,663)
Children Schools and Families	24,566,190	14,584,540	15,240,944	(673,406)	24,566,750	560
Environment and Regeneration	11,486,320	3,405,057	6,382,991	(2,977,934)	11,125,857	(360,463)
<b>Total Capital</b>	<b>43,604,340</b>	<b>19,488,592</b>	<b>25,240,125</b>	<b>(5,768,536)</b>	<b>41,082,884</b>	<b>(2,521,456)</b>

#### Notes

1. Community and Housing – the project underspend is caused by one scheme:
  - a) The Gables Mitcham projected underspend is £577k officers remain confident that it will be committed by 31/3/15 to meet the external funding requirements
2. Corporate Services - the bulk projected under spend is due to two corporate schemes:
  - a) Acquisitions underspend of £1,042k – no bids have been received for this scheme,
  - b) Capital Bidding Fund underspend of £500k – no bids have been received for this scheme this year,
3. Children, Schools and Families - the projected in year underspend relates to one scheme:
  - a) School equipment loans underspend of £313k – officers will re-profile this scheme for LSG/Cabinet
4. Environment and Regeneration - the underspend comprises numerous small variations

4.2.2 The adjustments being made to the capital programme are detailed in Appendix 5b and the impact on funding of these changes is detailed in Appendix 5c. The virement below will require Cabinet Approval:

<u>Narrative</u>	<u>2014/15</u>
	£
Central Road	(124,000)
Morden Road	48,050
The Broadway	26,750
Coombe Lane	6,500
Parkside	42,700

The schemes are funded by TfL and the adjustments have already been approved by them

4.2.3 The Table below shows the adjustments to the Capital Programme since its approval in March 2014:

### Changes to the Capital Programme 2014/15 since March 2014

Depts.	Original Budget 14/15	Slippage 2013/14	Reductions	New External Funding	New Internal Funding	Re-profiling	Revised Budget 14/15
CSF	27,193	304	0	1,003	0	(3,934)	24,566
CS	8,829	169	(550)	10	0	(3,571)	4,887
C&H	2,603	302	(170)	577	244	(891)	2,665
E&R	15,920	1,368	(107)	1,106	1,640	(8,440)	11,487
<b>Total</b>	<b>54,545</b>	<b>2,143</b>	<b>(827)</b>	<b>2,696</b>	<b>1,884</b>	<b>(16,836)</b>	<b>43,605</b>

4.2.5 The Table below details the changes made to the approved programme within Appendix 5a-c.

Depts.	November Monitoring Budget 2014/15	Variance	Dec 2014 Monitoring Budget 2014/15	November Monitoring Budget 2015/16	Variance	Dec 2014 Monitoring Budget 2015/16	November Monitoring Budget 2016/17	Variance	Dec 2014 Monitoring Budget 2016/17	November 2014 Monitoring Budget 2017/18	Variance	Dec 2014 Monitoring Budget 2017/18
CSF	25,053	(487)	24,566	15,963	294	16,257	24,277	104	24,381	21,399	104	21,503
CS	5,220	(333)	4,887	5,594	333	5,927	3,862	0	3,862	2,881	0	2,881
C&H	2,765	(100)	2,665	2,061	100	2,161	1,334	0	1,334	340	0	340
E&R	11,495	(9)	11,487	19,096	(5,040)	14,055	17,335	5,000	22,335	5,501	0	5,501
<b>Total</b>	<b>44,534</b>	<b>(930)</b>	<b>43,604</b>	<b>42,713</b>	<b>(4,312)</b>	<b>38,401</b>	<b>46,808</b>	<b>5,104</b>	<b>51,912</b>	<b>30,121</b>	<b>104</b>	<b>30,225</b>

## 5. DELIVERY OF SAVINGS FOR 2014/15

The table below shows that 2014/15 savings have been substantially delivered by Service Departments, with the exception of Community and Housing. The shortfalls will need to be fully delivered in 2015/16 or alternatives identified in addition to future years savings targets.

Department	Target Savings 2014/15	Projected Savings 2014/15	Period 8 Forecast Shortfall	Period 9 Forecast Shortfall	Period 8 Forecast Shortfall
	£000's	£000's	£000's	%	%
Corporate Services	1,650	1,590	(60)	(3.6)%	(3.6)%
Children Schools and Families	860	768	(92)	(10.7)%	(10.7)%
Community and Housing	2,465	880	(1,585)	(64.3)%	(64.5)%
Environment and Regeneration	3,338	2,847	(491)	(14.7)%	(14.7)%
<b>Total</b>	<b>8,313</b>	<b>6,085</b>	<b>(2,228)</b>	<b>(26.8)%</b>	<b>(26.9)%</b>

The overspendings identified in the report will also need to be eliminated before 2015/16. Detailed progress on savings by department is reported in Appendix 6.

## **6. MISCELLANEOUS DEBT**

6.1 The Miscellaneous Debt report as at December 2014 is attached as Appendix 10

## **7. CONSULTATION UNDERTAKEN OR PROPOSED**

7.1 All relevant bodies have been consulted.

## **8. TIMETABLE**

8.1 In accordance with current financial reporting timetables.

## **9. FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS**

9.1 All relevant implications have been addressed in the report.

## **10. LEGAL AND STATUTORY IMPLICATIONS**

10.1 All relevant implications have been addressed in the report.

## **11. HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS**

11.1 Not applicable

## **12. CRIME AND DISORDER IMPLICATIONS**

12.1 Not applicable

## **13. RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS**

13.1 Officers are currently reviewing risks and issues facing the Authority, the revised Key Strategic Risk Register as at June 2014 will be reported to Cabinet as part of the July Monitoring Report.

## **14. APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT**

Appendix 1 – Detailed monthly position table

Appendix 2 – Detailed Corporate Items table

Appendix 3 – Pay and Price Inflation as at June 2012

Appendix 4 – Treasury Management: Outlook

Appendix 5a – Current Capital Programme 2014/15 – July Monitoring Information

Appendix 5b – Adjustments to the Capital Programme

Appendix 5c – Funding the Capital Programme

Appendix 6 – Progress on Savings

Appendix 7 - Forecast year end variance by department

Appendix 8 - Reserves

Appendix 9 - Cashflow

Appendix 10 – Miscellaneous Debt as at December 2014

Appendix 11 – Customer and Client Receipts



## **15. BACKGROUND PAPERS**

15.1 Budgetary Control files held in the Corporate Services department.

## **16. REPORT AUTHOR**

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**Summary Position as at  
31st December 2014**

Appendix 1

	Original Budget 2014/15 £000s	Current Budget 2014/15 £000s	Year to Date Budget (Dec) £000s	Year to Date Actual (Dec) £000s	Full Year Forecast (Dec) £000s	Forecast Variance at year end (Dec) £000s	Forecast Variance at year end (Nov) £000s	Outturn variance 2013/14 £000s
<b>Department</b>								
3A. Corporate Services	11,285	13,646	22,078	20,346	13,836	190	47	(732)
3B. Children, Schools and Families	48,040	49,175	132,725	130,230	52,138	2,962	3,180	556
3C. Community and Housing	61,333	61,988	45,934	45,835	63,918	1,930	1,789	(1,122)
3D. Public Health	0	1,321	1,160	(1,627)	1,321	0	0	0
3E. Environment & Regeneration	22,853	24,717	11,551	7,034	25,888	1,171	1,187	(576)
Overheads		0			0	0	0	55
<b>NET SERVICE EXPENDITURE</b>	<b>143,511</b>	<b>150,847</b>	<b>213,448</b>	<b>201,819</b>	<b>157,101</b>	<b>6,253</b>	<b>6,204</b>	<b>(1,820)</b>
<b>3E. Corporate Items</b>								
Impact of Capital on revenue budget	14,103	14,103	5,019	4,283	14,103	0	0	0
Central budgets	3,996	(3,340)	1,384	217	(4,995)	(1,655)	(1,455)	2,429
Levies	931	931	653	653	931	0	0	0
<b>TOTAL CORPORATE PROVISIONS</b>	<b>19,030</b>	<b>11,694</b>	<b>7,056</b>	<b>5,153</b>	<b>10,039</b>	<b>(1,655)</b>	<b>(1,455)</b>	<b>2,429</b>
<b>TOTAL GENERAL FUND</b>	<b>162,541</b>	<b>162,541</b>	<b>220,504</b>	<b>206,972</b>	<b>167,140</b>	<b>4,598</b>	<b>4,749</b>	<b>610</b>
<b>FUNDING</b>								
Revenue Support Grant	(39,738)	(39,738)	(24,832)	(24,832)	(39,738)	0	0	(249)
Business Rates	(33,253)	(33,253)	(6,271)	6,271	(33,253)	0	0	0
Other Grants	(9,972)	(9,972)	(5,644)	(5,644)	(10,053)	(81)	(81)	(359)
Council Tax and Collection Fund	(79,578)	(79,578)	(79,578)	0	(79,578)	0	0	0
<b>FUNDING</b>	<b>(162,541)</b>	<b>(162,543)</b>	<b>(116,325)</b>	<b>(24,205)</b>	<b>(162,622)</b>	<b>(81)</b>	<b>(81)</b>	<b>(610)</b>

	Current Budget 2014/15	Year to Date Budget (Dec)	Year to Date Actual (Dec)	Full Year Forecast (Dec)	Forecast Variance at year end (Dec)	Forecast Variance at year end (Nov)	Outturn variance 2013/14
<b>Expenditure</b>	£000	£000	£000	£000	£000	£000	£000
Employees	94,681	70,400	71,222	95,925	1,244	1,200	275
Premises Related Expenditure	9,153	7,377	5,674	9,092	(61)	(24)	(891)
Transport Related Expenditure	13,645	10,028	10,319	14,905	1,260	1,131	20
Supplies and Services	170,536	118,107	112,636	169,044	(1,493)	(1,700)	1,933
Third Party Payments	85,184	63,922	62,404	91,622	6,439	6,213	(2,106)
Transfer Payments	108,346	7,652	7,312	105,002	(3,345)	(3,289)	6,442
Support Services	32,422	1	(0)	32,420	(2)	(1)	1,501
Depreciation and Impairment Losses	15,227	0	0	15,226	(1)	(1)	(0)
Corporate Provisions	11,694	7,056	5,153	10,039	(1,655)	(1,455)	2,429
<b>GROSS EXPENDITURE</b>	<b>540,887</b>	<b>284,541</b>	<b>274,720</b>	<b>543,274</b>	<b>2,387</b>	<b>2,074</b>	<b>9,603</b>
<b>Income</b>							
Government Grants	(264,105)	(9,444)	(12,704)	(259,931)	4,174	4,103	(6,425)
Other Grants, Reimbursements and Contribs	(24,629)	(13,678)	(13,403)	(26,314)	(1,684)	(1,267)	(2,361)
Customer and Client Receipts	(56,493)	(40,769)	(41,369)	(57,758)	(1,265)	(1,075)	(1,141)
Interest	(44)	0	0	(19)	25	25	25
Recharges	(33,020)	(108)	(10)	(33,019)	1	1	(1,446)
Balances	(55)	(39)	(263)	905	961	887	2,352
<b>GROSS INCOME</b>	<b>(378,346)</b>	<b>(64,037)</b>	<b>(67,749)</b>	<b>(376,135)</b>	<b>2,211</b>	<b>2,675</b>	<b>(8,994)</b>
<b>NET EXPENDITURE</b>	<b>162,541</b>	<b>220,505</b>	<b>206,972</b>	<b>167,140</b>	<b>4,598</b>	<b>4,749</b>	<b>610</b>

APPENDIX 2

3E. Corporate Items	Council 2014/15 £000s	Original Budget 2014/15 £000s	Current Budget 2014/15 £000s	Year to Date Budget (Dec.) £000s	Year to Date Actual (Dec.) £000s	Full Year Forecast (Dec.) £000s	Forecast Variance at year end (Dec.) £000s	Forecast Variance at year end (Nov) £000s
Cost of Borrowing	14,103	14,103	14,103	5,019	4,283	14,032	-71	-71
Use for Capital Programme	0	0	0	0	0	71	71	71
<b>Impact of Capital on revenue budget</b>	<b>14,103</b>	<b>14,103</b>	<b>14,103</b>	<b>5,019</b>	<b>4,283</b>	<b>14,103</b>	<b>0</b>	<b>0</b>
<b>Investment Income</b>	<b>-522</b>	<b>-522</b>	<b>-522</b>	<b>-392</b>	<b>-507</b>	<b>-676</b>	<b>-154</b>	<b>-154</b>
<b>Pension Fund</b>	<b>13,434</b>	<b>13,434</b>	<b>13,434</b>	<b>6,059</b>	<b>6,059</b>	<b>14,438</b>	<b>1,004</b>	<b>1,004</b>
Corporate Provision for Pay Award	807	807	807	538	538	807	0	0
Provision for inflation in excess of 1.5%	538	538	512	0	0	400	-112	-112
Utilities Inflation Provision	300	300	300	0	0	300	0	0
<b>Pay and Price Inflation</b>	<b>1,645</b>	<b>1,645</b>	<b>1,619</b>	<b>538</b>	<b>538</b>	<b>1,507</b>	<b>-112</b>	<b>-112</b>
Contingency	1,500	1,500	1,013	0	24	24	-989	-989
Single Status/Equal Pay	100	100	100	58	18	100	0	0
Bad Debt Provision	500	500	500	0	0	500	0	0
Loss of income arising from P3/P4	400	400	400	0	0	0	-400	-200
Revenuisation and miscellaneous	2,166	2,166	1,969	0	0	1,969	0	0
<b>Contingencies and provisions</b>	<b>4,666</b>	<b>4,666</b>	<b>3,982</b>	<b>58</b>	<b>42</b>	<b>2,593</b>	<b>-1,389</b>	<b>-1,189</b>
Local Services Support Grant					-31	0	0	0
<b>Income items</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-31</b>	<b>0</b>	<b>0</b>	<b>0</b>
Appropriations: CS Reserves	0	0	-1,912	-1,912	-1,912	-1,912	0	0
Appropriations: E&R Reserves	0	0	-1,819	-73	-73	-1,819	0	0
Appropriations: CSF Reserves	0	0	-904	-904	-904	-904	0	0
Appropriations: C&H Reserves	0	0	-670	-670	-670	-670	0	0
Appropriations: Public Health Reserves	0	0	-1,321	-1,321	-1,321	-1,321	0	0
Appropriations: Corporate Reserves	0	0	0	0	-1,004	-1,004	-1,004	-1,004
<b>Appropriations/Transfers</b>	<b>0</b>	<b>0</b>	<b>-6,626</b>	<b>-4,880</b>	<b>-5,884</b>	<b>-7,630</b>	<b>-1,004</b>	<b>-1,004</b>
<b>Depreciation and Impairment</b>	<b>-15,227</b>	<b>-15,227</b>	<b>-15,227</b>	<b>0</b>	<b>0</b>	<b>-15,227</b>	<b>0</b>	<b>0</b>
<b>Central Items</b>	<b>18,099</b>	<b>18,099</b>	<b>10,763</b>	<b>6,403</b>	<b>4,500</b>	<b>9,108</b>	<b>-1,655</b>	<b>-1,455</b>
<b>Levies</b>	<b>931</b>	<b>931</b>	<b>931</b>	<b>653</b>	<b>653</b>	<b>931</b>	<b>0</b>	<b>0</b>
<b>TOTAL CORPORATE PROVISIONS</b>	<b>19,030</b>	<b>19,030</b>	<b>11,694</b>	<b>7,056</b>	<b>5,153</b>	<b>10,039</b>	<b>-1,655</b>	<b>-1,455</b>

Pay and Price Inflation as at December 2014

In 2014/15, the budget includes 1% for increases in pay and 1.5% for increases in general prices, with an additional amount of £0.517m which is held to assist services that may experience price increases greatly in excess of the 1.5% inflation allowance provided when setting the budget. At present it is not anticipated that there will be a significant call on this budget but this will not be released until there is greater clarity.

Pay:

2014/15 – The MTFS approved by Council on the 5th March 2014 includes 1% for increases in pay. This equates to £0.807m and is held as a corporate provision.

The pay award has now been agreed. Details were provided in the November monitoring statement.

The Government has previously stipulated that it wants to restrict public sector pay awards to an average of 1% for 2014/15 (Autumn Statement 2011) and 1% for 2015/16 (Spending Round 2013).

Prices:

CPI annual inflation was 0.5% in December 2014, which is down from 1.0% in November 2014. Continuing falls in motor fuel prices, and gas and electricity price rises from the previous year falling out of the calculation, were the main contributors to the drop in the rate of inflation. CPIH, the measure of consumer price inflation including owner occupiers' housing costs, grew by 0.6% in the year to December 2014, down from 1.0% in November 2014. Owner occupiers' housing costs increased by 0.1% between December 2014 and November 2014.

RPI annual inflation stands at 1.6% in December 2014, down from 2.0% in November 2014.

Outlook for inflation:

On 8 January 2015, the Bank of England's Monetary Policy Committee (MPC) voted to maintain the Bank Base Rate at 0.5%. The Committee also voted to continue with its programme of asset purchases totalling £375 billion, financed by the issuance of central bank reserves. The MPC reached its decisions in the context of the monetary policy guidance announced alongside the publication of the August 2013 Inflation Report.

In the Minutes of the MPC published on 21 January 2015, it was noted that "the fall in CPI inflation to 0.5% in December was in line with Bank staff's expectations immediately before the data release, but 0.5 percentage points lower than expected at the time of the November *Inflation Report*.....the fall in CPI inflation on the month was likely to have largely reflected lower fuel prices and utility price increases in December 2013 dropping out of the annual comparison.

CPI inflation was expected by Bank staff to reach a trough of around zero in March, as lower oil prices fed through to petrol prices, with a roughly even chance that it would temporarily dip below zero at some point in the first half of 2015."

The quarterly inflation report for November 2014 was published on 12 November. This provided an overview of expectations relating to the inflation forecast based on latest economic data. The report indicated that, although UK domestic demand growth remained robust, the outlook for global growth has weakened and is expected to slow slightly in the near term. Specifically, in respect of inflation, it was noted that "inflation has fallen further below the MPC's 2% target, reflecting the impact of lower food, energy and import prices and some continued drag from domestic slack. Inflation is expected to remain below the target in the near term, and is more likely than not to fall temporarily below 1% at



some point over the next six months. It then rises gradually back to the target as external pressures fade

and unit labour cost growth picks up. The MPC's guidance on the expected path for Bank Rate continues to apply. When Bank Rate does begin to rise, the pace of rate increases is expected to be gradual, with rates probably remaining below average historical levels for some time."

In terms of pressure on pay growth the MPC commented that there was evidence that the pace of pay growth had recently picked up and the unemployment rate had fallen to 6.0% with short term unemployment particularly low. However, pay growth might also depend on the development of inflation expectations over the coming months with around 40% of pay settlements being agreed in April when it is likely that CPI inflation is expected to be around zero.

The latest inflation and unemployment forecasts for the UK economy, based on a summary of independent forecasts are set out in the following table:-

Source: HM Treasury - Forecasts for the UK Economy (January 2015)			
	Lowest	Highest	Average
	%	%	%
2014 (Quarter 4)			
CPI	0.9	1.8	1.0
RPI	1.9	2.7	2.1
LFS Unemployment Rate	5.8	6.0	5.9
2015 (Quarter 4)	Lowest	Highest	Average
	%	%	%
CPI	0.2	2.3	1.1
RPI	0.2	3.6	2.1
LFS Unemployment Rate	4.9	5.8	5.4

Clearly where the level of inflation during the year exceeds the amount provided for in the budget, this will put pressure on services to stay within budget and will require effective monitoring and control.

## Treasury Management: Outlook

The Bank Base Rate has been kept at its low of 0.5% since March 2009. On 8 January 2015, the Bank of England's Monetary Policy Committee (MPC) voted to maintain the Bank Base Rate at 0.5%. The Committee also voted to continue with its programme of asset purchases totalling £375 billion, financed by the issuance of central bank reserves.

The minutes of the MPC published on 21 January 2015 indicated that all members had voted to maintain the status quo. It was noted that "for the two members who had voted in the previous month for an increase in Bank Rate, the decision this month was finely balanced. They believed that the sharp fall in inflation to below the 2% target was probably driven largely by temporary factors and was unlikely materially to affect the behaviour of households and businesses in such a way that it became self-perpetuating. They also noted the most recent evidence that wage growth was more buoyant than they had expected. Nevertheless they noted the risk that low inflation might persist for longer than the temporary factors implied and concluded that this risk would be increased by an increase in Bank Rate at the current juncture."

In the quarterly inflation report for November 2014, the Bank of England's MPC Committee noted that "the UK domestic expansion has continued largely as expected, but the global backdrop has weakened. Some asset and commodity prices have fallen, as have market interest rates. CPI inflation has fallen to 1.2%, in part reflecting falls in energy, food and other import prices, and it is more likely than not that CPI inflation will temporarily fall below 1% at some point during the next six months. Wage and unit labour cost growth remain weak. The expansion in UK output is expected to continue, driven by a gradual pickup in demand abroad, together with a revival in productivity at home. On an assumption that Bank Rate rises gradually to a little under 2%, as the remaining slack in the economy is absorbed and the drag from external prices wanes, a recovery in wage growth should return CPI inflation to the 2% target by the end of the forecast period."

The weakening position is associated with falls in market interest rate forecasts and as a result the MPC are forecasting a notably lower path for Bank Rate than it was forecasting in August. This is summarised in the following table:-

	End Q.4 2014	End Q.1 2015	End Q.2 2015	End Q.3 2015	End Q.4 2015	End Q.1 2016	End Q.2 2016	End Q.3 2016	End Q.4 2016	End Q.1 2017	End Q.2 2017	End Q.3 2017	End Q.4 2017
November	0.4	0.5	0.6	0.7	0.8	1.0	1.1	1.2	1.4	1.5	1.5	1.7	1.7
August	0.6	0.7	0.9	1.1	1.3	1.5	1.7	1.9	2.0	2.1	2.2	2.3	

Source: Bank of England Inflation Report November 2014

Low inflation is currently helping the Bank of England to keep rates low particularly given the unexpected drop to 1.2% for the year to September 2014, a five year low.

The MPC makes its decisions in the context of the monetary policy forward guidance announced alongside the publication of the August 2013 Inflation Report. This guidance was summarised and reported in the July 2013 monitoring report.

The Inflation Report for February 2014 provided a summary of the Bank of England's approach to its proposed monetary policy as the economy recovers and once the unemployment threshold has been reached:-

- The MPC sets policy to achieve the 2% inflation target, and, subject to that, to support the Government's economic policies, including those for growth and employment.
- Despite the sharp fall in unemployment, there remains scope to absorb spare capacity further before raising Bank Rate.
- When Bank Rate does begin to rise, the appropriate path so as to eliminate slack over the next two to three years and keep inflation close to the target is expected to be gradual.
- The actual path of Bank Rate over the next few years will, however, depend on economic developments.
- Even when the economy has returned to normal levels of capacity and inflation is close to the target, the appropriate level of Bank Rate is likely to be materially below the 5% level set on average by the Committee prior to the financial crisis.
- The MPC intends to maintain the stock of purchased assets at least until the first rise in Bank Rate.
- Monetary policy may have a role to play in mitigating risks to financial stability, but only as a last line of defence if those risks cannot be contained by the substantial range of policy actions available to the Financial Policy Committee and other regulatory authorities.

Changes to the Bank Base Rate will depend on how quickly the economy recovers and will be set to achieve the inflation target of 2%.

The MPC sets monetary policy to meet the 2% target in the medium term and in a way that helps to sustain growth and employment.

### Community & Housing Summary Capital Report - December 2014 Monitoring

Scheme Description	Total Budget	YTD Actual	YTD Budget	Variance To Date	Forecast For Year	Forecast Variance
Adult Social Care	874,400	76,456	371,730	(295,274)	287,100	(587,300)
Adult Education and Community	1,980	0	0	0	0	(1,980)
Housing	1,788,850	381,887	444,240	(62,353)	1,769,240	(19,610)
<b>Community and Housing Total</b>	<b>2,665,230</b>	<b>458,343</b>	<b>815,970</b>	<b>(357,627)</b>	<b>2,056,340</b>	<b>(608,890)</b>

### Corporate Services Summary Capital Report - December 2014 Monitoring

Scheme Description	Total Budget	YTD Actual	YTD Budget	Variance To Date	Forecast For Year	Forecast Variance
Business Improvement Total	578,840	332,402	596,413	(264,011)	578,912	72
Corporate Governance	9,920	9,036	9,921	(885)	0	(9,920)
Corporate Items	1,542,340	0	999,994	(999,994)	0	(1,542,340)
Facilities Management Total	1,138,050	267,057	593,013	(325,957)	1,137,575	(475)
IT Total	1,617,450	432,157	600,879	(168,722)	1,617,450	0
Resources	0	0	12,937	(12,937)	0	0
<b>Corporate Services Total</b>	<b>4,886,600</b>	<b>1,040,652</b>	<b>2,800,220</b>	<b>(1,759,569)</b>	<b>3,333,937</b>	<b>(1,552,663)</b>

**Children, Schools & Families Summary Capital Report - December2014 Monitoring**

<b>Scheme Description</b>	<b>Total Budget</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Variance To Date</b>	<b>Forecast For Year</b>	<b>Forecast Variance</b>
Aragon expansion	0	(31,207)	0	(31,207)	0	0
Cranmer expansion	2,051,770	1,963,701	1,706,467	257,234	2,051,770	0
Joseph Hood Permanent Expansn	83,350	(4,052)	83,350	(87,402)	83,355	5
Holy Trinity Expansion	61,000	56,348	61,000	(4,652)	61,000	0
St Mary's expansion*	2,786,850	2,184,984	2,001,605	183,379	2,786,850	0
All Saints/ South Wim YCC exp	14,250	3,147	14,250	(11,103)	14,250	0
Gorringe Park expansion	9,620	(13,028)	9,620	(22,648)	9,620	0
Hillcross School Expansion	3,216,520	1,766,429	1,361,374	405,055	3,216,520	0
Merton Abbey Temp Accomodation	3,524,220	1,944,996	1,999,105	(54,109)	3,524,220	0
Pelham School Expansion	2,992,220	1,243,939	1,741,499	(497,560)	2,992,220	0
Dundonald expansion	788,000	413,171	653,214	(240,044)	788,000	0
Poplar Permanent Expansion	3,586,740	2,347,527	2,586,180	(238,653)	3,586,740	0
Liberty expansion	2,620	2,077	2,620	(543)	2,620	0
Singlegate expansion	2,915,000	1,404,587	1,349,664	54,923	2,915,005	5
Wimbledon Chase DCSF grant	3,580	3,579	3,580	(1)	3,580	0
Wimbledon Park expansion	369,380	209,589	386,874	(177,285)	369,380	0
<b>Primary Expansion</b>	<b>22,405,120</b>	<b>13,495,787</b>	<b>13,960,402</b>	<b>(464,616)</b>	<b>22,405,130</b>	<b>10</b>



## Children, Schools &amp; Families Summary Capital Report - December 2014 Monitoring Continued ...

Scheme Description	Total Budget	YTD Actual	YTD Budget	Variance To Date	Forecast For Year	Forecast Variance
Devolved Formula Capital	370,000	272,441	408,830	(136,389)	370,000	0
Free School Meals	465,270	366,049	0	366,049	465,270	0
Schools Access Initiative Inc	0	(711)	0	(711)	0	0
Cricket Green Site	20,000	5,330	50	5,280	20,000	0
Primary school autism unit	99,110	46,775	114,147	(67,372)	99,110	0
Breaks-disabled children grant	0	(4,038)	0	(4,038)	0	0
Perseid	335,670	46,269	117,195	(70,926)	335,670	0
Secondary School Autism Unit	40,000	0	0	0	40,000	0
Lonesome - Main Heating	0	(1,194)	0	(1,194)	0	0
The Sherwood-Boiler&Perim Fnc	0	(1,868)	0	(1,868)	0	0
Schs Cap Maint & Accessibility	666,800	385,751	435,550	(49,799)	666,800	0
Raynes Park Sports Pavilion	4,770	(25,256)	4,770	(47,027)	4,770	0
Secondary School expansion	100,000	0	0	0	100,000	0
Schools Equipment Loans	59,450	0	200,000	(200,000)	60,000	550
Youth&Comm centres reprovision	0	(795)	0	(795)	0	0
	<b>2,161,070</b>	<b>1,088,753</b>	<b>1,280,542</b>	<b>(208,790)</b>	<b>2,161,620</b>	<b>550</b>
<b>Children Schools and Families</b>	<b>24,566,190</b>	<b>14,584,540</b>	<b>15,240,944</b>	<b>(673,406)</b>	<b>24,566,750</b>	<b>560</b>

### Environment & Regeneration Summary Capital Report - December 2014 Monitoring

Scheme Description	Total Budget	YTD Actual	YTD Budget	Variance To Date	Forecast For Year	Forecast Variance
Footways Planned Works	1,000,000	367,797	564,405	(196,608)	1,000,000	0
Greenspaces	1,258,620	599,552	727,112	(127,560)	1,249,178	(9,442)
Highways General Planned Works	547,660	194,687	405,165	(210,478)	527,250	(20,410)
Highways Planned Road Works	1,783,100	407,804	941,549	(533,745)	1,768,200	(14,900)
Leisure Centres	783,400	584,006	804,176	(220,170)	709,700	(73,700)
Other E&R	67,160	5,362	27,660	(22,298)	67,160	0
On and Off Street Parking	42,910	22,456	29,000	(6,544)	42,910	0
Plans and Projects	70,000	0	70,000	(70,000)	70,000	0
Regeneration Partnerships	2,355,010	395,442	922,135	(526,693)	2,128,000	(227,010)
Street Lighting	410,000	80,344	265,523	(185,179)	410,000	0
Street Scene	80,000	19,526	20,778	(1,252)	80,000	0
Transport for London	2,122,730	553,599	1,053,083	(499,484)	2,122,729	(1)
Traffic and Parking Management	243,230	62,403	382,500	(320,097)	243,230	0
Transport and Plant	620,000	82,603	120,999	(38,396)	605,000	(15,000)
Safer Merton - CCTV & ASB	0	0	0	0	0	0
Environmental Health	0	0	0	0	0	0
Waste Operations	102,500	29,476	48,906	(19,430)	102,500	0
<b>Environment and Regeneration</b>	<b>11,486,320</b>	<b>3,405,057</b>	<b>6,382,991</b>	<b>(2,977,934)</b>	<b>11,125,857</b>	<b>(360,463)</b>

## Virement, Re-profiling and New Funding

Appendix 5b

	2014/15 Budget	Virements	Adjusted & New Funding	Reprofiling	Revised 2014/15 Budget	2015/16 Budget	Reprofiling	Revised 2015/16 Budget	2016/17 Budget	Reprofiling	Revised 2016/17 Budget	Revised 2017/18 Budget	Reprofiling	Revised 2017/18 Budget
	£	£	£	£	£	£	£	£	£	£	£	£	£	£
<b>Corporate Services</b>														
Improving Financial Systems	333,450	0	0	(333,450)	0	228,250	333,450	561,700	0	0	0	0	0	0
<b>Children, Schools &amp; Families</b>														
Primary School Autism Unit	179,110	0	0	(80,000)	99,110	836,290	80,000	916,290	0	0	0	0	0	0
Free School Meals	575,270	0	0	(110,000)	465,270	0	110,000	110,000	0	0	0	0	0	0
Wimbledon Park Expansion	353,380	0	16,000	0	369,380	0	0	0	0	0	0	0	0	0
School Equipment Loans	372,800	0	0	(313,350)	59,450	0	104,450	104,450	0	104,450	104,450	0	104,450	104,450
<b>Community &amp; Housing</b>														
Disabled Facilities Grant	600,000	0	0	(100,000)	500,000	1,469,470	100,000	1,569,470	784,000	0	784,000	280,000	0	280,000
<b>Environment &amp; Regeneration</b>														
S106 South Park Gardens	15,170	(15,170)	0	0	0	0	0	0	0	0	0	0	0	0
B651 South Park Gardens Pavillion	17,000	(17,000)	0	0	0	0	0	0	0	0	0	0	0	0
Restoration of South Park Gardens	184,890	32,170	0	0	217,060	0	0	0	0	0	0	0	0	0
B488 Landscape Dundonald Rec G	12,000	0	0	(4,520)	7,480	0	4,520	4,520	0	0	0	0	0	0
B489 Landscape Colliers Wood Rec	11,230	0	0	(11,230)	0	0	11,230	11,230	0	0	0	0	0	0
B500 Colliers Wood Rec	5,000	0	0	(5,000)	0	0	5,000	5,000	0	0	0	0	0	0
B501 a-c Cottinm Prk&Holind Gdn	0	0	0	5,100	5,100	28,000	(5,100)	22,900	0	0	0	0	0	0
B502 Use Games Area at Canons	215,000	0	39,110	0	254,110	0	0	0	0	0	0	0	0	0
B504 Sailing Boats s106	0	0	10,000	0	10,000	0	0	0	0	0	0	0	0	0
B505 Working Initiative	65,500	0	0	(50,500)	15,000	0	50,500	50,500	0	0	0	0	0	0
B506 Mitcham Town Centre Improvements	400,000	0	0	150,000	550,000	301,630	(150,000)	151,630	0	0	0	0	0	0
B507 Transportation Enhancements	0	0	0	0	0	5,000,000	(5,000,000)	0	0	5,000,000	5,000,000	0	0	0
B508 s106 Cycle Imp Beverley Roundabout	43,500	0	0	(43,500)	0	0	43,500	43,500	0	0	0	0	0	0
B509 Mitcham - Outer London Fund	78,660	38,900	(50,880)	0	66,680	0	0	0	0	0	0	0	0	0
B550 Mitcham Means Business	38,900	(38,900)	0	0	0	0	0	0	0	0	0	0	0	0
<b>Transport for London</b>														
TfL Slippage from 2013/14	319,010	25,540	(47,320)	0	297,230	0	0	0	0	0	0	0	0	0
Bewley Bridge	25,540	(25,540)	0	0	0	0	0	0	0	0	0	0	0	0
Central Road (2)	342,000	(124,000)	0	0	218,000	0	0	0	0	0	0	0	0	0
Morden Road	57,950	48,050	0	0	106,000	0	0	0	0	0	0	0	0	0
The Broadway	109,250	26,750	0	0	136,000	0	0	0	0	0	0	0	0	0
Coombe Lane	85,500	6,500	0	0	92,000	0	0	0	0	0	0	0	0	0
Parkside	0	42,700	0	0	42,700	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>4,440,110</b>	<b>0</b>	<b>(33,090)</b>	<b>(896,450)</b>	<b>3,510,570</b>	<b>7,863,640</b>	<b>(4,312,450)</b>	<b>3,551,190</b>	<b>784,000</b>	<b>5,104,450</b>	<b>5,888,450</b>	<b>280,000</b>	<b>104,450</b>	<b>384,450</b>

1) Schools Contribution

2) Requires Cabinet Approval

# Capital Programme Funding Summary 2014/15

Appendix 5c

	Funded from Merton's Resources	Funded by Grant & Capital Contributions	Total
	£000s	£000s	£000s
<b>Cabinet - January 2015</b>	<b>14,035</b>	<b>30,500</b>	<b>44,535</b>
<b>Corporate Services</b>			
Improving Financial Systems	(333)	0	(333)
<b>Childrens, Schools and Families</b>			
Free School Meals	0	(110)	(110)
Hatfield	0	(80)	(80)
Wimbledon Park School Expansion	0	16	16
School Equipment Loans	(313)	0	(313)
<b>Community and Housing</b>			
Disabled Facilities Grant	0	(100)	(100)
<b>Environment and Regeneration</b>			
B488 Landscape Dundonald Rec G	0	(5)	(5)
B489 Landscape Colliers Wd Rc	0	(11)	(11)
B506 Colliers Wood Rec	0	(5)	(5)
B626a-c Cottnhm Prk&HolInd Gdn		5	5
B684 Sailing Boats S106	0	10	10
Multi Use Games Area at Canons	0	39	39
Mobile working initiative	0	(51)	(51)
Mitcham - Outer London Fund	0	(51)	(51)
TFL Projected Slippage	0	(47)	(47)
Mitcham Town Centre Improvements	0	150	150
S106 Cycle Imp Beverley Rounda	0	(44)	(44)
<b>Cabinet - February 2015</b>	<b>13,389</b>	<b>30,216</b>	<b>43,605</b>

## Capital Programme Funding Summary 2015/16

	Funded from Merton's Resources	Funded by Grant & Capital Contributions	Total
	£000s	£000s	£000s
<b>Cabinet - January 2015</b>	<b>29,195</b>	<b>13,518</b>	<b>43,568</b>
<b>Corporate Services</b>			
Improving Financial Systems	333	0	333
<b>Childrens, Schools and Families</b>			
Free School Meals	0	110	110
Hatfield	0	80	80
School Equipment Loans	104	0	104
<b>Community and Housing</b>			
Disabled Facilities Grant	0	100	100
<b>Environment and Regeneration</b>			
B488 Landscape Dundonald Rec G	0	5	5
B489 Landscape Colliers Wd Rc	0	11	11
B506 Colliers Wood Rec	0	5	5
B626a-c Cottnhm Prk&HolInd Gdn	0	(5)	(5)
Mobile working initiative	0	51	51
Mitcham Town Centre Improvements	0	(150)	(150)
Transportation Enhancements	(5,000)	0	(5,000)
S106 Cycle Imp Beverley Rounda	0	44	44
<b>Cabinet - February 2015</b>	<b>24,632</b>	<b>13,769</b>	<b>38,401</b>

DEPARTMENT: CHILDREN, SCHOOLS & FAMILIES SAVINGS PROGRESS: 2014-15

APPENDIX 6

Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall	RAG	Responsible officer	Comments	R /A Included in Forecast Over/Underspend? Y/N
	<b>Children Social Care</b>							
CSF2012-01	Reduction of the overall detached youth service budgets following service review.	25	25	0	G	Paul Angeli		
CSF2012-09	Participation/Advocacy commissioning	50	50	0	G	Paul Angeli		
CSF2012-10	Duke of Edinburgh reprovide via schools funding	25	25	0	G	Paul Angeli		
CSF2012-12	Family and Adolescent Services Stream - Transforming Families (TF), Youth Offending Team (YOT) and in Education, Training and Employment (ETE)	100	100	0	G	Paul Angeli		
	<b>Education</b>							
CSF2012-02	Increased income generation and management efficiencies	70	70	0	G	Heather Tomlinson		
CSF2012-03	Service restructuring and realignment to deliver efficiencies	100	100	0	G	Heather Tomlinson		
CSF2012-08	Introduce new models of fulfilling the council's statutory responsibilities for the provision of SEN transport	140	70	70	A	Heather Tomlinson	Base budgets were reduced. The annual SLA charge is circa £300k above the budget due to an increase in 2013/14. Overall transport budget is forecasting an overspend due to increase taxi costs. Procedures have been put in place to reduce the overspend.	Y
	<b>Commissioning, Strategy and Performance</b>							
CSF2012-05	Reduction in commissioning budgets for Early Intervention and Prevention service	50	50	0	G	Paul Ballatt		



DEPARTMENT: CHILDREN, SCHOOLS & FAMILIES SAVINGS PROGRESS: 2014-15

APPENDIX 6

Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall	RAG	Responsible officer	Comments	R /A Included in Forecast Over/Underspend? Y/N
CSF2012-06	Reduce expenditure on LAC and SEN placements	200	178	22	A	Paul Ballatt	Base budgets were reduced. Increased cost due to higher caseload is causing a cost pressure, some of which is covered by grant funding. Grant funding is not expected to continue which will lead to an even bigger cost pressure in future years.	Y
CSF2012-07	Staffing reduction equivalent to 1 fte	50	50	0	G	Paul Ballatt		
CSF2012-11	Reduction of one post in commissioning and partnerships	50	50	0	G	Paul Ballatt		
	<b>Total Children, Schools &amp; Families Department Savings for 2014-15</b>	<b>860</b>	<b>768</b>	<b>92</b>				

## DEPARTMENT: COMMUNITY &amp; HOUSING SAVINGS PROGRESS 2014/15

Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall £000	RAG	Responsible Officer	Comments	R /A Included in Forecast Over/Undersp end? Y/N
ASC7	<b>Adult Social Care</b>							
	0% inflation uplift to third party suppliers	550	550	0	G	David Slark	No uplifts have been awarded to date. At this stage we will presume that there will be no uplifts this financial year. This is the 5th year of no uplifts and it is becoming increasingly difficult to sustain with the providers. We will achieve this target.	Y
ASC13/ASC34								
	Brokerage Efficiencies	300	254	46	A	Julie McCauley	A lot of work is going on within the Brokerage team around negotiating the best value care packages; particularly new customers. The outcome of these negotiations often result in cost avoidance (to date circa £61.7k), which contributes to more efficient management of the placement budget. The projected savings figure is exclusive of the cost avoidance amount detailed.	Y
ASC16	Transitions	50	42	8	G	Jonathan Brown		
ASC19	Monitoring of high value/high cost placements (domiciliary)	50	45	5	G	Jonathan Brown	Prioritised reviews are generating savings from both of these projects. It is anticipated that the combined savings target of £100k will be achieved. Additional savings against the LD budget are being identified to meet other savings targets, in particular those related to Brokerage and Transport. Joint working arrangements are in place across ASC to review existing spend, identify savings and control new spend through the effective use of tools such as the Care Funding Calculator.	Y

Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall £000	RAG	Responsible Officer	Comments	R /A Included in Forecast Over/Undersp end? Y/N
ASC8	Optimising the use of block and spot contracts- OP&LD	300	0	300	A	David Slark	Savings of £100,000 part year effect have been achieved from the Choice Support contract, and £88,000 from achieving lower rates from spot purchasing residential care placements. However, these have been offset by increased rates for nursing home care, and specifically from the ending of one block contract. This reflects a national upward pressure in fee rates.	Y
ASC45	Reablement (outcome- care packages)	50	50	0	G	Sarah Wells	It was anticipated that reductions in Older People's packages after hospital discharge was possible once the new MILES Reablement service was fully operational. Although there have been delays in the implementation of the new service, there has been a reduction in residential placements. We anticipate that these savings should be achieved.	

Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall £000	RAG	Responsible Officer	Comments	R /A Included in Forecast Over/Undersp end? Y/N
ASC46	Review Service packages	60	60	0	G	Jean Spencer	The projected savings in Period 7 were circa £50k. With a targeted review programme commencing 5 January 2015 it is anticipated that additional reviews would yield at least a further £10k.	Y
ASC54	Reduction in Mental Health Placement	50	0	50	R	Kamla Sumbhoolual	There has been an increase in care packages and in the number of people requiring placements. In addition CCG have stepped people down from CCG health funded placements, as well as the expectation of the CMHT contributing 50/50. The panel process has been reviewed to ensure all parties make an appropriate contribution. There should be some impact on this budget line, but not enough to achieve the savings.	Y
CH12	Remove day care costs from residential customers	250	0	250	R	Andy Ottaway-Searle	The LD/PD teams place few people in external day care. Those who do mostly live at home and attend highly specialised day services. Brokerage and Social work teams liaise with residential homes to achieve the best value all round package of care which includes day time activities. Withdrawing people in residential care from day services will result in higher charges from residential providers. A full review of in-house day	Y

Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall £000	RAG	Responsible Officer	Comments	R /A Included in Forecast Over/Undersp end? Y/N
CH14	All Saints Respite extension	36	0	36	G	Julie McCauley	A sound plan was developed to release savings by supporting people with PD at All Saints as well as existing LD users. The building however needs minor adaptation and this has not been progressed. These savings cannot therefore be achieved as planned. Alternative savings are being sought through the Brokerage Team.	Y
Page 296 CH15	Assistive Technology	70	60	10	A	Andy Ottoway-Searle	AT is increasingly recognised as playing a key part in preventative services. The 'Just Checking' tool allows a more accurate assessment to be made of an individual's needs, enabling a suitably tailored package for care to be prescribed. Work is now being carried out to evaluate figures for both cost avoidance and actual savings following adjustments to care packages after Telecare has been installed. Additionally there has been a reduction in commissioned non-intensive home care hours as well as residential placements which will also have been positively influenced through the provision of AT.	Y

Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall £000	RAG	Responsible Officer	Comments	R /A Included in Forecast Over/Undersp end? Y/N
CH6	Voluntary Organisation- SLA reduction	150	50	100	A	Rahat Ahmed-Man	The aim was to reduce placement costs through volunteer sector providers, essentially impacting third party spend. The reduction in volumes and hours will impact but the savings will not be achieved in full.	
	Voluntary Sector Grants- reduction in infrastructure	98	0	98	R	Rahat Ahmed-Man	Grants have been reduced from circa £1m in 2013-14 to circa £830k in 2014-15. Due to a decision to provide transitional funding for various voluntary sector organisations this savings will now not be achieved.	
ASC52	Delete 1 management post & reduce management & staffing costs	53	53	0	G	Rahat Ahmed-Man	A Commissioning Manager's post has been deleted. This savings has been achieved.	
ASC53	Meals on wheels contract	50	0	50	R	Rahat Ahmed-Man	It has not been possible to take any more savings out of this contract by removing customers from the service. We are in the process of re-commissioning the service jointly with LB Croydon, with contract due to commence in July 2015. The new contract is estimated to achieve annual savings of circa.£90k.	Y
ASC4	TCES Retail Model (simple equipment)	23	33	(10)	G	Maike Blakemore	It is anticipated this savings target will be achieved.	
ASC44	Remodelling of reablement service	282	282	0	G	Sarah Wells	This savings was due from the remodelled MILES service. The establishment was adjusted accordingly and other vacancies have been held. It is likely this savings will be over achieved.	
ASC47	Additional Reablement Funding (CCG)	500	500	0	G	Sarah Wells	This is not a savings, but additional funding which will cover some of the 2014-15 cost increases.	

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Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall £000	RAG	Responsible Officer	Comments	R /A Included in Forecast Over/Underspend? Y/N
ASC48	Staff Vacancy Factor	105	105	0	G	ALL	This savings was due to be achieved by holding three specific posts vacant. This savings should be overachieved due to the under spend on the staffing budget.	
CH2	Promoting independence	500	280	220	A	Sarah Wells	The delay in implementing the new reablement model has impacted on the ability to fully achieve this saving. Vacancies have been held and other minor budgets frozen to help achieve part of this savings.	
CH4	Reduce management costs & reduction in staffing costs	148	148	0	G	Jonathan Brown/ Jenny Rees & Julie Phillips	The staffing budgets are projected to underspend. This saving will be achieved.	
CH13	Reduction in staffing in Access & Assessment	50	50	0	G	Jonathan Brown/ Jenny Rees & Julie Phillips	The staffing budgets are projected to underspend. This saving will be achieved.	

Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall £000	RAG	Responsible Officer	Comments	R /A Included in Forecast Over/Undersp end? Y/N
ASC6/ASC49/CH8	Transport	246	0	246	R	Andy Ottaway-Searle	Action has been taken to reduce volume and to reduce usage of fleet vehicles by Direct Provision staff using self-drive vehicles to collect customers from home. However significant price increases in Fleet transport and taxi costs have meant that the savings will not be realised. There is work happening urgently to arrange alternative solutions for the most high cost taxi users. this work has so far yielded savings to year end of circa £9.4k from ten packages, with a further five being currently reviewed.	Y
ASC50/CH7	Staffing savings in Direct Provision	216	216	0	G	Andy Ottaway-Searle	Posts were deleted and budgets reduced at the start of the year. However day centres are overspending due to transport costs as per above.	
ASC23	<b>Partnerships</b> :The health and social care system . Reablement	(2,000)	(2,000)	0	G	Sarah Wells	This is CCG funding received to support the 2014-15 ASC budget.	
	<b>Merton Adult Education</b>							
	Increase income from commercial courses and café, reduction in staff. Admin & marketing cost.	176	0	176	R	Yvonne Tomlin	Budget holder meeting to be arranged to establish an action plan to meet savings as team is already forecasting an overspend.	Y
	<b>Libraries</b>							
	Media fund	10	10	0	G	Anthony Hopkins		
	<b>Housing</b>							
	Homelessness Prevention Grant	92	92	0	G	Steve Langley		
	<b>Total Community &amp; Housing Department Savings for 2014/15</b>	<b>2,465</b>	<b>880</b>	<b>1,585</b>				

## DEPARTMENT: CORPORATE SERVICES - PROGRESS ON SAVINGS 14-15

Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall	RAG	Responsible Officer	Comments	R/A Included in Forecast Over/Under
	<b><u>Business Improvement</u></b>							
CS1	Rationalisation of management costs	50	50	0	G	Sophie Ellis		
CS3	Generate income through training	5	5	0	R	Sophie Ellis	Alternate saving identified	N
CS4	Expiry of salary protection	10	10	0	G	Sophie Ellis		
	<b><u>IT Service Delivery</u></b>							
CS5	Review and challenge of the procurement of Support & Maintenance & Licence Contracts	29	29	0	G	Mark Humphries		
CS6	Consolidation of ITSD Revenue Budgets	34	34	0	G	Mark Humphries		
CS7	Reduction of costs through re-procurement of Mobile Telephones Contract against a number of revenue budgets spread across the Council	10	10	0	G	Mark Humphries		
CS9	Fallout of pay protection	16	16	0	G	Mark Humphries		
CS11	Deletion of One Van	5	5	0	G	Mark Humphries		
CS13	Cancellation of all Escrow Agreements (Carefirst, Hometrack Data, Ash, Open Revenues, Proactis, Fibonacci)	4	4	0	G	Mark Humphries		
CS14	Cancellation of ttMobile contract	35	35	0	G	Mark Humphries		
CS19	Energy ReFit Savings (Subject to agreed investment) - Phase 1	100	100	0	G	Mark Humphries		
CS24	Project Manager - Accommodation (Vacant Post)	46	46	0	G	Mark Humphries		

## DEPARTMENT: CORPORATE SERVICES - PROGRESS ON SAVINGS 14-15

Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall	RAG	Responsible Officer	Comments	R/A Included in Forecast Over/Under
CS26	Savings realised from the renegotiation of Corporate Cleaning Contract	39	39	0	G	Mark Humphries		
CS28	M&E Term Contract (Amalgamation) of Intruder Alarms	10	10	0	G	Mark Humphries		
CS29	Energy Procurement	200	200	0	G	Mark Humphries		
	<b><u>Corporate Governance</u></b>							
CS32	Integrate the FOI and Complaints functions	40	0	40	R	Paul Evans	Alternate savings within division identified and implemented	Y
	<b><u>Customer Services</u></b>							
CS35	Close Cash Office	30	30	0	G	Sean Cunniffe		
CS36	Re tendering of Cash Collection Contract	20	15	5	A	Sean Cunniffe	Although contract award yielded a saving the roll-out of cashless parking and increased banking charges may result in target being unachievable in year	Y
CS37	Increase Registrars Income	20	20	0	G	Sean Cunniffe		
CS38	Review of Welfare Benefits and New Welfare Support program	30	30	0	G	David Keppler		
CS39	Impact of Customer Service Review	30	30	0	G	David Keppler		
CS40	Rationalisation of Divisional Budgets	20	20	0	G	David Keppler		
	<b><u>Resources</u></b>							
CS41	Resources - Change in Audit Arrangements	185	185	0	G	Paul Dale		
CS42	Resources -Fall Out of Pay Protection Arrangement	45	45	0	G	Paul Dale		

## DEPARTMENT: CORPORATE SERVICES - PROGRESS ON SAVINGS 14-15

Ref	Description of Saving	2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall	RAG	Responsible Officer	Comments	R/A Included in Forecast Over/Under
CS43	Resources -Delete Business Planning Post	50	50	0	G	Paul Dale		
CS44	Resources -Review of Insurance Provision	200	200	0	G	Paul Dale		
CS45	Resources -Improved Cash Management	200	200	0	G	Paul Dale		
CS37	<u>I&amp;T</u> Introduce a charge for the Archive Service Facility (approximately 0.39p per month - commercial rates x 3300 boxes) to produce income - E02243	15	15	0	A	Mark Humphries	Alternate savings to be identified	N
CS43	<u>Human Resources</u> Co-locate all recruitment jobs	60	60	0	G	Dean Shoesmith		
CS44	CRB Income generation via sales to PVI	30	15	15	R	Dean Shoesmith	Alternate savings to be identified as well as further opportunities for income	Y
CS54	<u>Corporate Governance</u> Delete Deputy Head of Service or one Democratic Services Officer post	18	18	0	G	Paul Evans		
CS56	Reduction in overtime payments to staff in Mayor's Office	1	1	0	G	Paul Evans		
	<u>Customer Services</u> Delete Communications Admin Assistant post (vacant)	23	23	0	G	Sophie Poole		
	Delete Advertising, Film and Sponsorship Officer post (vacant)	40	40	0	G	Sophie Poole		
	<b>Total Corporate Services Department Savings for 2014/15</b>	<b>1,650</b>	<b>1,590</b>	<b>60</b>				

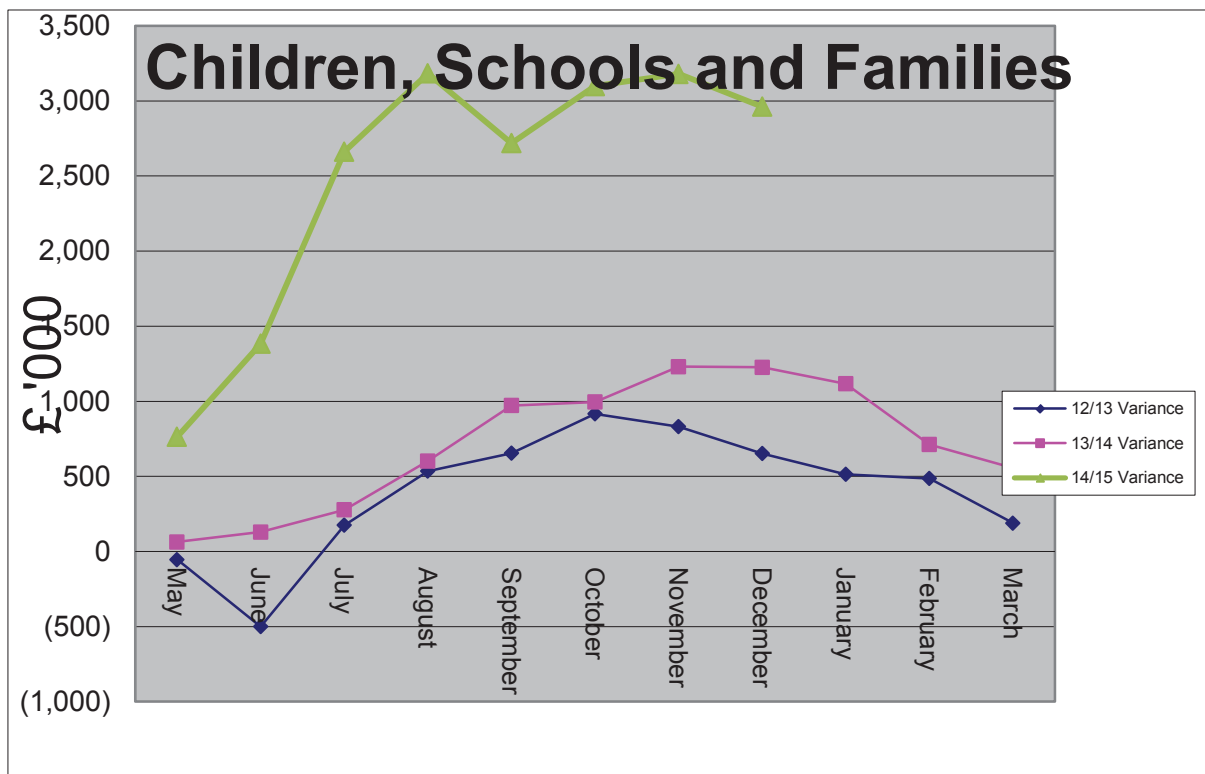
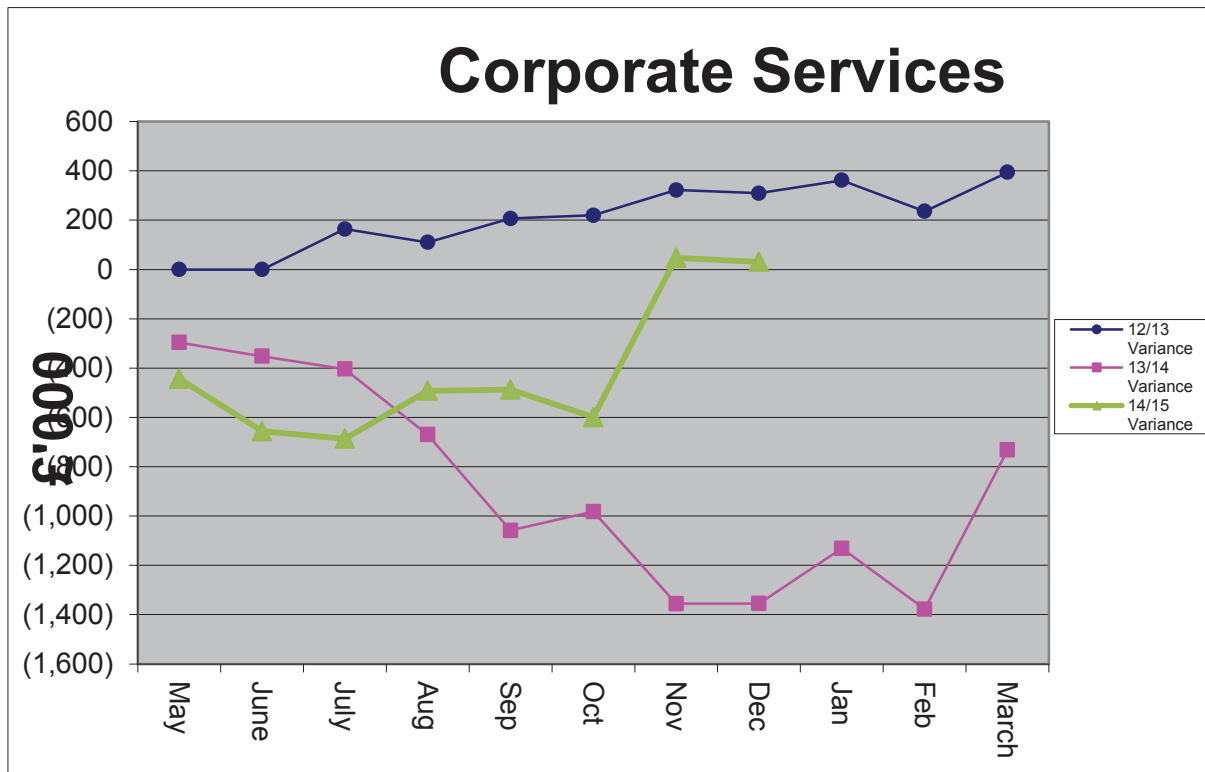
**DEPARTMENT: ENVIRONMENT & REGENERATION SAVINGS PROGRESS: 2014-15**

Ref		2014/15 Savings Required £000	2014/15 Savings Expected £000	Shortfall	RAG	Responsible Officer	Comments	R / A Included in Forecast Over/Underspend? Y/N
<b>LEISURE &amp; CULTURE</b>								
ER04	Reductions in supplies & services budgets; Increased income at Morden Assembly Hall and the Watersports Centre; Grant reduction of c15% to both Polka and Attic Theatres.	29	29	0	G	James McGinlay		N
ER05	Increase income through installation of multi use games area at Canons Leisure Centre.	15	15	0	G	James McGinlay		N
EN33	Recharging for staff time & reduction of 0.2fte.	33	33	0	G	James McGinlay		N
EN35	Increased Income through various charging increases.	11	11	0	G	James McGinlay		N
EN36	Increased Income through sale of advice & guidance.	15	15	0	G	James McGinlay		N
EN38	Reduction of Core Arts Grants to Polka Theatre.	4	4	0	G	James McGinlay		N
<b>BUILDING &amp; DEVELOPMENT CONTROL</b>								
EN06	Staff reduction of 2fte.	73	73	0	G	James McGinlay		N
<b>TRAFFIC &amp; HIGHWAYS</b>								
EN23	Reduction in Grounds Maintenance Budget.	50	50	0	G	James McGinlay		N
EN24	Deletion of Major Project Engineer Post.	30	30	0	G	James McGinlay		N
EN25	Reduction in the Surface Water Budget.	18	18	0	G	James McGinlay		N
EN26	Reduction in the Ditching Budget.	11	11	0	G	James McGinlay		N
EN27	Reduction in the Lining Budget.	10	10	0	G	James McGinlay		N
EN28	Reduction in Energy budget.	70	70	0	G	James McGinlay		N
<b>FUTURE MERTON</b>								
EN41	Review of staffing levels by 1.5fte within the section following transformation review.	40	40	0	G	James McGinlay		N
EN43	Community grant scheme reduction.	60	60	0	G	James McGinlay		N
<b>GREENSPACES</b>								
EN45	Further commercialisation and development of sports and allied parks services	96	80	16	R	James McGinlay		Y
<b>ENVIRONMENTAL HEALTH, TRADING STANDARDS &amp; LICENCING</b>								
ER10	Merton & Richmond shared regulatory services.	100	100	0	A	John Hill	Shared Service began on 1st August. Due to the delayed start date, the full £100k saving may not be met this financial year. However, any shortfall is expected to be met from posts currently vacant within the section.	N
<b>WASTE SERVICES</b>								
ER17	Ceasing compensation payments to Sutton as part of SLWP agreement.	10	10	0	G	Cormac Stokes		N N N Y
	Planning costs reduction	59	59	0	G			
	Reduction in costs of waste process per tonne	1207	1207	0	G			
	Consultancy and legal costs cease in relation to new partnership contracts	213	188	25	R			
ER25	Commercial Waste and Recycling	250	0	250	R	Cormac Stokes	The section is currently in the process of recruiting a commercial waste manager following recommendations from Eumonia who undertook a full review of the service. Current income targets will not be achieved. E&R have recently recruited a Strategic commercial sales manager who will be devoting 20% of their time to support the Waste Operation sales area.	Y
EN13	Alter management structure as a result of recommendations in consultants report.	56	56	0	G	Cormac Stokes		N
EN15	Improved performance management and implementation of the Council's new sickness policy resulting in a reduction in agency staff usage.	100	0	100	R	Cormac Stokes	The 2014/15 baseline budget was reduced by £100k, and the agency related expenditure is forecast to reduce from £2,012k in 2013/14 to £1,607k in 2014/15. The street cleansing service is not covering all annual leave and sickness absence to reduce to cost of agency spend. However, the service is still forecasting an overspend.	Y
EN17	Reduction in Staffing 1.5 FTE	65	65	0	G	Cormac Stokes		N
EN18	Reduction in cost of waste processing per tonne (phase B) contract gate fee	135	135	0	G	Cormac Stokes		N
EN19	Reduction/Re-negotiation of Phase A Contracts.	295	295	0	G	Cormac Stokes		N
EN20	Reduction of tonnage to landfill based on current projections for disposal	60	60	0	G	Cormac Stokes		N
EN21	Dividend from positive movements in Foreign Exchange rates associated with capital costs of Phase B facility resulting in improved unitary charge	50	50	0	G	Cormac Stokes		N
<b>PARKING SERVICES</b>								
EN03	Enforcement of new CPZ's (Controlled Parking Zones)	50	10	40	R	John Hill	The CPZ implementation programme for this year is such that it is unlikely to generate the level of income previously forecast from enforcement. The saving will be mitigated by the employment of additional CEOs to cover sickness, absences and areas of non-compliance not routinely patrolled within the existing staff rotas.	Y
EN04	Implementation of Pay & Display machines in new CPZ's (Controlled Parking Zones)	75	15	60	R	John Hill	This is ongoing, but not at the rate previously forecast.	Y
EN12	Refocusing of resources on areas of non-compliance in order to tackle traffic congestion hotspots and increase efficiency of the service.	48	48	0	G	John Hill		N
<b>Total Environment and Regeneration Savings 2014/15</b>		<b>3338</b>	<b>2847</b>	<b>491</b>				

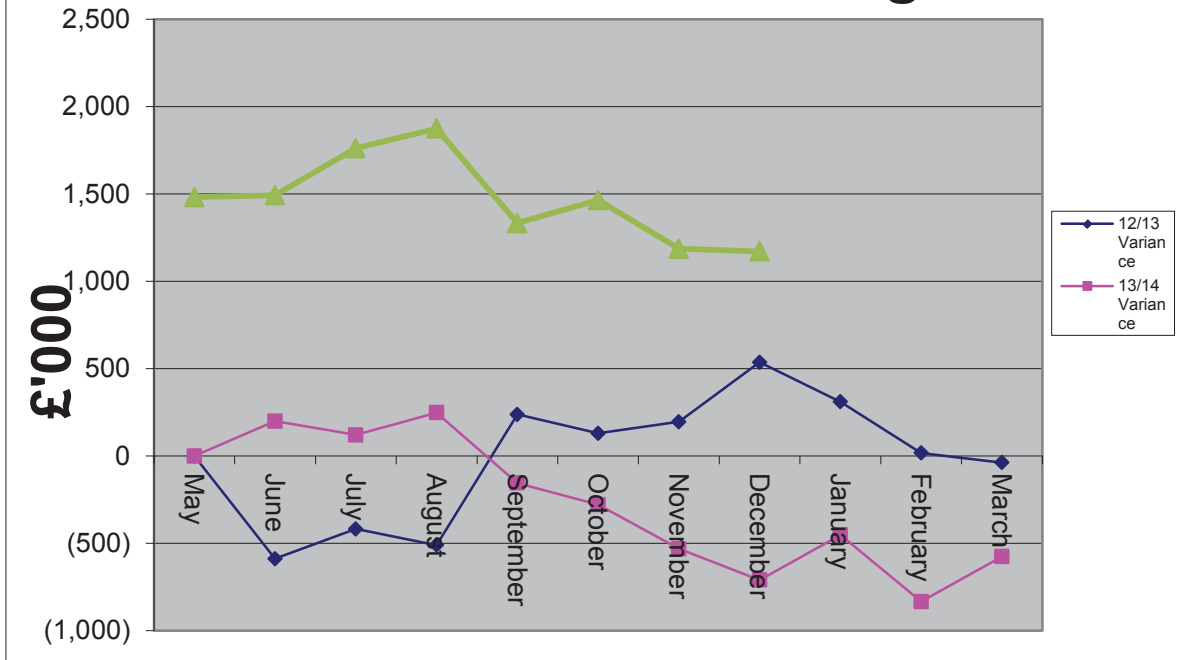


APPENDIX 7

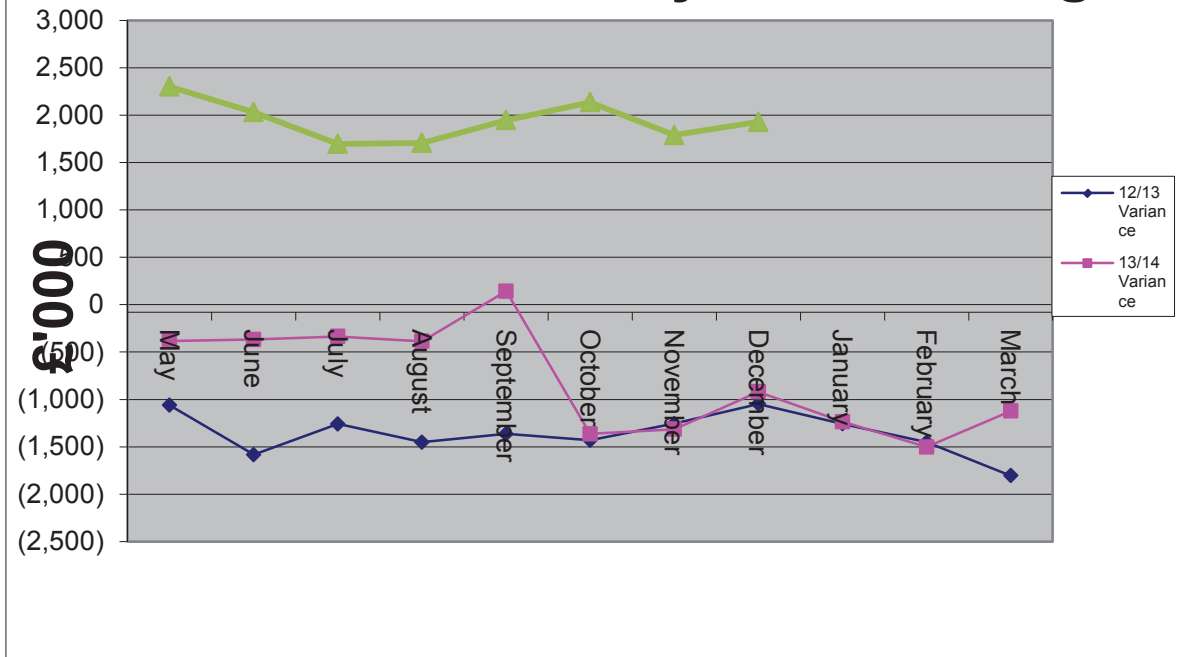
The following charts show the forecast year end variance by department with a comparison for 2012/13 and 2013/14:



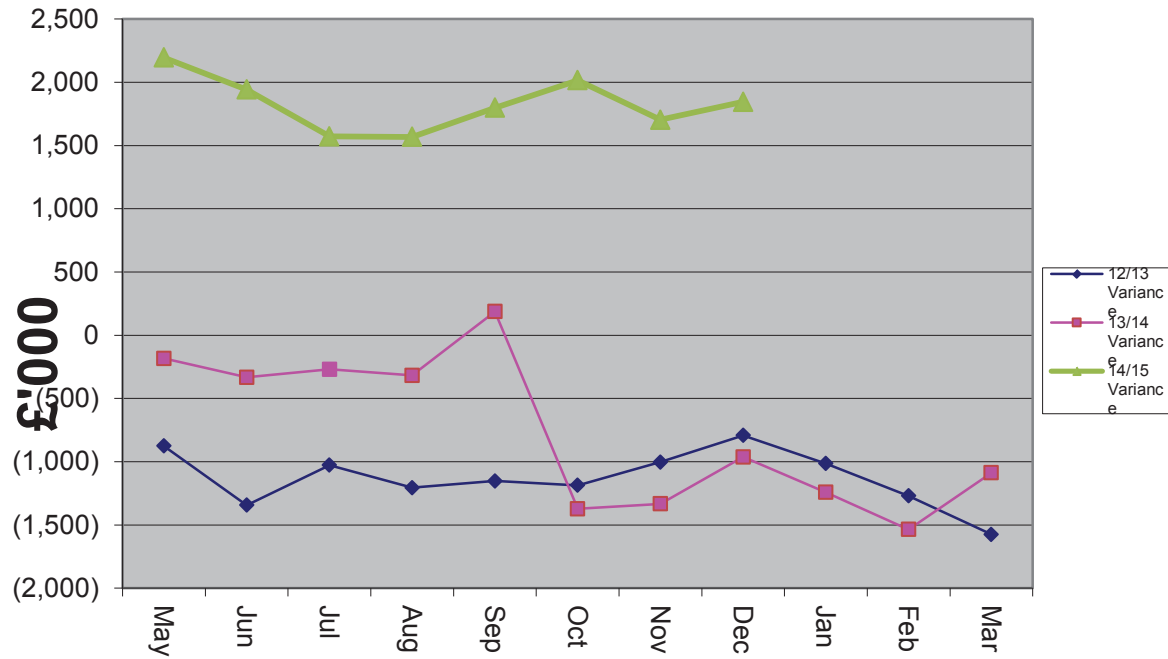
## Environment and Regeneration



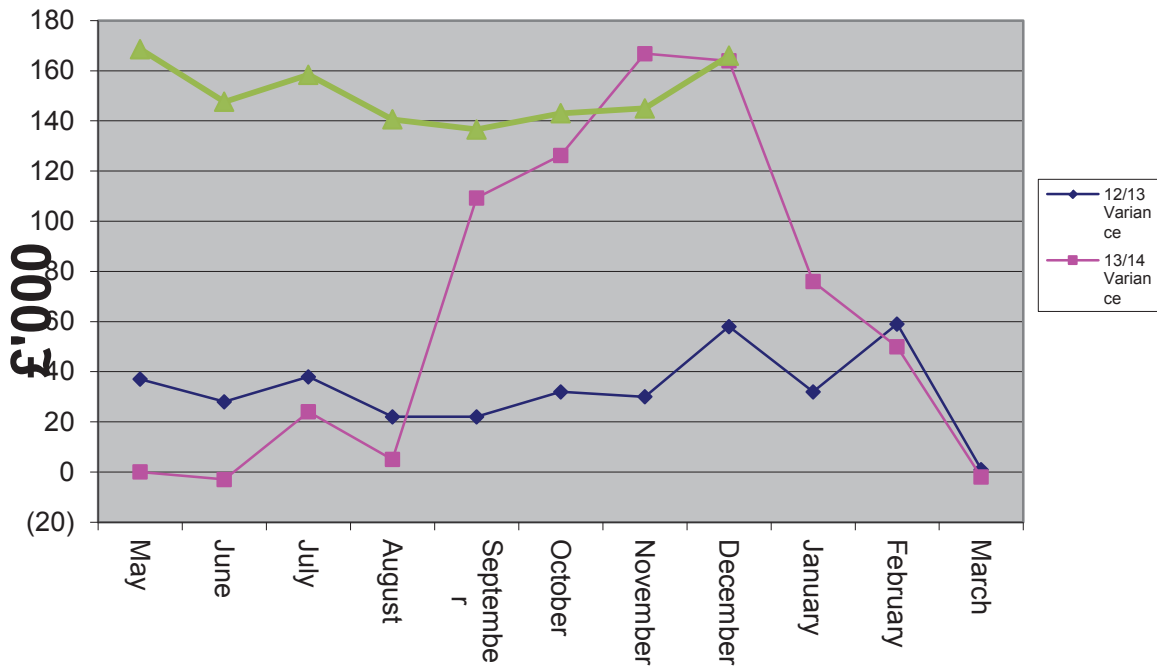
## Community and Housing



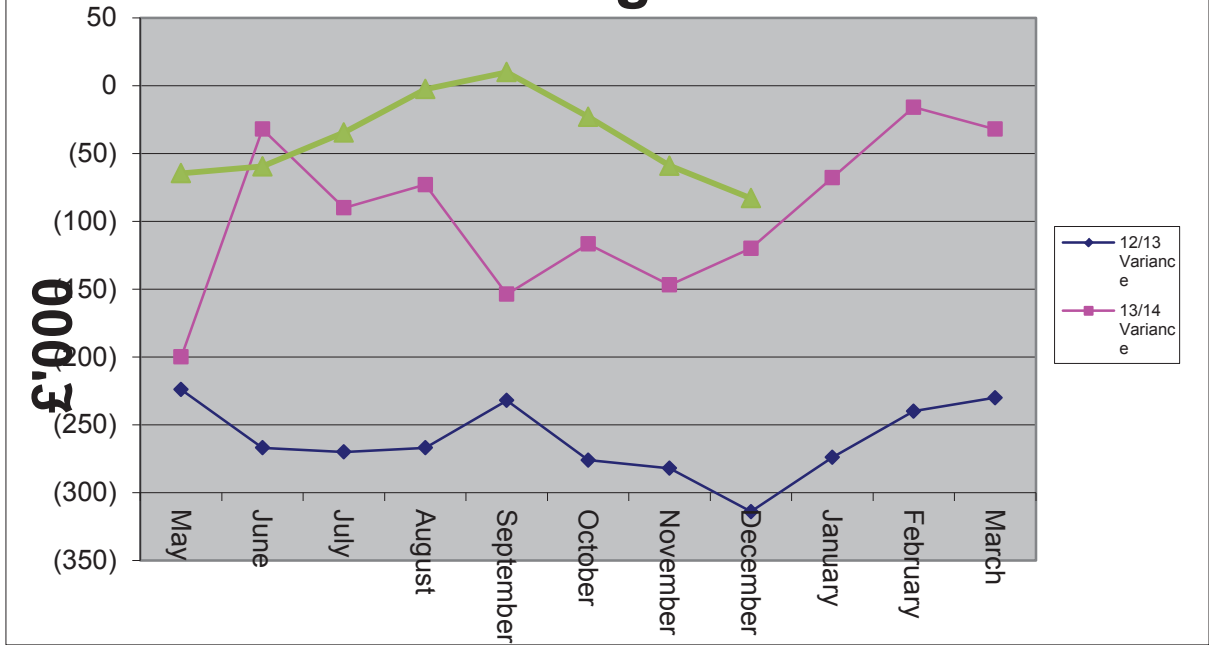
## Adult Social Care



## Libraries & Adult Education



# Housing General Fund



Forecast Movement in Reserves 2013/14	Actual Bal at 31/3/14	Net Movt. in year	Bal. at 31/3/15	Net Movt. in year	Bal. at 31/3/16	Net Movt. in year	Bal. at 31/3/17	Net Movt. in year	Bal. at 31/3/18	Net Movt. in year	Bal. at 31/3/19
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
General Fund Reserve (including HRA)	18,837	(4,747)	14,090	0	14,090	0	14,090	0	14,090	0	14,090
Earmarked Reserves	35,241	(7,403)	27,838	(7,733)	20,105	(513)	19,592	(4,031)	15,561	(150)	15,411
Grants & Contributions	5,398	(2,246)	3,152	(2,254)	898	(19)	879	(19)	860	(19)	841
<b>Total Available Gen. Fund Rev. Reser</b>	<b>59,476</b>	<b>(14,396)</b>	<b>45,080</b>	<b>(9,987)</b>	<b>35,093</b>	<b>(532)</b>	<b>34,561</b>	<b>(4,050)</b>	<b>30,511</b>	<b>(169)</b>	<b>30,342</b>
<b>Fixed to Contracts</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>
<b>Total General Fund revenue reserves</b>	<b>61,430</b>	<b>(14,396)</b>	<b>47,034</b>	<b>(9,987)</b>	<b>37,047</b>	<b>(532)</b>	<b>36,515</b>	<b>(4,050)</b>	<b>32,465</b>	<b>(169)</b>	<b>32,296</b>

<b>Schools Balances &amp; Reserves</b>	<b>19,058</b>	<b>189</b>	<b>19,247</b>	<b>(302)</b>	<b>18,945</b>	<b>(258)</b>	<b>18,687</b>	<b>(38)</b>	<b>18,649</b>	<b>(211)</b>	<b>18,438</b>
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<b>Analysis</b>											
<b>Earmarked Reserves</b>											
Outstanding Council Programme Board	11,105	(2,106)	8,999	(3,091)	5,907	(887)	5,020	(667)	4,353	0	4,353
For use in future years for budget	8,252	(2,500)	5,752	(2,960)	2,792	597	3,389	(3,389)	0	0	0
Revenue Reserves for Capital / Revn.	5,360	0	5,360	0	5,360	0	5,360	0	5,360	0	5,360
Energy renewable reserve	1,441	0	1,441	0	1,441	0	1,441	0	1,441	0	1,441
Repairs & Renewal Fund	1,424	0	1,424	0	1,424	0	1,424	0	1,424	0	1,424
Transforming families reserve	784	(373)	411	(411)	(0)	0	(0)	0	(0)	0	(0)
Pension Fund additional contribution	1,078	(1,004)	74	0	74	0	74	0	74	0	74
Local Land Charges Reserve	1,260	97	1,357	0	1,357	0	1,357	0	1,357	0	1,357
Apprenticeships	949	(442)	507	(260)	247	(247)	(0)	0	(0)	0	(0)
Community Care Reserve	1,733	(247)	1,486	(250)	1,236	0	1,236	0	1,236	0	1,236
Performance Reward Grant	265	(265)	0	0	0	0	0	0	0	0	0
Economic Development Strategy	1,322	(536)	786	(786)	(0)	0	(0)	0	(0)	0	(0)
Wimbledon Tennis Courts Renewal	28	24	52	25	77	24	101	25	126	(150)	(24)
MertonActionSingleHomelessness	50	(50)	0	0	0	0	0	0	0	0	0
Campus closure	7	0	7	0	7	0	7	0	7	0	7
Other	183	0	183	0	183	0	183	0	183	0	183
<b>Earmarked Reserves</b>	<b>35,241</b>	<b>(7,403)</b>	<b>27,838</b>	<b>(7,733)</b>	<b>20,105</b>	<b>(513)</b>	<b>19,592</b>	<b>(4,031)</b>	<b>15,561</b>	<b>(150)</b>	<b>15,411</b>
Adult Social care contributions	670	(375)	295	(295)	0	0	0	0	0	0	0
Culture and Environment contributions	1,204	(367)	837	(637)	200	0	200	0	200	0	200
Culture and Environment grant	747	(136)	611	(19)	592	(19)	573	(19)	554	(19)	535
Childrens & Education grant	708	(304)	405	(405)	(0)	0	(0)	0	(0)	0	(0)
Adult Social care grants	0	0	0	0	0	0	0	0	0	0	0
Housing Planning Development grant	299	(164)	135	(135)	0	0	0	0	0	0	0
Housing GF grants	106	0	106	0	106	0	106	0	106	0	106
Public Health	1,664	(901)	763	(763)	0	0	0	0	0	0	0
<b>Grants &amp; Contributions</b>	<b>5,398</b>	<b>(2,246)</b>	<b>3,152</b>	<b>(2,254)</b>	<b>898</b>	<b>(19)</b>	<b>879</b>	<b>(19)</b>	<b>860</b>	<b>(19)</b>	<b>841</b>
<b>Total</b>	<b>40,639</b>	<b>(9,649)</b>	<b>30,990</b>	<b>(9,987)</b>	<b>21,003</b>	<b>0</b>	<b>21,003</b>	<b>0</b>	<b>21,003</b>	<b>0</b>	<b>21,003</b>
<b>Insurance Reserve</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>
<b>Fixed to Contracts</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>	<b>0</b>	<b>1,954</b>
DSG Reserve	2,728	10	2,738	(500)	2,238	(500)	1,738	0	1,738	0	1,738
Schools Reserve	168	(116)	52	(52)	0	0	0	0	0	0	0
Schools PFI Fund	4,071	295	4,366	250	4,616	242	4,858	(38)	4,820	(211)	4,609
Add Schools own reserves	12,090	0	12,090	0	12,090	0	12,090	0	12,090	0	12,090
<b>Schools Reserves</b>	<b>19,058</b>	<b>189</b>	<b>19,247</b>	<b>(302)</b>	<b>18,945</b>	<b>(258)</b>	<b>18,687</b>	<b>(38)</b>	<b>18,649</b>	<b>(211)</b>	<b>18,438</b>

**MONTHLY TREASURY MANAGEMENT REPORT**  
**Snapshot of Borrowing/Investments as at 31 December 2014**

### Investment and debt summary

In accordance with the Code, it is the Council's priority to ensure security of capital and liquidity, and to obtain an appropriate level of return which is consistent with the Council's risk appetite. The potential for a prolonging of the Eurozone sovereign debt crisis, and its impact on banks, prompts a low risk and short term strategy. Given this risk environment, investment returns are likely to remain low for the next 12 months.

The treasury management function ensures that the Council's cash is organised in accordance with the relevant professional codes, so that sufficient cash is available to meet this service activity.

#### Borrowing Strategy

The Council is currently maintain an under-borrowing position. This means that the treasury management policy of avoiding new borrowing by running down spare cash balances has served well over the last few years. This strategy is prudent as investment returns are low and counterparty risk is relatively high. However, there is need for a careful review and monitoring to avoid incurring higher borrowing costs in later times when borrowing rates have increased in comparison with current low rates. The decision must be looked at in conjunction with the possible cost of carry to any new borrowing along with the resulting increase in investments as this will incur a revenue loss between borrowing and investment returns.

#### Borrowing options

The Council has a number of borrowing options available:

PWLB, Bank Loans (usually for less than 10 years), LOBO's, Municipal Bond Agency when up and running or borrow from other local authorities for periods under 10 years.

#### Borrowing – Current Portfolio Position

Description	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000
Actual Debt	116,976	116,976	116,976	116,976
Other long term liabilities (Actual)	36,831	35,283	33,740	32,334
Gross Actual Debt	153,807	152,259	150,716	149,310

The table below show the level of external debt (the treasury management operations)

Description	Rate (%)	Principal (£'000)
Public Works Loan Board	5.08	52,010
Negotiable Loan	6.08	63,000
Stock Loan	11.25	1,966
Total Long Term Debt	5.72	116,976

Prudential Indicators 2014/15	£'000
Authorised Limit	222,173
Operational Boundary	152,173



Council held £100.5m of investments as at 31 December 2014 (£102.7m at 30 November 2014) The Chief Financial Officer confirms that the approved limits within the Annual Investment Strategy were not breached since April 2014 to 31 December 2014. The Council continues to invest in credit worthy counterparties which meet its strict criteria. All new instruments will be signed off by the Director of Corporate Services before use.

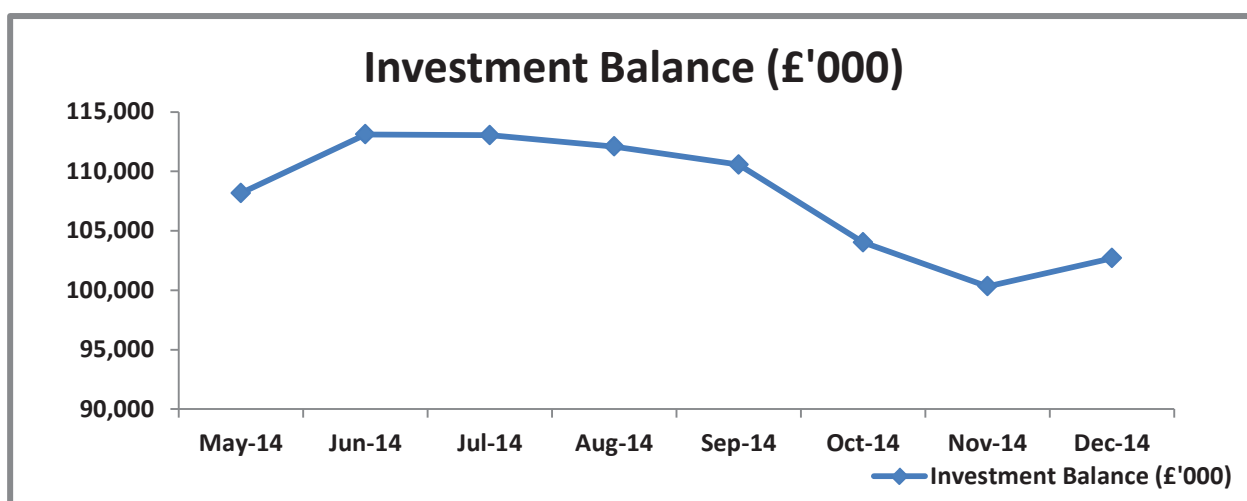
The Council's budgeted investment return for 2014/15 is £522k, and performance for the year to date is £207k above budget.

	%	£'000
Deposit/Investment	0.89	100,530

The return on investment of 0.89% is against a budget of 0.76%

#### Monthly Investments Balances – April 2014 to December 2014

Month End	Apr £'m	May £'m	June £'m	July £'m	August £'m	Sept £'m	Oct £'m	Nov £'m	Dec £'m
Investment Balance (£'000)	108	113	113	112	110	104	100	103	100



#### CASHFLOW

The projected investment balance at 31 December 2014 is £76.6m.

#### Counterparties

The market expectation is that interest rates will be slow to rise and stay low because inflation continues to be a threat and UK government debt levels are high. In addition the strength of the Sterling constrains growth.

In other to increase returns from cash deposits there is a need to lend for longer, use a wide range of counterparties to reduce risk and diversify portfolio.

#### Investment Counterparty criteria

The current investment counterparty criteria selection stated below was approved in March 2014 by Council. This minimum selection criteria listed below is meeting the requirement of the treasury management function.

As with previous practice, ratings will not be the sole determinant of the quality of an institution. Both micro and macro issues in relation to the economic and political environments in which institutions operate. Such assessments take into account information that reflect the opinion of the markets, share price, credit default swaps and overlay the information on top of the credit ratings. Other information sources used include the financial press and other information pertaining to the banking sector in order to establish the most robust scrutiny process on the suitability of potential and current counterparties. The three main rating agencies expect to remove viability and support ratings from their assessment very soon, other new criteria may be provided.

Apart from government owned or part owned banks, the minimum credit criteria the council will use IN 2014/15 for individual counterparties is stated below:

<b>BANKS AND BUILDING SOCIETIES MINIMUM CRITERIA ACROSS ALL THREE RATING AGENCIES</b>			
	FITCH	MOODY'S	S&P
Short Term	F1	P-1	A-1
Long Term	A-	A3	A-
<b>OTHER CRITERIA</b>			
Viability / BFSR Rating	Bbb+	c-	n/a
Support	1	n/a	n/a

#### Money Market Funds

The Council invests in two money market funds Deutsche and Aberdeen Sterling Global Liquidity Fund (previously known as Scottish Widows Sterling Advisory Fund).

Weighted Average Rate (WAM) for Aberdeen Sterling Liquidity Fund was 54 days while Deutsche Managed Sterling Fund was 51days respectively.

#### Split of investments by counterparty

The table below shows the full list of investments held as at 30 November 2014

Counter Party	Institution	Type	Amount £'000	Percentage of Fund %
Barclays	Bank	Fixed Deposit	20,000	19.89
Lloyds	Bank	Fixed Deposit	35,000	34.28
RBS	Bank	Call Account	10	0.01
Nationwide	Building Society	Fixed Deposit	21,400	21.29
Money Market Fund	MMF	Money Market Fund	1,120	1.11
New Castle City Council	Local Authority	Fixed Deposit	3,000	2.98
Northumberland County Council	Local Authority	Fixed Deposit	3,000	2.98
BlackPool Borough Council	Local Authority	Fixed Deposit	2,000	1.99
London Borough of Islington	Local Authority	Fixed Deposit	5,000	4.97
London Borough of Croydon	Local Authority	Fixed Deposit	5,000	4.97
Glasgow City Council	Local Authority	Fixed Deposit	2,000	1.99
Stirling Council	Local Authority	Fixed Deposit	3,000	2.98
<b>Total</b>			<b>100,530</b>	<b>100.00</b>

Investment returns are likely to remain relatively low during 2015/16 and beyond. The tables below show the prospects for investment and borrowing interest rates.

### Prospects for Fixed Deposit Interest Rates

Period	1 month	3 month	6 month	9 month	12 month	2 year	3 year	4 year	5 year
%	0.40%	0.50%	0.65%	0.75%	0.90%	1.35%	1.60%	1.80%	1.95%

### Prospects for Bank Rate and PWLB Rates

Annual Average	Dec 2014	Dec 2015	Dec 2016	Dec 2017
Bank Rate	0.50%	1.00%	1.5%	2.25%
PWLB 5 year	2.50%	2.90%	3.30%	3.50%
PWLB 25 year	3.90%	4.40%	4.70%	4.90%
PWLB 50 year	3.90%	4.40%	4.70%	4.90%

## RECENT ECONOMIC CHANGES

The ECB announced a full QE programme. Quantitative Easing in the Eurozone first appeared on the radar many months ago and with inflation seemingly dropping with every reading and with economic growth remaining stubbornly weak the argument in favour of it has grown stronger and stronger. The ECB did begin a meagre monthly QE programme last year, where it began purchasing covered bonds in October and asset backed securities in November, but it is the commitment to buy sovereign bonds that the market has really been waiting for.

President of the ECB, did say in his statement that it would continue “until we see a sustained adjustment in the path of inflation which is consistent with our aim of achieving inflation rates below, but close to, 2% over the medium term.” This caveat leaves the ECB with the flexibility to continue with QE past September 2016 if it finds it necessary. Although the markets had been pricing in QE for quite some time, recent ECB announcement was at the top end of the range of market forecasts and this resulted in government bond yields falling across the Eurozone.

The Bank of England view is that there is no need to resume purchasing assets despite the fall in inflation.

In light of these recent market occurrences, Counterparty quality remains the key factor when making investment decisions. It is believed that policy rates will tighten at some stage, and this has called into question the benefits of some of the longer dated deals on offer in the market.

Therefore the Council will ensure that before any investment is made checks will be made as to whether the investment is suitable and allowable within the confines of the approved treasury management investment strategy.

## THE REGULATORY ENVIRONMENT

### Money Market Regulatory Update

The European Commission published its proposal for a new regulatory framework for Money Market Funds (MMFs) on 4th September 2013. According to the Commission, the aim of the new regulations was to reduce “run risk” on MMFs and the potential for a wider impact on financial markets. The publication of the proposals led to the start of the lengthy political process before a final version is in place

In March 2014 the European Parliament cancelled their vote on the proposed changes because of persistent disagreements between members. Due to the lengthy EU political process the new regulations are not expected before July 2015 because once the EU agrees on the regulations, the European Securities and Markets Authority (ESMA) and the European Commission will be required to provide the technical detail ahead of implementation. Furthermore, MMFs will be provided some time to allow them to alter their structure / parameters to meet the new proposals.

Money Market funds continue to offer levels of security, liquidity and diversification that many other investment types cannot.

## Changes to Deposit Protection Schemes – The Local Authority Position

Due to incoming European and UK regulation changes, public sector bodies holding unsecured deposits are going to be pushed further down the insolvency creditor hierarchy. The current position is as follows:

- The EU implemented a new, revised, Deposit Guarantee Schemes Directive in April 2014. Within this, one of the key changes was that entity coverage would be widened from individuals and small / medium sized entities (SMEs) to incorporate almost any entity with the exception of financial institutions and public sector bodies.
- In addition, the limit for compensation was set at €100,000, with the exception of a small number of instances, including housing transactions and payments related to retirement etc (so-called Temporary High Balances - THB).
- The Directive is not expected to be implemented until July 2015 as highlighted by the Prudential Regulatory Authority (PRA), the Directive is aimed at harmonising schemes across Europe so the ability to alter the fundamental aspects is limited.
- As a result of this, in October, the PRA released a consultation paper on the Directive which outlined likely changes to the UK's Deposit Protection Scheme, the Financial Services Compensation Scheme (FSCS).
- At the same time as releasing this consultation, the Bank of England also released a document outlining its approach to financial institution resolution in the UK.

However at the moment, while the entity coverage has expanded, the FSCS limit on compensation remains at £85,000 for each depositor. The ONLY exceptions outlined within the PRA proposals are for THB's which is for £1m, unless the THB is in relation to personal injury or incapacity.

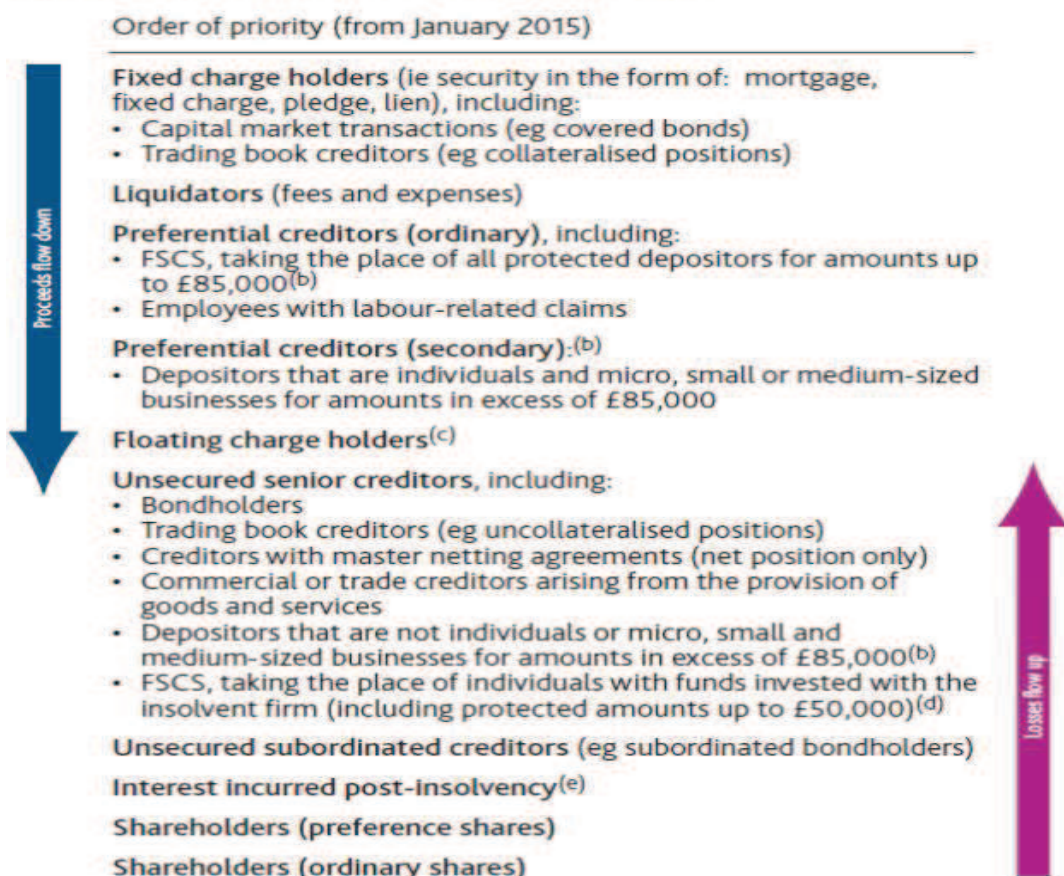
In the Bank of England paper issued in October 2014 which outlined the proposed approach to insolvency creditor hierarchy that will be applied from January 2015. The document sets out the Bank's approach to the resolution of banks, building societies and certain investment firms,(1) including their parent and other group companies. It is intended to provide guidance on the Bank's statutory responsibilities as the resolution authority of the United Kingdom. It explains the purpose and objectives of the resolution regime, its key features, the approach that the Bank intends to take to resolve a failed firm, should that prove necessary, and the arrangements for safeguarding the rights of depositors, clients, counterparties and creditors. It is intended to complement the Code of Practice, issued by HM Treasury (HMT).(2)

Overall, the proposed changes will see some increase in preferential creditors ahead of unsecured depositors within a resolution regime. **Local authorities placing unsecured deposits with financial institutions will not be placed behind large corporates in the insolvency creditor hierarchy**

It is understood that the key factor of regulatory changes are the increased requirements for capital and liquidity that are being imposed and that bail-in, although an important factor is being implemented on a "no creditor worse off" basis in the UK.



**Figure 3 Insolvency creditor hierarchy<sup>(a)</sup>**



- (a) Proceeds recovered through an insolvency are used to meet the claims of creditors in the top row first, with any excess being passed down to meet claims of creditors in the second row, and so on. Any losses arising from a shortfall between proceeds and creditor claims are absorbed firstly by shareholders, and then pass up the creditor hierarchy until they are fully absorbed. Creditors within a row are treated equally (rank 'pari passu').
- (b) Amendments to existing creditor hierarchy introduced by the Bank Recovery and Resolution Directive.
- (c) Floating charges that constitute financial collateral arrangements or collateral security (pursuant to the UK Financial Collateral Arrangements Regulation and the Financial Markets and Settlement Finality Regulations) rank senior to preferential creditors and liquidators' fees and expenses.
- (d) Some smaller businesses are also protected by the FSCS for investment business up to £50,000.
- (e) Ranking for all statutory interest from the date of the winding-up order until a final dividend is declared or all proved debts have been paid — unless otherwise specified by the terms of the debt contract. Statutory interest may rank ahead of unsecured subordinated creditors, depending on the precise circumstances, including the terms of the subordination.

### Results of the 2014 Bank of England Stress Test on UK banks

The Bank's stress tests published by the Bank of England (BoE), carried out with the oversight from the Prudential Regulatory Authority (PRA) and the Financial Policy Committee, were designed to assess whether the UK's banks could survive a spike in unemployment to 12%, house price crash of 35%, and an interest rate hike. Both Lloyds and RBS had capital buffers above the minimum level as at the end of 2013, but the PRA said both banks needed to strengthen their capital positions further. The report added the two banks have already taken steps to improve their balance sheets, so they will not be required to submit new capital plans.

Barclays, HSBC, Nationwide, Santander UK, and Standard Chartered were deemed to have adequate capital buffers to weather a fresh crisis.

Bank	Bank of England Stress Test Results
Barclays	The PFA Board judged that this stress test did not reveal capital inadequacies for Barclays given its balance sheet at end of 2013 partly due to its geographic footprint and business model. The PRA Board did not require Barclays to submit a revised capital plan
HSBC	The PFA Board judged that this stress test did not reveal capital inadequacies for HSBC given its balance sheet at end of 2013 partly due to its geographic footprint and business model. The PRA Board did not require HSBC to submit a revised capital plan
Lloyds Banking Group	The PRA Board has judged that as at December 2013, Lloyds Banking Group's capital position needed to be strengthened further. PRA Board did not require Lloyds Banking Group to submit a revised capital plan
Nationwide Building Society	The PFA Board judged that this stress test did not reveal capital inadequacies for Nationwide given its balance sheet at 4 April 2014. The PRA Board did not require Nationwide to submit a revised capital plan
The Royal Bank of Scotland Group	The PRA Board has judged that, as at 31 December 2013, the firm's capital position needed to be strengthened further. The stress test demonstrates that RBS Group remains susceptible to a severe economic downturn. The PRA Board would ordinarily have required RBS Group to submit a revised capital plan in light of the stress-test results. However, given the progress already made and the capital strengthening actions that the bank has incorporated into its updated capital plan, which has been accepted by the PRA Board, an additional plan was judged not to be necessary.

#### **Other instruments available for investments**

The Council can also invest in other Instruments in addition to investing in fixed deposits. Investing in all of these instruments do not require further Council approval as they have been approved in the treasury management strategy however it is good practice to inform decision making bodies before commencing use of these instruments once agreed by the S151 Officer.

**Some of these instruments are;** Certificate of Deposits (CD's), Gilts, Covered Bonds, Corporate Bonds and Property.



2014/15 Estimated Cash Flow Forecast December 2014 Position

Appendix 9

Cash Flow Description	Year to Date	Jan-15	Feb-15	Mar-15	Dec -14	Reported	TMS	Actuals
	Actual £'000	Forecast £'000	Forecast £'000	Forecast £'000	Full year Forecast £'000	Full year Forecast £'000	Reported Position £'000	Reported Position £'000
Expenditure								
Bank Charges & Related Expenditure	(750)	(82)	(82)	(86)	(999)	(963)	(916)	(905)
Other Expenditure	(11,587)	(295)	(280)	(308)	(12,470)	(6,050)	(4,117)	(12,916)
Capital Expenditure & S106 Payment	0	0	0	0	0			(1,292)
CHAS Payroll, Tax and VAT	(699)	(200)	(20)	(22)	(941)	(936)	(408)	(281)
Business Rates and CTax Refunds	(4,050)	(352)	(306)	(304)	(5,012)	(4,081)	(3,956)	(4,191)
HMRC Related Payments	(27,691)	(3,070)	(3,070)	(3,100)	(36,931)	(38,737)	(39,800)	(37,906)
Housing Benefit	(71,246)	(7,141)	(7,141)	(7,141)	(92,669)	(92,642)	(94,850)	(91,560)
Invoice Payments (Bacs & Cheques)	(281,982)	(33,800)	(32,300)	(42,300)	(390,382)	(379,729)	(377,250)	(372,117)
Payroll Related Payments (including Schools)	(78,071)	(8,822)	(8,822)	(8,922)	(104,637)	(107,156)	(107,720)	(102,341)
LGPS Pension Contributions	(25,822)	(2,320)	(12,320)	(2,620)	(43,082)	(41,511)	(33,000)	(32,764)
PRSG	(28,648)	(2,651)	0	0	(31,299)	(31,028)	(30,490)	(30,490)
Pensioners Payments (met by Employer)	(1,310)	(164)	(164)	(164)	(1,802)	(1,956)	(1,956)	(1,826)
<b>Total Expenditure</b>	<b>(531,856)</b>	<b>(58,897)</b>	<b>(64,505)</b>	<b>(64,967)</b>	<b>(720,225)</b>	<b>(704,789)</b>	<b>(694,464)</b>	<b>(688,589)</b>
Income								
Business Rates Receipts	70,842	7,307	3,100	1,554	82,804	79,323	74,200	73,701
Council Tax Receipts	76,999	8,590	1,900	1,200	88,689	86,613	76,330	79,013
DWP - Housing Benefit Subsidy & Admin Grant	63,697	7,820	7,820	7,820	87,157	93,758	97,086	105,598
Grants	166,651	12,852	25,293	22,015	226,811	214,349	185,897	220,354
Other Income	85,149	8,128	8,628	10,962	112,867	90,266	112,235	94,988
Public Health Grant	6,927	2,309	0	0	9,236	9,236	9,236	8,985
Payroll and Pension Recoupement	68,267	7,601	7,601	7,609	91,079	90,523	90,132	89,041
VAT Reimbursement	16,910	3,000	1,600	1,600	23,110	25,175	22,800	19,251
<b>Total Income</b>	<b>555,443</b>	<b>57,608</b>	<b>55,942</b>	<b>52,760</b>	<b>721,753</b>	<b>689,244</b>	<b>667,916</b>	<b>690,931</b>
<b>Net Income/Expenditure</b>	<b>23,587</b>	<b>(1,289)</b>	<b>(8,563)</b>	<b>(12,207)</b>	<b>1,528</b>	<b>(15,545)</b>	<b>(26,547)</b>	<b>2,342</b>
Interest Received on investments	358	94	60	217	730	522	730	703
Interest Paid on Debt	(4,204)	(928)	0	(1,502)	(6,634)	(6,692)	(6,634)	(6,692)
Estimated Closing Cash Balance		98,558	90,055	76,564				
<b>Estimated Monthly Closing Value of investments</b>	<b>100,530</b>	<b>98,600</b>	<b>90,000</b>	<b>76,600</b>				
<b>Estimated Closing Bank Balance</b>	<b>150</b>	<b>(42)</b>	<b>55</b>	<b>(36)</b>				

## Appendix 10

### Subject: Miscellaneous Debt Update December 2014

#### 1. LATEST ARREARS POSITION – MERTON'S AGED DEBTORS REPORT

1.1 A breakdown of departmental net miscellaneous debt arrears, as at 31 December, is shown in column F of Table 1 below.

**Table 1** – Debtors aged balance – December 2014 – not including debt that is less than 39 days old

Department a	39 days to 6 months b	6 months to 1 year c	1 to 2 years d	Over 2 years e	Dec 14 arrears f	Sep 14 Arrears	Direction of travel
	£	£	£	£	£	£	
Env & Regeneration	457,407	101,598	133,285	318,697	1,010,987	839,287	↑
Corporate Services	676,907	49,982	118,912	164,260	1,010,061	628,537	↑
Housing Benefits	882,693	433,440	761,932	1,019,402	3,097,467	2,857,391	↑
Children, Schools & Families	197,352	59,086	261,954	1,096	519,488	407,783	↑
Community & Housing	1,067,601	776,225	1,136,329	1,429,662	4,409,817	4,861,456	↓
Chief Executive's	0	0	500	0	500	500	
CHAS 2013	125,413	16,985	9,384	0	151,782	153,678	↑
<b>Total</b>	<b>3,407,373</b>	<b>1,437,316</b>	<b>2,422,296</b>	<b>2,933,117</b>	<b>10,200,102</b>	<b>9,748,632</b>	↑
<i>Dec-13</i>	<i>2,320,339</i>	<i>1,631,411</i>	<i>2,247,747</i>	<i>2,546,032</i>	<i>8,745,529</i>		
<i>Variance Dec 13 to Dec 14</i>	<i>1,087,034</i>	<i>-194,095</i>	<i>174,549</i>	<i>387,085</i>	<i>1,454,573</i>		↑

1.2 Since the position was last reported in September 2014, the net level of arrears, i.e. invoices over 39 days old, has increased by £451,470.

1.3 The net level of level of arrears has increased by £1,454,573 when compared to the position at the end of December 2013.

- 1.4 The above table shows the separate debt owed to CHAS 2013 Ltd.
- 1.5 There has been an increase of £381,524 in Corporate Services debt since last reported in September, this is mainly due to recharges owed to the Shared Legal Service from its partners. These are being actively being pursued.
- 1.6 In January just over £450,000 in legal recharges were received (over half of the amount outstanding) and further payments are due imminently.
- 1.7 Table 2 below shows the total net level of arrears for the last five years – not including debt that is less than 39 days old

**Table 2 – net miscellaneous debt December 2010 to December 2014 – not including debt that is less than 39 days old**

Department	Dec 2010	Dec 2011	Dec 2012	Dec 2013	Dec 2014
	£	£	£	£	£
Env & Regeneration	285,724	403,880	803,040	807,539	1,010,987
Corporate Services	133,545	306,021	504,275	372,586	1,010,061
Housing Benefits	2,003,148	2,715,178	3,172,438	3,036,852	3,097,467
Children, Schools & Families	249,172	252,669	761,010	95,675	519,488
Community & Housing	2,387,277	2,843,344	3,777,081	4,266,277	4,409,817
Chief Executive's	0	2,280	0	500	500
CHAS 2013	0	0	0	0	151,782
<b>Total</b>	<b>5,058,866</b>	<b>6,523,372</b>	<b>9,017,844</b>	<b>8,579,429</b>	<b>10,200,102</b>

- 1.6 The figures in table 2 (above) show that the major area of increase in debt over the four year period is housing benefit overpayments and Community and Housing. It should be noted that the amount of housing benefit paid out has increased over this period. In 2008/09 £61.3 million was paid out and just over £100 million was paid in 2013/14. The level of Community and Housing debt over 39 days has increased by over £2.1 million in the four year period.
- 1.7 The action being taken to recover the largest debts is outlined below.

## 2 THE PROCESS FOR COLLECTION OF MISCELLANEOUS DEBT

2.1 In considering the current levels of debt, it is important to outline the general process Merton currently has in place to collect its arrears. In general terms the process has 5 stages, as detailed below, although processes employed vary by debt type. It is important to note that most debtors can not pay their outstanding liabilities other than by payment arrangements. Once a payment arrangement has been made it can not be changed without the debtors consent.

**Table 3 – the process for collecting debt**

Stage 1	Stage 2	Stage 3	Stage 4	Stage 5
Invoice issued to debtor with 30 days allowed for payment.	After 30 days and following two requests for payment, a final warning notice is issued and the case passed to the Debt Recovery team.	The debt and debtor is evaluated to ensure the most effective recovery action is taken to attempt recovery. This will include contacting debtors' direct and collecting payment or agreeing repayment plans and passing the debt to collection agents to collect on our behalf, bankruptcy proceedings, attachment to benefit etc.	If the debt remains unpaid then County Court action is taken by the Debt Recovery team's solicitor who administers this process.	The final stage is consideration of the debt for write-off if all other attempts to collect the debt have failed.

## 3 DEBT OVER ONE YEAR OLD

3.1 Debt over 1 year old has increased by £1,806,695 since the end of April 2012.

**Table 4 – Debt over 1 year old compared to April 2012**

Department	April 2012	Dec 2014	Variance	% Variance
Env & Regeneration	£65,104	£451,983	£386,879	<b>85.60</b>
Corporate Services	£45,461	£283,173	£237,712	<b>83.95</b>
Housing Benefits	£1,695,646	£1,781,334	£85,688	<b>4.81</b>
Childrens, Schools & Families	£54,992	£263,050	£208,058	<b>79.09</b>
Community & Housing	£1,421,831	£2,565,992	£1,144,161	<b>44.59</b>
Chief Executives	£0	£500	£500	<b>0.00</b>
CHAS 2013	£0	£9,384	£9,384	
<b>Total</b>	<b>£3,283,034</b>	<b>£5,355,416</b>	<b>£2,072,382</b>	<b>38.70</b>

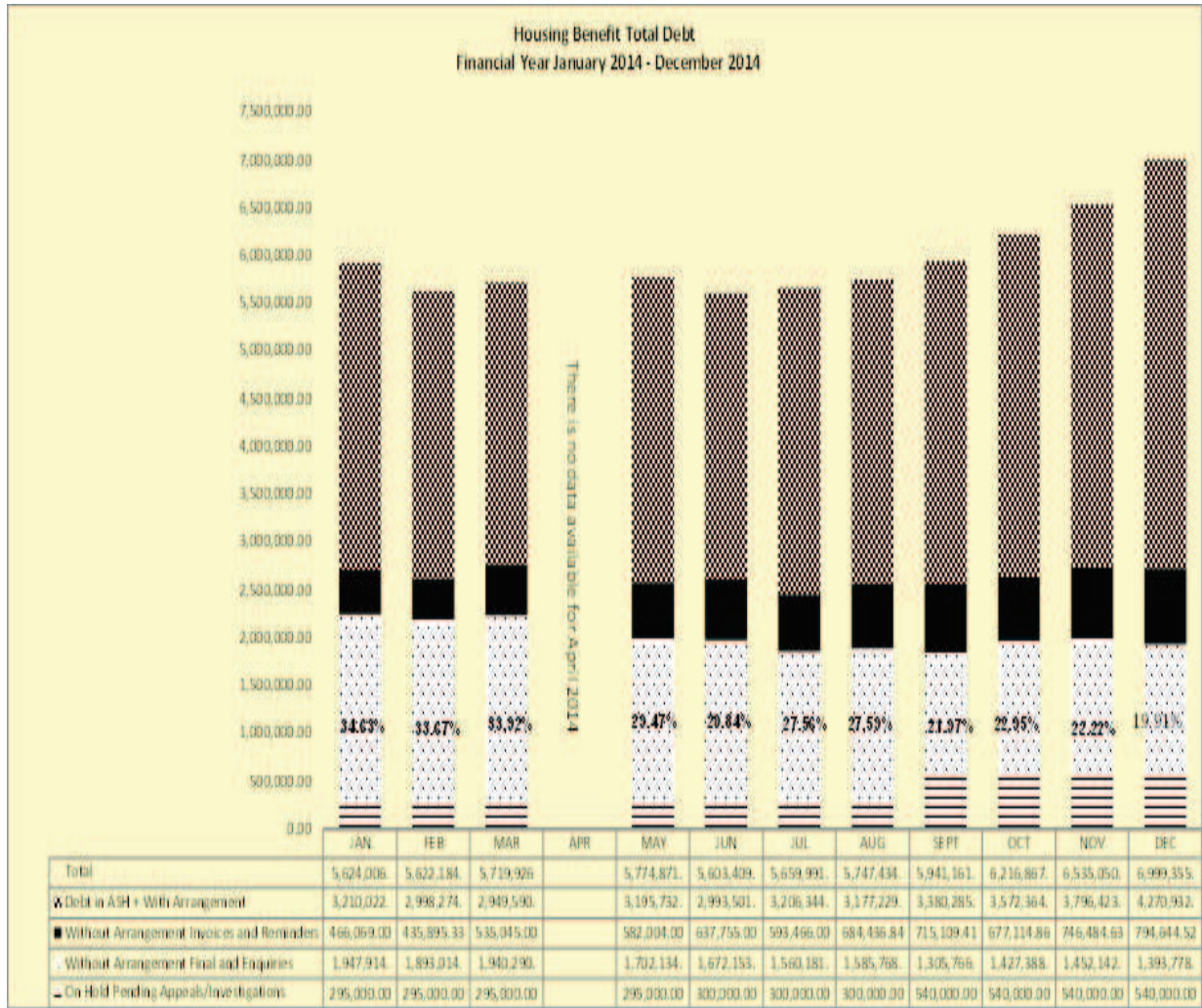
- 3.2 The majority of debt over 1 year old is for Community and Housing debts and Housing Benefit overpayments.
- 3.3 The debt for Community and Housing over a year old has increased by £1,144,161 since April 2012. There is an upward trend in outstanding debt.
- 3.4 Over the past few years council staff have been working closely and following new processes to manage this debt. This work involves regular joint meetings between the financial assessments, social services, client financial affairs and debt recovery teams to review the debts of individual clients and establish action plans for each one.
- 3.5 These actions include, but are not limited to: early intervention from social workers to prevent debts from getting out of control and to ensure that clients are supported earlier to get their finances in order; as part of their induction all new Social Workers spend time with the Financial Assessment Team, to understand how financial assessments are carried out; social workers also check to see if there any safeguarding issues around non-payment of bills and work very closely with the Welfare Benefits Officer; there is more use of credit checks and land registry checks when assessing/investigating debt issues; increased involvement from the client financial affairs team to take appointeeship for those without capacity or appropriate deputyship; Increased identification of cases where we will consider legal action to secure the debt and generally to share information and support each other in the collection and prevention of this debt. Although the debt has grown the actions being taken are mitigating the impact.
- 3.6 The total debt figure for Community and Housing, including debt that is less than 39 days old, is £5.34 million, a reduction of £0.4 million since last reported in September 2014. Of this debt £0.93 million is under 39 days and therefore no formal recovery action has taken place other than issuing an invoice and reminder. Of the remaining £4.41million debt which is older than 39 days £1.5 million is secured debt either with repayment arrangements or legal action including Charging Orders. We are actively working on securing the remaining £2.91million debt by similar means.
- 3.7 Within the last quarter we have received payment of £104,000 following the forced sale of a property, £60,000 unsecured debt from the estate, £48,000 where the Council had deputyship and £28,000 from a charging order.
- 3.8 The total amount of housing benefit debt has increased to £6.99 million, an increase of just over £1.0 million since last reported in September 2014.
- 3.9 It was reported last time that the Department of Work and Pensions commenced a “Real Time” Information initiative at the end of

September 2014 which is aimed at identifying overpayments of housing benefit. The DWP have compared housing benefit claim data and HMRC data and over the six month life of the initiative will highlight 900 cases for Merton where there are data discrepancies.

- 3.10 As at the end of December 2014 we have received 4 months data and completed approximately 520 cases. In the vast majority of cases there has been a reduction in housing benefit and some very large overpayments of benefit where the claimant has failed to notify of their change in circumstances. In total so far £625,000 of overpayments have been created and we have identified a number of cases where Merton employees or employees of neighbouring boroughs have failed to advise us of changes to their income or that they have started new jobs. A number of cases have resulted in overpayments of over £10,000 and have been referred to the Internal Audit team and the new joint DWP Fraud team.
- 3.11 Where possible these overpayments are being recovered from on-going benefit payments. We are entitled to deduct between £10.95 and £23.35 per week from on-going housing benefit dependant on circumstances. Where the change has resulted in housing benefit being cancelled or nil entitlement we contact the claimants employer and are paid a percentage deduction of their salary each month. So far we have over £80,000 set up to recover in this way.
- 3.12 Although the overall housing benefit debt has increased there has been an increase in the amount of debt either being recovered from on-going benefit or on arrangements. £2.25 million is being recovered from on going benefit (increased from £1.8 million when last reported) by reducing current housing benefit payments. Just under £4.3 million is on a payment arrangement or recovery from on going benefit.
- 3.13 It should be noted that the level and number of housing benefit overpayments is likely to continue to increase due to the “Real Time” Information initiative detailed above and due to another new initiative from the Department of Work and Pensions commencing in the final quarter of 2014/15 whereby Council’s are encouraged to identify fraud and error within the system. Set up funding will be available to the Council for this initiative and on-going funding based on achieving performance targets. This initiative will run until at least March 2016. Progress of this initiative will be provided in the next report.
- 3.14 The graph below shows breakdown of all housing benefit overpayments by recovery action.

**Graph 1 – Total Housing Benefit Debt by recovery action from January 2014 – (please note due to a resourcing issue we were unable to extract the April 2014 data)**





3.15 Since the report at the end of June 2014 we have continued to review and target all housing benefit debt. We have tried to improve the procedures at the beginning of the process when a debt is first identified by ensuring that invoices are raised as soon as possible to give the best chance of recovery, we are targeting debtors who are now in work and we will be applying to recover the overpayments from their employers and we are looking at the oldest debts to consider if they are still collectable. However, it should be noted that a lot of the housing benefit debt is very difficult to recover as the Council's powers of recovery are very limited unless the debtor works or owns their own property.

#### 4. 4. PROVISION FOR BAD AND DOUBTFUL DEBTS

- 4.1 Provision has been made available for writing off bad and doubtful debts held with the ASH and Housing benefits systems. These provisions are £2.669m for ASH miscellaneous debt and £3.981m for debt held in the Housing Benefits system, making a total General Fund provision for bad and doubtful debts of £6.650m. Clearly, every attempt is made to collect debts before write-off is considered. The current level of provision is analysed in the table below.
- 4.2 The Council adheres to the requirements of the SORP when calculating its provisions. Merton's methodology is to provide on the basis of expected non collection using the collection rates for individual departmental debt, and the age of the debt.

##### **Provision for Bad and Doubtful Debts**

<b>Department</b>	<b>Total provision £000's</b>
Env & Regeneration	<b>335</b>
Corporate Services	<b>498</b>
Housing Benefits	<b>3,981</b>
Children, Schools & Families	<b>54</b>
Community & Housing	<b>1,782</b>
Chief Executive's	<b>0</b>
<b>Total</b>	<b>6,650</b>

#### 5. EXECUTIVE SUMMARY / CONCLUSION

- 5.1.1 Merton's total level of miscellaneous debt arrears i.e. invoices over 39 days old, as at 31 December 2014 is £10,200,102. The net level of arrears, when the matter was last reported in September 2014 was £9,748,632.

## 6. TOTAL DEBT DUE TO MERTON

The total amount due to Merton as at 31 December 2014 is detailed in table 6 below.

**Table 6 – Total debt outstanding as at 30 December 2014 and compared with previous periods over the past 15 months**

	<b>Oct-13</b>	<b>Dec-13</b>	<b>Mar-14</b>	<b>Jun-14</b>	<b>Sep-14</b>	<b>Dec-14</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Miscellaneous sundry debt Note 1	11,960,990	12,415,856	11,967,049	13,448,226	14,437,902	14,039,675
HB debt in Benefit system Note 2	2,532,921	2,469,412	2,507,443	2,681,440	2,818,432	3,339,481
Housing Rent Note 3	103,451	103,371	102,056	102,001	101,388	101,253
Parking Services	2,553,803	2,545,573	2,545,575	2,497,703	2,388,584	2,240,338
Council Tax Note 4	4,263,977	3,906,022	3,540,430	5,011,408	4,444,360	4,100,330
Business Rates Note 5	2,404,348	1,998,789	1,843,931	3,397,378	2,635,958	1,351,593
<b>Total</b>	<b>23,819,490</b>	<b>23,439,023</b>	<b>22,506,484</b>	<b>27,138,156</b>	<b>26,826,624</b>	<b>25,172,670</b>

Note 1 This figure differs from the amount shown in Table 1 as it shows all debt, including that which is less than 39 days old.

Note 2 This is the housing benefit debt within the benefits system

Note 3 This is former tenants rent arrears – leaseholder debts are included in miscellaneous sundry debt

Note 4 Council tax debt does not include the current year council tax collection.

Note 5 Business rates debt does not include the current year business rates collection

- 6.1 The overall debt outstanding has increased by over £1.73 million compared to the end of December 2013.
- 6.2 The areas where there has been an increase since December 2013 are sundry debt (£1.62 million), housing benefit debt within the benefit system (£0.86 million) and council tax (£0.2 million). Action being taken against sundry debt and housing benefit debt has been detailed earlier in this report.

6.3 Detailed breakdowns of the Council Car Parking figures are shown in the Table 7 below:

**Table 7 – Car Parking Aged Debtors – Dec 2014**

Age of Debt	Outstanding £	Number of PCNs
0-3 months	743,871	6,588
3-6 months	370,947	2,399
6-9 months	247,054	1,518
9-12 months	233,870	1,407
12-15 months	201,188	1,235
Older than 15 months	443,408	3,088
<b>Total September 2014</b>	<b>2,240,338</b>	<b>16,235</b>

**Total September 2014**                      **2,388,584**                      **17,724**

**Increase**    **(148,246)**    **(1,489)**

**APPENDIX AUTHOR** - David Keppler (020 8545 3727/[david.keppler@merton.gov.uk](mailto:david.keppler@merton.gov.uk))

Customer & Client Receipts - £000's			2014/15						
Department	Division/Service	Total Budget	Year to Date Actual (P9)	Year to Date Budget (P9)	Year to Date Over (under) Spend	Latest Forecast	Forecast Variance	Internal Receipts Forecast	External Receipts Forecast
<b>Childrens Schools &amp; Families</b>	Schools Buy Back	-2,846	-737	-2,082	1,344	-3,036	-190		-3,036
	Early Years & Childrens Centres	-1,247	-1,035	-935	-100	-1,271	-24		-1,271
	Other	-168	-354	-126	-227	-364	-196		-364
	<b>CSF Total</b>	<b>-4,261</b>	<b>-2,126</b>	<b>-3,143</b>	<b>1,016</b>	<b>-4,671</b>	<b>-409</b>	<b>0</b>	<b>-4,671</b>
<b>Corporate Services</b>	Business Improvement	-84	-122	-82	-40	-125	-41	-80	-45
	Corporate Governance	-530	-693	-397	-296	-603	-73	0	-603
	Customer Services	-2,184	-1,358	-1,638	280	-1,841	343	-145	-1,696
	CS Resources	-753	-595	-565	-30	-925	-172	-1	-924
	Human Resources	-569	-372	-385	13	-524	45	-145	-379
	Infrastructure & Transactions	-2,315	-1,736	-1,335	-401	-2,755	-440	-1,766	-989
	<b>CS Total</b>	<b>-6,435</b>	<b>-4,876</b>	<b>-4,402</b>	<b>-474</b>	<b>-6,773</b>	<b>-338</b>	<b>-2,137</b>	<b>-4,636</b>
<b>Environment &amp; Regeneration</b>	Street Scene & Waste	-11,948	-8,246	-8,821	575	-11,408	540	-8,486	-2,922
	Public Protection	-12,502	-9,176	-9,355	179	-12,502	0	-95	-12,407
	Sustainable Communities	-9,937	-8,882	-7,546	-1,336	-9,925	12	-560	-9,365
	<b>E&amp;R Total</b>	<b>-34,387</b>	<b>-26,304</b>	<b>-25,722</b>	<b>-582</b>	<b>-33,835</b>	<b>552</b>	<b>-9,141</b>	<b>-24,694</b>
<b>Community &amp; Housing</b>	Adult Social Care - Client Contribution & Other Cont	-10,125	-7,322	-6,493	-829	-11,469	-1,344	-70	-11,399
	MAE & Libraries	-1,130	-631	-893	262	-869	261	-127	-742
	Housing	-147	-110	-110	0	-143	4	0	-143
	<b>C&amp;H Total</b>	<b>-11,402</b>	<b>-8,063</b>	<b>-7,496</b>	<b>-567</b>	<b>-12,481</b>	<b>-1,079</b>	<b>-197</b>	<b>-12,284</b>
<b>Grand Total</b>		<b>-56,485</b>	<b>-41,369</b>	<b>-40,763</b>	<b>-607</b>	<b>-57,761</b>	<b>-1,275</b>	<b>-11,475</b>	<b>-46,285</b>

## Cabinet

**Date: 16 February 2015**

**Subject: Insurance Tender 2015**

Lead officer: Paul Dale

Lead member: Mark Allison

### Recommendations:

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- A. That Cabinet notes the report received from the Councils' insurance brokers Jardine Lloyd Thompson (JLT) (Confidential Appendix B)
- B. That CMT/Cabinet approves the renewal of the Councils' insurance arrangements as follows
- C. That Lot 1 (Property Insurance) be placed with Organisation A at a premium of £197,813.31 plus Insurance Premium Tax (IPT) totalling £209,682.11 (£989,066.55 and £1,048,410.54 respectively for the five year period)
- D. That Lot 2 (Liability Insurance) be placed with Organisation B at a premium of £296,206.50 plus IPT totalling £311,094.69 (£1,481,032.50 and £1,555,473.45 for the five year period)
- E. That Lot 3 (Fidelity Guarantee Insurance) be placed with Organisation A at a premium of £21,000 plus IPT totalling £22,260.00 (£105,000 and £111,300 for the five year period)
- F. That Lot 4 (Motor Fleet Insurance) be placed with Organisation A at a premium of £73,490.00 plus IPT totalling £77,858.00 (£367,450.00 and £389,290 for the five year period)
- G. That Lot 5 (Travel and Schools Onsite/Offsite Activities Insurance) be placed with Organisation A at a premium of £9,717.85 plus IPT totalling £10,300.92 (£48,589.25 and £51,504.60 for the five year period)
- H. That Lot 6 (Commercial Property Insurance) be placed with Organisation A at a premium of £43,016.53 plus IPT totalling £45,597.52 (£215,082.65 and £227,987.60 for the five year period)
- I. That Lot 7 (Terrorism Insurance) be placed with Organisation C, at a premium of £102,500.00 plus IPT totalling £108,650 (£512,500 and £543,250 for the five year period)
- J. That authority be granted to the Director of Corporate Services to effect Medical Malpractice Insurance and a Crime extension to Fidelity



Guarantee Insurance if deemed necessary subject to the total premium not exceeding £25,000.00

## **PURPOSE OF REPORT AND EXECUTIVE SUMMARY**

1.1.1 The Council has recently undertaken a tender exercise to renew its' insurance arrangements and this report seeks Cabinet's approval for their award. This exercise was last conducted in 2009.

1.2 The tendering exercise was split into 7 lots

Lot 1 Property Insurance

Lot 2 Liability Insurance

Lot 3 Fidelity Guarantee Insurance

Lot 4 Motor Fleet Insurance

Lot 5 Travel and Schools Onsite/Offsite Activities Insurance)

Lot 6 Commercial Property Insurance

Lot 7 Terrorism Insurance

The potential need for Medical Malpractice Insurance and a Crime extension to the Fidelity Guarantee Insurance is also discussed

1.2.1 The known premium cost arising from this tender will be £785,443.24 compared to the premium cost at expiry of £813,103.09. In addition to these premiums there may be further premiums in respect of Medical Malpractice Insurance should Public Health require this cover and Crime Insurance following further review by the Director of Corporate Services which are estimated to be no greater than £25,000. Medical Malpractice Insurance was purchased last year at a cost of £9540.00. Crime Insurance has not been previously purchased.

## **2 DETAILS**

2.1 The Council has an insurance programme made up of conventional insurance through insurance companies, and internal self-funding via the Councils' Insurance Fund.

2.2 Most of the Councils' insurance policies carry an excess of either £100k or £150k. The exceptions to this are policies involving other parties such as leaseholders, householders, and hire arrangements. Our current computer insurance also has a low excess of just £5,000.00. This means that most claims are paid from the Council's Insurance Fund. Last year the cost of claims to the Insurance Fund was just under £1.5m. Our insurers therefore only contribute to the largest claims. There is also an aggregate stop on

- these policies which acts to limit the total outlay by the Council in any one year. This currently stands at £1.7m with the main insurer.
- 2.3 Although insurance policies are annual contracts, it is possible to sign long term agreements which typically run for between three and five years. Such agreements commit the Council to annually renewing with existing insurers providing the insurer offers unaltered terms. This procurement is for a three year long term agreement with two further annual options to extend for a further year. Therefore these contracts will potentially run for five years.
- 2.4 The current long term agreement expires on 31 March 2015. Accordingly a procurement process was commenced using the Crown Commercial Services framework Agreement (RM958 managed through the London Tenders Portal by the Councils' insurance brokers JLT
- 2.5 Four companies responded to some or all elements of the tender .
- 2.6 The results of the tender exercise are included in the attached report from JLT. JLT carried out a tender evaluation which has been verified by the contact officer and forms the basis of the recommendations.

### **3 ALTERNATIVE OPTIONS**

- 3.1 Options were sought to increase the level of excess on some policies. The Insurance Manager does not recommend these in some cases on the grounds of increased cost to the council and because of increased risk.
- 3.2 Medical Malpractice insurance is currently held by the Council. There has been some debate with Public Health as to the necessity of this cover. It was therefore decided not to include this cover in the tender. Discussions will be held with the new public liability insurer and with interested departments such as Public Health to ascertain whether we have sufficient cover under our public liability insurance to cover the Councils' risk. If additional cover is required then a further tendering exercise would be required.
- 3.3 Under Lot 3 there is the opportunity to extend this cover to a 'full crime basis'. This would widen the scope of the cover to include not only theft by employees but also third parties. This option was not included in the tender document and is currently not covered under the Councils' insurance programme. Indications have been received that this additional cover is likely to cost less than £10,000.00 and would require a further tendering exercise

### **4 CONSULTATION UNDERTAKEN OR PROPOSED**

- 4.1 The Procurement Section has been consulted and has assisted in the management of this procurement exercise

## **5 TIMETABLE**

- 5.1 Our current arrangements expire on 31 March 2015. Bidders are to be advised by letter on 02 March 2015 and contracts awarded on 03 March 2015.

## **6 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS**

- 6.1 Premiums are required to be paid in full shortly after 01 April 2015. The known premium cost will be £785,443.24 (inc IPT) and is unlikely to exceed £815,000.00(inc IPT) if the further policies are obtained. This compares to last years' premium spend of £822,643.09. These costs can be contained within the budget for internal and external premiums.
- 6.2 Insurance Premium Tax is levied at 6% on insurance premiums and can be altered by HM Treasury. It is not recoverable by local authorities. Some premium elements are not subject to IPT but are subject to VAT which is recoverable. This explains why some premiums including IPT are slightly less than 6% of the base premiums.

## **7 LEGAL AND STATUTORY IMPLICATIONS**

- 7.1 There is no legal requirement for the Council to have any insurance. External insurance is arranged to protect the financial security of the Council.

## **8 HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS**

- 8.1 None

## **9 CRIME AND DISORDER IMPLICATIONS**

- 9.1 None

## **10 RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS**

- 10.1 The failure to maintain and manage a coherent insurance programme threatens the Councils' budgets and its' ability to achieve its' objectives.

**11. CONFIDENTIAL APPENDICES- the following documents are to be published with this report and form part of the report**

Appendix 1 – Organisations to whom it is recommended to award  
Appendix 2 – JLT report

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